

## **MINUTES OF REGULAR MEETING OF THE POLICY COMMITTEE PINE RIVER ONE WATERSHED ONE PLAN**

An organizational and regular meeting of the Policy Committee was held at the Cass County Land Department meeting room in Backus, MN and called to order at 1:00 p.m. on February 6, 2018. All members were present: Paul Thiede, Commissioner, Crow Wing County; Joann Weaver, Supervisor, Crow Wing Soil and Water Conservation District (SWCD); Jeff Peterson, Commissioner, Cass County; and Jim Ballenthin, Cass Soil and Water Conservation District (SWCD).

Other attendees and staff support personnel: Kelly Condiff, Cass SWCD; Melissa Barrick, Crow Wing SWCD; Ryan Simonson, and Jacob Frie, Crow Wing County; Chris Pence and Jeff Hrubes, Board of Soil and Water Resources (BWSR).

The members, by motions made, seconded and passed (MSP), elected the following officers: Jeff Peterson, Chair; Joann Weaver, Vice Chair; and Jim Ballenthin, Secretary.

A proposed Agenda was presented, copy attached.

MSP Agenda approved.

A proposed Work Plan and Time Line were presented.

MSP Work Plan approved as presented.

MSP Time Line approved with amendment to reflect actual commencement times.

Following discussion staff directed to take actions to perform and complete the Pre-Planning items on the Work Plan necessary for and to schedule and conduct a public Kick-Off meeting on May 7, 2018.

A proposed Budget was presented.

MSP Amend Budget to increase Write Final Plan to \$7,500; to increase Meeting Expense to \$10,000; and accordingly to increase Total to \$201,195.

MSP Budget approved as amended.

Following discussion no action taken on consultant approval and matter deferred for action at a subsequent meeting.

Proposed Bylaws were present.

MSP Amend Bylaws Article III.3. to delete the second sentence: "The individual to be elected may not already be serving as an officer of the Policy Committee."

MSP Amend Bylaws Article V.2. to provide as follows: "A supermajority vote of 75 percent of those members present shall be required for all actions."

MSP Amend Bylaws Article V.3. to delete the first sentence: "A tie vote will be considered a "NO" vote."

MSP Bylaws approved as amended.

Following discussion: 1) staff directed to assemble a list of proposed members of an Advisory Committee, in addition to Plan Review Authorities, and to present the list to the Policy Committee for review and approval at its next scheduled meeting; 2) members proposed must own real property in the Pine River watershed; 3) members proposed shall serve without compensation or expense reimbursement; 4) suggested total membership of the Advisory Committee be limited to 15 persons.

MSP Next meeting of the Policy Committee at 9:00 a.m. on February 22, 2018, at the Cass County Land Department meeting room in Backus, MN.

Meeting adjourned at 3:05 p.m.

Submitted by Jim Ballenthin, Secretary