

**CROW WING COUNTY**  
*2009 Original Budget*  
**Adopted December 16, 2008**  
*and*  
*2009 Amended Budget*  
**Approved January 27, 2009**



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**Prepared by the Offices of the County Auditor and County Administrator**

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# 2009 Budget Summary

Crow Wing County's fiscal year 2009 budget reflects the County Board's desire for a fiscally responsible budget and levy. The financial stability of the County's operations, as well as previously approved initiatives and regulations were also taken into consideration.

The 2009 original budget is \$67,511,031 with a levy of \$35,183,775 or 2.98% levy increase from 2008. The 2.98% levy increase is the lowest percentage of levy increase in 12 years. The levy is approximately \$450,000 below the levy limits set by the State of Minnesota for 2009.

In December, shortly after finalizing the County's 2009 budget, the State of Minnesota unallotted \$596,137 of 2008 second half County Program Aid (CPA). With a cut of this magnitude to CPA in 2008, it was estimated by the County that \$1,200,000 would be the potential reduction in CPA for 2009.

Crow Wing County is committed to operating with a structurally balanced budget. Thus, the loss in intergovernmental revenues were addressed with a budget amendment in the amount of \$1,257,791 on January 27, 2009.

The 2009 amended budget is \$66,365,531 (or 0.92% less than the 2008 budget levels) for governmental funds.

# 2009 Original Budget and Levy Increase

	Budgeted Exp.		-----Budgeted Revenues-----					
Governmental Funds Only	Expenditures		Revenues		Property Tax Levy		Transfers in/(Out)	Fund Bal. Change
2009 Original Budget		% Chg vs. last yr		% Chg vs. last yr		% Chg vs. last yr		
General	28,112,547	(1.01%)	11,040,597	1.70%	17,833,480	.76%	(500,000)	261,530
General Fund Includes: General and Reserved/Designated General.								
Highway	11,192,878	28.78%	7,466,324	38.58%	3,720,444	14.08%		(6,110)
(Revenue and expenditure variances are a result of federal grant and state aid budgeting change in 09)								
Human Services	19,943,551	(5.50%)	12,338,013	(2.40%)	7,569,323	6.11%		(36,215)
Human Services Fund: Human Services and Retired Senior Volunteer Program.								
SCORE	936,725	6.56%	1,041,000	(1.61%)			(140,000)	(35,725)
Building	25,000	(93.37%)	470,994	(55.79%)			500,000	945,994
Land Management	1,429,593	(13.79%)	1,079,470	5.94%				(350,123)
Land Management Fund includes: Forfeited Tax Sale, Grants Land and Timber Development.								
Debt Service	5,870,737	.42%	107,097	.29%	6,060,528	(.19%)		296,888
<b>Totals</b>	<b>67,511,031</b>	<b>3.19%</b>	<b>33,543,495</b>	<b>4.29%</b>	<b>35,183,775</b>	<b>2.98%</b>	<b>(140,000)</b>	<b>1,076,239</b>

# 2009 Amended Budget and Levy Increase

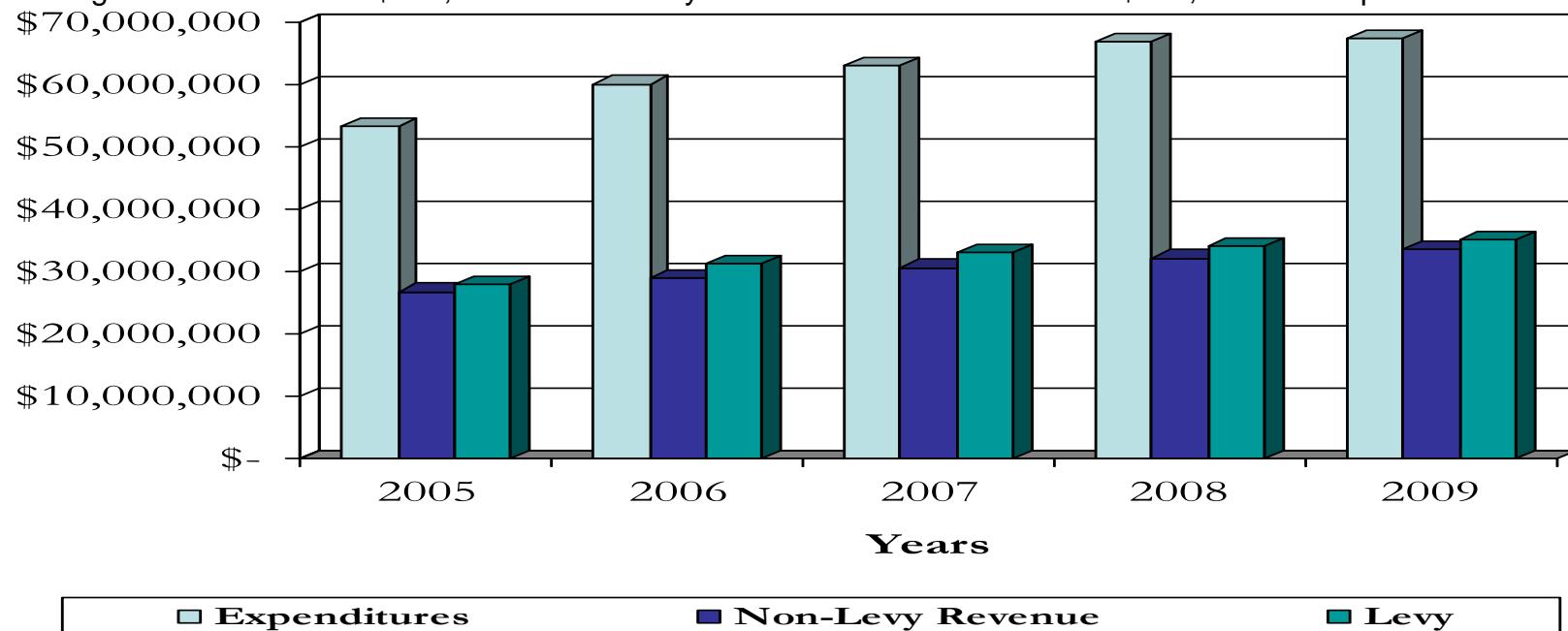
	Budgeted Exp.		-----Budgeted Revenues-----					
Governmental Funds Only	Expenditures		Revenues		Property Tax Levy		Transfers in/(Out)	Fund Bal. Change
2009 Amended Budget as of January 27, 2009		% Chg vs. last yr		% Chg vs. last yr		% Chg vs. last yr		
General	27,278,278	(3.95%)	10,027,496	(7.63%)	17,833,480	.76%	(500,000)	82,698
General Fund Includes: General and Reserved/Designated General.								
Highway	11,024,878	26.84%	7,466,324	38.58%	3,720,444	14.08%		161,890
(Revenue and expenditure variances are a result of federal grant and state aid budgeting change in 09)								
Human Services	19,800,320	(6.17%)	12,212,514	(3.4%)	7,569,323	6.11%		(18,483)
Human Services Fund: Human Services and Retired Senior Volunteer Program.								
SCORE	936,725	6.56%	1,041,000	(1.61%)			(140,000)	(35,725)
Building	25,000	(93.37%)	470,994	(55.79%)			500,000	945,994
Land Management	1,429,593	(13.79%)	1,079,470	5.94%				(350,123)
Land Management Fund includes: Forfeited Tax Sale, Grants Land and Timber Development.								
Debt Service	5,870,737	.42%	107,097	.29%	6,060,528	(.19%)		296,888
<b>Totals</b>	<b>66,365,531</b>	<b>(.92%)</b>	<b>32,404,895</b>	<b>.75%</b>	<b>35,183,775</b>	<b>2.98%</b>	<b>(140,000)</b>	<b>1,083,139</b>

