

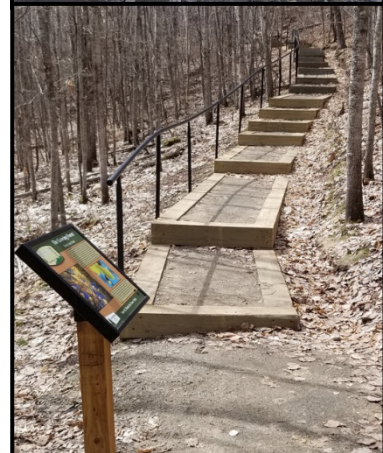


Crow Wing County Recreational Use Plan



February 2022

Approved by the Crow Wing County Board
of Commissioners on 2-22-2022



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Executive Summary

The Crow Wing County Recreation Use Plan addresses the management of water accesses, diverse recreation trails and trail opportunities and the and maintenance of the county parks on the lands managed by the Crow Wing County Land Services Department, which is responsible for the management of 105,000 acres of tax-forfeit lands in the county. These lands are distributed throughout the county and reflect Crow Wing County's location at an ecological transition zone within Minnesota. The diverse demands for multiple uses on public lands increase management pressures on the county-managed lands. Crow Wing County includes a region of Minnesota where the overall forested land area is relatively low, where the quality of agricultural land is good, and where the demand for private land ownership has remained consistent over the years.

Plan Components

This plan includes components that are related to the overall system of management and planning for recreation trails, parks, and public water accesses. This plan addresses the diverse types of recreation trails managed by the county, including existing trails and new trail proposals.

1. Introduction

This section of the plan provides a brief overview of the current status of tax-forfeited lands in Crow Wing County including total acreage managed, their geographic significance and productivity. The section will also introduce the significance of tax-forfeited lands in the County and how they differ from surrounding counties.

2. County Parks

This section establishes the framework for consistent management and maintenance of all county parks along with standards for the design and construction of any new county parks. By establishing "standards" for each park, all Crow Wing County Parks will have the same consistent style and design that help users easily identify parks managed by Crow Wing County. This also provides land managers the ability to easily maintain all park infrastructure.

3. Water Accesses & Water Trails

This section identifies all water access sites managed by Crow Wing County and Minnesota State Water Trails that have been identified by the Department of Natural Resources in Crow Wing County. Crow Wing County is committed to managing and promoting these high quality public water access sites and water trails across the county.

4. Recreational Trail Management and Trail Proposal and Planning Process.

This section highlights Crow Wing County's commitment to the continued support, collaboration and promotion of all recreational trails with its numerous partners. This plan also outlines a consistent and step-wise planning process for the proposal and development of recreation trails. The process provides for an evaluation of trail feasibility and potential social, environmental and economic impacts. The process also provides for public consultation opportunities and formal approval from the County Board.

5. Marketing & Promotion

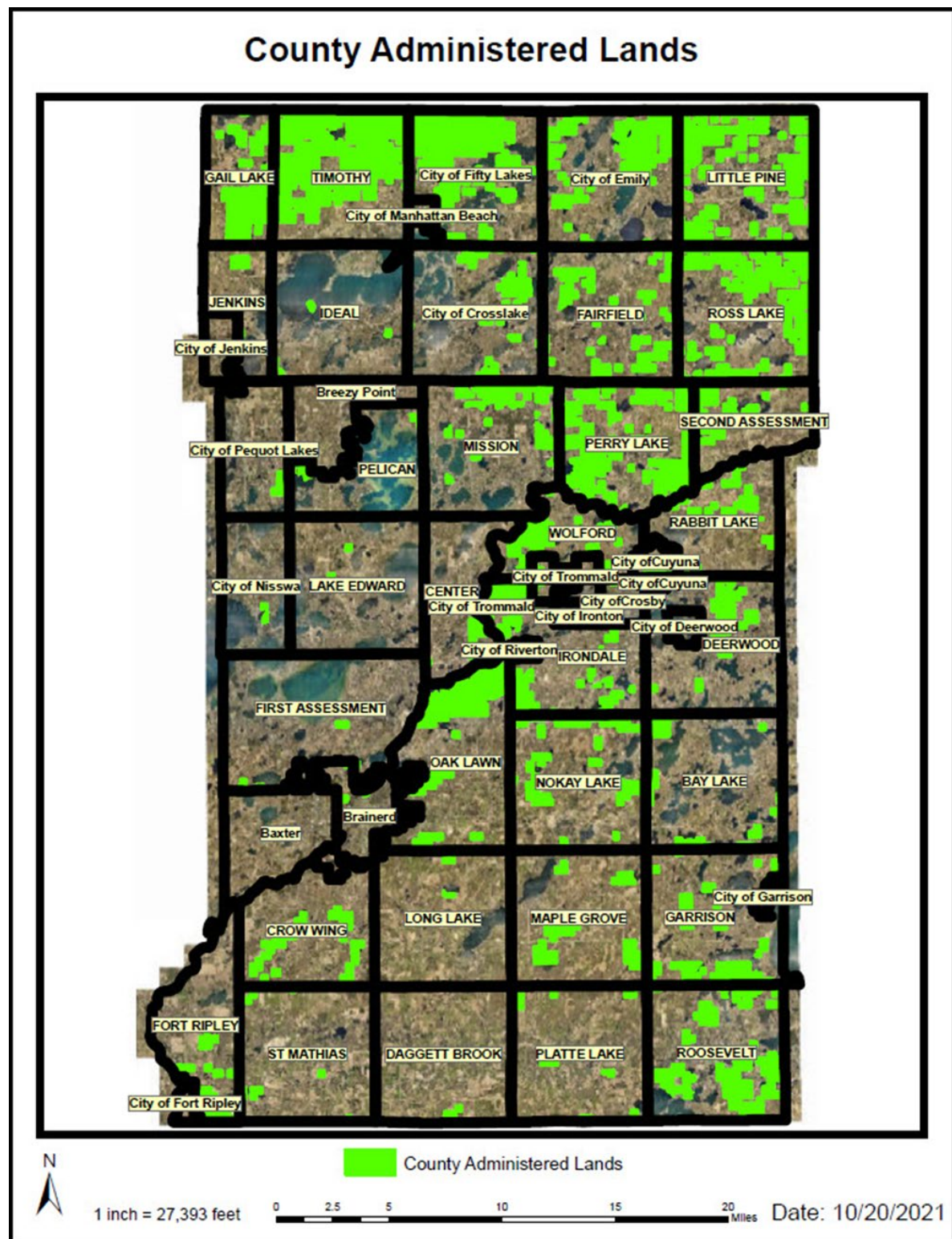
This section charts a path for maintaining and enhancing recreation trail opportunities on the lands managed by the Crow Wing County Land Services Department. Trail marketing and promotion activities such as enhanced website services, trail maps, traditional advertising, and diverse public and private partnerships can further enhance opportunities for recreation trail enjoyment. As trail management moves forward there will be increased opportunities to actively market and promote the trail system to current and potential users.

1. Introduction

Crow Wing County Land Services Department is responsible for the management of 105,000 acres of tax-forfeit lands in the county. These lands are distributed throughout the county (Figure 1), and reflect Crow Wing County's location at an ecological transition zone within Minnesota. The diverse demands for multiple uses on public lands increase management pressures on the county-managed lands. Crow Wing County includes a region of Minnesota where the overall forested land area is relatively low, where the quality of agricultural land is good, and where the demand for private land ownership has remained consistent over the years.

The public land picture in Crow Wing County is substantially different than in adjacent counties to the north and east. In Crow Wing County there is no significant federal land ownership and no national forest land. State ownership in Crow Wing County is limited as well. Crow Wing County tax forfeited land is the dominant public ownership category. Some of Crow Wing's tax forfeited lands involve undivided interests in which the County shares ownership with one or more other private parties. This situation can create challenges for the County (or the private parties) to manage or develop the land.

Figure 1. County Administered Lands



2. County Parks

2.1. Paul M. Thiede Fire Tower Park

- **Description**
 - The Paul M. Thiede Fire Tower Park consists of a historic fire tower that is open for the public to climb, as well as over 1 mile of walking trails with interpretive signage. A vaulted toilet is located near the parking lot, and a large picnic shelter is located just a short distance down the main trail. The tower and surrounding 40 acre property were acquired by Crow Wing County from the MN DNR in November of 2018 in an effort to preserve and protect the tower, while also opening it back up for public use. The tower was built in 1935 and remains in excellent shape today. The park is open from dawn to dusk and is located at 5230 County Road 11, Pequot Lakes, MN 56472, approximately one mile east of downtown Pequot Lakes.
- **Maintenance**
 - The Parks/Access Maintenance Policy outlines the maintenance requirements of the Paul M. Thiede Fire Tower Park. All maintenance is completed by Crow Wing County Staff on a weekly basis during the spring, summer and fall.
- **Infrastructure**
 - Appendix F on page 68 identifies all infrastructure that is currently on display at the Paul M. Thiede Fire Tower Park. The infrastructure plan also includes a 10-year replacement plan for all signage, buildings, kiosks, benches, etc.

2.2. South Long Lake Park

- **Description**
 - This small recreation site is along the southwest river outlet of South Long Lake. This park offers a nice peaceful place to relax and enjoy shore fishing and picnicking. Amenities include picnic tables, BBQ grills, fishing pier, portable toilet from May-Sept and ample parking. The land was donated to Crow Wing County by John and Barbara Burton in 2003 and Dennis and Pamela Thomsen in 2006. The park was developed in 2007. The park is open from dawn to dusk and is located at the junction of State Highway 25 and County Road 22 (7 miles south of Brainerd on State Highway 25).
- **Maintenance**
 - The Parks/Access Maintenance Policy outlines the typical yearly maintenance needs of the South Long Lake Park. All maintenance is completed by Crow Wing County Staff on a weekly basis during the spring, summer and fall.
- **Infrastructure**
 - Appendix F on page 68 identifies all infrastructure that is currently on display at the South Long Lake Park. The infrastructure plan also includes a 10-year replacement plan for all signage, buildings, kiosks, benches, etc.

2.3. Milford Mine Memorial Park

- **Description**
 - The Milford Mine Memorial Park is the site of Minnesota's worst mining disaster. This is the site on the Cuyuna Iron Range where 41 miners lost their lives on February 5, 1924. On that fateful day, around 3:30 in the afternoon, a mine shaft collapsed allowing a flood of water and mud to fill an underground network of tunnels claiming the lives of 41 men. The 200-foot Milford Mine had multiple levels with 1 shaft leading to the surface. Only 7 men made it to the surface alive. The park is open from dawn to dusk and is located at 26351 Milford Lake Dr. Crosby, MN 56441.
- **Maintenance**
 - The Parks/Access Maintenance Policy outlines the typical yearly maintenance needs of the Milford Mine Memorial Park. All maintenance is completed by Crow Wing County Staff on a weekly basis during the spring, summer and fall.
- **Infrastructure**
 - Appendix F on page 68 identifies all infrastructure that is currently on display at the South Long Lake Park. The infrastructure plan also includes a 10-year replacement plan for all signage, buildings, kiosks, benches, etc.

2.4. Rollie Johnson Natural & Recreational Area (Big Island Park)

- **Description**
 - The Rollie Johnson Natural and Recreational Area is a series of 2 small and 1 large island known locally as "Big Island". These islands located within Upper Whitefish Lake are open to the public and are managed by the MN-DNR, Crow Wing County and Ideal Township under a Joint Powers Board (JPB) comprised of 7 members. The JPB, organized in 1992, is the governing body of the Rollie Johnson Natural and Recreational Area which includes Big Island, Steamboat Island and Little Island in Upper Whitefish Lake. Donation boxes are located in the vicinity of all campsites. The JPB manages the resources in the best interests of the campers and the general public. Camping is allowed only on designated camping sites. Twelve camp sites are available on a first-come first serve basis. Collecting firewood on site is not allowed, however, firewood is provided near all campsites.
- **Maintenance**
 - Maintenance and monitoring of the Big Island Park is completed by local volunteers. These volunteers keep track of their hours spend maintain the island and the JPB submits an annual report to the County.
- **Infrastructure**
 - Signage on the park is maintained by Ideal Township and is very minimal when compared to other County Parks. The County has no plans for improvements or modifications to the existing signage at the Big Island.

2.5. Rush Lake Island Park

- **Description**

- Rush Lake Island is located on Rush Lake, which is on the Whitefish Chain just west of Crosslake, MN. The remote and primitive landing access to the island is located on the east side of the island. Access to the island is by water craft only. There are few amenities; however this island offers scenic tranquility and a place to enjoy a shore lunch. Gathering of firewood is prohibited. A hiking trail is located on the island. Please pack out any waste or trash brought or found on the island.

- **Maintenance**

- Currently there is no maintenance being performed at this park.

- **Infrastructure**

- Currently there is very little infrastructure located on the Rush Lake Island Park and any infrastructure is very primitive.

2.6. Other Parks in Crow Wing County

- In addition to the five County Parks that Crow Wing County maintains, there are numerous other City, Township and State operated parks located throughout Crow Wing County. While none of these parks are managed by the County, this plan includes them to assist with any future county parks or existing park expansions. They are also included in this plan to help identify other recreational opportunities in Crow Wing County.

2.7. Future Plans

- Existing parks will be maintained according to this plan and existing policy. Staff will maintain the facilities on a regular basis, and infrastructure will be updated according to the 10 year replacement plan. Parks will also be enhanced as opportunities arise. For example, if an adjoining landowner to a park facility is interested in selling their property, Land Services may pursue a land acquisition if the property is a good fit with the existing park property. Or if excess funds become available, either through forestry/land sale surplus revenues, or grant opportunities, Land Services may enhance park facilities by adding another picnic shelter for example in a desirable location.
- The County does not actively seek to create or build new park facilities. However, the County will remain open to new park proposals, especially if an opportunity becomes available regarding a site with great historical significance. All new proposals/opportunities will be vetted through the County Board. The Natural Resource Advisory Committee may also be used to vet new park proposals.

2.8. Parks Maintenance Checklist

- The Paul M. Thiede Fire Tower Park, Milford Mine Memorial Park, and South Long Lake Park are all managed using the checklist below. This checklist is part of a more detailed internal policy regarding the maintenance of park and access facilities.
- The Big Island Park is managed by local volunteers and the Rush Lake Island Park is more primitive with no maintenance.

Date: _____

Parks Maintenance (list parks visited): _____

Task	Completed		Weekly/Monthly/Other	Notes
Pick up garbage	Y	NN	Weekly	Be sure to check 10-15 feet off the walking trails and parking lots.
Check/empty all garbage cans (bathroom, shelter(s), etc)	Y	NN	Weekly	Power wash cans and liners if they stink
Replace dog waste bags if empty	Y	NN	Weekly	Add more dog bags and empty bottom bag if needed. Bags can be purchased from Amazon.
Spray weeds	Y	NN	Weekly	Weed whip after weeds die, especially around picnic tables and higher use/higher vis areas such as signs and benches and always spray all thistles, burdock, and buckthorn no matter the location
Mow grass around parking lots, shelters, etc	Y	NN	Weekly	Contact lot mowing contractor if grass needs mowing
Check on restroom supplies/cleanliness	Y	NN	Weekly	TP, garbage, sanitizer, power wash inside if needed and close the toilet lid. Check for bees around the outside of the bathroom. Add lime to the toilets on as needed basis. Check vault levels twice a year (spring and fall). Arrange a septic professional to pump the tank when its 75% full.
Clean out grills	Y	NN	Weekly	
Clean picnic shelters	Y	NN	Weekly	Use Stihl backpack blower. Check for bees
Remove down and dead woody debris in view of parking lots, trails, picnic shelters, etc	Y	NN	Weekly	Cut up and haul away off site
Refill maps at Milford and the Fire Tower	Y	NN	Weekly	Does not apply to South Long.
Add granite to areas where tailings are exposed	Y	NN	Monthly	Always use Class II granite. This can be purchased from Moonlight Nursery or Knife River in Baxter.
Power wash picnic shelters, pavement, tables, and garbage cans	Y	NN	Monthly	Complete once per month at minimum, and more often as needed
Clean off parking lots and all trails (paved and granite)	Y	NN	Monthly	Use Stihl backpack blower, and power washer if needed. Blow leaves and debris off granite trails.
Wipe down kiosks and all other signs	Y	NN	Monthly	Complete once per month at minimum, and more often as needed. Check for bees on kiosks and under the boardwalks at Milford.
Blow leaves and debris off wooden stairs	Y	NN	2-3 times per year	Specific to Fire Tower. Complete more often as needed

Figure 2. Parks in Crow Wing County

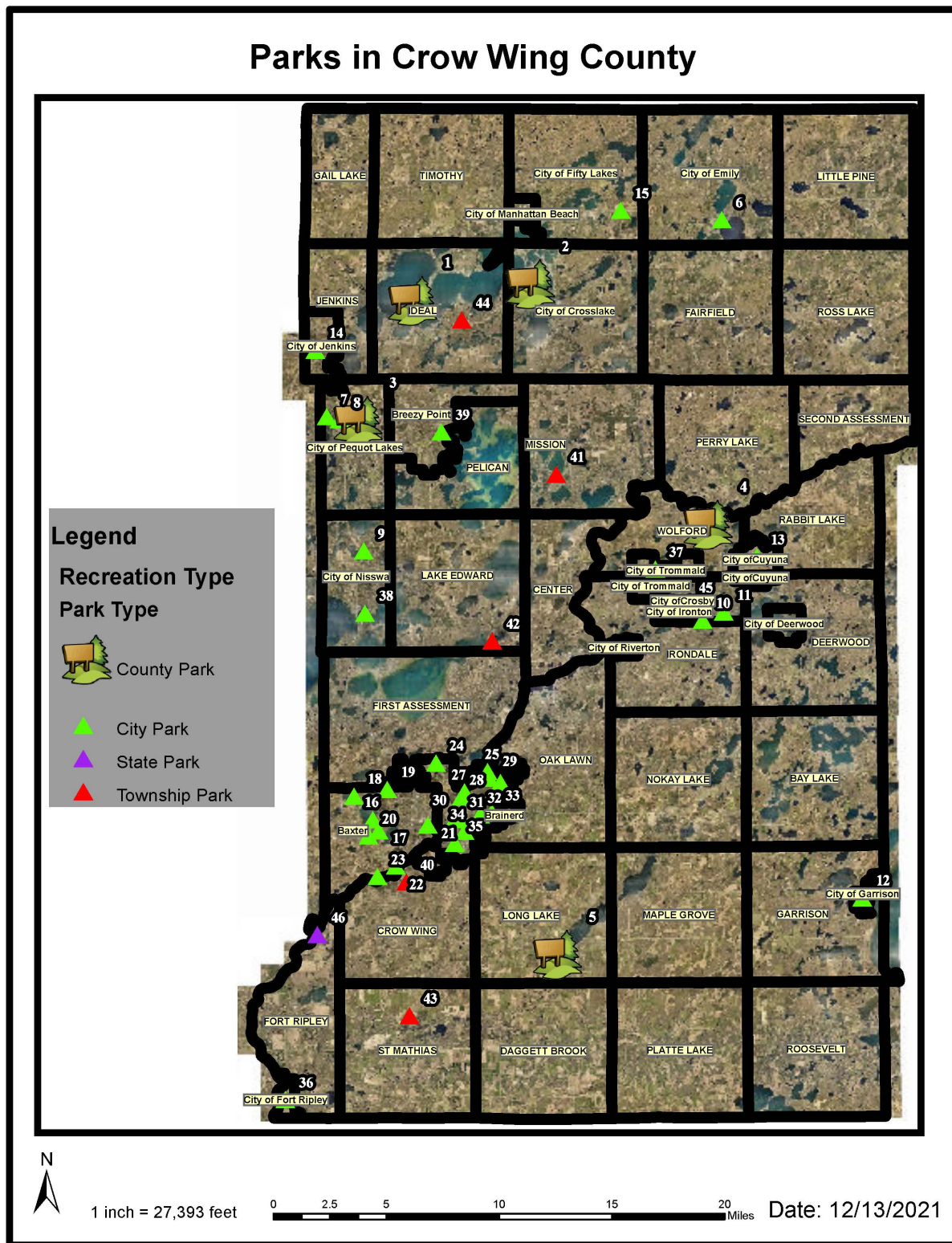


Figure 3. Parks in Crow Wing County

Number	Name	Recreation Type
1	Rollie Johnson Natural and Recreational Area	County Park
2	Rush Lake Island Park	County Park
3	Paul M. Thiede Fire Tower Park	County Park
4	Milford Mine Memorial Park	County Park
5	South Long Lake Community Park	County Park
6	Emily City Park	City Park
7	Sibley Park	City Park
8	Trailside Park	City Park
9	Nisswa Lake Park	City Park
10	Morningside Park	City Park
11	Crosby Memorial Park	City Park
12	Garrison City Park	City Park
13	Cuyuna Pump Track	City Park
14	Jenkins Veterans Park	City Park
15	Fifty Lakes Park	City Park
16	Oscar Kristofferson Park	City Park
17	Loren Thompson Park	City Park
18	Whipple Beach	City Park
19	Jewelwood Park	City Park
20	Southdale Park	City Park
21	Berrywood Park	City Park
22	Riverview Park	City Park
23	Mississippi River Overlook Park	City Park
24	Trailside Park	City Park
25	Memorial Park	City Park
26	Lum Park	City Park
27	Triangle Park	City Park
28	Gregory Park	City Park
29	Gustafson Park	City Park
30	Kiwanis Park	City Park
31	Hitch Wayne Park	City Park
32	Jaycees Park	City Park
33	O'Brien Park	City Park
34	Bane Park	City Park
35	Buffalo Hills/Lions Park	City Park
36	Fort Ripley Park	City Park
37	Trommald Park	City Park
38	Hole in the Day Park	City Park
39	Breezy Point City Park	City Park
40	Barrows Community Park	Township Park
41	Mission Township Park	Township Park

42	Merrifield Lions Park	Township Park
43	Saint Mathias Park	Township Park
44	Ideal Corners	Township Park
45	Cuyuna County State Recreation Area	State Park
46	Crow Wing State Park	State Park

3. Water Access Sites and Water Trails

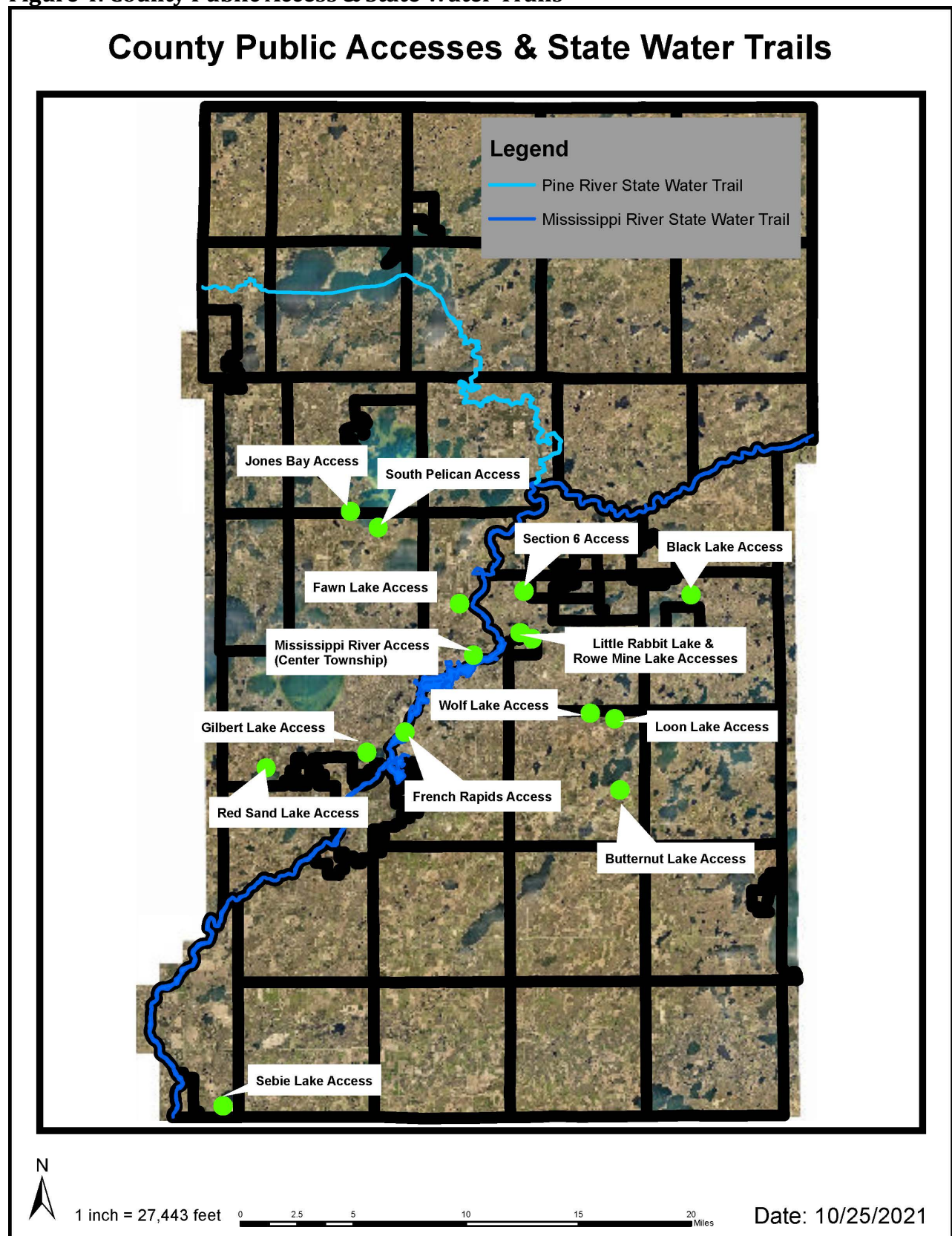
3.1 County managed Public Water Access Sites

- Crow Wing County manages 14 public water access sites. The 14 access locations vary in use, construction, parking, and type. Currently there are six locations that have docks. Five locations have concrete planks and the remaining three are primitive accesses for small watercraft. All accesses are maintained according to the internal County Park/Access Maintenance Policy. Typical maintenance involves weekly visits during the peak season picking up garbage, weedeating, and leveling docks.
 - Access with docks and planks
 - Jones Bay Public Access
 - Gilbert Lake Public Access
 - Red Sand Lake Public Access
 - Sebie Lake Public Access
 - Little Rabbit Lake Public Access
 - Black Lake Public Access
 - Access with planks
 - Fawn Lake Public Access
 - Mississippi River Public Access
 - French Rapids Public Access
 - Rowe Mine Lake Public Access
 - 6 Public Access
 - Small craft primitive access
 - Butternut Lake Public Access
 - Loon Lake Public Access
 - Wolf Lake Public Access

3.2 Water Trails

- There are two designated state water trails in Crow Wing County. These trails traverse county-managed lands as well as other public and private lands and include public waterways. The Crow Wing County area is well known as an area with abundant lakes and water resources (Figure 4).
 - Pine River State Water Trail
 - The Pine River State Water Trail is located mostly in Crow Wing County with a section in Cass County. Of the roughly 58 river miles, approximately 33 miles are located in Crow Wing County.
 - Mississippi River State Water Trail
 - The Mississippi River State Water Trail flows from Lake Itasca into the Gulf of Mexico located in the Southern United States. The Mississippi River State Water Trails is 2,350 miles long and approximately 59 miles is in or borders Crow Wing County.

