



Lake Improvement District (LID)

ANNUAL CHECKLIST

CONTACT INFORMATION

NAME:

MAILING ADDRESS:

PHONE:

EMAIL:

- Name of LID: _____
- Date of annual meeting: _____
- Proposed LID Assessment for upcoming year \$ _____ per parcel.
- Copies of published & written notice of the annual meeting (Page#____).
- Evidence that election ballots were mailed out to all property owners in the LID at least 3 weeks prior to the annual meeting (Page#____).
- Proof of insurance showing liability coverage to the current tort limits sent to CWC Land Services immediately upon renewal (Page# ____).
- Financial report and budget sheet which includes approved budget (Page#____).
- Monitoring reports, including studies and management program (water quality surveys, AIS surveys & treatments, etc.) (Page#____)
- Remedial actions and construction projects undertaken (in accordance with original order), including specific details on such activities (Page#____).
- Membership and elected officers (Page#____).
- Plans for the future, goals, and accomplishments of the LID (Page#____).

Annual report to be submitted to Crow Wing County and other entities no later than 4 months after the annual meeting or by November 1st, whichever comes first.

Shaded boxes indicate CWC use only:

<i>Date report received:</i>		<i>Received By:</i>	
------------------------------	--	---------------------	--

I hereby acknowledge that all information required above has been provided and is accurate to the best of my knowledge.

LID representative

Date

Crow Wing County Staff

Date