# Crow Wing County Budget and Levy

## Last 5 Years

Year	Expenditures	Non-Levy Revenue	Levy	Levy % Inc/(Dec)	Fund Balance Inc/(Dec)
2005	53,321,711	26,783,130	28,010,646	34.64%	1,472,065
2006	60,133,456	29,011,486	31,321,860	11.82%	199,890
2007	63,186,065	30,655,970	33,169,882	5.90%	639,787
2008	66,984,531	32,164,418	34,165,859	3.00%	(654,254)
2009 Amd.	66,365,531	32,404,895	35,183,775	2.98%	1,083,139

\*Eliminated budgeted transfers in of \$570,000 from non-levy revenues and transfers out of \$710,000 from expenditures.



# Personnel Costs

Government entities rely heavily on staffing resources to run efficiently. The 2009 budgeted personnel costs are 47.48% of the Governmental Funds Expenditures. The 2009 budgeted personnel costs are \$31,508,740. Crow Wing County's 2009 amended budget has a reduction of 36 Full-Time Equivalents which is a 7.4% reduction in the County's workforce when compared to 2008. The majority of the staffing reductions were able to be handled through retirements and voluntary terminations, however 12 involuntary staff reductions were needed.

## **Salaries and Wages**

The 2009 budget includes a 3.00% board approved wage adjustment, in addition to a step progression for those eligible. However, the Board of Commissioners, Elected Officials, and Senior Management went without this wage adjustment in 2009.

Seven union contracts are up for negotiation at this time. It's estimated that an additional \$500,000 will be needed to properly slot employees in these contracts on a new pay matrix. This is the final stage of the market and pay equity study done in 2007. The County Board has committed to an "at-market" philosophy in implementing the study findings. This additional funding has been included in the budget.

Total budgeted 2009 salaries and wages decreased \$87,234 when compared to the 2008 budget; a .38% reduction. The 2009 budget also reflects a rate increase of .25% in Coordinated PERA and 1.20% in Police and Fire PERA. PERA increased in total by \$93,584 over 2008; or 5.62%.