Figure 4. County Public Access & State Water Trails



4. Recreational Trail Management and Trail Proposal and Planning Process

4.1. County tax forfeited lands provide many recreation trail opportunities (Figure 5).

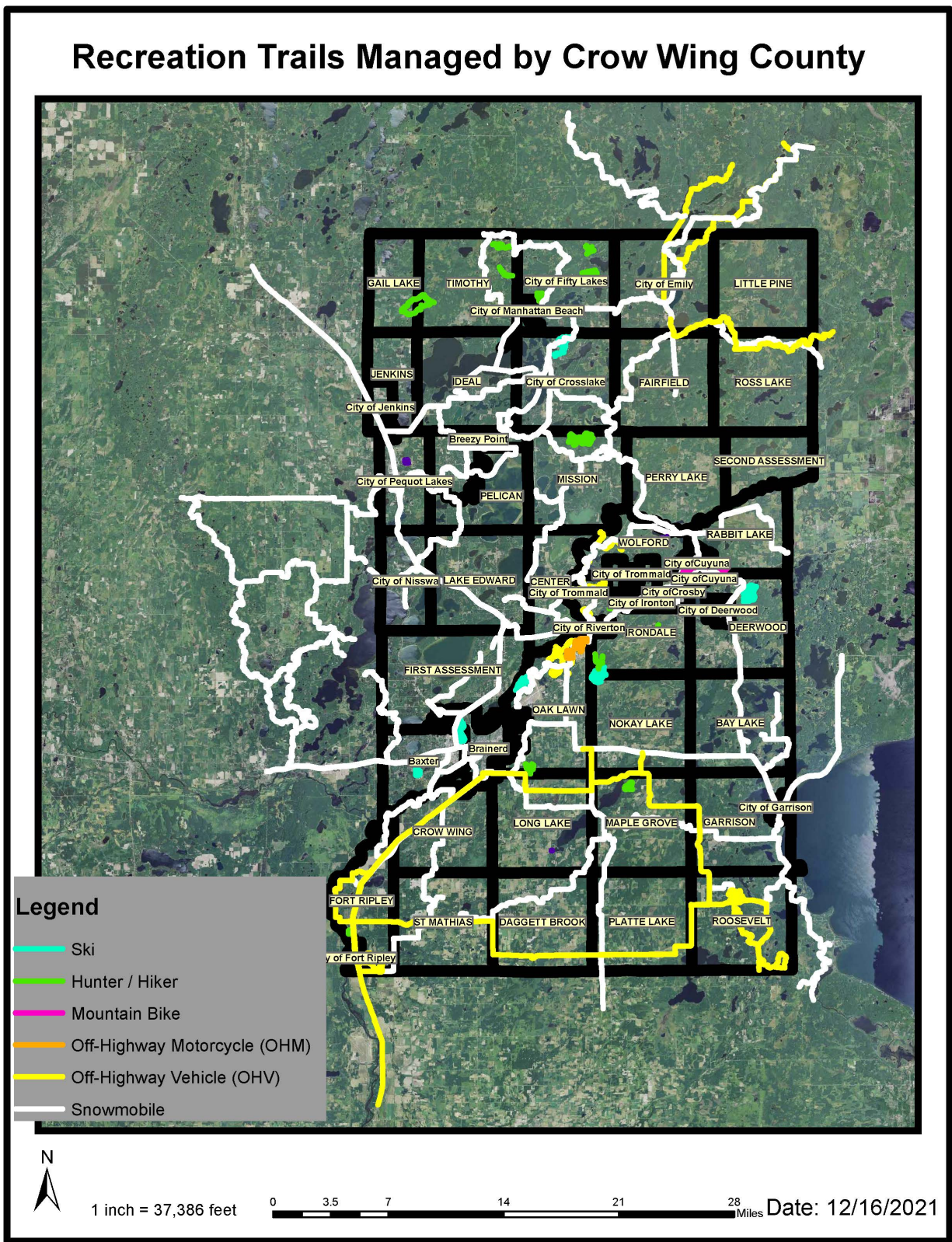
Trails on county-managed lands include hiking, biking, snowmobiling, cross country skiing, snowshoeing, off-highway motorcycles (OHMs), all-terrain vehicles, (ATVs), equestrian trails, canoe routes, and other forms of recreation. The different types of trails and existing miles of trails managed by the county are listed in Table 1.

Table 1. Recreation Trails managed by Crow Wing County

	Trail Name	Trail Length
<i>Non-Motorized Trails - Summer</i>		
	Hay Creek Trail	1.8 miles
	Blueberry Bog Trail	5.2 miles
	Thompson Creek Trail	1.2 miles
	Pine Ridge Trail	2.7 miles
	Rock Creek Trail	1.3 miles
	White Pine Trail	2.7 miles
	Scrub Oak Trail	5.9 miles
	Rice Lake Trail	1.7 miles
	Poor Farm Trail	1.9 miles
	Mississippi Shores Trail	1.4 miles
	Al-Pine Trail	3.4 miles
	Cranberry Bog Trail	2.1 miles
	Portage Lake Trail	0.4 miles
<i>Non-Motorized Trails - Winter</i>		
	Wolf Lake Trail	5.6 miles
	Larson Lake Trail	7.2 miles
	French Rapids Trail Area	5.9 miles
	Nordic Ridge Trail	13.7 miles
	Northland Arboretum Trail	7.5 miles
	Forestview Ski Trails	2.9 miles
<i>Motorized Trails - Summer</i>		
	Fort Ripley Trail	14 miles
	Miller Hills Trail	14 miles
	Emily to Outing Trail – <i>Sponsored by Cass County</i>	30 miles
	Southern Loop Trail	79 miles
	Pine Center Trail	20 miles
	Miller Black Bear Trail	20 miles
	Emily to Blind Lake Trail	15.5 miles
	Mississippi River Northwoods Trail	11 miles

<i>Motorized Trails – Winter -</i>		
	Baxter Snowmobile Club	68 miles
	Brainerd Snodeos Snowmobile Club	112 miles
	Sno-Serpents, Inc.	94 miles
	Fort Ripley North Country Trail Busters	66 miles
	Emily/Outing Snowbirds Snowmobile Club	82 miles
	Garrison Commercial Club	111 miles
	Gull Lake Drifters	137 miles
	Ideal Sno Pros Snowmobile Club	108 miles
	Merrifield Marathons Snowmobile Club	55 miles
	Ponto Knight Riders – <i>Sponsored by Cass County</i>	4 miles
	Bay Lake Sno-Packers	Non-Grooming club
	Pequot Brush Pilots	Non-Grooming Club
<i>Water Trails –</i>		
	Pine River Canoe Route (Crosslake to Ms. River)	--- 20 miles
	Mississippi River East (Aitkin Co. – Pine River)	--- 17 miles
	Mississippi River Central (Pine River–French Rapids)	--- 18 miles
	Mississippi River Brainerd (French Rapids-SW Baxter)	--- 14 miles
	Mississippi River South (SW Baxter – Ft. Ripley)	--- 13 miles
<i>Proposed</i>	Portage Lake (Mississippi River to Mahnomen Lake)	--- 5 miles

Figure 5. Recreation Trails Managed by Crow Wing County



4.2. Motorized Summer Trails

- Crow Wing County offers motorized summer trails that are available for Off-Highway Motorcycles (OHMs) and other Off-Highway Vehicles (OHVs, ATVs) (Figure 6). Trails include existing forest management roads and active clubs support the trails and assist with maintenance.
- **Current Trails**

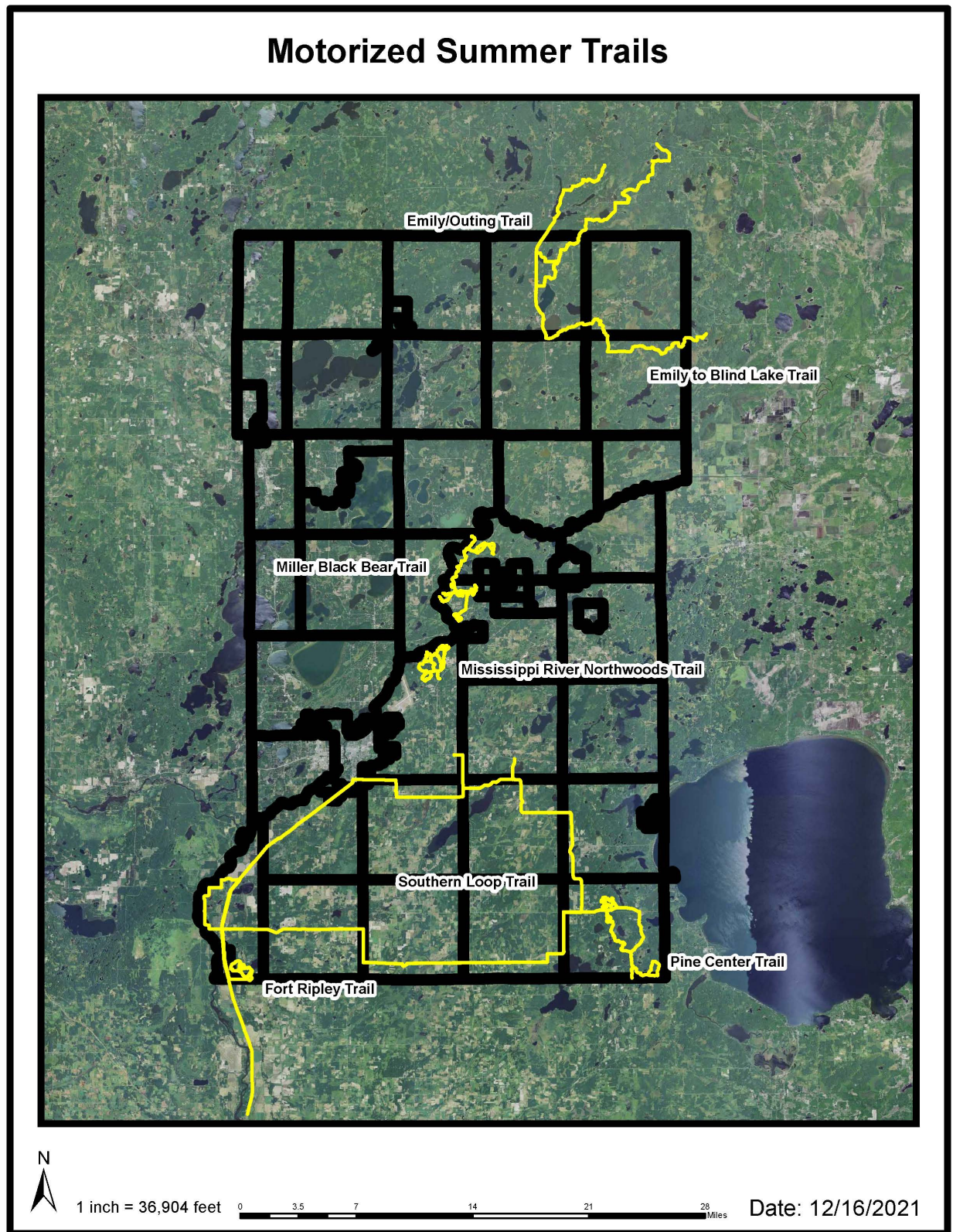
There are eight different summer use trails scattered throughout Crow Wing. All motorized summer trails are designated and funded through the Minnesota's Off-Highway Vehicle Trails Assistance Program also known as Grant-In-Aid.

 - Currently there are seven designated ATV trails in Crow Wing County. Five trails are open to motorized and non-motorized uses including Class I & II ATV's, OHM's, equestrian uses, hikers, hunters, etc. The other two trails are open to all non-motorized uses and motorized uses except for OHM's.
 - There is one designated off-highway motorcycle trail in Crow Wing County. This trail is only open to OHM's because of its difficulty level and tight features.
- Of these eight different ATV Trails in Crow Wing County, only seven of them are sponsored by Crow Wing County. The remaining trail is partially located in Crow Wing County but is sponsored and managed by Cass County.
- **Maintenance**

All designated GIA trails are managed according to the standards set forth by the Minnesota Department of Natural Resources OHV GIA Manual. Additionally, trails must also adhere to the Land Services Recreational Trails Policy.
- **County Road Considerations**

The Highway Improvement Plan is updated by the County Engineer on an annual basis and contains plans for future improvements to county roads. This plan should be referenced for more detail about which segments of County Roads should be improved with wider shoulders to better and more safely accommodate additional recreational uses, especially ATV use.

Figure 6. Motorized Summer Trails



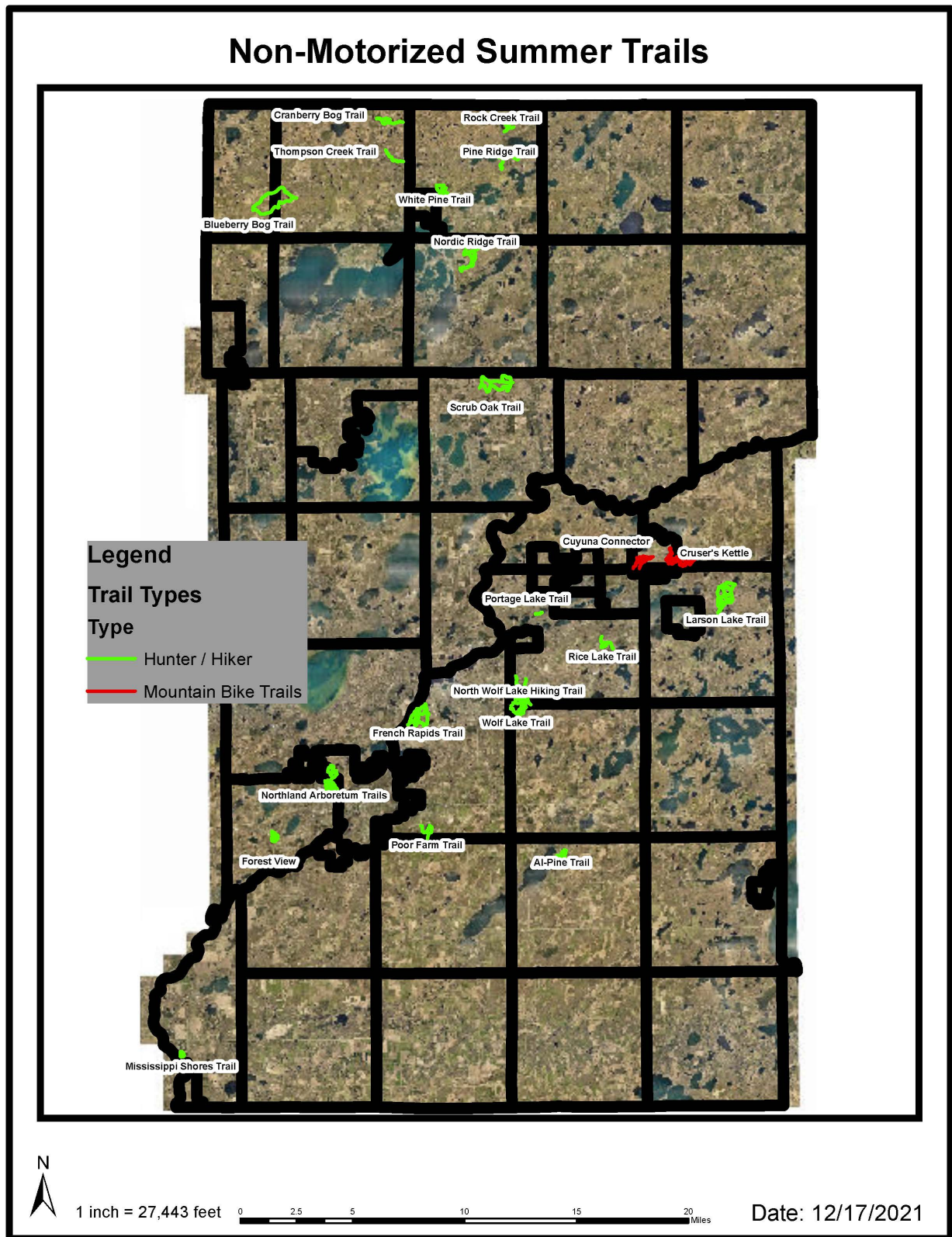
4.3. Non-motorized Summer Trails

- Crow Wing County offers non-motorized summer trails that are available for equestrian riders, hiking, mountain biking and other uses. Many of these routes are also available for non-motorized winter uses. The routes are mowed (currently twice per year) and the county receives positive feedback from users. Opportunities for improvement include trail signs, online information access and maintenance.
- **Current Trails**
 - There are twenty-one non-motorized summer use recreation trails that are managed by Crow Wing County (Figure 7). Of these twenty-one trails, seven are funded through the Ruffed Grouse Society, six are funded exclusively by Crow Wing County, three are funded through the Minnesota Department of Natural Resources Ski Trail Grant Program, two are funded by the Cuyuna Lakes MTB, one is funded by the City of Crosslake and the others are funded through a combination of GIA Ski money and private funding sources. Currently there are nineteen hunter/hiker trails that are open to all forms of non-motorized summer uses. The other two trails are also open to all forms of non-motorized uses but were specifically constructed for mountain bikes.
- **Maintenance**

Of the twenty-one non-motorized summer trails in Crow Wing County, fifteen trails are sponsored by Crow Wing County and maintained by local user groups. The remaining six are maintained solely by Crow Wing County.

All designated trails are managed according to the standards set forth by the applicable Minnesota Department of Natural Resources GIA Manual. Additionally, trails must also adhere to the Land Services Recreational Trails Policy.

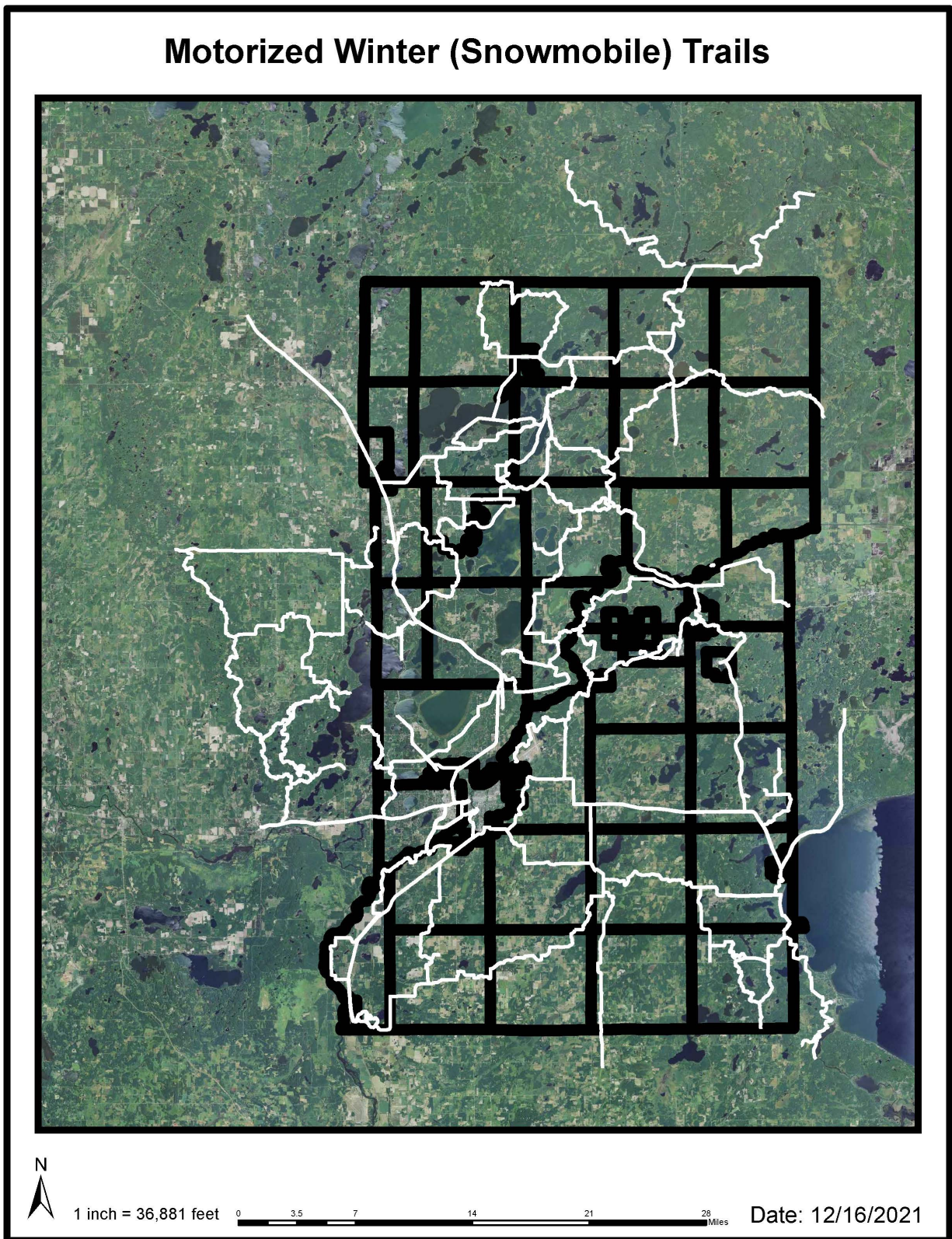
Figure 7. Non-Motorized Summer Trails



4.4. Motorized Winter Trails

- Crow Wing County offers an extensive system of motorized winter trails that are available for snowmobiling. These trails cross county-managed lands as well as other public and private lands where landowners provide trail easements. Active clubs support the trails and assist with maintenance. The snowmobile trails in Crow Wing County are recognized as being among the best in Minnesota. The trails have been located through the use of Global Positioning Systems (GPS) and a system for supporting emergency responders has been established.
- **Current Trails**
 - Crow Wing County sponsors 837 miles of Grant-In-Aid snowmobile trails that are mostly located within Crow Wing County. However, because of the funding for these trails comes from the Minnesota Snowmobile Trail Assistance Program (GIA), not all maintenance and grooming ends at Crow Wing County's boundaries. As depicted in (Figure 8) Crow Wing County does sponsor trails in Morrison, Cass, Mille Lacs and Aitkin Counties.
 - Currently Crow Wing County sponsors nine different snowmobile clubs that maintain 837 miles of trails.
- **Maintenance**
 - All 837 miles of motorized winter trails that Crow Wing County sponsors are maintained and groomed by local snowmobile organizations.
 - All motorized winter trails are managed according to the standards set forth by the Minnesota Department of Natural Resources GIA Snowmobile Manual. Additionally, trails must also adhere to the Land Services Recreational Trails Policy.

