



# Death Certificate Application

To obtain any Minnesota death certificate, Minnesota law requires you to supply the information on this form, pay the required fee, and provide acceptable identification.

*Minnesota Statutes, section 144.225, subdivision 7, and Minnesota Rules, part 4601.2600, subpart 5.*

## Information about the deceased person - used to locate the requested death record

<b>Deceased Person</b>	First name (required)	Middle name (required)	Last name (required)	Name suffix		
	Date of death [MM/DD/YYYY] (required)	Date of birth [MM/DD/YYYY]	Or Age	City of death	County of death (required)	State <b>MN</b>
	First parent's name	Second parent's name		Spouse on record (if any)		

## What kind of death certificate do you want?

- Certified death certificate *with* cause of death information
- Certified death certificate *without* cause of death information (only for records 1997 to today)
- Certified VA death certificate for Veterans Affairs-related purposes

## Requester - person completing this application – this information is required by law

<b>Requester</b>	Requester name (please print)			Date of birth (MM/DD/YYYY)		
	Mailing address - UPS will not deliver to PO boxes or APO addresses.		Apt/Unit #	City	State	ZIP Code
	Daytime phone (10-digit)		Email			

## MANDATORY — Mark the boxes that describe your relationship to the deceased person:

- A child of the subject
- The parent of the subject
- The sibling of the subject
- The spouse on the record
- The grandparent of the subject
- The grandchild of the subject
- Subject's personal representative: the certified death certificate is required for the administration of the estate
- Successor of the subject; the certified death certificate is required for the administration of the estate
- Trustee of a trust; the certified death certificate is required for the proper administration of the trust
- Determination or protection of a personal or property right (*You must submit documentation showing this relationship*)
- Adoption agency — to complete post-adoption search (*Employee ID required*)
- Attorney — I represent the subject, or a person listed in items 1-10 above.  
My Minnesota Attorney License Number is: \_\_\_\_\_
- I am presenting a valid, certified copy of a U.S. court order (not a subpoena) that orders release of the death certificate to me
- Local/state/tribal/federal governmental agency (*Employee ID required*)
- I have a signed statement from a person listed above; it specifies the decedent's full name (first, middle, last) and date of death, the signer's relationship to the subject of the record, and authorizes me to obtain the certificate.
- I represent the Department of Veterans Affairs (Best practice: wait until family has verified death record).

If you are a NON-Minnesota attorney,  
attach a copy of your attorney license

## Sign this form in front of a Notary Public if you are applying by MAIL or FAX.

*I certify that the information provided on this application is accurate and complete to the best of my knowledge. It is against the law to provide false information to get a death certificate. You may be subject to fines, jail time or both. Minnesota Statutes, section 144.227 and section 609.02, subdivisions 3 and 4.*

Signature of requester named above

Date

(if applying in person)

<b>Notary Public</b>	Signed or attested before me on _____ day of _____, 20_____		Notary stamp/seal
	Printed name of notary public		
	Notary public signature	My commission expires	



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Name of person completing this application			
<b>How many certified death certificates do you want?</b>		<b>Fee</b>	<b>Death certificates</b>
One certified death certificate		<b>\$13</b>	
Extra copies are \$6 each <i>if you buy them at the same time as one purchased at \$13.</i>		# of extra copies  <b>x \$6</b>	
<b>How many VA death certificates do you want?</b>		<b># VA certificates</b>	<b>Fee</b>
VA death certificates are for Veterans Affairs related purposes only			<b>\$0</b>
<b>Fees are due with the application and are non-refundable. Minnesota Statutes, section 144.226.</b>		<b>Total due</b>	
Total due = costs of death certificate(s)			
<b>How do you want to pay?</b>			
<input type="checkbox"/> Check <input type="checkbox"/> Check #		<b>Make check or money order payable to Crow Wing County Land Services and send by mail with application. DO NOT SEND CASH.</b>	
<input type="checkbox"/> Money order <input type="checkbox"/> Money order # order		Checks returned for non-payment will result in a \$30 charge to you. You could also face civil penalties. <i>Minnesota Statutes, section 604.113, subdivision 2.</i>	
<b>Send your application and payment</b>			
Mail your application, check, money order, or credit card information to:			
<b>Crow Wing County Land Services 322 Laurel Street, Suite 15 Brainerd MN 56401</b>			
<b>If you have questions about this form, contact <a href="mailto:landservices@crowwing.us">landservices@crowwing.us</a> or (218)824-1010.</b>			
For Office Use Only:			
DCN/Certificate #	Requestor #		
ID Type	ID #		
Number of copies	Amount \$		
Initials	Issue Date		