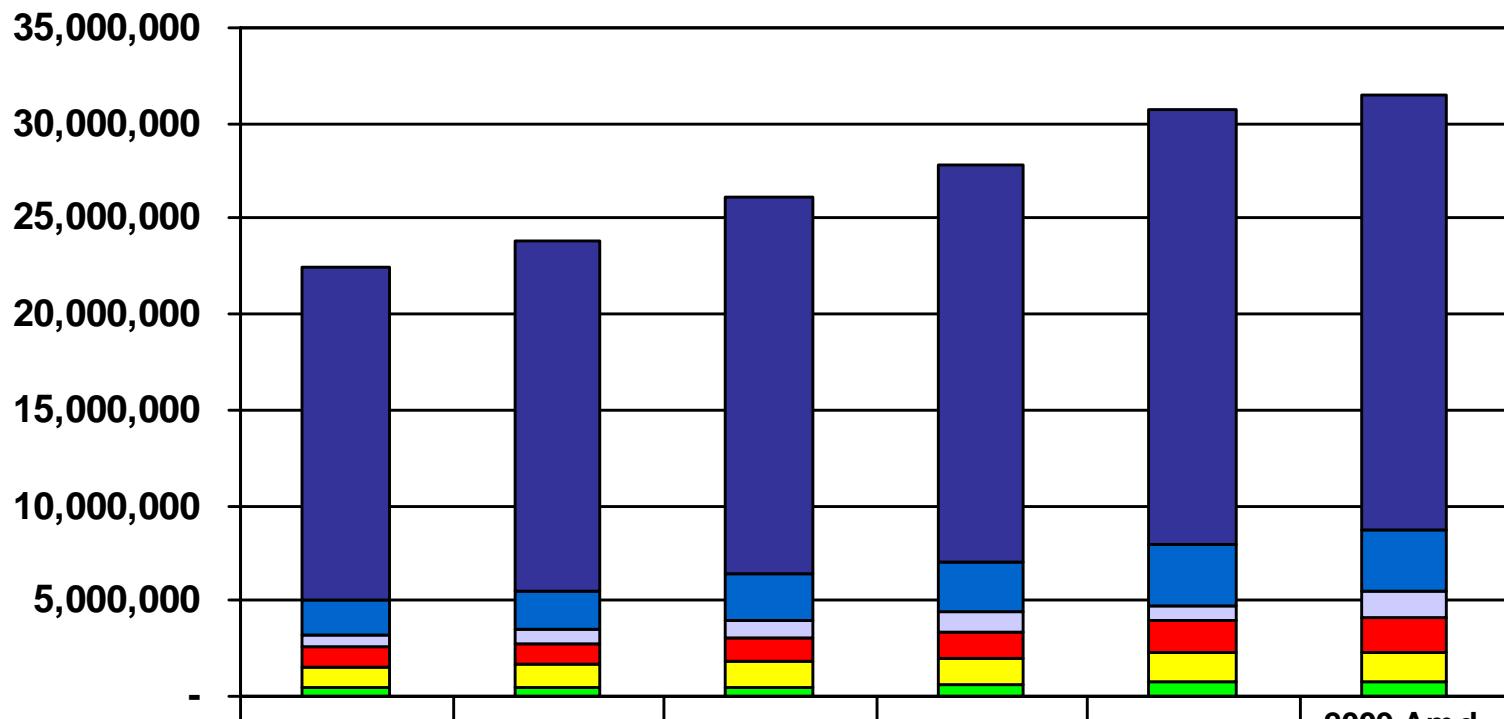
# FULL TIME EQUIVALENTS

<u>Dept #</u>	<u>Department Name</u>	<u>07 Budgeted FTE</u>	<u>08 Budgeted FTE</u>	<u>09 Budgeted FTE</u>
1	Commissioners	5.0	5.0	5.0
35	Administrator	3.0	3.1	3.1
40	Auditor	20.0	20.0	17.3
42	Treasurer	6.5	6.5	5.1
47	Purchasing	2.0	2.0	2.0
61	Information Systems / GIS	10.0	10.0	9.0
63	Human Resources	1.5	1.5	1.5
90	Attorney	17.0	17.0	17.0
101	Recorder	10.0	10.0	8.8
103	Surveyor	6.0	6.0	5.3
104	Planning and Zoning	13.5	10.0	7.2
107	Assessor	19.8	18.8	17.4
110	Facilities	12.0	10.0	5.2
120	Veteran's Service	3.0	3.0	3.0
201	Sheriff	65.0	65.0	63.7
210	Boat and Water	2.8	2.8	2.6
242	Mining Inspector	0.2	0.2	0.2
250	Jail	58.0	61.4	63.4
285	Emergency Management	1.5	1.5	1.5
480	Health	34.3	31.6	22.7
520	Parks	2.7	2.7	0.7
601	Extension	0.6	0.6	0.6
603	Weed and Seed Inspector	0.3	0.3	0.3
<b>General Fund Subtotal</b>		<b>294.7</b>	<b>289.0</b>	<b>262.6</b>

# **FULL TIME EQUIVALENTS (Continued)**

<u>Dept #</u>	<u>Department Name</u>	<u>07 Budgeted FTE</u>	<u>08 Budgeted FTE</u>	<u>09 Budgeted FTE</u>
<b>Highway Fund - 10</b>				
301	Highway	43.7	41.9	38.8
<b>Human Services Fund - 12</b>				
410	Income Maintenance	61.0	64.0	57.0
420	Social Services	74.3	77.6	77.6
Human Services Fund Subtotal		135.3	141.6	134.6
<b>Senior Citizen's Volunteers - 13</b>				
450	Federal Expense	1.0	1.0	1.0
452	County Expense	1.0	1.0	
Senior Citizen's Vol. Fund Subtotal		2.0	2.0	1.0
<b>SCORE Fund - 18</b>				
660	SCORE	2.3	2.8	3.5
<b>Forfeited Tax Sale Fund - 22</b>				
670	Forfeited Tax Sale	6.0	6.0	5.8
<b>Solid Waste Enterprise Fund - 50</b>				
390	Solid Waste Administration	1.3	1.3	1.3
<b>Sanitary Management</b>				
397	Sanitary		1.0	2.0
<b>TOTAL COUNTY FULL-TIME EQUIVALENTS</b>		<b>485.2</b>	<b>485.6</b>	<b>449.6</b>

# County Total Personnel Costs Subcategorized



\*2009 Retiree Health Insurance reflects \$500,000 OPEB funding above pay as you go costs.

# Personnel Costs (continued)

## Health Care

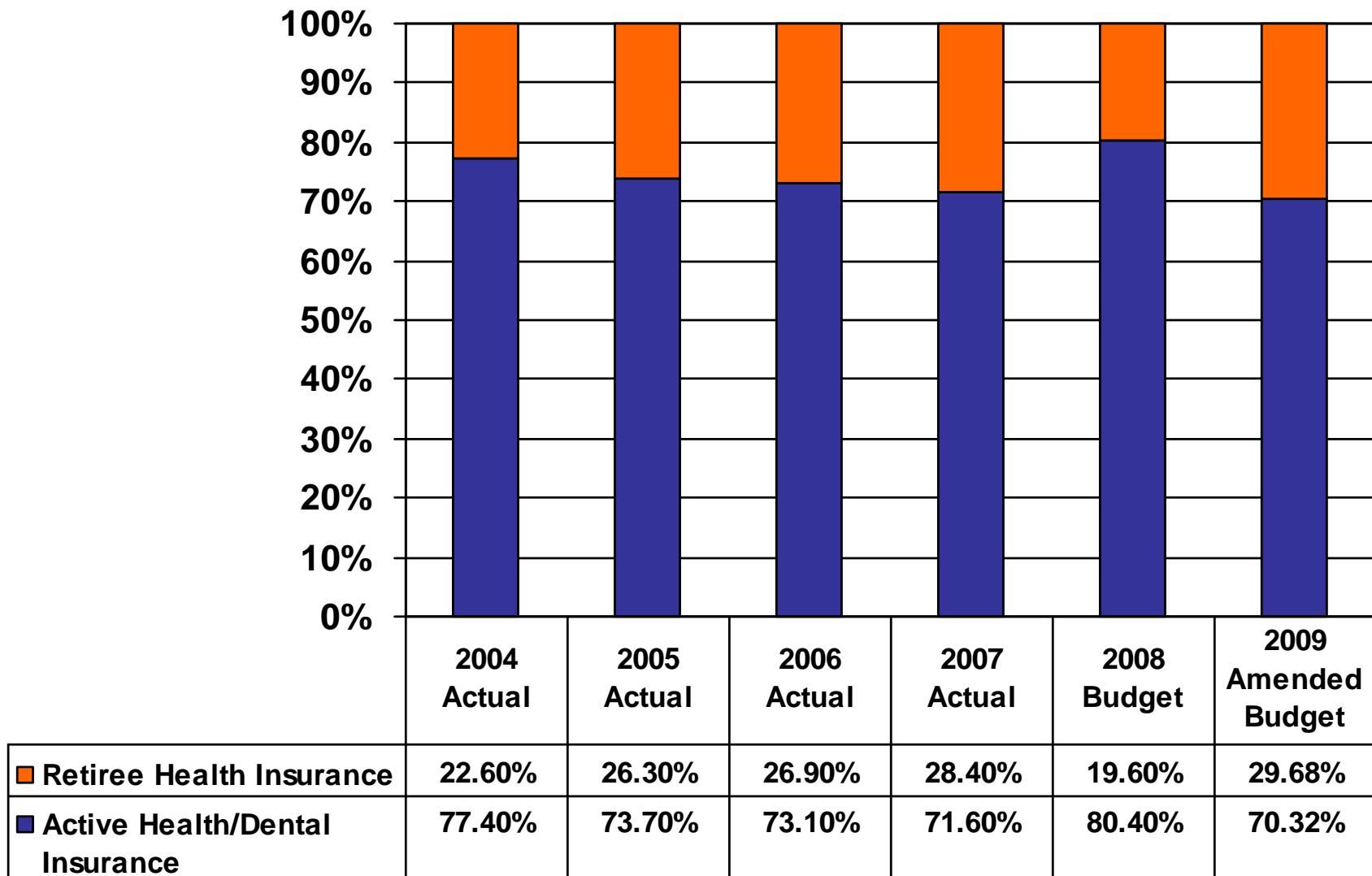
Outside of salary, the largest personnel cost to the County is health insurance premiums. In 2008, Crow Wing County restructured its health plan and rolled out dental insurance for active employees. The 2009 budget reflects an increase in health insurance premiums of 11.7% for the Comprehensive Major Medical (CMM) and VEBA plans. The Delta Dental plan of the County saw significant 2009 premium increases of 34.0%. Additionally, the Sr. Gold w/Blue RX plan, that many retirees are on, had a 2009 increase in premiums of 23.7%.