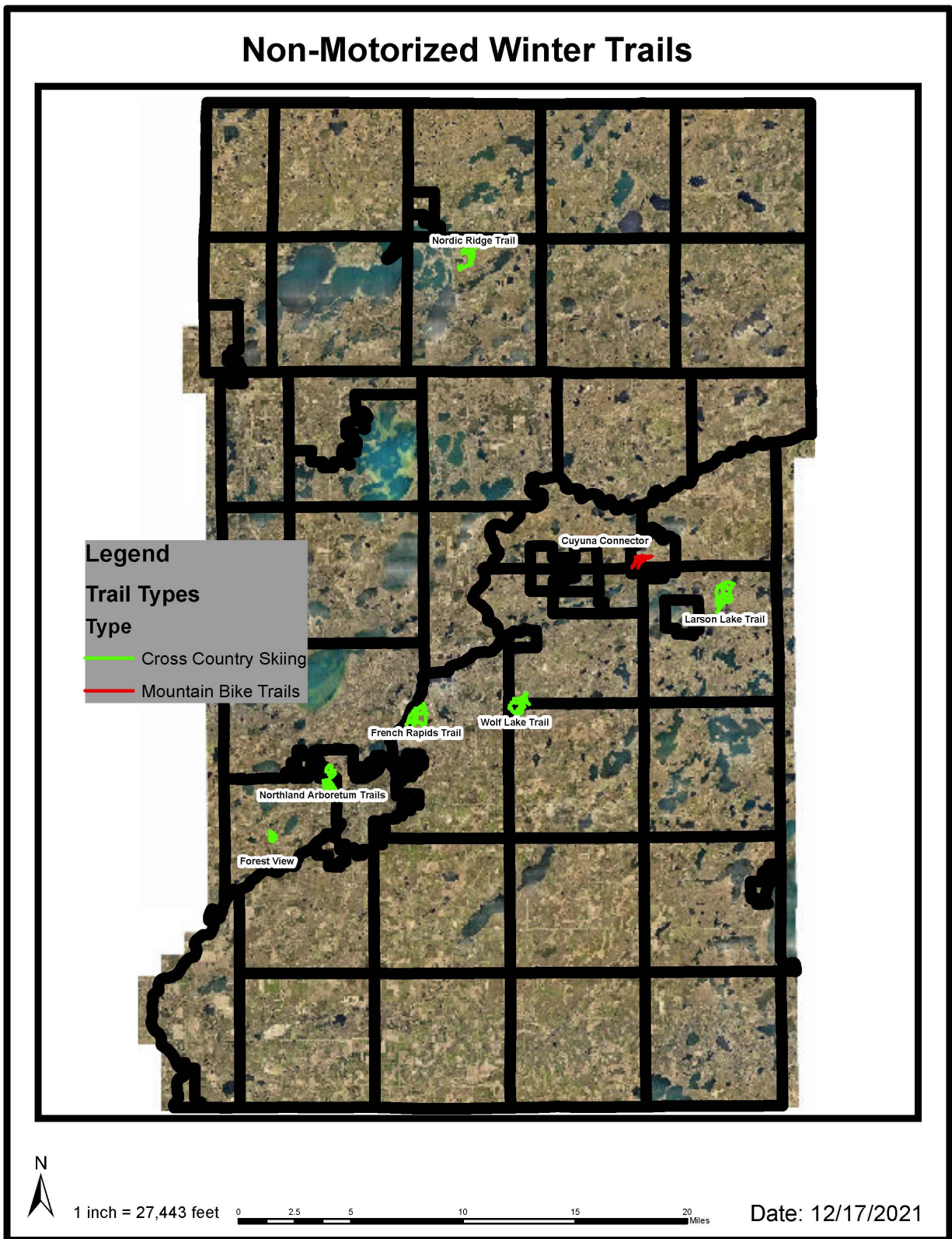
Figure 8. Motorized Winter (Snowmobile) Trails



4.5. Non-motorized Winter Trails

- Crow Wing County offers non-motorized winter trails (Figure 9). Uses of these trails include primarily cross-country skiing. There is also interest in snowshoeing, winter hiking, dog sledding, fat-tire mountain biking and other activities. Active ski clubs support the trails and assist with maintenance. The cross-country ski trails in Crow Wing County are recognized as being well designed and among the best in the state.
- **Current Trails**
 - There are seven different non-motorized winter trails that are managed by Crow Wing County. Five trails are funded through the Minnesota Department of Natural Resources Ski Trail Grant Program, one is funded by the Cuyuna Lakes Mountain Bike Crew, and one is funded by the City of Crosslake.
 - Six out of the seven trails are open to Cross Country Skiing only during the winter months. No walking or snowshoeing is allowed on these trails to prevent damage to the groomed ski surfaces.
 - One trail is a groomed fat tire bike trail that is also open to hunter/hikers and snowshoes in the winter months.
- **Maintenance**
 - All seven of the non-motorized winter trails that Crow Wing County sponsors is and maintained by local user groups.
 - All non-motorized winter trails are managed according to the standards set forth by the Minnesota Department of Natural Resources GIA Snowmobile Manual or standards identified in the trail Project Plan. Additionally, trails must also adhere to the Land Services Recreational Trails Policy.

Figure 9. Non-Motorized Winter Trails



4.6. Trails administered by Cities and Department of Natural Resources

- In addition to recreation trails, parks and accesses managed by the County, there are additional recreation resources located in Crow Wing County and maintained by other public and private organizations. These diverse recreation resources include those provided by private businesses and resorts, trails and parks administered by cities and municipalities, and state parks and other services provided by the Minnesota Department of Natural Resources (Figure 10 and Table 2).

Figure 10. Trails administered by Cities and Department of Natural Resources.

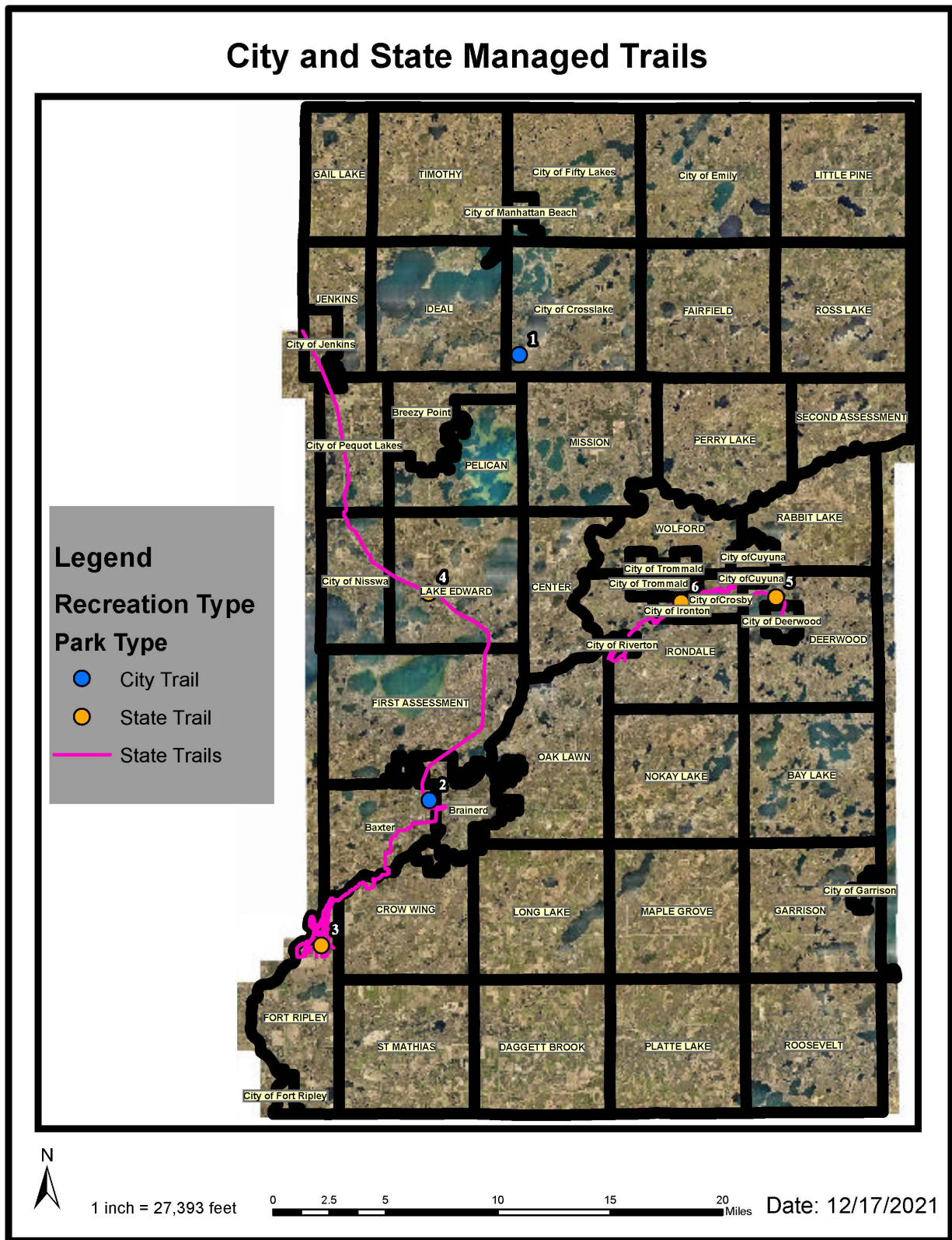


Table 2. Trails Managed by Cities and Department of Natural Resources

Number	Name	Recreation Type
1	Crosslake Nature Trail	City Trail
2	Arboretum Trail	City Trail
3	Crow Wing State Park Trails	State Trail
4	Paul Bunyan Trail	State Trail
5	Cuyuna Lakes State Trail	State Trail
6	Cuyuna Mountain Bike Trails	State Trail

4.7. Trail Proposal and Planning Process

The trail proposal and planning process set the standard for clubs and local user groups that wish to expand or create new trails on either county lands or trail on other ownerships where Crow Wing County is the Sponsor. This plan outlines a consistent and step-wise planning process for the proposal and development of all recreation trails. The process provides for an evaluation of trail feasibility and potential social, environmental and economic impacts. The process also provides for public consultation opportunities and formal approval from the County Board.

Step 1: Preliminary Project Discussion (1-3 months)

Outcome: Completion of "Recreational Trail Development & Improvement Request" form

This step includes preliminary trail proposal discussions between staff and interested parties. Trail project ideas may be brought forward by Land Services Department staff, Crow Wing County residents, clubs or users groups, and other interested parties that have knowledge of the area of county land where the trail may be considered and experience with the type of recreation being proposed. (See Appendix A for the Request Form)

Step 2: Feasibility Evaluation (3 – 9 months)

Outcome: Development of Trail Project Proposal and Criteria Evaluation to include:

- *map of potential trail location(s)*
- *summary of trail purpose and intended uses*
- *evaluation of trail feasibility criteria and impact assessment including environmental and community impact considerations*
- *identification of project partners*
- *estimate of trail construction timeline and costs*
- *description of general maintenance plan*

This step includes staff conducting an investigation of the trail proposal to evaluate feasibility and to gather preliminary information to inform further decision-making. The staff review includes evaluation of potential impacts and recommended mitigations.

Step 3: Public Consultation

Outcome: Recommendation from the Natural Resources Advisory Committee to Implement or Amend the Proposed Project Plan

This step includes staff making the Trail Project Plan and Criteria Evaluation publicly available for a 30-day public comment period. and the trail Project Plan, Criteria Evaluation and Public Comments will be presented to a citizen's committee for review and recommendation. The Natural Resources Advisory Committee is a citizen committee that provides direction on a wide range of management and land use considerations affecting the county managed lands. The Committee meets quarterly with meetings open to the public.

Step 4: Project Approval (1-3 months)

Outcome: Decision from the County Board to Implement, Amend or Abandon the Proposed Project Plan

This step includes staff presenting the Trail Project Plan, Criteria Evaluation and the results of the 30-Day Public Comment Period to the County Board for review and consideration, including consideration of the recommendation from the citizen's committee and any changes that were made in response to the citizen review. The presentation of the Trail Project Plan, would be included in the agenda for the board meeting and the meetings are open to the public.

Step 5: Project Development (6 – 36 months)

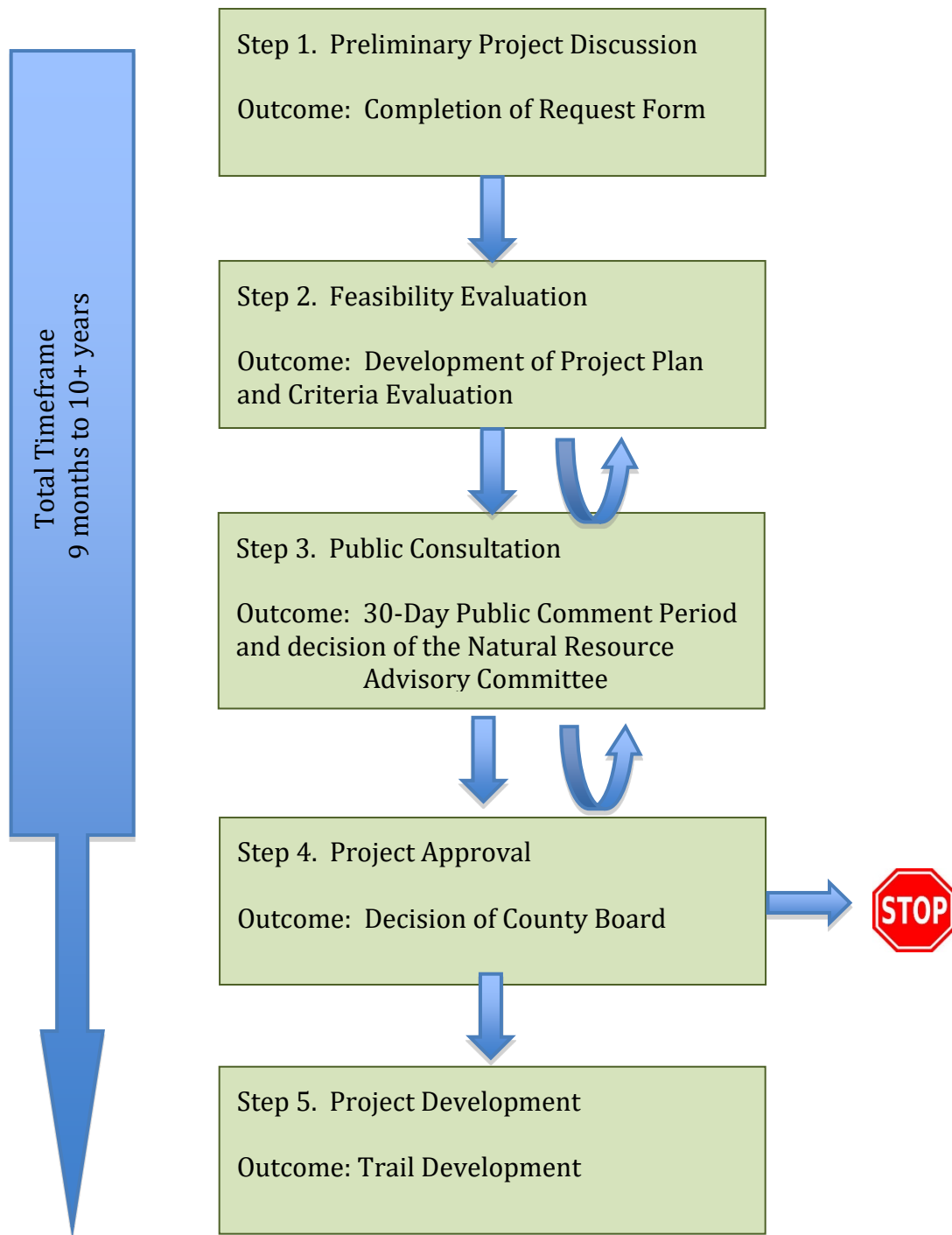
Outcome: Trail Development

This step includes further development of the trail project and will vary significantly depending on the scale and scope of the project. It is important to note that if the proposed trail is intended to be part of the Minnesota Department of Natural Resources Grant-in-Aid Program the 7-Step GIA Trail Proposal Review Process will be used.

Activities within this step may include:

- engineering or design work
- environmental reviews and permitting
- additional public consultation
- grant application, funding allocation
- promotional planning and marketing, including trail naming
- acquisition of easements as necessary
- development of a long-term maintenance plan or agreement
- establishing monitoring and enforcement practices

Figure 11. Trail Proposal and Planning Process



4.8. Trail Monitoring and Enforcement

To support responsible recreation management, the Land Services Department and trail user groups work together to support trail monitoring and enforcement. Information gathered through the following trail monitoring and enforcement tasks and activities is used to inform trail management actions.

Tasks and Activities

Task: Trail Monitoring

Responsible Party: Environmental Services Specialists and Trail User Groups

Outcome: Results of routine inspections to inform maintenance schedules and management actions, and to ensure compliance with the Grant-In-Aid program. (See Trail Monitoring and Inspection Form, Appendix B).

Activity Frequency: Seasonally/On-going

Spring: Inspect for damage due to winter use and weather conditions; clear debris and monitor for unauthorized uses.

Summer: On-going inspections and actions to maintain safe and usable trail conditions. Focus on impacts from spring runoff, erosion risks and vegetation management.

Fall: On-going inspections and actions to maintain safe and usable trail conditions.

Focus on completion of maintenance needs in preparation for winter.

Winter: Focus on winter trail monitoring and inspection of areas that may not be accessible during the summer.

Task: Tracking of Public Feedback and Trail User Comments

Responsible Parties: Environmental Services Supervisor

Outcome: Awareness of public concerns and trail user experiences and observations.

Activity Frequency: Evaluated Monthly. Trail feedback signs with QR codes to submit surveys via a phone are maintained at select trailheads to collect information.

Task: Specialized Seasonal Trail Enforcement

Responsible Parties: Sheriff's Department, DNR Conservation Officers Environmental Services Supervisor

Outcome: Coordination of specialized trail monitoring and enforcement of priority areas

Activity Frequency: Annual (usually occurring in the fall)

Other Tasks/Activities: Review of Conservation Officer Reports, Trail Ambassador Reports, and Meetings with DNR and other enforcement partners.

Responsible Party: Environmental Services Specialists

Outcome: Awareness of current enforcement activities and any citations, violations, or other pertinent issues.

Activity Frequency: As issues arise on an as-needed basis.

4.9. Trail Suitability Criteria

Crow Wing County Land Services Department uses these criteria to evaluate trail proposals and to improve trail planning, design and maintenance. The criteria are designed to inform a thoughtful evaluation process with flexibility to address the diversity of situations that exist. The results of the evaluation provide information about the potential impacts of the trail and mitigations that may be needed.

Table 3. Trail Suitability Criteria and Conditions

Criteria	Conditions and Rankings					
	5 = Most desirable condition 1 = Least desirable condition <i>(Criteria that are Not Applicable are removed from scoring)</i>					
1. Visual Quality and Landscape <i>Scenic features, points of interest</i>	5	4	3	2	1	<i>Not Applicable</i>
2. Trail Linkages and Networks <i>Links to existing trails and systems</i>	5	4	3	2	1	<i>Not Applicable</i>
3. Impacts on Adjacent Private Properties <i>Need for easements, permits or mitigations outside of county lands</i>	5	4	3	2	1	<i>Not Applicable</i>
4. Proximity to Services <i>Gas, food, lodging, water, campgrounds, rest stops</i>	5	4	3	2	1	<i>Not Applicable</i>
5. Public Support <i>Clubs and User Groups</i>	5	4	3	2	1	<i>Not Applicable</i>
6. Plan for Maintenance <i>Available funds and partnerships</i>	5	4	3	2	1	<i>Not Applicable</i>
7. Public Safety Considerations <i>Access for emergency services or hazards</i>	5	4	3	2	1	<i>Not Applicable</i>
8. Availability of Parking Areas	5	4	3	2	1	<i>Not Applicable</i>

9. Opportunities for Interpretive Information and Public Education	5	4	3	2	1	<i>Not Applicable</i>
10. Soil Conditions, Slope and Grade <i>Degree of impact and mitigations</i>	5	4	3	2	1	<i>Not Applicable</i>
11. Rare, Threatened or Endangered Species or Habitats <i>Degree of risk and impact</i>	5	4	3	2	1	<i>Not Applicable</i>
12. Wetlands and Public Waters <i>Degree of impact, permitting and mitigations</i>	5	4	3	2	1	<i>Not Applicable</i>
13. Cultural Resources or Historic Sites <i>Degree of risk and impact</i>	5	4	3	2	1	<i>Not Applicable</i>

Trail Suitability Criteria Scoring

Maximum possible score (if all 13 criteria are applicable): 65

Scoring Categories:

39 - 65

Trail Proposal deemed suitable for further planning and development

<39

Trail Proposal is unlikely to be suitable for investing further planning efforts as proposed

4.10. Explore Potential Trail Developments that Can Enhance Recreation Opportunities on County-Managed Lands

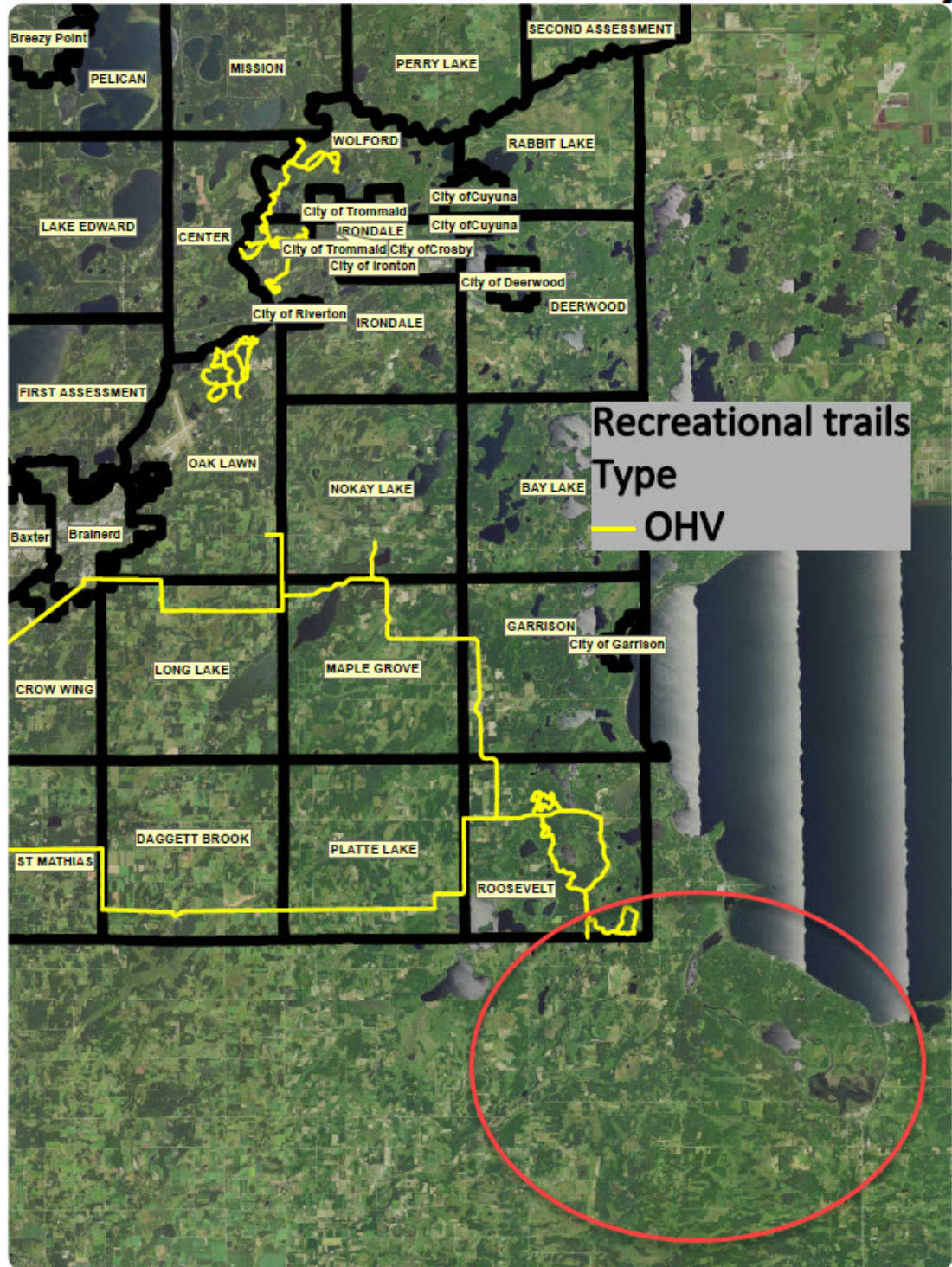
There are a number of different landowners and land managers that provide recreation trail opportunities in Crow Wing County. There are also a number of different trail proposals in various stages of development by other landowners and land managers in the county (e.g., Expansion of the Miller Black Bear ATV Trails, Cuyuna Lake States Trail, Veterans Trail, etc). To support trail management and planning coordination, the Land Services Department has begun the process of reviewing proposed trail linkages to evaluate impacts on county-managed lands and opportunities to minimize negative impacts and support a collaborative trail project. Potential motorized and non-motorized trail linkages have been identified by user groups.

Potential Trail Developments Identified:

1. Linkage between the Pine Center Trail county lands and Soo Line Trail in Morrison County to connect to regional ATV trail system
2. Linkage between the Fort Ripley Trail and Camp Ripley Veterans Trail
3. Snowmobile Bridge spanning the Mississippi River completing the Half Moon Landing Spur
4. Bike Trails in the City of Crosslake near the Nordic Ridge Trail
5. Development of a snowmobile use only trail in Section 31 & 32 City of Cuyuna
6. Connection from the City of Fifty Lakes to the Emily/Outing System
7. Connection from Miller Black Bear to the Mississippi River Northwoods
8. Connection from Miller Black Bear to the Emily/Outing System
9. Connection of the Miller Black Bear to the southern loop of the Blind Lake Connector in Aitkin County
10. Connection of the Miller Black Bear to the City of Crosby, Ironton, Cuyuna and area DNR ATV Trails
11. Connection from the Mississippi River Northwoods to the City of Brainerd
12. Connection for the Mississippi River Northwoods to the Southern Loop
13. Connection between Emily/Outing ATV Trails and Spider Lake ATV Trails including ATV Trail loops in Northern Crow Wing County
14. Connection between Emily/Outing ATV Trails, future trail loops in Northern Crow Wing County and Brainerd on the west side of the Mississippi.

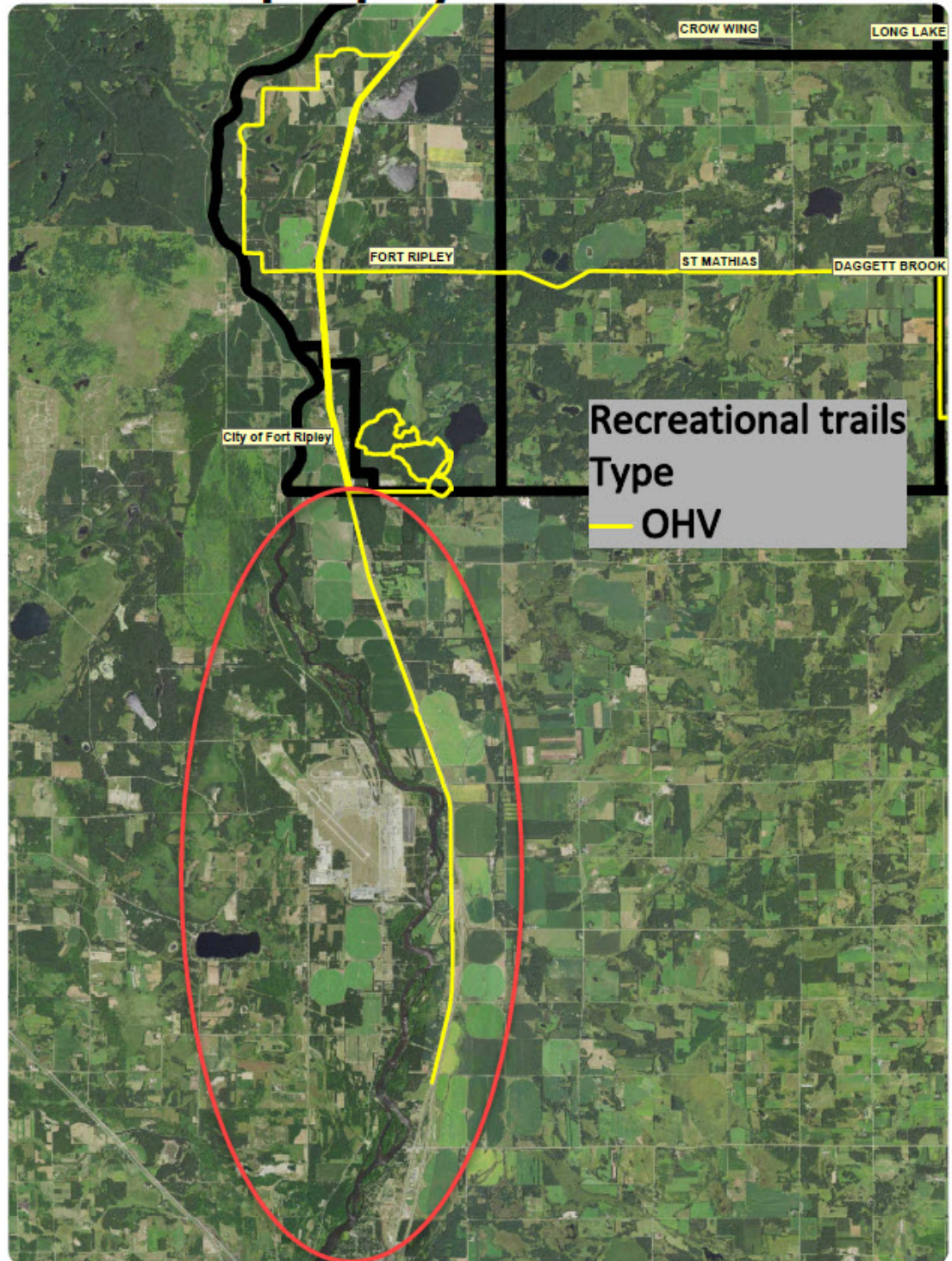
1.

Linkage between the Pine Center Trail and Soo Line Trail in Morrison County



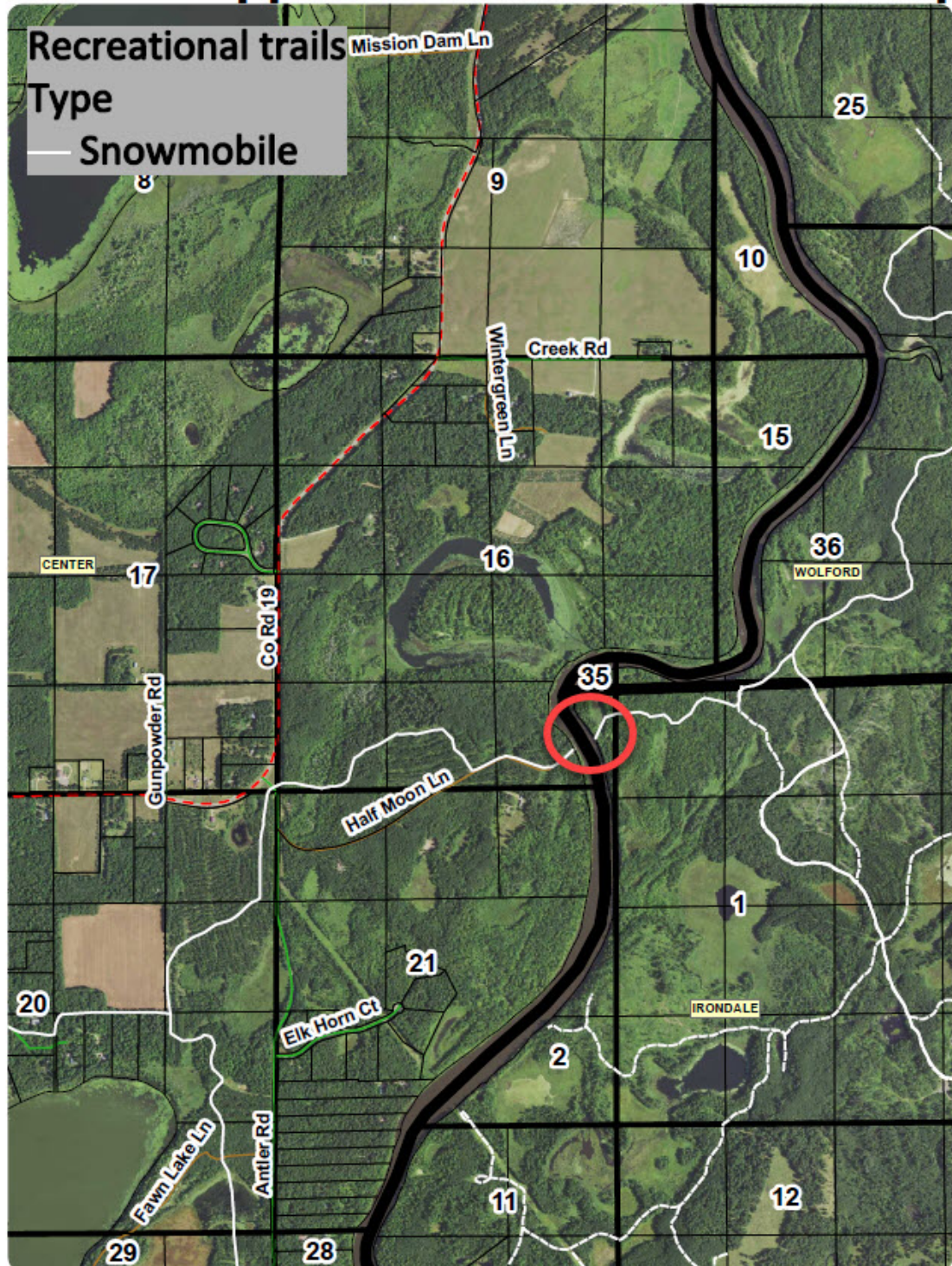
2.

Linkage between the Fort Ripley Trail and Camp Ripley Veterans Trail



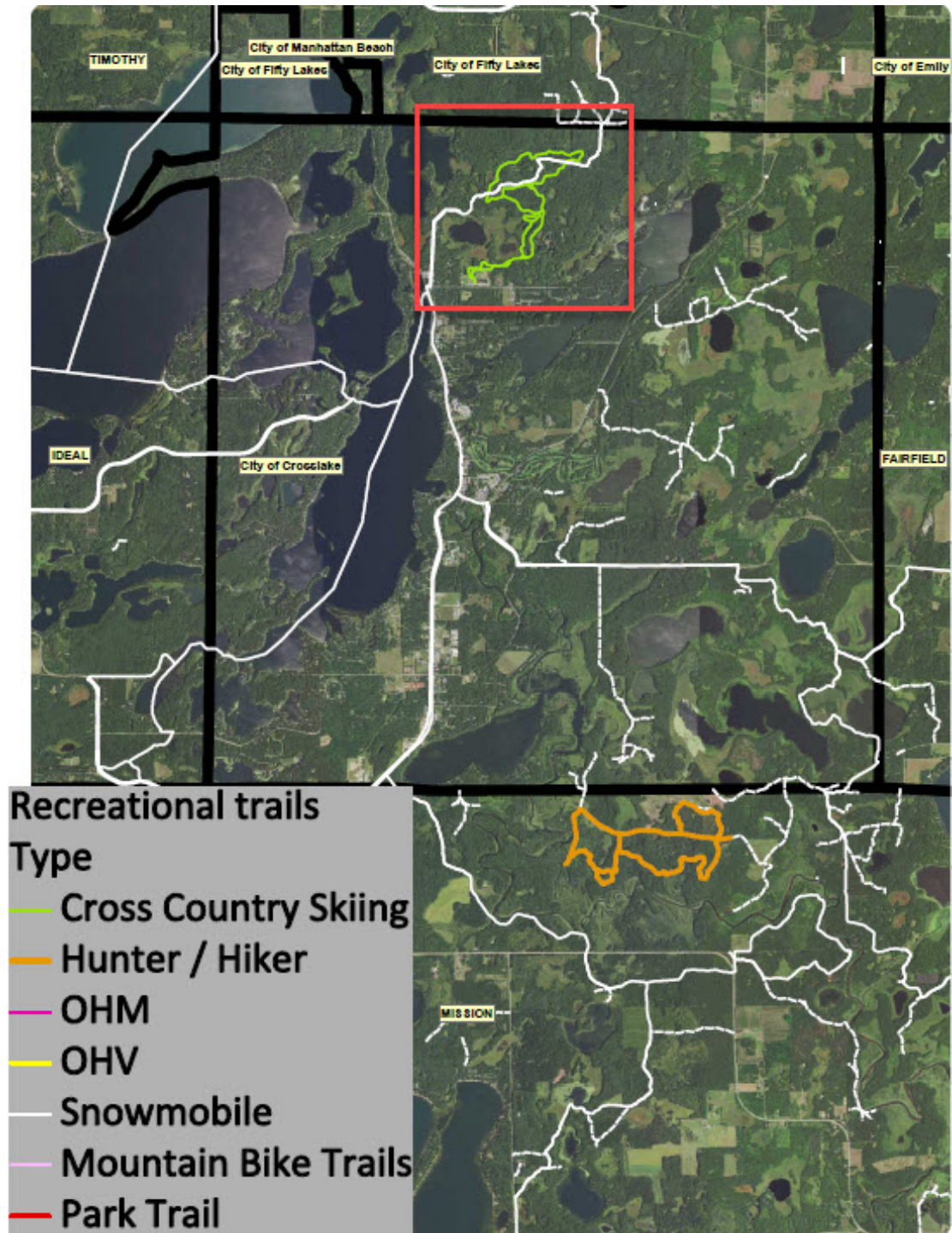
3.

Snowmobile Bridge spanning the Mississippi River on the Half Moon Spur



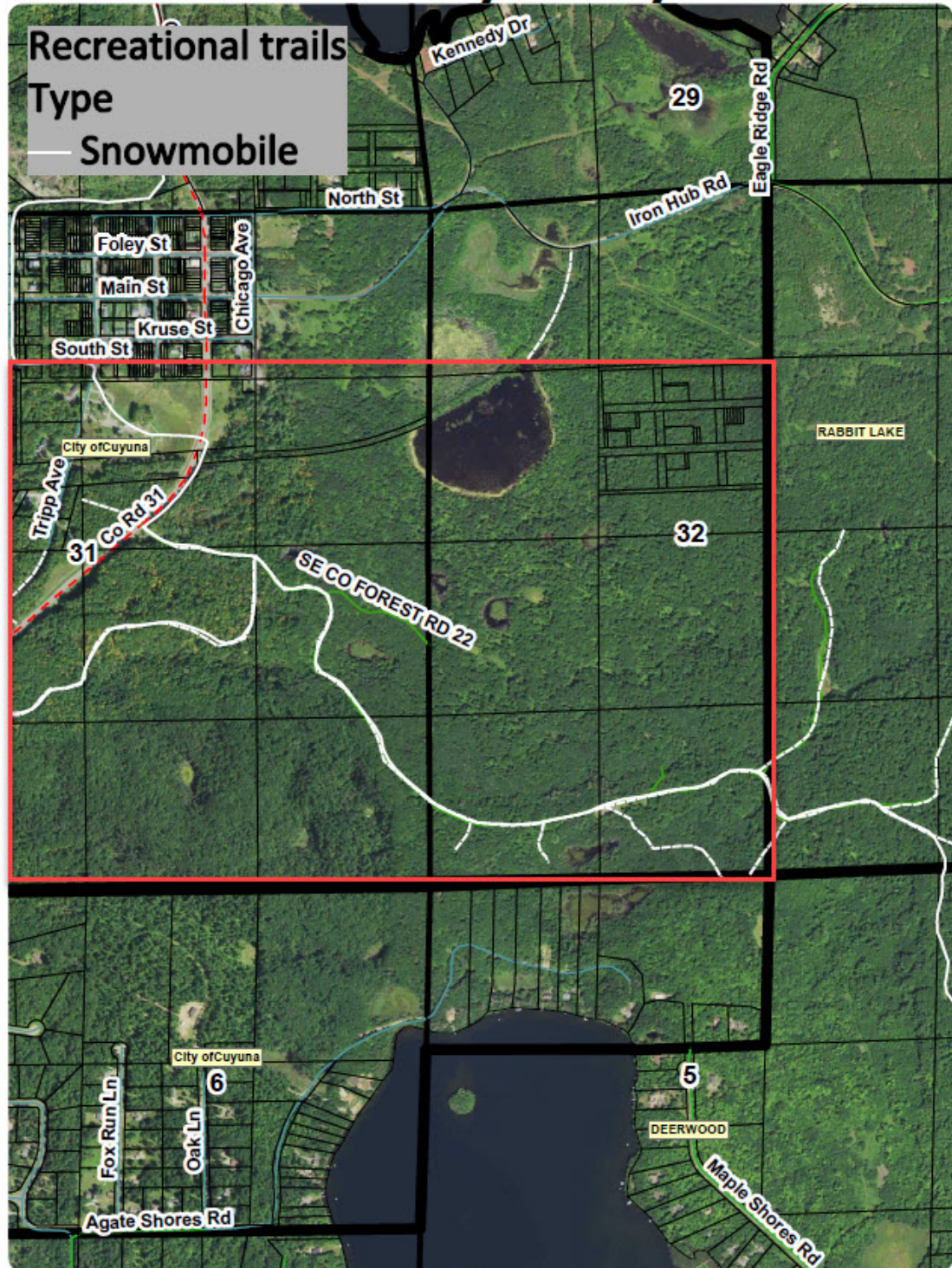
4.

Bike Trails in the City of Crosslake near the Nordic Ridge Trail



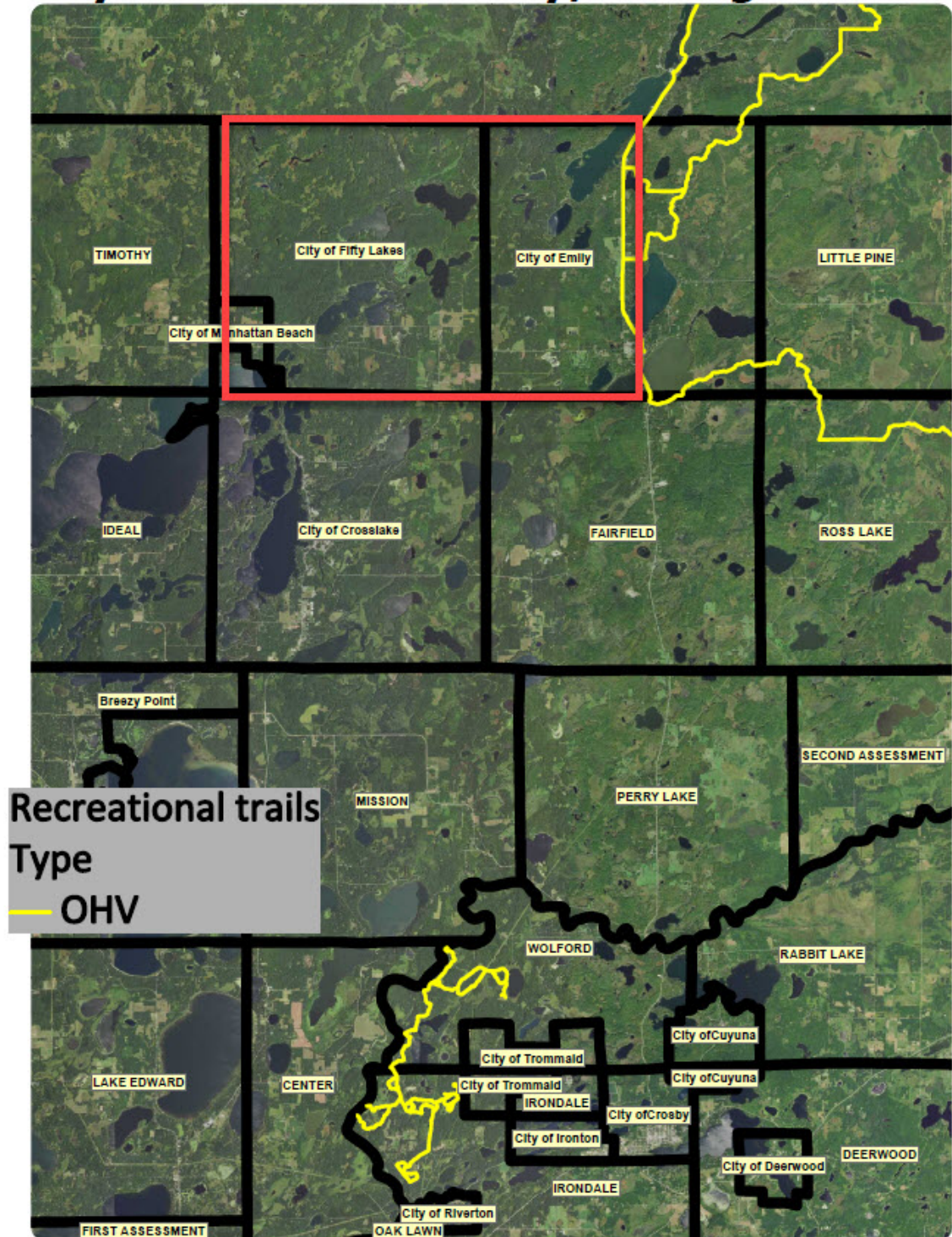
5.