Crow Wing County completed an actuarial study of Other Post Employment Benefits (OPEB) to meet the reporting requirement under the Governmental Accounting Standards Board (GASB) 43 and 45. The OPEB liability costs out the future liability of retiree health insurance. As of January 1, 2007 the Actuarial Accrued Liability is \$35,478,061.

The 2009 budget includes pay-as-you-go retiree costs of \$876,280; this is a \$104,444 increase when compared to 2008. This cost is still well below the 2007 actual costs of \$989,164 before the County restructured its health plans. The exact change to the OPEB liability related to the health plan restructure will not be known until the January 1, 2009 actuarial study is completed around June 2009.

An additional 2009 OPEB liability funding of \$500,000 above the “pay as you go” level was approved. Additional funding will help strengthen investment rate of return, minimize negative balance sheet, and avoid a downgraded credit rating as a result of this liability.

# Retiree Health Insurance Benefits as a Percentage of Total Health/Dental Insurance Costs



\*2009 Retiree Health Insurance reflects \$500,000 OPEB funding above pay as you go costs.

# Capital Improvements

## Capital/Finance

Crow Wing County is developing a Capital Improvement Plan (CIP) that will capture all county capital outlays and infrastructure. As of July 7, 2008 the County board approved a 2008-2012 Highway Improvement Plan. Completion of a Highway Improvement Plan is a key component in preparing a comprehensive County Capital Improvement Plan.

Highway construction costs have increased as much as 80% for similar projects within a one year time frame. With the costs of highway construction skyrocketing, it has been necessary for the County to reallocate funding into the Highway operations. Without this additional funding, it would be impossible to sustain the current system and follow through with the Highway Improvement Plan that the County has in place.

The County's Building Fund is starting to recover after the large construction related draws for the Facilities Master Planning Project. The main revenue source for the Building Fund is tax forfeited settlement dollars. Currently, no levy dollars are being allocated to this fund.

# **Capital Improvements (continued)**

## **Capital/Finance (continued)**

Historically over the past several years, Crow Wing County has issued capital notes for the purchase of Highway equipment, Sheriff's emergency vehicles and technology funding. The current note issuance expires at the end of 2008 with the debt service through 2009.

Changes in the capital note bonding law now precludes software purchases by use of capital notes. In addition, although hardware for technology is allowable by the law, these items are more consumable items rather than true capital equipment.

Given the unknown aspect of how the State's current financial situation will impact counties and the desire to move away from bonding for capital purchases, the County will issue capital notes in an amount not to exceed \$2,200,000 for highway equipment and Sheriff's emergency vehicles only for 2009-2011. This will allow the County to keep the debt service levy flat for 2010 and 2011 and will facilitate a 2 year pay-off of the debt to eliminate the potential of a double pay year.

Additionally, the County will fund technology in an amount not to exceed \$1,000,000 using fund balance in 2009-2011.

In 2012, the County will be able to fund Sheriff's emergency vehicles, highway equipment, and technology needs through the operational budgets of the County, thus avoiding more costly debt funding.

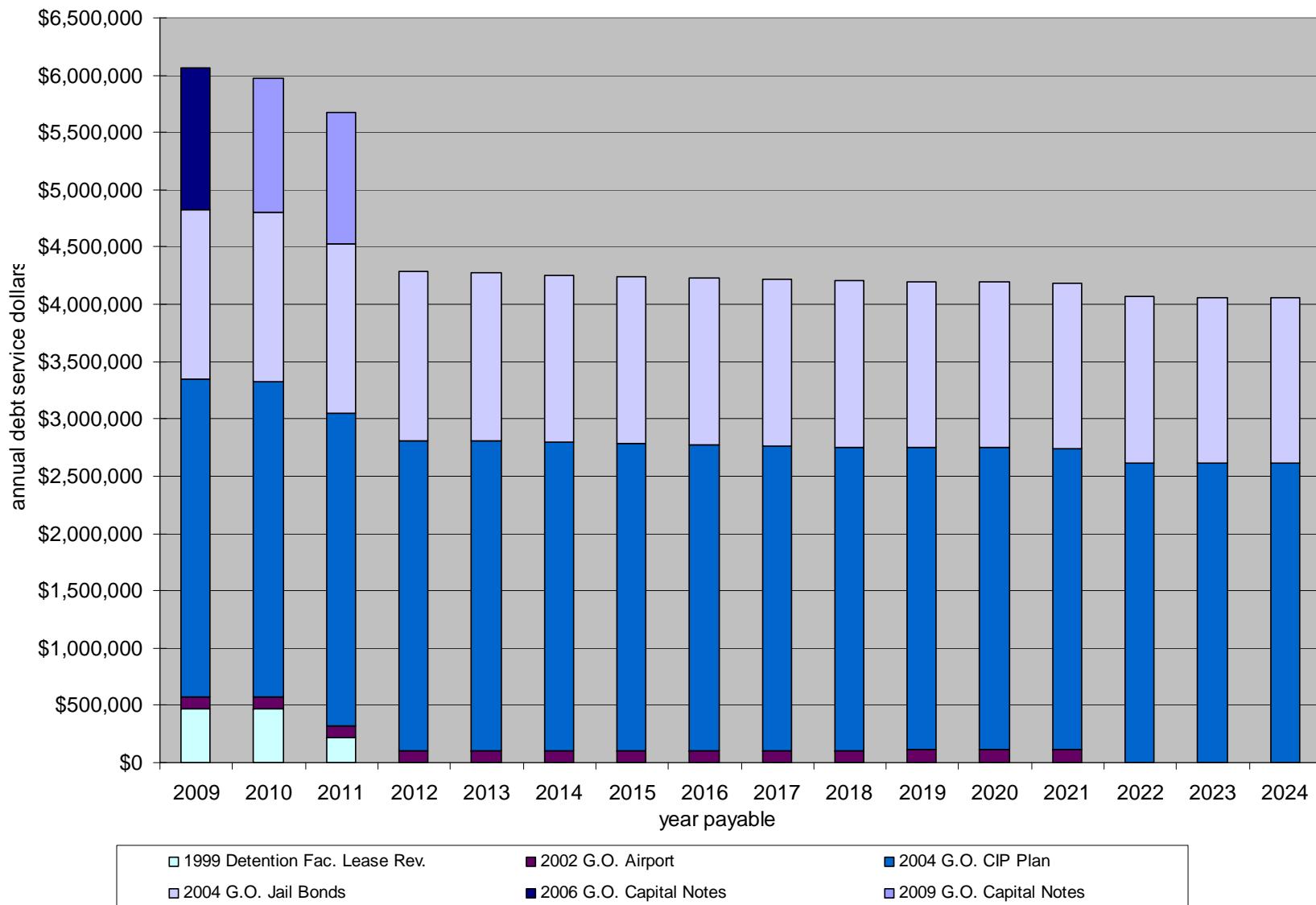
# Debt Service

## Debt

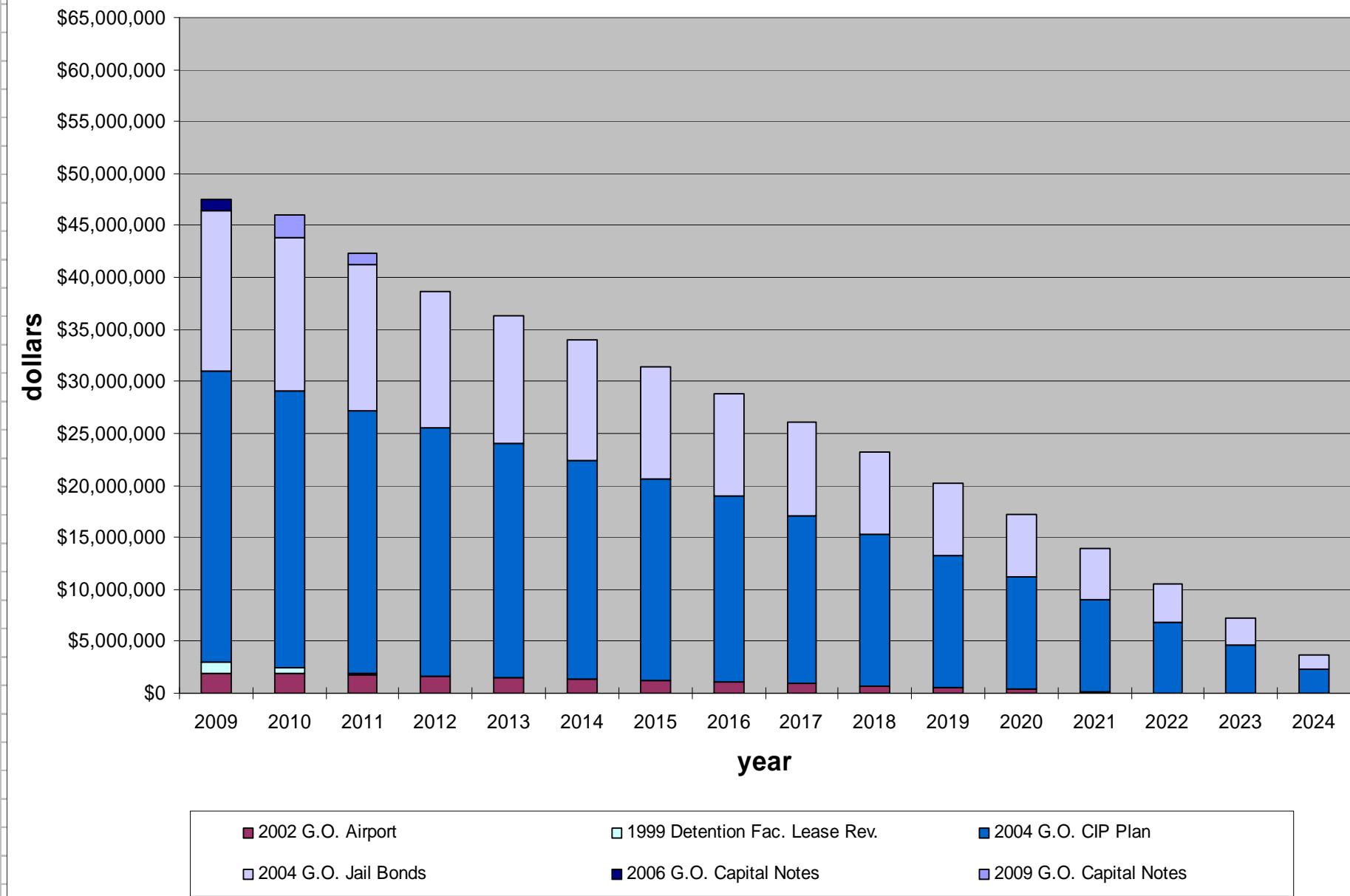
The current debt levy for the County is 17.2% of the County's 2009 levy. The 2009-2011 issuance of capital notes will leave the County's debt load fairly stable in 2010 and 2011. Along with this General Obligation Capital Notes issuance, it is likely that the County will refinance the Detention Center Lease Revenue Bonds and shorten the terms of the debt by using debt service fund balance.

The following debt graphs on the next two pages reflect 2009 anticipated issuance of 2009-2011 General Obligation Capital Notes and the refunding of the Detention Center Lease Revenue Bonds.