Snowmobile use only trail in Section 31 & 32 in the City of Cuyuna



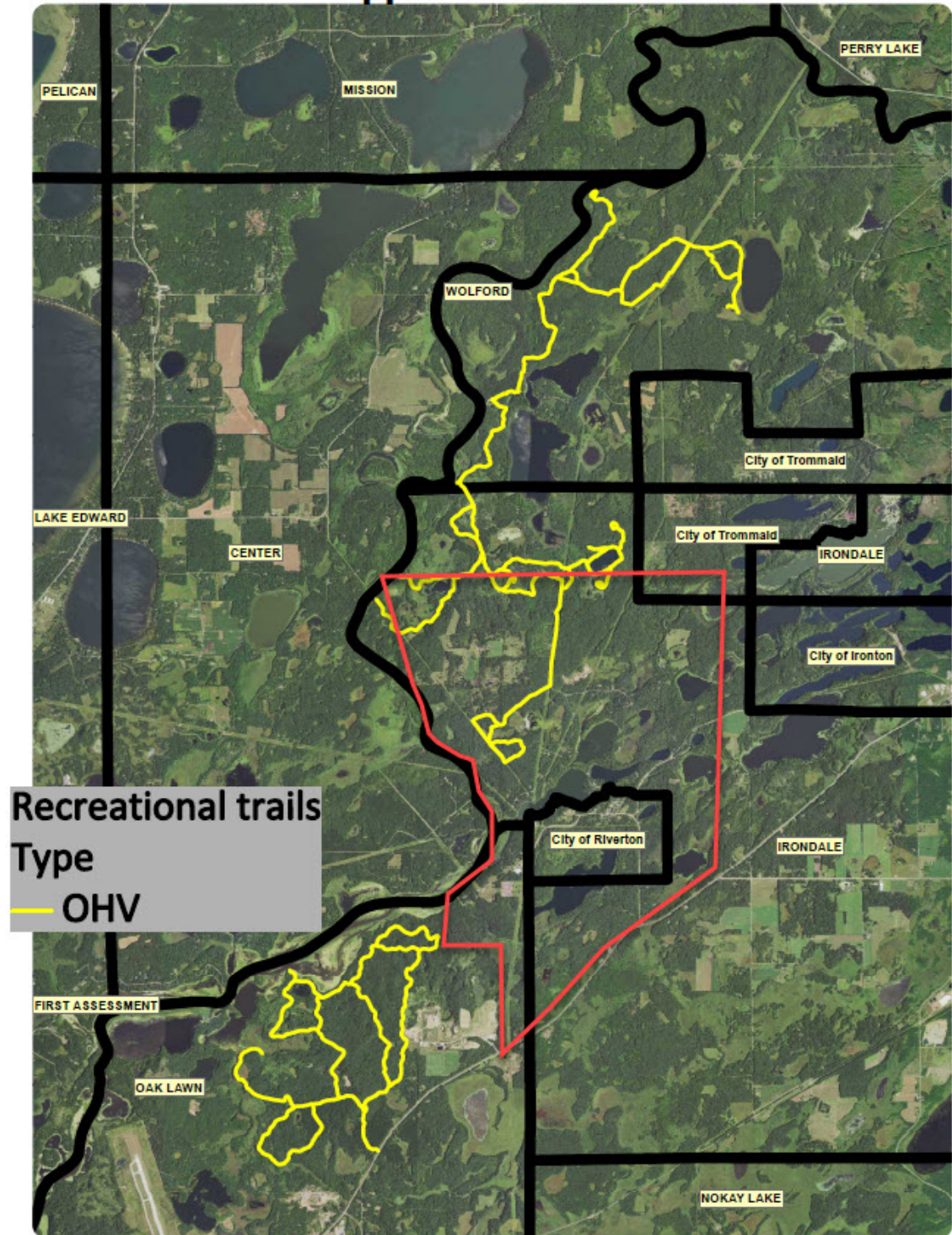
6.

ATV Trail connection from the City of Fifty Lakes to the Emily/Outing ATV Trails



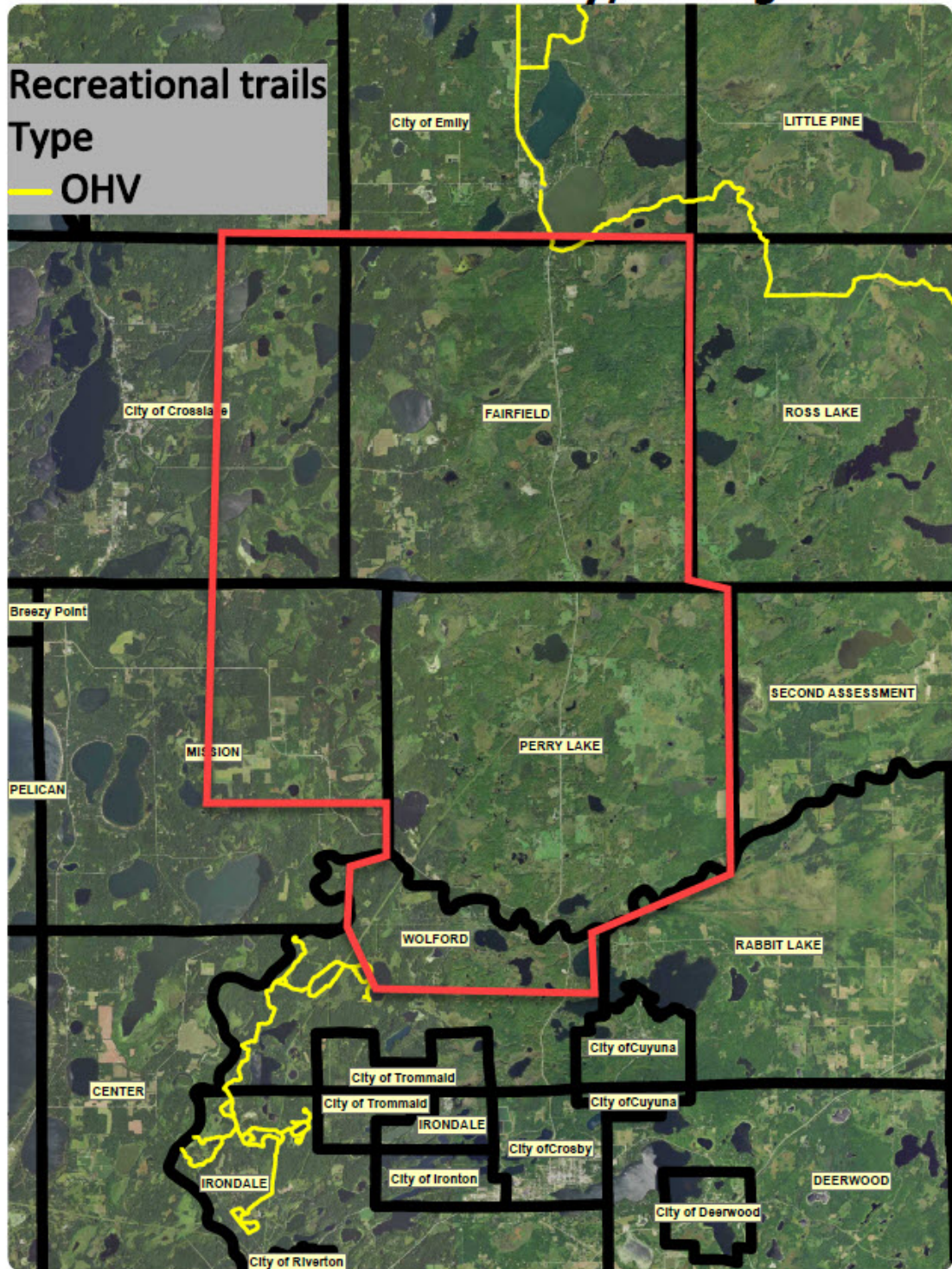
7.

ATV Trail connection from the Miller Black Bear ATV Trail to the Mississippi River Northwoods ATV Trail



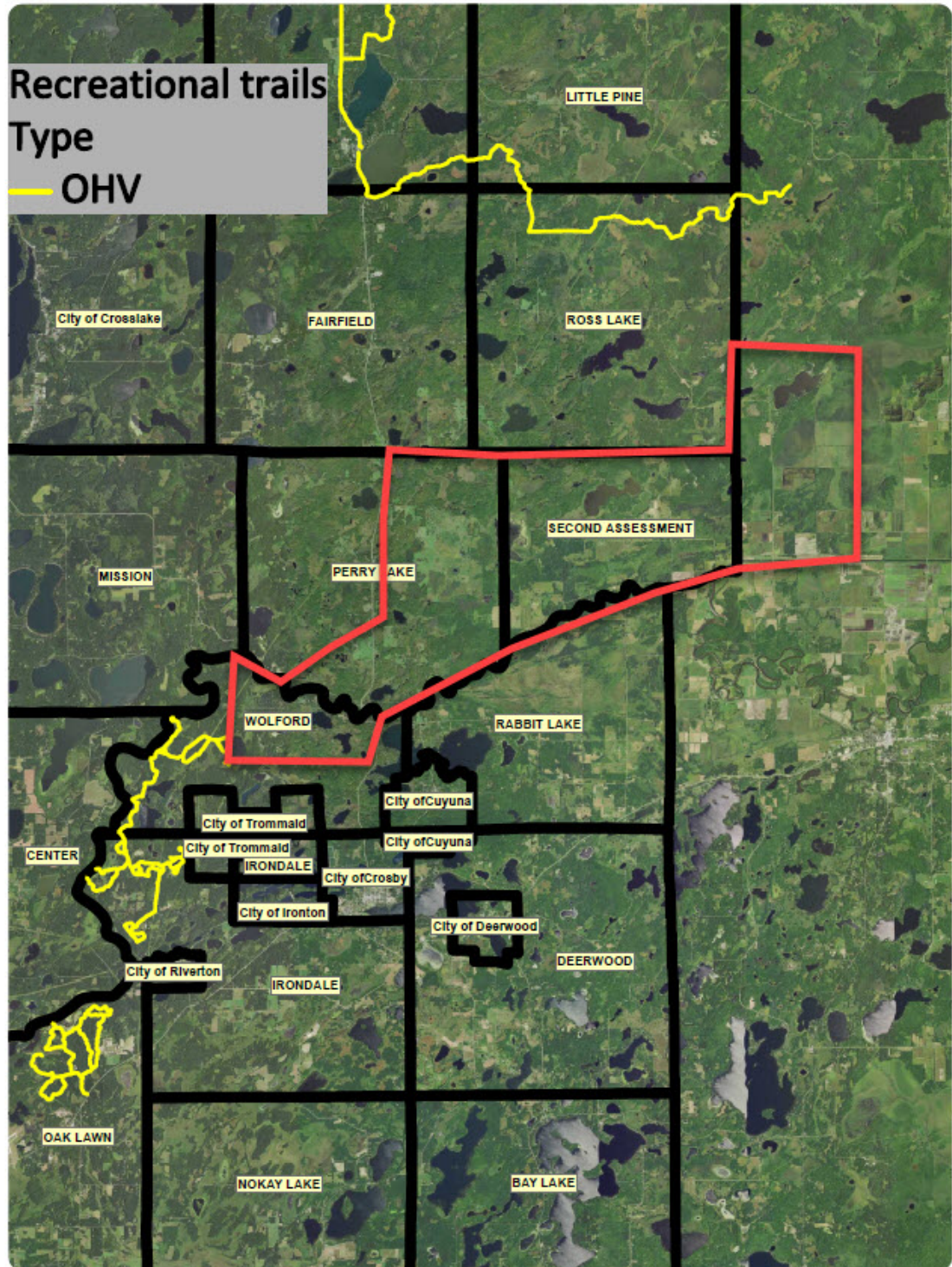
8.

ATV Trail connection from the Miller Black Bear ATV Trail to the Emily/Outing



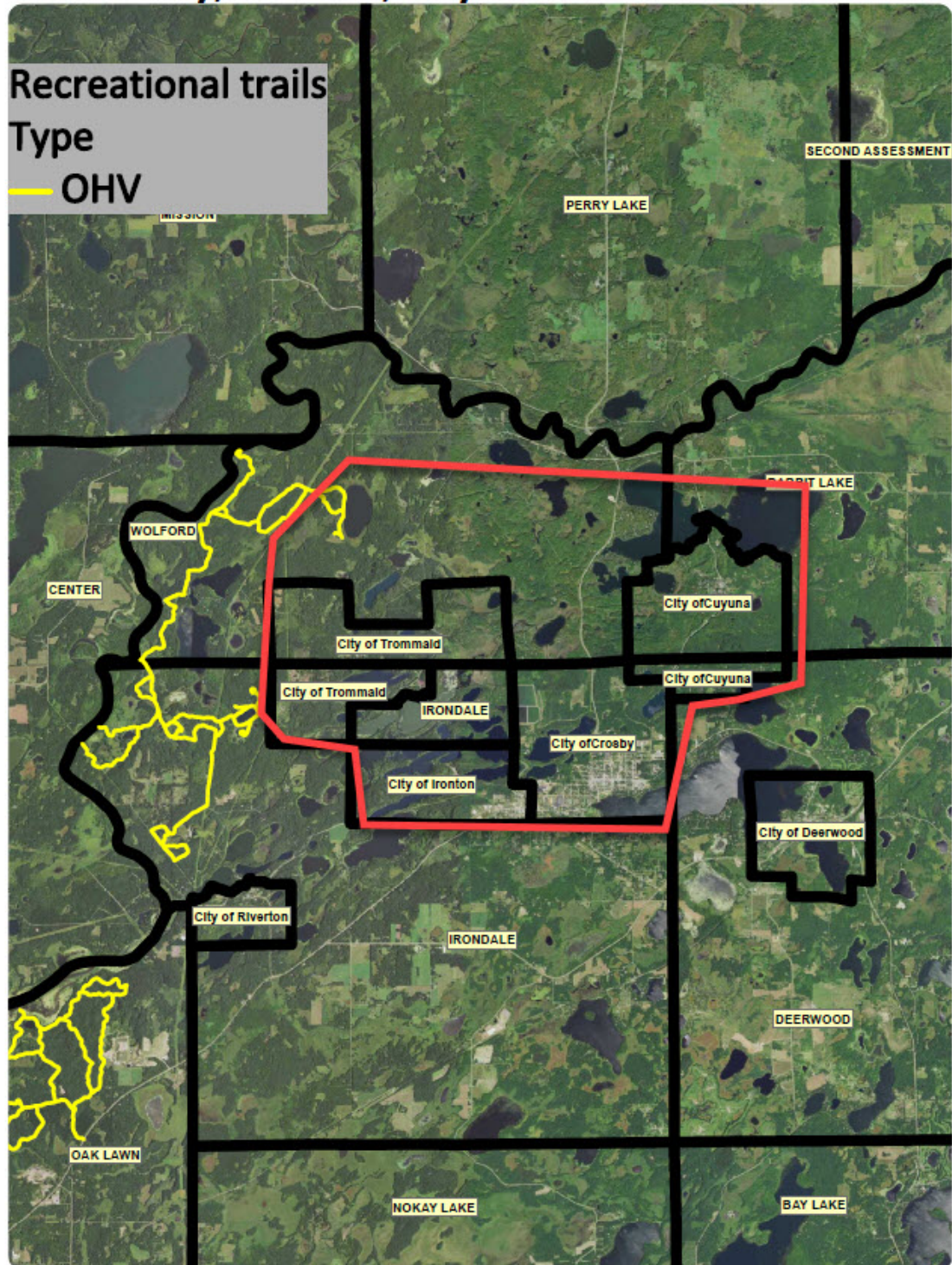
9.

ATV Trail connection from the Miller Black Bear ATV Trail to the Blind Lake Connector in Aitkin County



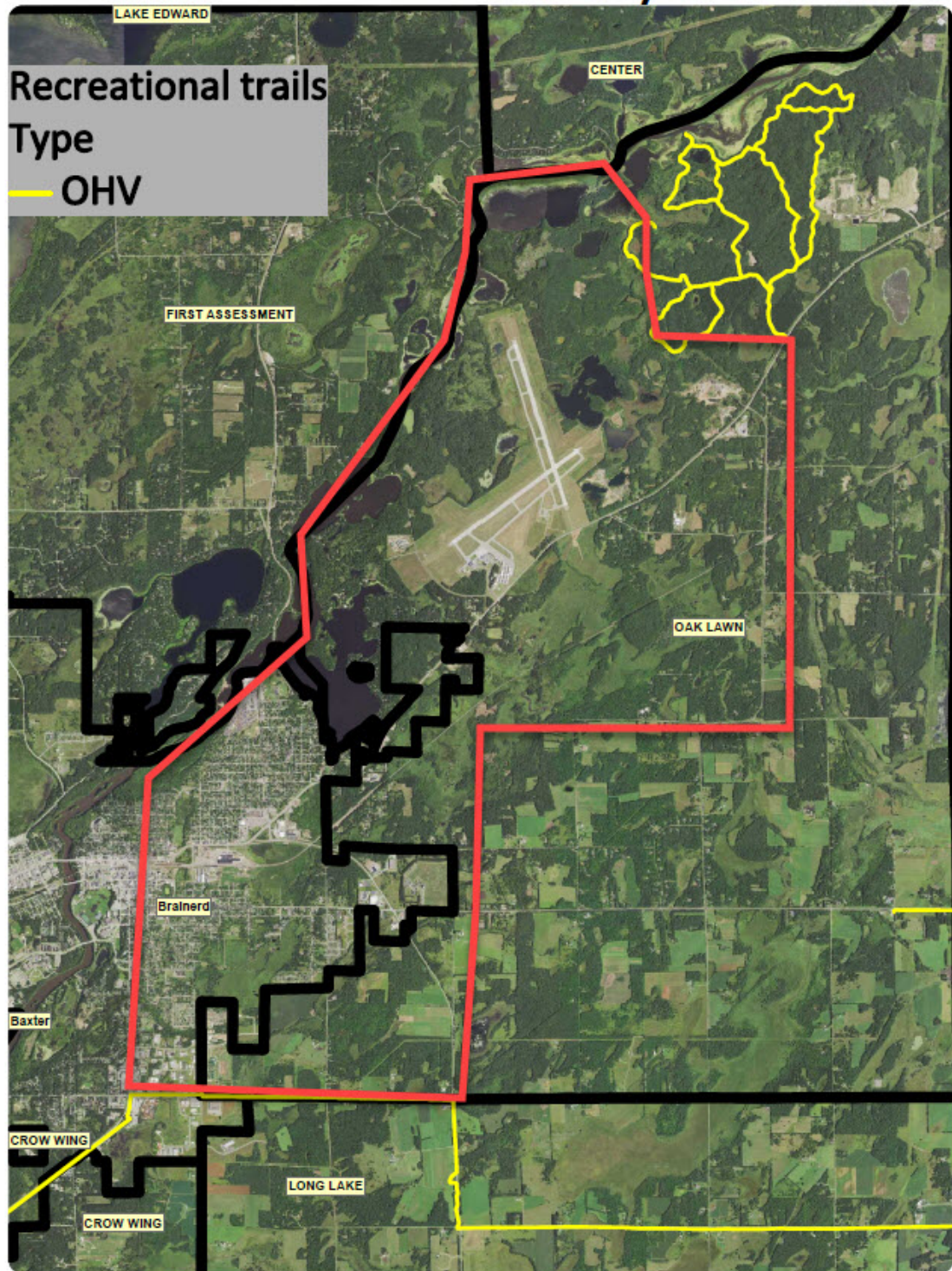
10.

ATV Trail connections from the Miller Black Bear ATV Trail to Crosby, Ironton, Cuyuna and area DNR ATV Trails



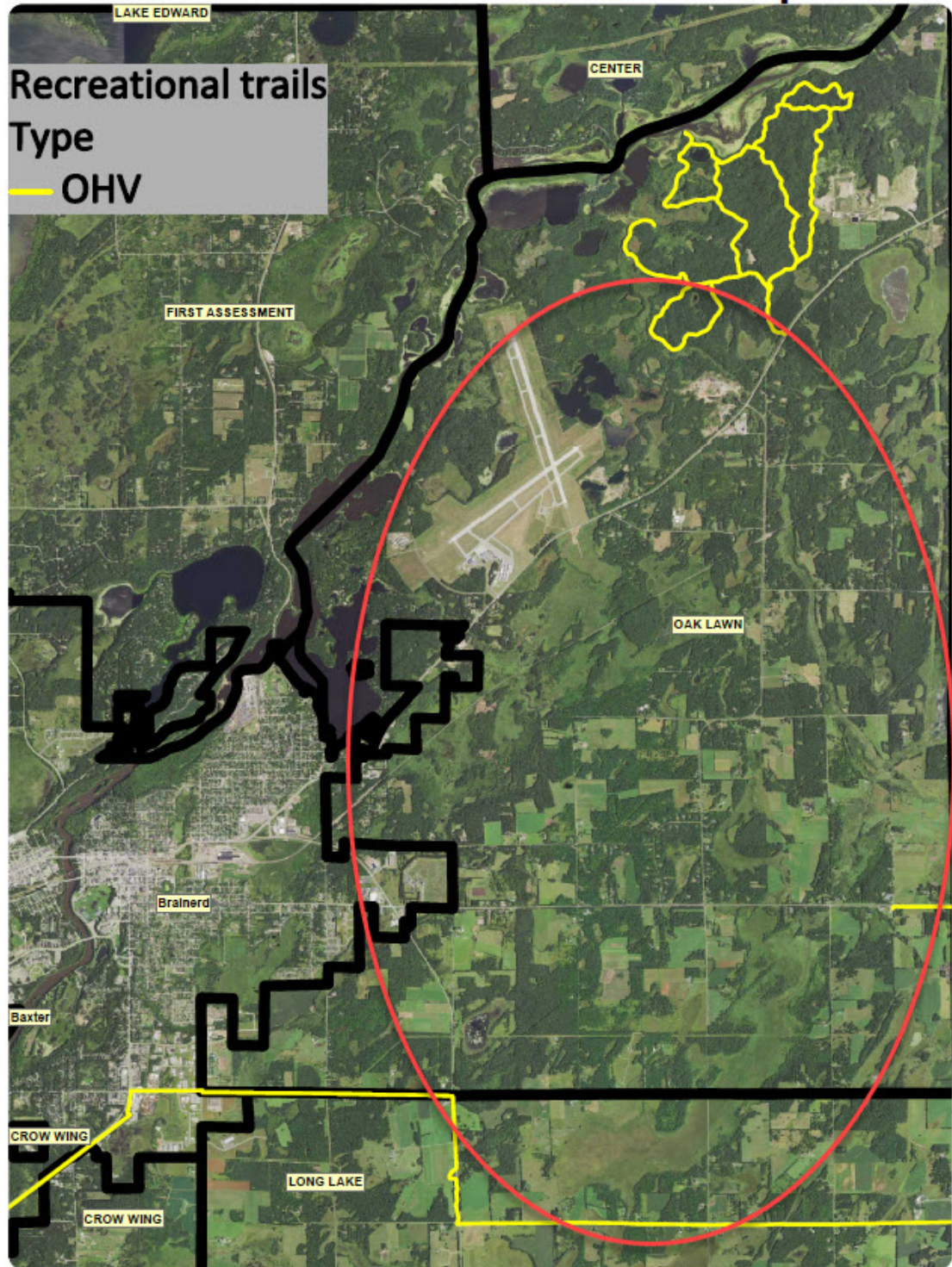
11.

ATV Trail connection from the Mississippi River Northwoods ATV Trail to the City of Brainerd



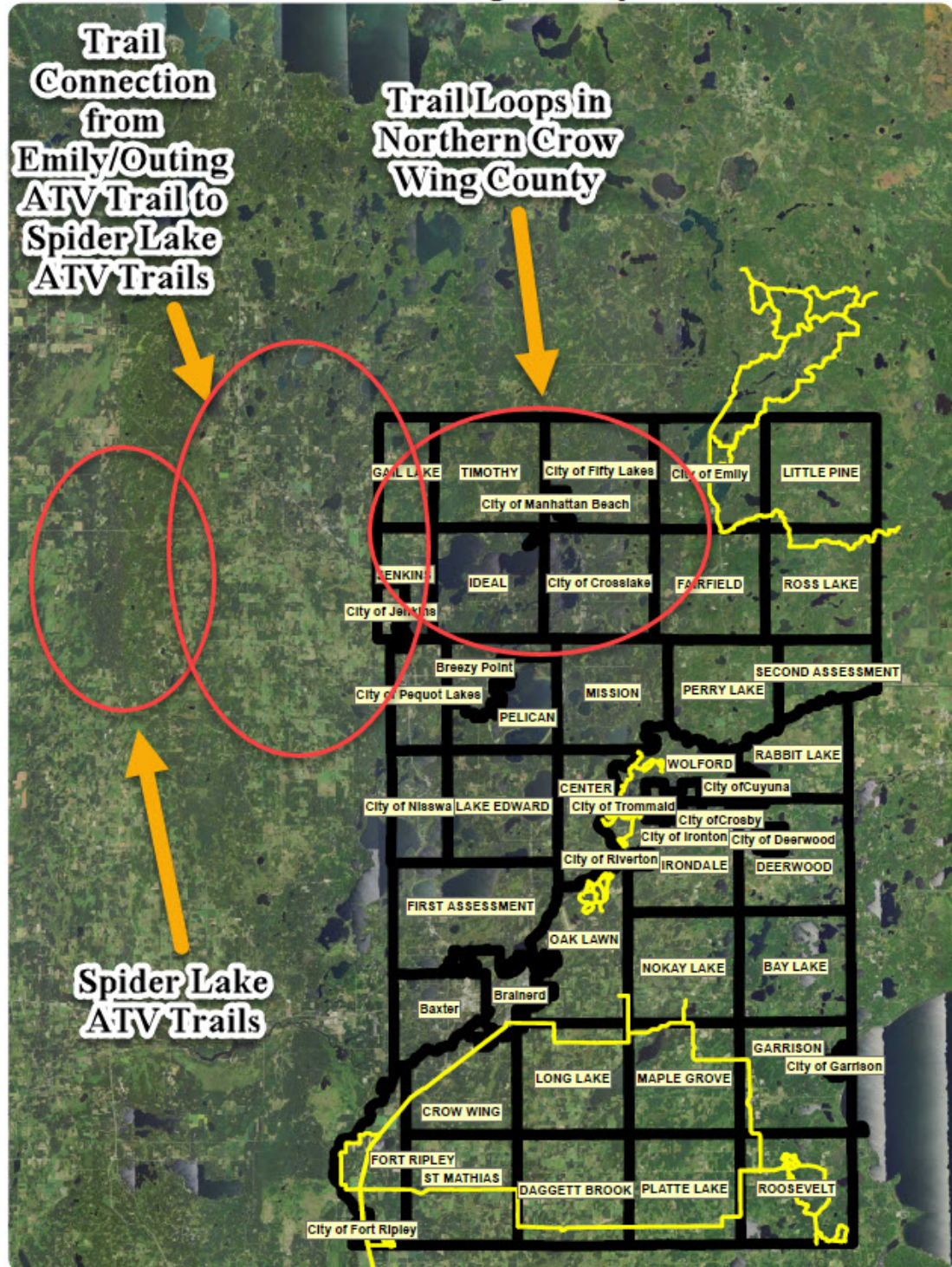
12.

ATV Trail connection from the Mississippi River Northwoods ATV Trail to the Southern Loop ATV Trail

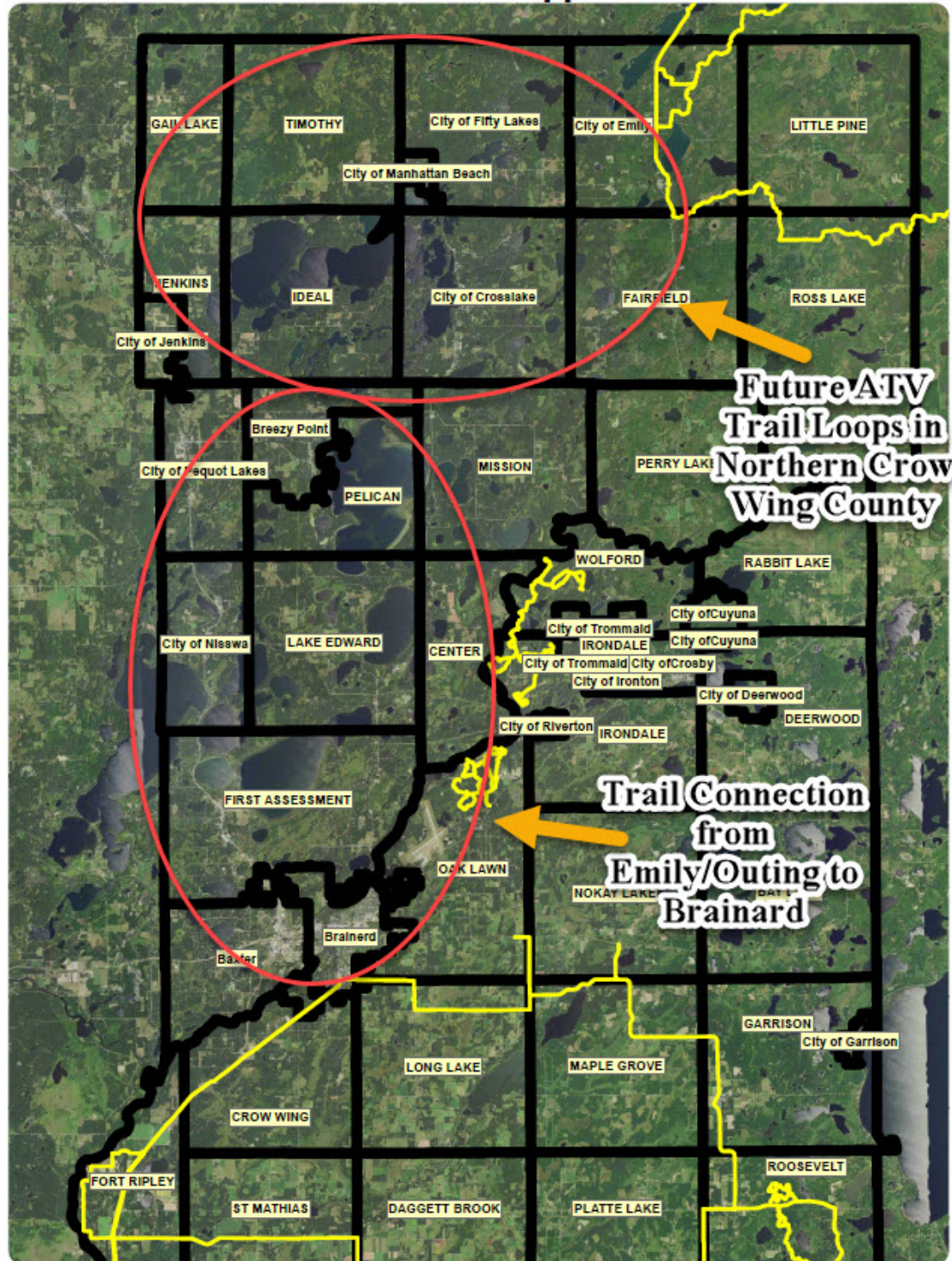


13.

Linkage between Emily/Outing ATV Trails and Spider Lake ATV Trails including ATV Trail loops in Northern Crow Wing County



14.
Connection between Emily/Outing ATV Trails, future trail loops in Northern Crow Wing County and Brainerd on the west side of the Mississippi.



5 Marketing and Promotion

The Land Services Department has initiated efforts to improve public access to all types of public recreation information. Efforts include:

- A web page dedicated to parks: <https://crowwing.us/292/County-Parks>
- A web page dedicated to recreation trails: <https://crowwing.us/314/Recreation-Trails>
- A web page dedicated to public water accesses: <https://crowwing.us/298/Public-Lake-Access>
- Review of DNR webpages to ensure information is accurate (e.g., Hunter Walking Trail information at this page: <http://www.dnr.state.mn.us/hunting/hwt/map.html>)
- Review and maintenance of the trail and boat access information available through the interactive mapping tool: <https://gis.crowwing.us/link/jsfe/index.aspx>
- Construction of a large display in the Land Services Lobby with free map brochures for all County parks and trails.
- Providing park and trail maps to Chambers of Commerce throughout the county

Appendix A: Recreational Trail Development and Improvement Request Form

Recreational Trail Development & Improvement Request

The following request must be filled out completely, submitted to, and signed by the County Land Services Department.

The following conditions apply to all trail development or improvement activities:

- Request forms must be filled out completely and submitted to the Land Services Department.
- The User Group or organization conducting the activity is responsible for any and all required permits (i.e., water crossings) including fees and construction costs.
- Any unauthorized activities may be charged with a “land use trespass” and possibly be ordered to restore the area to its previous condition (M.S. 92.70).
- All projects must incorporate appropriate recommendations from the Minnesota Department of Natural Resources and “Trail Planning Design & Development Guidelines” manual for recreational trails.
- If a proposed project exceeds \$5,000, the County may require a design approval from a licensed civil engineer.
- Contractors must be property insured and qualified to perform required tasks.
- Attach a map in sufficient detail to show the proposed activity.
- Proposed project must be designed for safe recreation.

Please completely answer the following questions:

Name of Organization		Contact Person	
Address	City	State	Zip code
Telephone Number	Day	Evening	
Fax	Cell Number	Email Address	

Name of Project: _____

Location

Township: _____

Range: _____

Section: _____

Project Miles

New Trail Construction: _____

Trail Reconstruction: _____

What is the purpose of this project?

County land managers will use the following criteria to evaluate trail proposals and to improve trail planning, design and maintenance. The criteria are designed to evaluate and have the flexibility to address the variety of situations that exist. The results of the evaluation provide information about the potential impacts of the trail and mitigations that may be needed.

From the applicant's perspective, how does this trail project affect the following criteria?

1. Visual Quality and Landscape - *Scenic Features, Points of Interest*

2. Trail Linkages and Networks - *Linkages to existing trails and systems*

3. Impacts on Adjacent Private Properties - *Need for easements, permits or mitigations outside of county lands*

4. Proximity to Services - Gas, food, lodging, water, campgrounds, rest stops

52

5. Public Support - Clubs and User Groups

6. Plan for Maintenance - Available funds and partnerships

7. Public Safety Considerations - Access for emergency services or hazards

8. Availability of Parking Areas

9. Opportunities for Interpretive Information and Public Education

10. Soil Conditions, Slope and Grade - Degree of impact and mitigations

11. Rare, Threatened or Endangered Species or Habitats - Degree of risk and impact

12. Wetlands and Public Waters - *Degree of impact, permitting and mitigations*

13. Cultural Resources or Historic Sites - *Degree of risk and impact*

Costs - *Estimated costs of this project and who will be covering the costs? Is project eligible for the DNR Grant-in-Aid program?*

Equipment - *What type of equipment is required for construction and maintenance?*

Trail Construction - *Timeline, User Group Involved, Contractors, Miles*

Trail Maintenance Plan (*ie. mowing, clearing, signage, blading etc.*)

A general Trail Maintenance Plan for shall be submitted by the User Group. The request will include a general time frame for each activity Indicate by "X" which months this work will occur.

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Clearing												
Mowing												
Signage												

General Maintenance												
------------------------	--	--	--	--	--	--	--	--	--	--	--	--

Dates of Project

Starting date: _____
 Completion date: _____

The above plan is complete to the best of our knowledge and will be carried out to the best of our abilities.

Trail Representative	Date
----------------------	------

The above Recreation Trail Development and Improvement proposal has been received by the County Land Services Department.

Land Services Supervisor	Date
--------------------------	------

Appendix B: Trail Monitoring and Inspection Cover Page and Checklist

Trail Monitoring and Inspection - Cover Page

Inspection Date: _____

Inspected By: _____

Signature: _____

Trail Location/Trail Name:

Reason for Inspection (i.e., routine monitoring, review of maintenance project, response to concern, etc):

General Notes and Observations:

Summary of any required follow up actions (also see Checklist on page 2):

Documentation of completion of follow up actions:

Action Taken:

Date:

Personnel Involved:

Signature:

Include "before and after" photos to document actions when possible and appropriate.

Trail Monitoring and Inspection - Checklist

This checklist is used to record observations of specific trail conditions and to identify any maintenance needs or management actions

	Schedule for Maintenance	Potential Temporary Trail Closure	Potential Trail Re-routing	Description of Observations
a. Debris on trail, fallen limbs, etc				
b. Washout, runoff or erosion				
c. Rutting or compaction				
d. Vegetation growth, invasive species				
e. Signage and trailhead structure(s)				
f. Gates, parking areas and other trail facilities				
g. Illegal activities, littering or resource damage				
h. Other, please describe:				

For conditions requiring follow-up action(s), please note the location of the observation and other details. Photos and GPS locations may also be added to this inspection record.

Notes to describe any required Actions identified in the Checklist:

Appendix C: ATV Ordinance

ORDINANCE NO. 0601

AN ORDINANCE REGULATING THE USE OF ALL-TERRAIN VEHICLES IN COUNTY ROAD RIGHT-OF-WAYS OF CROW WING COUNTY

Section 1: GENERAL PROVISIONS

1.1 Authority. Minnesota Statutes 84.928 Subd. 1(a) and 84.928 Subd. 1(k) authorizes counties to enact an ordinance which provides for the operation of all-terrain vehicles on a public road or street under its jurisdiction to access businesses and residences and to make trail connections.

1.2 Interpretation. This Ordinance shall be interpreted consistently with Minnesota Statutes 84.92 thru 84.928, as amended.

1.3 Purpose. The purpose of this Ordinance is to control and regulate the use of All-Terrain Vehicles (ATVs) in the right-of-way of roads under the jurisdiction of Crow Wing County, to ensure the integrity of, and appropriate use of, said right-of-ways, and to promote the general health, safety and welfare of the citizens of Crow Wing County.

Section 2: DEFINITIONS

2.1. “ATV” or “All-Terrain Vehicle” means a motorized vehicle with: (1) not less than three, but not more than six low pressure or non-pneumatic tires; (2) a total dry weight of 2,000 pounds or less, and (3) a total width from outside of tire rim to outside of tire rim that is 65 inches or less. All-terrain vehicle includes a class 1 all-terrain vehicle and class 2 all-terrain vehicle. All-terrain vehicle does not include a golf cart, mini-truck, dune buggy, or go-cart or a vehicle designated and used specifically for lawn maintenance, agriculture, logging, or mining purposes, as per Minnesota Statutes Section 84.92 Subdivision 8, as amended.

2.2. “Class 1 all-terrain vehicle” means an all-terrain vehicle that has a total width from outside of tire rim to outside of tire rim that is 50 inches or less, as per Minnesota Statutes Section 84.92, Subdivision 9, as amended.

2.3. “Class 2 all-terrain vehicle” means an all-terrain vehicle that has a total width from outside of tire rim to outside of tire rim that is greater than 50 inches but not more than 65

inches, as per Minnesota Statutes Section 84.92, Subdivision 10, as amended.

2.4 “County” means the County of Crow Wing, Minnesota.

2.5 “Public Road Right-of-Way” shall have the meaning defined by Minnesota Statute 84.92, Subdivision 6a, as amended.

2.6 “County Road” means a road that is under the jurisdiction of Crow Wing County and is classified as a “county state-aid highway”, “county highway”, or “county road”.

Section 3: OPERATION OF ATVs ON COUNTY ROADS IN CROW WING COUNTY

3.1 Persons operating ATVs on all County roadways may operate the ATV on the right shoulder or the extreme right-hand side of the road and make left turns across the road only if it is safe to do so under prevailing conditions.

3.2 No person shall operate an ATV on County roads at speeds greater than 30 miles per hour, except as allowed in Section 3.3 of this ordinance.

3.3 No person shall operate an ATV at a speed greater than 20 miles per hour on County State Aid Highway 66 from the Junction of County State Aid Highway 3 in the City of Crosslake to the Junction of County State Aid Highway 1 in the City of Manhattan Beach.

3.4 No person shall operate an ATV in the bank or ditch within the right-of-way of County State Aid Highway 66 from the Junction of County State Aid Highway 3 in the City of Crosslake to the Junction of County State Aid Highway 1 in the City of Manhattan Beach.

3.5 Except as otherwise provided in this Ordinance, all operation of ATVs shall be in compliance with Minnesota Statutes 84.92-84.928, as well as any other federal, state, or local statute, law, rule, regulation or ordinance.

Section 4: ENFORCEMENT

4.1 The primary responsibility for enforcement of this Ordinance shall rest with the Crow Wing County Sheriff Department.

4.2 This Ordinance may be enforced by any other law enforcement officer if the officer is the member of a city, state or county agency which has a reciprocal enforcement agreement with Crow Wing County.

Section 5: PENALTIES

5.1 Any person or persons who shall violate any of the provisions of this Ordinance shall be guilty of a Misdemeanor.

5.2 Any person or persons who violate any of the provisions of this Ordinance shall be liable for the cost of any restoration of any damage to property caused by said violation. The payment of these costs is in addition to any provision of Section 7.1.

Section 6: SEVERABILITY

6.1 If any provision of this Ordinance or the application thereof is held invalid, said invalidity does not affect other provisions or applications of the Ordinance which can be given effect without the invalid provision or application and for this purpose, the provisions of the Ordinance are severable.

Section 7: EFFECTIVE DATE

7.1 This Ordinance shall be in effect from and after the date of its passage by the Crow Wing County Board of Commissioners and publication according to Minnesota Statutes.

Appendix D: Golf Cart Ordinance

ORDINANCE NO. 1901

AN ORDINANCE REGULATING THE USE OF GOLF CARTS ON COUNTY ROADS IN CROW WING COUNTY

Section 1: GENERAL PROVISIONS

1.1 Authority. This Ordinance is adopted pursuant to Minnesota Statute 169.045.

1.2 Purpose. The purpose of this ordinance is to provide authority for the use of motorized golf carts on County Roads that are located within cities or townships that have:

- a. Adopted an ordinance establishing standards and permitting the use of such vehicles on designated roadways within its jurisdiction pursuant to the authority granted by Minnesota Statute 169.045; and
- b. Formally requested the County to allow use of such vehicles on certain roadways within city or township limits through an official council/board action. The provisions of this ordinance are intended to promote the general health, safety and welfare of the citizens of Crow Wing County.
- c. The County, through an official board action of record, approves the city/township request to designate specific county roads for use by golf carts.

Section 2: DEFINITIONS

2.1 “Motorized Golf Cart” means any electric or gas powered vehicle with: (1) three or four low pressure or non-pneumatic tires; (2) an engine displacement less than 800 cubic centimeters; (3) and not capable of reaching speeds greater than 20 miles per hour.

2.2 “County” means the County of Crow Wing, Minnesota.

2.3 “County Road” means a road that is under the jurisdiction of Crow Wing County and is classified as a “county state-aid highway”, “county highway”, or “county road”.

2.4 “Designated County Roads” means county roads approved by the County Board for use by motorized golf carts.

Section 3: OPERATION OF GOLF CARTS ON COUNTY ROADS IN CROW WING COUNTY

3.1 Use of motorized golf carts may be allowed on County Roads only if the following conditions are met:

- a. The city or township in which the County Road is located has adopted an ordinance allowing the use of said vehicles on its roadways.
- b. The city or township, through an official council action of record, has requested that the County allow the use of said vehicles on the designated County Road.
- c. The County, through an official board action of record, approves the city/township request to designate specific county roads for use by golf carts.

3.2 Every person operating a motorized golf cart under permit on designated County Roads has all the rights and duties applicable to the driver of any other vehicle under the provisions of Minnesota Statutes, Chapter 169, except when those provisions cannot reasonably be applied to motorized golf carts.

3.3 Motorized golf carts may only be operated on the right shoulder or the extreme right-hand side of the road.

3.4 Motorized golf carts may only be operated on designated County Roads from sunrise to sunset, unless equipped with original equipment headlights, taillights and rear-facing brake lights.

3.5 Motorized golf carts may not be operated in inclement weather or when visibility is impaired by weather, smoke, fog, or other conditions, or at any time when there is insufficient light to clearly see persons and vehicles on the roadway at a distance of 500 feet.

3.6 Motorized golf carts shall display the slow-moving vehicle emblem provided for in Minnesota Statutes, §169.522, and shall be equipped with a mirror so located as to reflect to the driver a view of the highway for a distance of at least 200 feet to the rear of such vehicle as required by Minnesota Statutes, §169.70.

Section 4: PERMITS REQUIRED

4.1 It shall be unlawful for any person to operate a motorized golf cart on County Roads except when the vehicle is traveling on designated County Roads and is prominently displaying a valid permit on the rear of the cart obtained from the city or township in which the designated County Road is located.

4.2 The city or township shall be required to collect the following information from applicants requesting a permit:

- a. The name and address of the applicant;
- b. The model, make, year and number of the motorized golf cart;
- c. Current driver's license; and

- d. Proof of insurance for the motorized golf cart that complies with the provisions of Minnesota Statutes, §65B.48, subd. 5 (motorcycle coverage).

4.3 At the end of each calendar year the city or township shall submit to the County a summary of motorized golf cart permits that were issued.

4.4 The applicant may be required to submit any other information and pay any fees as required by the city or township.

4.5 Permits may be granted for a period not to exceed three years, and may be renewed. A permit may be revoked at any time if there is evidence that the permittee cannot safely operate the motorized golf cart on the designated County Roads.

4.6 The operator of a motorized golf cart may, under permit, cross any street or highway intersecting a designated County Road.

Section 5: PENALTIES

5.1 Any person or persons who shall violate any of the provisions of this Ordinance shall be guilty of a Misdemeanor.

5.2 Any person or persons who violate any of the provisions of this Ordinance shall be liable for the cost of any restoration of any damage to property caused by said violation. The payment of these costs is in addition to any provision of Section 6.1.

Section 6: SEVERABILITY

6.1 If any provision of this Ordinance or the application thereof is held invalid, said invalidity does not affect other provisions or applications of the Ordinance which can be given effect without the invalid provision or application and for this purpose, the provisions of the Ordinance are severable.

Section 7: EFFECTIVE DATE

8.1 This Ordinance shall be in effect from and after the date of its passage by the Crow Wing County Board of Commissioners and publication according to Minnesota Statutes.

Appendix E: Park Infrastructure Inventory

• Milford Mine Memorial Park (26351 Milford Lake Drive, Crosby)

Infrastructure on Site

- Water Access Route Sign(12”h x 18”w) green sign post
- Wooden Milford Sign
- Clean water, land, and legacy sign - (18”h x 9”w) green sign post
- Boardwalk arrow sign - (18”h x 24”w) green sign posts
- Welcome Kiosk - (48”h x 60”w)
- Green Welcome to Milford - (18”h x 12”w) 4”x4” post
- Auto Gate and Solar Panel - Auto Gate sign (24”h x 36”w)
 - For Service call
 - Solar Panels and Electrical Equipment: REAL Solar: 218-947-3779
 - Gate: Oberg Fence: 218-534-3118
- Security camera use sign - (10”h x 14”w) 4”x4” post
- Northern Platform - Bench
- Restroom - Toilet, urinal, toilet paper dispenser, hand sanitizer, and garbage
- Survey Sign - (24”h x 18”w) green sign post
- Historic district Kiosk - (48”h x 60”w)
- Milford Shelter
 - Three type I tables
 - Two parks garbage cans
 - Two grills
 - One composite bench
- Yellow post
- No Motorized vehicles - (24”h x 18”w) On boardwalk
- Clean water, land, and Legacy sign - (18”h x 9”w) green sign post
- Milford Lake: Then and Now - (16”h x 20”w) 4”x4” post
- Map holder Kiosk
 - The Cuyuna Iron Range
 - The Milford mine disaster
 - Milford Mine
- The Mine shaft - (16”h x 20”w) 4”x4” post
- Memorial Wall arrow sign - (14”h x 10”w) green sign post
- Machine and Blacksmith Shop - (16”h x 20”w) 4”x4” post
- Exploratory Drill Hole - (16”h x 20”w) 4”x4” post
- Timber shaft arrow - (18”h x 12”w) green sign post
- Timber shaft - (16”h x 20”w) 4”x4” post
- Main Platform
- Engine House - (16”h x 20”w) 4”x4” post
- Water Tank - (16”h x 20”w) 4”x4” post
- Dry House - (16”h x 20”w) 4”x4” post
- Composite Bench
- Looking North - (16”h x 20”w) 4”x4” post
- Stock Pile arrow - (18”h x 12”w) green sign post

- Historic District white map -(10"h x 12"w) 4"x4" post
- Main street - (16"h x 20"w) 4"x4" post
- Family Housing - (16"h x 20"w) 4"x4" post
- Residential Complex - (16"h x 20"w) 4"x4" post
- Stockpile Grounds - (16"h x 20"w) 4"x4" post
- Lakeview Wooden Bench

Memorial Walk signs. (All are 16"h x 20"w) on 4"x4" posts. They do not have clear names, so they are placed in order from west to east.