## Crow Wing County Debt: Annual Debt Service Levy

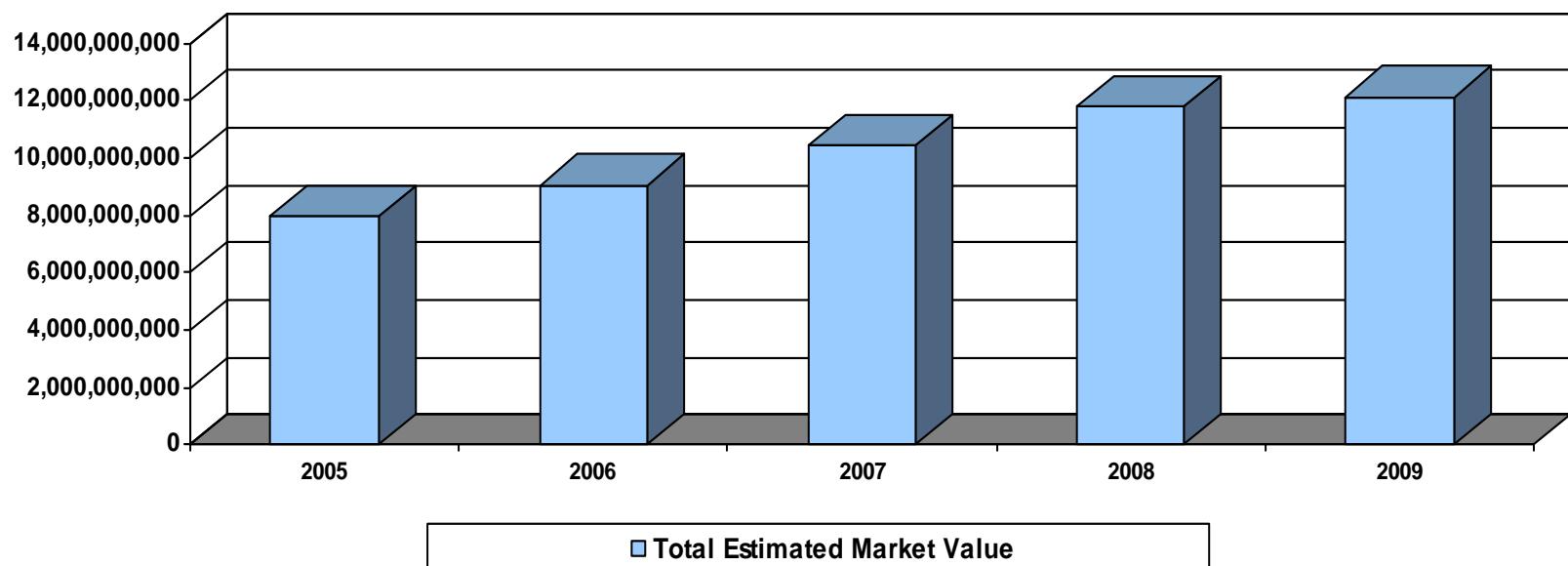


# Crow Wing County year-end debt, principal outstanding



# Crow Wing County Estimated Market Value and New Construction

Pay Year	Total Estimated Market Value (MV)	% Inc.	Annual New Construction Est MV	New Const. As a % of Est MV
2005	7,973,404,600	14.1%	192,942,100	2.4%
2006	9,074,443,000	13.8%	228,656,500	2.5%
2007	10,464,101,300	15.3%	251,575,800	2.4%
2008	11,783,979,800	12.6%	225,460,000	1.9%
2009	12,142,468,800	3.0%	205,117,600	1.7%



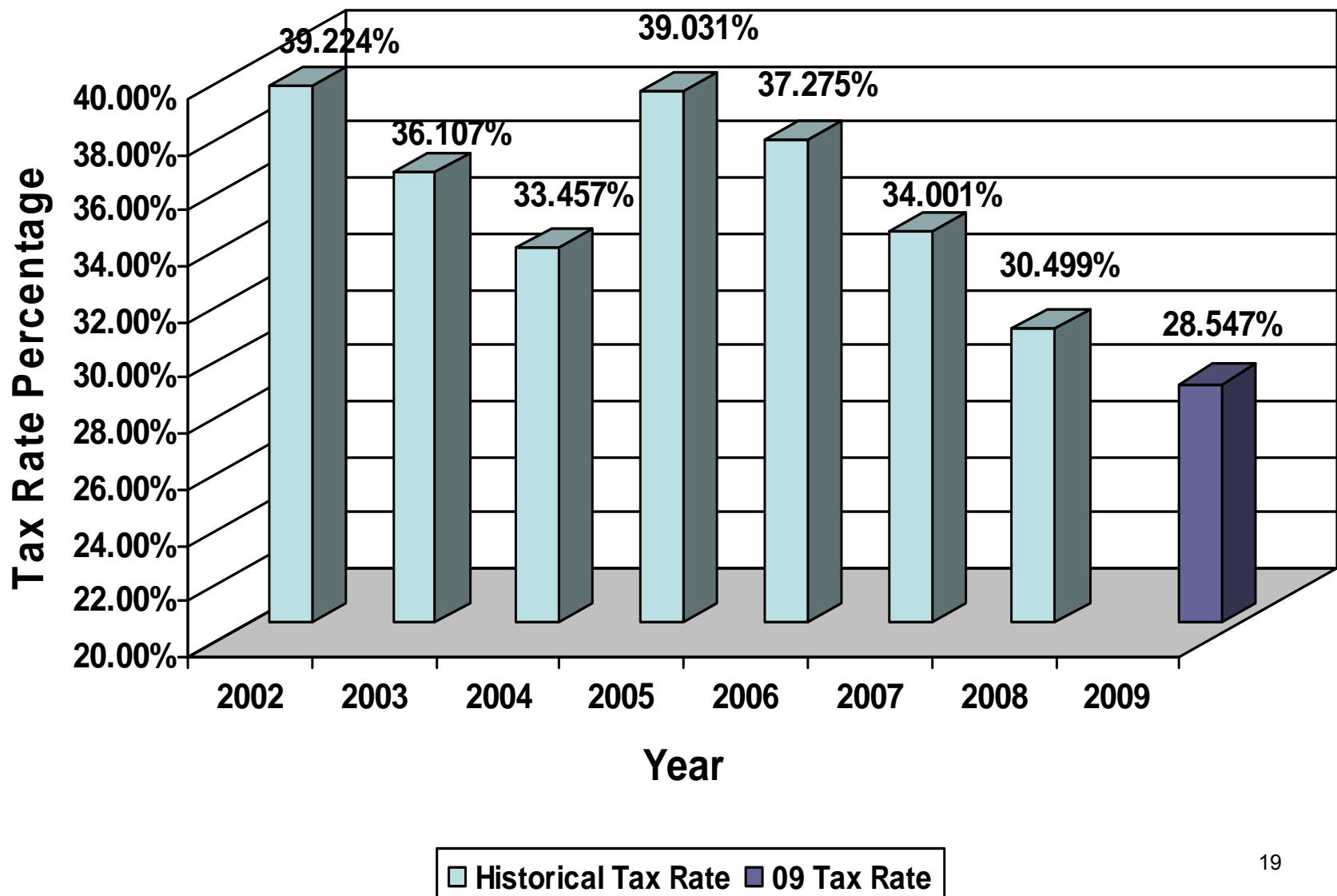
## **Tax Base and Tax Rates**

- Crow Wing County's 2009 payable county tax base (Net Tax Capacity) will be up approximately 10.0% from payable 2008. This is largely due to taxable market values catching up to estimated market values. Crow Wing County's taxable market value for 2009 payable is 94.1% of estimated market value. For payable 2010, the taxable market value will be the same as estimated market value. This is due to the termination of the limited market value statute.
- In 2008 Crow Wing County has the 4<sup>th</sup> lowest tax rate in the state of 30.499%
- With the 2.98% increase in the levy, the County Tax Rate will decrease 1.952% when compared with last year:

2008 Tax Rate 30.499%

2009 Tax Rate 28.547%

# History of Rates



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by Fund and Department

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**2009 CROW WING COUNTY  
BUDGET**

**GOVERNMENT - WIDE**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 67,372,938	\$ 69,297,270	\$ 68,158,670	\$ 785,732	1.17%
<b>TOTAL REVENUES</b>	<b>\$ 67,372,938</b>	<b>\$ 69,297,270</b>	<b>\$ 68,158,670</b>	<b>\$ 785,732</b>	<b>1.17%</b>
<b><u>EXPENDITURES:</u></b>					
PUBLIC AID ASSISTANCE	\$ 11,174,604	\$ 9,589,532	\$ 9,486,532	\$ (1,688,072)	-15.11%
PERSONNEL SERVICES	30,669,967	32,174,576	31,506,740	\$ 836,773	2.73%
SERVICES & CHARGES	11,720,058	13,864,684	13,636,794	\$ 1,916,736	16.35%
SUPPLIES & MATERIALS	3,031,752	2,987,764	2,936,255	\$ (95,497)	-3.15%
CAPITAL OUTLAY	1,270,485	504,529	504,529	\$ (765,956)	-60.29%
DEBT SERVICE	5,961,044	5,987,737	5,987,737	\$ 26,693	0.45%
OTHER EXPENDITURES	3,156,621	2,402,209	2,306,944	\$ (849,677)	-26.92%
OTHER FINANCING USES	1,042,661	710,000	710,000	\$ (332,661)	-31.91%
<b>TOTAL EXPENDITURES</b>	<b>\$ 68,027,192</b>	<b>\$ 68,221,031</b>	<b>\$ 67,075,531</b>	<b>\$ (951,661)</b>	<b>-1.40%</b>
<b>NET</b>	<b>\$ (654,254)</b>	<b>\$ 1,076,239</b>	<b>\$ 1,083,139</b>	<b>\$ 1,737,393</b>	<b>-265.55%</b>