- **Paul M. Thiede Fire Tower (5230 County Road 11, Pequot Lakes)**

Infrastructure on Site:

- 1 Large wooden parks sign - (41.5"h x 72"w) 8" x 8" post 95" tall
- Photosensitive Gate
- Solar Panel
 - For Service call
 - Solar Panels and Electrical Equipment: REAL Solar: 218-947-3779
 - Gate: Oberg Fence: 218-534-3118
- Green Fire tower sign - (18"h x 12"w) 4" x 4" post 60"tall
- Auto Gate sign - (24"h x 36"w)
- Split rail fence
- Composite picnic table
- 2 Paul Bunyan Kiosk - Face (48"h x 48"w) - 8" x 8" posts
- 2 Paul M Thiede Fire Tower Park Overview Kiosk
 - Face (48"h x 60"w)
 - 8" x 8" posts
- Kiosk total width 96"
- 3 Kiosk in Parking Lot
 - County Parks and Trails (42"h x 30"w)
 - Ecological impacts (42"h x 30"w)
 - Park Map (42"h x 30"w)
- Yellow posts
- Survey sign - (24"h x 18"w) 4" x 4" post
- Don Nelson Sign - Face (16"h x 20"w) 4"x4" post 41"tall
- Lower Picnic Area
 - Overhead shelter
 - Gutters on shelter
 - (3) picnic Tables
 - Type 2
 - (2) grills
 - (2)parks garbage cans
 - Mutt Mitt Dispenser with can
- Map sign Kiosk - (42"h x 30"w)
 - Map Holder
- Mutt Mitt - Dispenser and Can

- Red Pine sign - (16"h x 20"w) 4"x4" post 41"tall
- Wooden stairs - 600' total at park
- Railings - 600' total at park
- Green Bench - (10"h x 71.25"w seat and back panels)
- How did this Rock? - (16"h x 20"w) 4"x4" post 41"tall
- Smaller Trail map - (24"h x 18"w)
 - Green sign post
- Paper Birch sign - (16"h x 20"w) 4"x4" post 41"tall
- Birch trail bench
- Jack Pine sign - (16"h x 20"w) 4"x4" post 41"tall
- Red Maple sign - (16"h x 20"w) 4"x4" post 41"tall
- Turn around sign - (16"h x 20"w) 4"x4" post 41"tall
- Northern Red Oak sign - (16"h x 20"w) 4"x4" post 41"tall
- Red Pine Plantation sign - (16"h x 20"w) 4"x4" post 41"tall
- White Spruce sign - (16"h x 20"w) 4"x4" post 41"tall
- The Warehouse sign - (16"h x 20"w) 4"x4" post 41"tall
- Red Cedar (Juniper) sign - (16"h x 20"w) 4"x4" post 41"tall
- Fire Tower Peak Picnic area
 - (3) type II green tables
 - (3) green benches
 - Historic Building sites sign - (18"h x 12"w) on green sign post
 - The Pequot Fire Lookout Tower - (48"h x 60"w)
 - Mutt Mitt dispenser -No Can
 - Parks Garbage
- Spotters Cabin Sign - (16"h x 20"w) 4"x4" post 41"tall
- Fires and Firefighting Grouping
 - Fires and Firefighting sign - (16"h x 20"w) 4"x4" post 41"tall
 - Map - (24"h x 18"w) green post
 - To the Fire tower sign - (18"h x 12"w) green post
- Bench
- Crow Wing County Forestry sign - (16"h x 20"w) 4"x4" post 41"tall
- The Growing Forest sign - (16"h x 20"w) 4"x4" post 41"tall
- Bench
- Minnesota Landscapes sign - (16"h x 20"w) 4"x4" post 41"tall
- Do you Know the difference? - (16"h x 20"w) 4"x4" post 41"tall

- **South Long Lake Community Park (7398 S long Lake Bay Road, Brainerd)**

Infrastructure on Site

- Wooden South Long Community Park sign
 - Total (91"hx72"w)
 - face (48"hx48"w)
 - Memory of "" (8"hx42"w)
 - 6"x6" posts stacked for the frame
- Welcome to South Long Green sign - (18"h x 12"w)
- Auto Gate
 - For Service call
 - Solar Panels and Electrical Equipment: REAL Solar: 218-947-3779
 - Gate: Oberg Fence: 218-534-3118
- Solar Panel
- Auto Gate sign -(24"h x 36"w)
- Restroom - Toilet, urinal, garbage, toilet paper dispenser, and hand sanitizer
- Mutt Mitt Dispenser and can
- No Moto vehicle signs (2x) -(18"h x 12"w)
- Yellow Vehicle blocker
- Survey sign -(18"h x 12"w) - (4"x 4" post)
- Video surveillance sign -(10"h x 14"w) - (4" x 4" x 120") post
- Camera -(4" x 4" x 120") post
- "Protect our Lakes" -Face (36"h x 24"w) -post (4" x 4")
- Invasive Species Alert (orange) - Face (24"h x 18"w)
- Type II tables Green tables (3x)
- Parks garbage cans (2x) -Can, Liner, Lid, Metal Rim
- Charcoal Grills (2x)
- Concreate tables (4x)
- Fishing Pier
- Platform
- Wooden South Long Community Park sign
 - Total (91"hx72"w)
 - face (48"hx48"w)
 - Memory of "" (8"hx42"w)
 - 6"x6" posts stacked for the frame

Appendix F: 10 Year Replacement Plan for Park/Access Infrastructure

Asset	Installed Year	Location	Purchase Price	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Estimated Maintenance	Estimated Replacement
Dock	2020	Sebie Lake	?											5 years	20 years
Concrete Planks	2021	Sebie Lake	\$4,000												20 years
Concrete Planks	?	Fawn Lake	\$4,000												20 years
Concrete Planks	?	Section 6 Access	\$4,000												20 years
Concrete Planks	?	Black Lake	\$4,000												20 years
Dock	?	Black Lake	?											5 years	
Concrete Planks	?	French Rapids	\$4,000												20 years
Concrete Planks	2021	Red Sand Lake	\$4,000												20 years
Dock	?	Red Sand Lake	?											5 years	
Dock	?	Gilbert Lake	?											5 years	
Concrete Planks	2021	Gilbert Lake	\$4,000												20 years
Restroom	2020	Little Rabbit Lake	\$25,428						5,000.00					7 years	20 years
Concrete Planks	2021	Little Rabbit Lake	\$10,000											10 years	20 years
Dock	2019	Little Rabbit Lake	\$ 300.00								500.00			5 years	
Docks	?	Jones Bay Public Access	\$1,000	1,000.00										5 years	
Pavement	2020	Jones Bay Public Access	\$25,000											5 years	15 years
Concrete planks	?	Jones Bay Public Access	\$25,000								25,000.00			7 years	20 years
Restroom	2018	Jones Bay Public Access	\$24,428				5,000.00	5,000.00			5,000.00			7 years	20 years
Restroom	2019	Paul M. Thiede Fire Tower	\$25,428											10 years	30 years
Picnic Shelter	2019	Paul M. Thiede Fire Tower	\$23,690								5,000.00			5 years	10 years
Fire Prevention Display	2019	Paul M. Thiede Fire Tower	\$24,500				2,000.00				25,000.00			5 years	10 years
600' of Walking Stairs & handrail	2019	Paul M. Thiede Fire Tower	\$100,000				20,000.00				20,000.00			5 years	20 years
Free standing Interpretive signs (16) @ \$150 each	2019	Paul M. Thiede Fire Tower	\$2,400				500.00				3,000.00			5 years	10 years
Large Kiosks (2)	2019	Paul M. Thiede Fire Tower	\$5,600				500.00				6,500.00			5 years	10 years
Small Kiosks (2)	2019	Paul M. Thiede Fire Tower	\$4,000				500.00				5,000.00			5 years	10 years
Picnic Tables (2)	2019	Paul M. Thiede Fire Tower	\$13,200								15,000.00			10 years	
Grills (2)	2019	Paul M. Thiede Fire Tower	\$600								1,000.00			10 years	
Benches (5)	2019	Paul M. Thiede Fire Tower	\$1,500								2,000.00			10 years	
Misc Signage (3)	2019	Paul M. Thiede Fire Tower	\$500				200.00				1,000.00			5 years	10 years
Tree signs (10)	2019	Paul M. Thiede Fire Tower	\$3,000				500.00				4,000.00			5 years	10 years
Pavement in parking lot	2020	Paul M. Thiede Fire Tower	\$35,000				1,000.00			1,000.00				3 years	15 years
Plowed Walking Trail	2022	Paul M. Thiede Fire Tower	\$180,000				1,000.00			1,000.00				3 years	15 years
Split Rail Fence	2021	Paul M. Thiede Fire Tower	\$3,000										3,000.00	4 years	10 years
Granite Walking Trails	2020	Paul M. Thiede Fire Tower	\$100,000				2,500.00			2,500.00				3 years	15 years
Pavement in parking lot	2022	South Long Lake	\$50,000				1,000.00			1,000.00				5,000.00	10 years
Picnic shelter	2021	South Long Lake	\$23,690											1,000.00	10 years
Grills (2)	2021	South Long Lake	\$600											8,000.00	10 years
Metal picnic tables (3)	2021	South Long Lake	\$6,600												
Concrete Picnic tables (4)	2006	South Long Lake	\$4,000		6,000.00										
Bathroom	2021	South Long Lake	\$25,428						5,000.00					7 years	20 years
Fishing Pier	2021	South Long Lake	\$15,000											15 years	
Platform	2021	South Long Lake	\$8,000											15 years	
Restroom	2017	Millford Mine Memorial Park	\$25,428	5,000.00							5,000.00			7 years	20 years
Boardwalk	2016	Millford Mine Memorial Park	\$263,082										25,000.00	10 years	30 years
Picnic Shelter (Parking Lot)	2015	Millford Mine Memorial Park	\$23,690				5,000.00							10 years	30 years
Picnic Shelter (Memorial Wall)	2017	Millford Mine Memorial Park	\$17,783				15,000.00				1,000.00			5 years	10 years
(41) Biographical Signs @ \$302 Each	2016	Millford Mine Memorial Park	\$12,753				14,000.00				500.00			5 years	10 years
(24) Free Standing Interpretive Displays @ \$810 Each	2016	Millford Mine Memorial Park	\$20,023				22,000.00				1,000.00			5 years	10 years
Memorial Wall	2015	Millford Mine Memorial Park	\$11,845				13,000.00				2,000.00			5 years	10 years
(3) Large Kiosks	2015	Millford Mine Memorial Park	\$6,961				10,000.00				500.00			5 years	10 years
Picnic Tables, Benches, Bike Rack, Grills	2016	Millford Mine Memorial Park	\$7,416				8,000.00							10 years	
Canoe Launches	2017	Millford Mine Memorial Park	\$8,000											15 years	
Granite walking trails	2017	Millford Mine Memorial Park	\$100,000				2,500.00			2,500.00				3 years	
2022 GMC 3500 HD Parks Pickup	2022	Parks	\$50,000						50,000.00					5 years	
2013 NOVA UTB312 Utility Trailer	2013	Parks	\$10,000		12,000.00							50,000.00		10 years	
2020 HydroTek Pressure Washer	2020	Parks	\$10,000							10,000.00				7 years	
2019 Honda ATV	2019	Parks	\$7,000					8,000.00						7 years	
Public Water Access Green Signs (15)	2021	Public Water Accesses	\$3,000											25 years	
County Park Wood Entrance Signs (3)	2020 fire tower, 2008 south long (estimate), 2016 millford														
Park Green signs (1 at Big Island)	2016	Trails	\$10,000			10,000.00		10,000.00					10,000.00	10 years	20 years
Memorial forest green signs (15)	2016	Forestry	\$4,500											25 years	
Trail green signs (16)	2016	Parks	\$4,800											25 years	
Park Green signs (1 at Big Island)	2016	Parks	\$300											25 years	
Backpack leaf blower	2021	parks	\$400					500.00					500.00	5 years	
Wedgeator	emailed Mitch	parks	\$200		200.00					200.00				5 years	
Chainsaw	2021	parks	\$300			300.00					300.00			5 years	
Polesaw	2021	parks	\$200		200.00					200.00				5 years	
Batteries for chainsaw and polesaw	2021	parks	\$200			200.00			200.00				200.00	3 years	
				6,000.00	18,400.00	42,700.00	96,000.00	23,500.00	55,200.00	23,400.00	123,300.00	55,200.00	52,500.00	TOTAL	

Appendix G: Parks and Trails Ordinance

AN ORDINANCE REGULATING THE USE OF COUNTY PARKS AND TRAILS, PROHIBITING CERTAIN CONDUCT THEREIN AND PROVIDING PENALTIES FOR VIOLATION OF THE ORDINANCE.

THE COUNTY BOARD OF CROW WING COUNTY ORDAINS:

1.0 GENERAL PROVISIONS

- 1.1 Authority
This Ordinance is adopted pursuant to M.S. 398.34.
- 1.2 The purpose of this ordinance is to provide for the use of Parks and Trails in such a manner and by such means as will maximize their use and enjoyment by the public, while conserving the scenery, and the natural and historical objects and wildlife therein.

2.0 DEFINITIONS

The following words or terms as used in this Ordinance have the meanings given them in this section unless a different meaning is clearly indicated by the context.

- 2.1 “Director” means the Crow Wing County Park Director acting directly or through their authorized agent.
- 2.2 “Person” means any individual, partnership, corporation, association or other groups.
- 2.3 “Park” means any designated County Park, County Swimming Beach, County Recreation area or County Water Access but does not include Forest Recreation Areas as defined in Crow Wing County’s Forest Management Plan.
- 2.4 “Vehicle” is any wheeled conveyance, including bicycles and tricycles, whether motor powered, animal drawn or self-propelled. The term shall include any trailer of any kind or description, but shall not include wheelchairs.
- 2.5 “Watercraft” means any contrivance used or designed for navigation on water.
- 2.6 “Motorized Vehicle” means any motorized conveyance including but not limited to: cars, trucks, motorcycles, tractors, farm machinery, four by four’s, golf carts, motorized scooters, minibikes, dune buggies or ATV’s. This shall not include motorized wheelchairs.
- 2.7 “Non-motorized Vehicle” means any non-motorized conveyance including but not limited to: bicycles, unicycles, in line skates, roller skies, skateboards, scooters, wheelchairs, wagons, bicycle trailers and motorized wheelchairs.
- 2.8 “Trail” means all of the land contained within the area designated as a County Recreation Trail by resolution of the Crow Wing County Board.
- 2.9 “Trail Treadway” means that part of the trail constructed for travel.
- 2.10 “Snowmobile” means a self-propelled vehicle designed for travel on snow or ice steered by skis or runners.

3.0 PARK/TRAIL HOURS

- 3.1 Parks and Trails shall be open year-round with the following exceptions:
 - 3.1.1 Parks and Trails may be closed at the Directors discretion.
 - 3.1.2 Open hours for Parks and Trails will be set by the Director.
- 3.2 The use of Parks and Trails during periods in which they are closed may be had only by permit, issued by the Director, specifically allowing use as indicated on the permit.
- 3.3 No one is permitted to be in a Park or Trail except between opening hour and closing hour except as provided in 3.2.

4.0 FEES

- 4.1 The Crow Wing County Commission may establish park user fees, from time to time, as are necessary to maintain the county park system; such fees may vary from park to park.

5.0 PUBLIC SAFETY

- 5.1 It shall be unlawful for any person to have in his or her possession, out of doors, within a Park or Trail, any rifle, shotgun, handgun, muzzle loading musket, BB gun, paintball gun or other firearms, except firearms allowed under Minnesota Statutes Section 97B.031 in posted Hunting areas or designated Rifle/Trap Ranges, paintball guns in posted areas, or as defined in Minnesota Statutes Section 624.712, Subdivision 2.
- 5.2 It shall be unlawful for any person to have in his or her possession, within a motor vehicle, within a Park or Trail, any rifle, shotgun, handgun, muzzle loading musket, BB gun, paintball gun or other firearms, except as defined in Minnesota Statutes Section 624.712, subdivision 2, unless the same is unloaded and contained in the trunk of a motor vehicle with the trunk door closed; provided, that this section shall not apply to any peace officer being upon said premises while in the performance of their duties.
- 5.3 It shall be unlawful for any person to use or have in their possession explosives of any kind, including firecrackers and other kinds of fireworks, or incendiary devices, as defined by Minnesota Statutes Section 609.668 Subdivision 1, within a Park or Trail.
- 5.4 It shall be unlawful for any person to use or display any type of weapon within a Park or Trail, including but not limited to slingshots, switch blade knives, bow and arrows and traps except bow and arrows allowed under Minnesota Statutes Section 97B.035 in posted hunting areas or designated Archery Ranges.
- 5.5 It shall be unlawful for any person to discharge any missile or other projectile from a weapon into a Park or Trail from beyond Park or Trail boundaries.
- 5.6 It shall be unlawful for any person to discharge any missile or other projectile from a weapon within a Park or Trail except in posted areas under the provisions of sections 5.1 and 5.4.
- 5.7 It shall be unlawful to fish within a designated swimming area.
- 5.8 It shall be unlawful to possess, serve, sell or consume any beer, wine or alcoholic

- beverage within a Park or Trail except by permit or in areas designated by the Director.
- 5.9 Swimming shall be allowed in all Parks unless posted otherwise or under the provisions of section 10.5.

6.0 ENVIRONMENTAL PROTECTION

- 6.1 No person shall disturb, destroy, injure, damage, or remove any property within a Park or Trail including but not limited to vegetation, ruins, wildlife, geological formations, signs or facilities, except edible fruit and wild animals legally taken under the provision of sections 12 of this ordinance specifically permitted by these parts. Collections for scientific and educational purposes may be made after obtaining a permit from the Director.
- 6.2 No person shall burn or dispose of garbage, refuse, litter or trash within a Park or Trail. If an appropriate receptacle has not been provided, the person who brought the item in/onto the Park or Trail must haul it away for proper disposal.
- 6.3 No person shall dispose of any type of waste, generated offsite, in or on a Park or Trail.

7.0 FIRES

- 7.1 Fires within a Park or Trail are permitted only in fireplaces, portable fire grills, stoves or fire rings provided for that purpose.
- 7.2 Fires shall be attended at all times.

8.0 DOMESTIC ANIMALS

- 8.1 Pets will be permitted in Parks and Trails, provided that no person shall allow any dog, cat or other pet animal to enter any building or bathing beach except service dogs as defined in Minnesota Statutes Section 256c.02.
- 8.2 All pets shall be attended and effectively restrained by a leash not exceeding six feet, except in areas specifically allowing off leash use, and such pets shall not be permitted to deprive or disrupt the enjoyment or use of any area by other persons.
- 8.3 Persons bringing animals into a Park or Trail shall be responsible for picking up and properly disposing of droppings left by their animal.
- 8.4 A person may ride or lead a horse or pack animal in a Park only on trails and areas posted and designated for such use.
- 8.5 Persons may operate a dog sled, skijoring device or any other sled/ski equipment pulled by a dog or other animal only in areas designated by the Director.
- 8.6 Where permitted, horses and pack animals shall be broken and properly restrained and shall not be allowed to graze or go unattended, nor shall they be hitched to any rock, tree or shrub. Horses and pack animals are permitted on regular Park roads.
- 8.7 Livestock, except for horses and pack animals, shall be prohibited in any Park or Trail unless a permit has been issued by the Director.

9.0 PICNICKING

- 9.1 Picnicking and lunching in any place other than those designated for that purpose by the emplacement of picnic tables is prohibited. Attendants may regulate the activities in such areas when necessary to prevent congestion and secure the maximum use for the comfort and convenience of all. Visitors shall comply with directions given to achieve this end.
- 9.2 The use of individual fireplaces together with tables generally follows the rule of “first come, first served,” except where prior reservations have been made.
- 9.3 It shall be unlawful to possess glass containers within a Park or Trail except in designated areas.

10.0 WATER ACCESS

- 10.1 Watercraft may be launched or landed only at accesses designated for such use.
- 10.2 No person shall leave, store or moor on or directly in front of any public access any watercraft after such person has left the lake area or cause such watercraft to remain on the access site overnight.
- 10.3 No person shall leave, store, abandon or otherwise cause to remain on any County Access, any fish house, shelter or dark house.
- 10.4 No watercraft may be operated in a designated swimming area.
- 10.5 Swimming shall be prohibited at all water access sites.

11.0 CAMPING

- 11.1 Overnight camping shall only be allowed in posted areas.
- 11.2 A permit will be required for camping.
- 11.3 Camping, in the same location, shall be limited to 7 consecutive days.
- 11.4 Emptying of waste water holding tanks shall be prohibited except in designated areas.

12.0 HUNTING/TRAPPING/GATHERING

- 12.1 No hunting or trapping will be allowed in Parks or Trails except where posted.
- 12.2 Hunting stands, of any kind, shall be prohibited within 300 feet of a County Recreation Trail.
- 12.3 The gathering of plants, whole or parts, including berries, pine/fir cones, nuts and seeds and other similar vegetative materials for commercial purposes is prohibited. Gathering for personal use shall be allowed, with a permit issued by the Director, provided such activity does not result in destruction or serious depletion of the resource and provided such gathering is permissible under State Laws. Under no circumstance may Federal or State listed rare, threatened or endangered species be gathered.

13.0 COMMERCIAL BAIT COLLECTION

- 13.1 Access from a Park to a body of water for the purpose of seining minnows or collecting other aquatic animals for commercial use is prohibited.

14.0 VEHICULAR/ TRAIL TRAFFIC

- 14.1 All applicable provisions of the State Motor Vehicle Traffic Laws (M.S. Chapter 169) in regard to equipment and operation of vehicles together with such regulations as are contained in this and other ordinances shall be complied with, within Parks.
- 14.2 It is unlawful to operate any vehicle within the boundaries of any Park except upon designated roads or parking areas.
- 14.3 It is unlawful to operate any vehicle at a speed in excess of the posted speed.
- 14.4 No motorized vehicles shall be allowed on Trails unless otherwise posted.
- 14.5 It is unlawful for any person to operate or halt any vehicle carelessly or heedlessly in disregard of the rights or the safety of others.
- 14.6 It is unlawful to operate any vehicle on roads which are posted, chained or gated prohibiting vehicular traffic.
- 14.7 It is unlawful to park any vehicle in other than designated parking areas.
- 14.8 A person may operate a snowmobile only on designated and posted Trails with conditions of snow cover considered adequate for the protection of the Trail by the Director.
- 14.9 Vehicles parked on Park property after posted closing hours, or in areas other than parking lots designed for parking may be towed away (impounded) at the cost and expense of the owner thereof. Authority to park in an area other than the parking lots designed for that use may be obtained through a permit specifically designating such use, obtained from the Director.
- 14.10 It shall be unlawful to use Trails in a manner other than those posted.
- 14.11 Visitors must stay on trails posted and provided for use.
- 14.12 A person may operate a bicycle only on trails designated and posted for bicycle use.

15.0 PROTECTION FROM PEDDLING AND SOLICITING

- 15.1 It is unlawful for any person to engage in or solicit business of any nature whatsoever within a Park or Trail.
- 15.2 The placing of advertising, decoration, or any other device in a Park or on a Trail is prohibited without authorization from the Director.

16.0 RESTRICTED AREAS

- 16.1 It shall be unlawful to enter, by any means, an area posted "restricted."

17.0 PERMITS / RESERVATIONS/ SPECIAL USE PERMITS

- 17.1 Permits, reservations and special use permits may be obtained from the Director.
- 17.2 All persons claiming possession of a permit, reservation or special use permit issued by the Director must be able to produce or exhibit it upon request from any authorized person who shall desire to inspect same for the purpose of enforcing compliance with any ordinance or rule.

- 17.3 A person to whom a permit, reservation or special use permit is issued shall be liable for any loss or damage to Park or Trail property by any person from the group they represent.
- 17.4 The Director, or their designee, shall have the authority to revoke any permit, reservation or special use permit upon finding a violation of any rule or ordinance or upon good cause shown.
- 17.5 The Director may refuse any permit, reservation or special use permit
- 17.6 Reasonable fees, as established by the County Commission, may be charged for permits and special use permits.
- 17.7 The use of electronic sound equipment, including, but not limited to public address systems, musical instruments and amplifiers, shall be prohibited, unless a permit for such use shall have first been obtained from the Director.
- 17.8 The use of electrical generators shall be prohibited except in designated areas or with a permit obtained from the Director.
- 17.9 Groups of 30 or more people who wish to use a Park or Trail must obtain a permit from the Director.
- 17.10 No aircraft may land in any Park or Trail unless a permit shall have first been obtained.
- 17.11 Excessive noise which disturbs other Park or Trail users shall be prohibited unless a permit has been obtained from the Director.