**2009 CROW WING COUNTY  
BUDGET**

**GENERAL FUND**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 27,614,663	\$ 27,899,631	\$ 26,886,530	\$ (728,133)	-2.64%
<b>TOTAL REVENUES</b>	<b>\$ 27,614,663</b>	<b>\$ 27,899,631</b>	<b>\$ 26,886,530</b>	<b>\$ (728,133)</b>	<b>-2.64%</b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 18,500,215	\$ 19,400,239	\$ 18,885,634	\$ 385,419	2.08%
SERVICES & CHARGES	5,477,399	5,388,706	5,115,816	\$ (361,583)	-6.60%
SUPPLIES & MATERIALS	1,323,437	1,237,160	1,225,651	\$ (97,786)	-7.39%
CAPITAL OUTLAY	269,270	10,000	10,000	\$ (259,270)	-96.29%
OTHER EXPENDITURES	1,901,261	1,396,019	1,311,254	\$ (590,007)	-31.03%
OTHER FINANCING USES	1,042,661	500,000	500,000	\$ (542,661)	-52.05%
<b>TOTAL EXPENDITURES</b>	<b>\$ 28,514,243</b>	<b>\$ 27,932,124</b>	<b>\$ 27,048,355</b>	<b>\$ (1,465,888)</b>	<b>-5.14%</b>
<b>NET</b>	<b>\$ (899,580)</b>	<b>\$ (32,493)</b>	<b>\$ (161,825)</b>	<b>\$ 737,755</b>	<b>-82.01%</b>

**2009 CROW WING COUNTY  
BUDGET**

**RESERVES & DESIGNATIONS**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 940,085	\$ 974,446	\$ 974,446	\$ 34,361	3.66%
<b>TOTAL REVENUES</b>	<b>\$ 940,085</b>	<b>\$ 974,446</b>	<b>\$ 974,446</b>	<b>\$ 34,361</b>	<b>3.66%</b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 200,995	\$ 111,777	\$ 111,777	\$ (89,218)	-44.39%
SERVICES & CHARGES	83,364	106,826	156,826	\$ 73,462	88.12%
SUPPLIES & MATERIALS	150,431	95,520	95,520	\$ (54,911)	-36.50%
CAPITAL OUTLAY	492,000	365,800	365,800	\$ (126,200)	-25.65%
OTHER EXPENDITURES	500	500	-	\$ (500)	-100.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 927,290</b>	<b>\$ 680,423</b>	<b>\$ 729,923</b>	<b>\$ (197,367)</b>	<b>-21.28%</b>
<b>NET</b>	<b>\$ 12,795</b>	<b>\$ 294,023</b>	<b>\$ 244,523</b>	<b>\$ 231,728</b>	<b>1811.08%</b>

**2009 CROW WING COUNTY  
BUDGET**

**COUNTY COMMISSIONERS**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ -	\$ -	\$ -	\$ -	- - -
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>- - -</b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 202,707	\$ 212,765	\$ 212,765	\$ 10,058	4.96%
SERVICES & CHARGES	15,000	17,000	17,000	\$ 2,000	13.33%
SUPPLIES & MATERIALS	- - -	150	150	\$ 150	- - -
<b>TOTAL EXPENDITURES</b>	<b>\$ 217,707</b>	<b>\$ 229,915</b>	<b>\$ 229,915</b>	<b>\$ 12,208</b>	<b>5.61%</b>
<b>NET</b>	<b>\$ (217,707)</b>	<b>\$ (229,915)</b>	<b>\$ (229,915)</b>	<b>\$ (12,208)</b>	<b>5.61%</b>

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01 FUND  
GENERAL  
001 DEPT  
COMMISSIONERS

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-001-000-0000-6100	SALARIES & WAGES - REGULAR	144,460	144,460
01-001-000-0000-6110	PER DIEM - EMPLOYEE	23,000	23,000
01-001-000-0000-6150	HEALTH INSURANCE	22,485	22,485
01-001-000-0000-6152	DENTAL INSURANCE	2,241	2,241
01-001-000-0000-6154	LONG-TERM DISABILITY INSURANCE	505	505
01-001-000-0000-6156	LIFE INSURANCE	115	115
01-001-000-0000-6164	PERA	5,651	5,651
01-001-000-0000-6170	FICA	10,384	10,384
01-001-000-0000-6172	MEDICARE	2,428	2,428
01-001-000-0000-6176	WORKER'S COMPENSATION	1,496	1,496
01-001-000-0000-6210	TELEPHONE	2,500	2,500
01-001-000-0000-6332	EMPLOYEE MILEAGE	9,500	9,500
01-001-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	3,000	3,000
01-001-000-0000-6338	TRAINING & REGISTRATION FEES	2,000	2,000
01-001-000-0000-6409	OFFICE SUPPLIES	150	150

\*\*\* 000 PROGRAM TOTALS \* UNDESIGNATED

REVENUE	0	0
EXPEND.	229,915	229,915
NET	229,915	229,915

\*\*\* 001 DEPT TOTALS \* COMMISSIONERS

REVENUE	0	0
EXPEND.	229,915	229,915
NET	229,915	229,915

**2009 CROW WING COUNTY  
BUDGET**

**CHAIRMAN'S CONTINGENT**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ -	\$ -	\$ -	\$ -	- - -
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>- - -</b>
<b><u>EXPENDITURES:</u></b>					
SERVICES & CHARGES	\$ 500	\$ 500	\$ 500	\$ -	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ -</b>	<b>0.00%</b>
<b>NET</b>	<b>\$ (500)</b>	<b>\$ (500)</b>	<b>\$ (500)</b>	<b>\$ -</b>	<b>0.00%</b>

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CHAIRMAN'S CONTINGENT

INTEGRATED FINANCIAL SYSTEM  
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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-002-000-0000-6299	PROF. & TECH. FEE - OTHER	500	500
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	0	0
	EXPEND.	500	500
	NET	500	500
*** 002 DEPT	TOTALS		
	* CHAIRMAN'S CONTINGENT		
	REVENUE	0	0
	EXPEND.	500	500
	NET	500	500

**CROW WING COUNTY  
2009 BUDGET NARRATIVE**

***DEPARTMENT NAME: Court Administration***

***DEPARTMENT DESCRIPTION:***

Crow Wing County Trial Courts

***2009 BUDGET STATEMENT:***

Regarding The Law Library Budget, again expenses currently exceed revenues. However, there remain funds from previous fiscal years available to cover this shortfall without the need to levy for the shortfall. Law Library revenues are statutorily designated for law library use only, and in years past revenue did exceed expenditures. Currently the Law Library Board is reviewing methods to reduce operation costs and at the same time increase revenue. The Board has met in 2008 on two occasions and continues to look at these issues.