18.0 ENFORCEMENT

- 18.1 Any person who violates any of the provisions of this ordinance, or who fails or refuses to comply with the provisions of this ordinance shall be guilty of a misdemeanor, and upon conviction thereof, shall be punished by a fine of up to \$700 or by imprisonment for up to 90 days or both. Violators may also be ejected from a Park or Trail.
- 18.2 It shall be the duty of the Director, or their designee, and the Crow Wing County Sheriff to enforce the provisions of the Ordinance.
- 18.3 Nothing in this Ordinance shall prevent employees of the city, county, state or federal governments, emergency service providers or approved contractors from performing their assigned duties.
- 18.4 Nothing in this ordinance is intended to restrict the exercising of discretion by the Director in the management of County Parks or Trails.
- 18.5 Nothing in this Ordinance shall prohibit the County from pursuing criminal prosecution or civil remedies as provided pursuant to Federal law, State law or other County ordinances.
- 18.6 If any section or portion of this Ordinance shall be found unconstitutional or otherwise invalid or unenforceable by a court of competent jurisdiction, that finding shall not serve as an invalidation or effect the validity and enforceability of any other section or provision of this Ordinance.


**Appendix H: Rollie Johnson Natural &
Recreational Area (Big Island) Joint
Powers Agreement and Memorandum
of Understanding.**

1-13-93
Final joint powers
agreement w/ sign.

STATE OF MINNESOTA)
) SS
COUNTY OF CROW WING)

C E R T I F I C A T I O N

I, Roy A. Luukkonen, County Auditor, do hereby certify that the attached Resolution is a true and correct copy of a Resolution presented to and adopted by the Board of County Commissioners at a duly authorized meeting thereof, held in the Courthouse at Brainerd, Minnesota, as disclosed by the records of said County Board in my possession.



ROY A. LUUKKONEN, COUNTY AUDITOR
CROW WING COUNTY, MINNESOTA

Dated at Brainerd, Minnesota, this 22nd day of December, 1992.

RESOLUTION


Commissioner Uppgaard offered the following resolution and moved its adoption:

BE IT RESOLVED the Board of Commissioners of Crow Wing County, Minnesota, hereby agrees to enter into an Agreement between Crow Wing County, the Department of Natural Resources (DNR) of the State of Minnesota and Ideal Township for the establishment of the Big Island-County Natural and Recreational Board Joint Powers Board (JPB).


BE IT FURTHER RESOLVED the Board of Commissioners, the DNR and the Ideal Township Board be notified of each meeting of said Board.

BE IT FURTHER RESOLVED the Chair and County Auditor are hereby authorized to sign said Agreement, upon approval of the County Attorney.

Which resolution being seconded by Commissioner Sievek was duly adopted, all members voted "AYE".


CHERYL GELBMANN, CHAIR
BOARD OF COUNTY COMMISSIONERS
CROW WING COUNTY, MINNESOTA

ATTEST:


ROY A. LUUKKONEN, COUNTY AUDITOR
CROW WING COUNTY, MINNESOTA

Dated at Brainerd, Minnesota, this 22nd day of December, 1992.

JOINT POWERS AGREEMENT

This Agreement is made and entered into this 22ND day of DECEMBER, 1992 by and between the Department of Natural Resources of the State of Minnesota (hereinafter referred to as "DNR"), the County of Crow Wing (hereinafter referred to as "CWC") and Ideal Township (hereinafter referred to as "ITS").

RECITALS:

A. Parties hereto recognize that the property, known as Big Island, on Whitefish Lake is a unique resource. The parties hereto, along with the general public, conducted a study which resulted in the recommendation to establish a joint powers board to protect the unique features of Big Island and two companion islands, known as Steamboat Island and Little Island, all in proximity to each other and located in Whitefish Lake.

B. The parties hereto desire to establish a joint powers board for purposes of controlling, protecting and supervising the use of these resources as set forth herein below.

NOW THEREFORE the parties hereto each intending to be bound, agree as follows:

Section I: ESTABLISHMENT

A. Pursuant to the authority contained in MSA 471.59 it is hereby resolved that DNR of the State of Minnesota, the CWC Board and the ITS, said township being located within the County of Crow Wing, do hereby establish a joint powers board, herein after referred to as the Big Island-County Natural and Recreational Area Joint Powers Board, or "JPB".

Section II: PURPOSE

A. The purpose of the JPB shall be, in order to recognize and preserve the unique natural features, as well as the area residents and visitors long standing enjoyment of the islands, the establishment of two separate areas in regard to the three islands which shall include a natural area, comparable to the DNR designation of a Scientific and Natural Area (herein after referred to as "SNA") and a recreation area. A Board will be established as the governing body, including membership from the DNR, CWC, ITS and area citizens. Volunteers will be utilized to monitor the use of the islands and provide the resources necessary for maintenance. Funding will be solicited by the Board from local organizations and individuals.

Further, continuing and long range planning will occur, along with consultation provided by the DNR, to manage the resources in the best interests of the parties and the general public.

B. The jurisdictional area of the JPB shall be that area depicted by the description attached hereto as Exhibit "A", said exhibit is incorporated herein by this reference.

Section III: ORGANIZATION

A. Membership: The membership of the JPB shall be composed of seven members, including: one (1) representative from the DNR of the State of Minnesota, and one (1) representative appointed by the DNR; one (1) County Commissioner from CWC and one (1) representative appointed by the CWC Board of Commissioners; one (1) representative from ITS Board, and one (1) representative appointed by the ITS Board; and one (1) member at large.

B. Initial Membership: The initial members of the JPB shall be as set forth in Exhibit "B", said exhibit is attached hereto and incorporated herein by this reference.

C. Appointments: The membership of the JPB shall hereafter be selected as follows:

1. The DNR members shall be selected by the DNR.
2. The CWC Commissioner and representative shall be that Commissioner representing the section of the County in which the property is located and the representative shall be selected by the Crow Wing County Board of County Commissioners.
3. The ITS Board representatives shall be selected by the ITS Board.
4. The initial Member at Large shall be selected by the Board of Commissioners of CWC to a term of membership as determined by said Board and the subsequent Member at Large shall be selected by the JPB.

D. Term of Office: The term of office of the initial membership shall be one (1) year from the date of each member's appointment to the Board. The Chairman shall serve a term of office of one (1) year. Subsequent terms of office shall be as determined by JPB.

E. Officers: The officers of the Board shall consist of a Chairperson, Vice Chairperson and Secretary/Treasurer. The Chairperson, Vice Chairperson and Secretary/Treasurer shall be selected by a majority vote of the Board members. The duties and responsibilities of said officers are set forth as follows:

1. Chairperson: It shall be the duty of the Chairperson to preside over all meetings of the JPB. The Chairperson shall have the power to call special meetings at reasonable times with reasonable notice when it is deemed that such a meeting is necessary to conduct the business of the JPB.
2. Vice Chairperson: It shall be the duty of the Vice Chairperson to preside over the meetings of the JPB in the absence of the Chairperson. The term of the office of the Vice Chairperson shall run concurrently with the Chairperson.

3. Secretary/Treasurer: It shall be the duty of the Secretary/Treasurer to keep, or designate a person to assist in keeping, a record of all proceedings of the JPB, to provide for the proper receipt and disbursement of funds and to perform all of the duties normally assigned to the Secretary/Treasurer of a deliberative body. The term of office of the Secretary/Treasurer shall run concurrently with the Chairperson.

F. Voting: Each member of the JPB shall have one (1) vote.

SECTION IV: MEETINGS

A. The JPB shall meet quarterly, or as needed as determined by the JPB Board.

B. Special meetings may be held under circumstances outlined in Section III E (1).

C. A quorum shall consist of a majority attendance of Board Members.

SECTION V: DUTIES AND RESPONSIBILITIES

A. The JPB shall have the power to enter into contracts in the manner prescribed by law that are required and necessary to accomplish the stated purposes of the Board.

B. The JPB shall have the power to accept and disburse funds and to apply for State and Federal funds as well as private or charitable donations when deemed necessary to accomplish the stated purposes of the Board. In the area designated as "recreational", the JPB shall exercise its powers, pursuant to MN Statute §471.59, et siq, consistent with State law pertaining to the recreational use. This use shall insure that fishing, hunting, and trapping are permitted in accordance with applicable laws, rules and regulations.

C. The JPB shall exercise its powers, pursuant to MN Statute §471.59, et siq, and establish guidelines in regard to that area of the property designated as Big Island-County Natural and Recreation Area as a scientific natural area, equivalent to the DNR SNA designation. JPB shall have the power and authority to adopt standards for management, preservation and use, consistent with the Big Island Study and with State law, to manage that area described in Exhibit A as a County Scientific and Natural Area equivalent to the areas designated as Scientific and Natural Areas pursuant to MN Statute §84.033 and MN Rules, Parts 6135.4500-6135.5000 (attached).

D. The JPB will have the responsibility to arrange for the independent audit of its expenditures and disbursements, consistent with State law.

E. The JPB shall have the power, authority and responsibility to hire, contract for, appoint, or otherwise obtain personnel to carry out the intent and purpose of the Board, including, but not limited to, the establishment and management of the designated areas and uses of the three islands referenced herein.

F. Exercise of these powers and duties will require a majority of the JPB voting members.

SECTION VI: OVERRULING AND VETO

A. In recognition of the fact that each government entity has statutory duties and in recognition of the obligations that CWC and DNR have as land managers, ITS, CWC, or DNR may overrule or veto any action of the JPB if, in its judgement, the action violates the statutory responsibilities or its policies or obligations as a government unit.

SECTION VII: AMENDMENTS

A. Amendments to this agreement will require a two-thirds (2/3) majority of all voting members.

SECTION VIII: TERMINATION

A. This Joint Powers Agreement may be terminated by the Board of County Commissioners of Crow Wing County, Ideal Township or the Department of Natural Resources upon notice to the other parties, or by a majority vote of the members of the JPB.

B. In the event of termination of this Agreement, all property and surplus funds in possession of the JPB acquired pursuant to the terms of this agreement and applicable law shall be returned to the participating governmental entities or other parties in proportion to their monetary contributions to the JPB.

SECTION IX: EFFECTIVE DATE

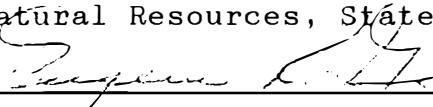
A. The Agreement shall take effect and be in force from and after the date of its signing.

SECTION X: AUTHORIZATION

IN WITNESS THEREOF, the respective governmental units, by resolution duly adopted by their governing boards, or by authority granted them pursuant to their delegation of authorities, cause this Agreement to be signed by its designee and attested to all on the day in year signed.

IN WITNESS THEREOF:

For: Department of Natural Resources, State of Minnesota

By: Eugene R. Gere  Date: 1-4-93

Witness: Lari M. Luukkonen Date: 1-4-93

Commissioner of Administration Date: _____

Witness: _____ Date: _____

Commissioner of Finance Date: _____

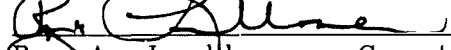
Witness: _____ Date: _____

Approved as to form and execution:

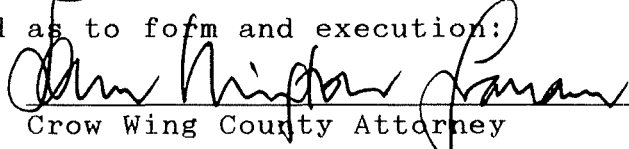
Office of the Attorney General Date: _____

For: Crow Wing County Board of County Commissioners

Cheryl Gelbmann  Date: 12-22-92
Cheryl Gelbmann, Chairman

Witness: Roy A. Luukkonen  Date: 12-22-92
Roy A. Luukkonen, County Auditor

Approved as to form and execution:

Don Hinder  Date: 12-22-92
Crow Wing County Attorney

For: Ideal Township Board

A. B. Klemm  Date: 12-22-92

Witness: David Steffen  Date: 12-22-92

EXHIBIT A

Property Description:

I. State of Minnesota Property: I. Portions of Section 17, Township 137, Range 28, described as follows:

A. A strip of land 200' wide across the N end of Govt. Lot 2 bordering on Upper Whitefish Lake from E to W Line of said Lot. (See Book 122 of Deeds, Page 605)

B. All of Govt Lot 1 excepting therefrom that portion of said Lot 1, 2700'; thence SE 800'; thence S 1600'; thence SW 740'; thence W 100' to point of Beg; Subject to U.S.C.E. overflow easement (See Book 122 of Deeds, Page 605)

C. Lot 3 (FRAC S1/2 SW1/4) Subject to U.S.C.E. overflow easement. (See Book 122 or Deeds, Page 605)

D. All of the SW1/4 of the SE1/4 in said Section 17, excepting that part lying E of a line extending from a point on the N line of said SW1/4 of SE1/4 520' W of the NE Corner thereof to the SE Corner of said SW1/4 of SE1/4 containing a total of 113.16 acres, more or less. Approximately 14.0 acres of the area described lie abovenormal operating pool, (Pine River Reservoir). (See Book 122 of Deeds, Page 605)

II. Tax Forfeited Ownership*: Portion of Section 17, Township 137, Range 28, described as follows:

A. Beginning at the SW corner of said Lot 1, thence N along the W line of said Lot 1, 2700'; thence SE 800'; thence S 1600' thence SW 740'; thence W 100' to point of beginning subject to U.S.C.E. overflow easement. (See Book 130 of Deeds, Page 402)

B. Govt Lot 2 except a strip of land 200' wide across the N end of Govt Lot 2 bordering on Upper Whitefish Lake from E toward lines of said Lot. (See Book 130 of Deeds, Page 402)

C. Part of SW1/4 of SE1/4 lying E of a line extending W of the NE corner thereof, to the SE corner of said SW1/4 of SE1/4, containing a total of 113.16 acres more or less

*Tax forfeited are lands held in trust by the State of Minnesota for the taxing districts and administered by Crow Wing County according to Minnesota Statutes.

EXHIBIT B

Membership of the BIG ISLAND - COUNTY NATURAL AND RECREATIONAL AREA
Joint Powers Board

Member representing DNR, State of Minnesota: Pam Perry

Member representing CWC Board of County Commissioners:
Barbara Uppgaard

Member representing ITS Township Board: Harold Rademacher

Member representing Crow Wing County: Ted Leagjeld

Member representing Ideal Township: Bob Thompson

Member At Large: Mary Badger

Member representing DNR, State of Minnesota: Bonnie Rezanka

The initial chairperson shall be Ted Leagjeld.

MEMORANDUM OF UNDERSTANDING (MOU)
BETWEEN
CROW WING COUNTY AND IDEAL TOWNSHIP
January 1, 2020

GENERAL OVERVIEW:

This MOU between Crow Wing County (CWC) and Ideal Township (Ideal) concerns the real property identified in the Joint Powers Agreement (JPA), dated December 22, 1992, between CWC, Ideal and the Department of Natural Resources. The three islands, Big Island, Steamboat Island and Little Island, are now referred to as the Rollie Johnson Natural and Recreational Area (Islands).

The Islands are owned by the State of Minnesota and CWC. CWC owns most of the acreage. Since the JPA was established, Ideal has historically incurred costs in managing the Islands' resources in the best interests of the parties and the general public by providing meeting space for the Joint Powers Board (Board) and the Board's various committees, collecting, storing and managing firewood donations for the benefit of the Board's activities, splitting and hauling the wood to be used by the Islands patrons, acting as the fiscal agent for grants obtained by the Board and by providing accounting services for the Board.

CWC recognizes Ideal's historic commitment to the goals of the Board and wishes to reimburse Ideal for its out of pocket costs in managing the Islands' resources in the best interests of the parties and the general public.

Ideal and CWC recognize the importance of cooperating in the administration of this very valuable County asset in order to:

- Preserve the unique natural features of the Islands; and
- Promote the use and enjoyment of the islands by area residents and visitors; and
- Assist the volunteers that monitor the use of the Islands; and
- Provide additional resources for the Board.

Ideal and CWC enter into this Memorandum of Understanding in order to:

- Cooperate in administering the financial resources expended on the Islands; and
- Ensure mutual understanding of each party to this MOU of their respective duties and responsibilities.

IDEAL TOWNSHIP AGREES TO THE FOLLOWING RESPONSIBILITIES:

1. Be the fiscal agency for the receipt of grants and other monies for the Joint Powers Board.

2. Provide accounting services to the Board via Ideal's Clerk/Treasurer.
3. Ideal's Clerk/Treasurer will facilitate payment of all bills approved by the Board.
4. Continue to collect, store and manage firewood donations at the Ideal Transfer Station.
5. Continue to allow the use of Ideal's personnel, equipment and materials in splitting, hauling, and storing firewood for use by patrons visiting the Islands. Costs for this service will be calculated at the current employee rate and competitive equipment rental rates.
6. Ideal's in-kind contributions for items 4 and 5 will be limited to \$1,000 per calendar year and exclude the \$250 CWC contribution to Ideal for financial services itemized in 1 through 3.

CROW WING COUNTY AGREES TO THE FOLLOWING RESPONSIBILITIES:

1. Upon execution of this MOU, CWC shall provide to Ideal the amount of \$2,000 for deposit in an escrow fund, for estimated future administrative, management and maintenance costs of the Islands. Thereafter, CWC agrees to provide an additional \$2,000 to Ideal for deposit in the escrow account no later than January 30th of each calendar year during the term of this MOU. The escrow funds may be utilized by Ideal to reimburse Ideal for its out of pocket costs in managing the Islands' resources once Ideal's annual in-kind contributions in the amount of \$1,000 have been exhausted. Any funds remaining in the escrow account after the termination of this MOU shall be returned to CWC.
2. CWC shall compensate Ideal Township \$250.00 per calendar year for providing the required financial and accounting services. This amount will be taken from CWC's annual contribution of \$2,000 to the escrow fund before any other expenses are deducted from the escrow fund.

DURATION OF THIS AGREEMENT:

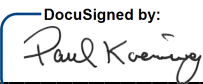
This MOU will have a term of ten (10) years beginning January 1, 2020. CWC and Ideal mutually agree that upon request of either party a joint review of this MOU may be conducted.

LEGAL EFFECT OF THIS MEMORANDUM OF UNDERSTANDING:

This MOU is a cooperative document designed to promote the efficient administration and understanding of the Islands. This MOU is not an "Official Control", as defined by Minn. Stat. § 394.22, subd. 6. Further, this MOU is not an enforceable contract and does not provide an independent basis for lawsuits or other legal proceedings initiated between CWC or Ideal. Similarly, this MOU is not intended to create any enforceable right with respect to third parties and does not provide an independent basis for any third party to initiate a lawsuit or other legal proceeding against either CWC or Ideal.

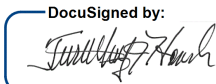
CROW WING COUNTY


DATE: _____

BY: 
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Chair

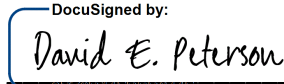
Crow Wing County Board of Commissioners


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IDEAL TOWNSHIP

DATE: _____

BY: 
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Chair

Ideal Township Board of Supervisors

Certificate Of Completion

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Status: Completed

Subject: ID #3667 Big Island MOU

Source Envelope:

Document Pages: 3

Signatures: 4

Envelope Originator:

Certificate Pages: 2

Initials: 0

Therese Norwood

AutoNav: Enabled

2633 Camino Ramon Ste 500

Envelopeld Stamping: Enabled

San Ramon, CA 94583

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Therese.Norwood@crowwing.us

IP Address: 207.7.154.9

Record Tracking

Status: Original

Holder: Therese Norwood

Location: DocuSign

2/21/2020 6:23:13 AM

Therese.Norwood@crowwing.us

Signer Events

David E. Peterson

dave.peterson@idealtownship.com

eSign

Security Level: Email, Account Authentication (None)

Signature

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David E. Peterson

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Timestamp

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Signature Adoption: Pre-selected Style

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Electronic Record and Signature Disclosure:

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Paul Koering

Paul.Koering@crowwing.us

Chairman county board

eSign

Security Level: Email, Account Authentication (None)

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Paul Koering

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Timothy J. Houle

Tim.Houle@crowwing.us

County Administrator

Crow Wing County

Security Level: Email, Account Authentication (None)

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Timothy J. Houle

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Donald F. Ryan

Don.Ryan@crowwing.us

CWC Attorney

Crow Wing County

Security Level: Email, Account Authentication (None)

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Donald F. Ryan

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In Person Signer Events

Signature

Timestamp

Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	2/21/2020 2:34:14 PM
Certified Delivered	Security Checked	2/22/2020 4:53:57 AM
Signing Complete	Security Checked	2/22/2020 4:54:05 AM
Completed	Security Checked	2/22/2020 4:54:05 AM
Payment Events	Status	Timestamps

***Appendix I: Memorandum of Understanding Between Crow Wing
County & Brainerd Nordic Ski Club***

**MEMORANDUM OF UNDERSTANDING (MOU)
BETWEEN
CROW WING COUNTY AND BRAINERD
NORDIC SKI CLUB
August 10, 2021**

GENERAL OVERVIEW:

This MOU between Crow Wing County (CWC) and the Brainerd Nordic Ski Club (Club) concerns the grooming and maintenance of two grant-in-aid ski trails. The two trails, Larson Lake and Wolf Lake, are now referred to as the ski trails. Attachment A to this agreement includes a map which is the representation of the ski trails.

The ski trails are located on CWC managed tax forfeited land. CWC is the sponsor of the ski trails. CWC staff have historically groomed and maintained the ski trails. CWC grooming equipment was in need of replacement in 2020, and instead of replacing the equipment, CWC instead entered into an agreement with the Club to groom and maintain the trails. CWC transferred the \$4,090 grant-in-aid revenue to the Club, and made an additional \$5,900 payment to the Club. The Club groomed and maintained the trails during the 2020/2021 ski season.

CWC and the Club recognize the importance of cooperating in the administration of this valuable County asset in order to:

- Preserve the unique features of the ski trails; and
- Provide maintenance and grooming of ski trails as expected by local ski enthusiasts and
- Promote the use and enjoyment of the ski trails by area residents and visitors; and
- Provide additional resources for the Club to groom and maintain the ski trails.

CWC and the Club enter into this Memorandum of Understanding in order to:

- Cooperate in providing the resources needed to groom and maintain the ski trails; and
- Ensure mutual understanding of each party to this MOU of their respective duties and responsibilities.

THE BRAINERD NORDIC SKI CLUB AGREES TO THE FOLLOWING RESPONSIBILITIES:

1. Continue to groom and maintain the ski trails identified in Attachment A.
2. Continue to allow the use of the Club's personnel, equipment and materials in grooming and maintaining the ski trails for use by patrons visiting the trails.
3. Include these two new ski trails in under the Club's trail grooming Insurance policies.
4. Track all expenses separately. Any unused funds will be retained by the Club to be

used for future ski trail maintenance. The Club does not expect to ask for additional financial support in years when above average snowfall occurs.

CROW WING COUNTY AGREES TO THE FOLLOWING RESPONSIBILITIES:

1. Upon execution of this MOU, CWC shall provide to the Club the amount of \$5,900 for deposit in an escrow fund managed by the Club. Funds will be used for estimated future administrative, management and maintenance costs of the ski trails. Thereafter, CWC agrees to provide an additional \$5,900 to the Club for deposit in the escrow account no later than January 30th of each calendar year during the term of this MOU. The escrow funds may be utilized by the Club to groom and maintain the ski trails.
2. Each year during the term of this MOU CWC shall provide to the Club the GIA funds it receives from the State. In recent years the GIA funds have amounted to \$4,090 per year.
3. CWC will continue to maintain these two trail systems under the CWC hunter/hiker program which includes trail mowing, fall cleanup, storm cleanup and parking lot maintenance.

DURATION OF THIS AGREEMENT:

This MOU will have a term of ten (10) years beginning July 1, 2021. The MOU may be cancelled with or without cause by either party providing a minimum of 90 days' notice at that point. The cancellation may only occur in June, July, or August of each calendar year.

LEGAL EFFECT OF THIS MEMORANDUM OF UNDERSTANDING:

This MOU is a cooperative document designed to promote the efficient administration and understanding of the ski trails. This MOU is not an "Official Control", as defined by Minn. Stat. § 394.22, subd. 6. Further, this MOU is not an enforceable contract and does not provide an independent basis for lawsuits or other legal proceedings initiated between CWC or the Club. Similarly, this MOU is not intended to create any enforceable right with respect to third parties and does not provide an independent basis for any third party to initiate a lawsuit or other legal proceeding against either CWC or the Club.

CROW WING COUNTY

8/26/2021
DATE: _____

DocuSigned by:
BY: *Steve Barrows*
Chair
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Crow Wing County Board of Commissioners

BRAINERD NORDIC SKI CLUB

8/27/2021
DATE: _____

DocuSigned by:
BY: *Brian Twamley*
President
2F60EBDF4C114E2...

Brainerd Nordic Ski Club