The county is faced with a huge increase in the area of court appointed attorneys. This is the result of state budget cuts experienced by the State of Minnesota Board of Public Defense, which has resulted in a decision that the Board of Public Defense will no longer take on the representation of parents in child protection and termination of parental rights cases. It is the position of the Board of Public Defense that representation of parents in child protection cases is not a mandated service, and they will cease providing this service on July 8, 2008. This burden must now be absorbed by individual counties. M.S. 260C.331, Subd. 3 (d).

In 2007 and 2008, I recommended that the county look to contracting with individual members, or firms, from the private sector at an established annual rate as opposed to paying an hourly rate as is the current practice. I am again strongly

recommending this process. I believe five contracts could be signed for these services at less than 2/3 of what it costs to obtain these services on an hourly basis.

I note that under revenues in Court Administrator's Budget there is only a reference to "Prosecution Costs Fine", and in 2009 it is proposed that these revenues, while collected by Court Administration, be credited to the County Attorney's Office, resulting in a "0" entry under revenues. In addition to this revenue, there is generated an addition revenue of approximately \$45,000.00 to the county from Court Administration. I can only assume this is not reflected in revenue, because it does not go into the general fund, but rather is dedicated to Social Services and the Sheriff's Department. I only bring this to the attention of the committee because it appears that now the Courts generate zero revenue for the general or dedicated funds and that is an incorrect reflection of the situation.

**2009 CROW WING COUNTY  
BUDGET**

**COURT ADMINISTRATION**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 54,000	\$ -	\$ -	\$ (54,000)	-100.00%
<b>TOTAL REVENUES</b>	<b>\$ 54,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (54,000)</b>	<b>-100.00%</b>
<b><u>EXPENDITURES:</u></b>					
SERVICES & CHARGES	\$ 308,800	\$ 298,800	\$ 248,800	\$ (60,000)	-19.43%
SUPPLIES & MATERIALS	18,740	5,500	5,500	\$ (13,240)	-70.65%
<b>TOTAL EXPENDITURES</b>	<b>\$ 327,540</b>	<b>\$ 304,300</b>	<b>\$ 254,300</b>	<b>\$ (73,240)</b>	<b>-22.36%</b>
<b>NET</b>	<b>\$ (273,540)</b>	<b>\$ (304,300)</b>	<b>\$ (254,300)</b>	<b>\$ 19,240</b>	<b>-7.03%</b>

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010 DEPT  
COURT

JASONR

INTEGRATED FINANCIAL SYSTEM  
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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-010-000-0000-6266	LEGAL FEE	220,000	170,000
01-010-000-0000-6274	MEDICAL FEE	28,800	28,800
01-010-000-0000-6299	PROF. & TECH. FEE - OTHER	8,000	8,000
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	0	0
	EXPEND.	256,800	206,800
	NET	256,800	206,800
01-010-005-0000-6299	PROF. & TECH. FEE - OTHER	42,000	42,000
01-010-005-0000-6434	PUBLIC HEALTH SUPPLIES	5,500	5,500
*** 005 PROGRAM TOTALS	* DRUG COURT (UNDER COURT ADMIN)		
	REVENUE	0	0
	EXPEND.	47,500	47,500
	NET	47,500	47,500
*** 010 DEPT TOTALS	* COURT		
	REVENUE	0	0
	EXPEND.	304,300	254,300
	NET	304,300	254,300

**2009 CROW WING COUNTY  
BUDGET**

**LAW LIBRARY - RESERVED**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 61,000	\$ 62,500	\$ 62,500	\$ 1,500	2.46%
<b>TOTAL REVENUES</b>	<b>\$ 61,000</b>	<b>\$ 62,500</b>	<b>\$ 62,500</b>	<b>\$ 1,500</b>	<b>2.46%</b>
<b><u>EXPENDITURES:</u></b>					
SUPPLIES & MATERIALS	\$ 63,500	\$ 69,120	\$ 69,120	\$ 5,620	8.85%
<b>TOTAL EXPENDITURES</b>	<b>\$ 63,500</b>	<b>\$ 69,120</b>	<b>\$ 69,120</b>	<b>\$ 5,620</b>	<b>8.85%</b>
<b>NET</b>	<b>\$ (2,500)</b>	<b>\$ (6,620)</b>	<b>\$ (6,620)</b>	<b>\$ (4,120)</b>	<b>164.80%</b>

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11:40:36 021 DEPT  
LAW LIBRARY

INTEGRATED FINANCIAL SYSTEM  
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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
02-021-000-0000-5500	LAW LIBRARY FEES MS 134A.10	62,500CR	62,500CR
02-021-000-0000-6455	REF. BOOKS & LIBR. MATERIALS	69,120	69,120
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	62,500CR	62,500CR
	EXPEND.	69,120	69,120
	NET	6,620	6,620
*** 021 DEPT	TOTALS * LAW LIBRARY		
	REVENUE	62,500CR	62,500CR
	EXPEND.	69,120	69,120
	NET	6,620	6,620

## **CROW WING COUNTY 2009 BUDGET NARRATIVE**

**DEPARTMENT NAME: *Administration***

**DEPARTMENT DESCRIPTION:**

The County Administrator is directly accountable to the County Board under the provisions of Minnesota Statute 375A.06. Under supervision by the County Board, the Administrator is charged with coordinating the various activities of the county and unifying management of its affairs. Primary responsibilities also include oversight of appointed Department Heads, budget preparation and management, and public relations.

**GOALS AND OBJECTIVES OBTAINED IN 2008:**

In early 2008, David Hamilton resigned his position as Crow Wing County Administrator. On an interim basis, a Leadership Team was formed comprised of a number of Department Heads from around the county to oversee general county operations until a replacement was hired. During the interim period, it became clear that Crow Wing County was facing a structural deficit in its 2009 budget, which is anticipated to continue in 2010 depending on the existence and severity of a shortfall in the State of Minnesota's budget for the biennium beginning in July, 2009. The Leadership Team crafted messages to various stakeholder groups to explain the extent of the structural deficit. These messages were conveyed to the County Board, Department Heads, County employees, the media, and the general public. As part of the subsequent budget instructions to departments in preparing their 2009 budget, the County Board endorsed and advanced a two-year budget strategy to challenge the organization to continue to deliver better service and outcomes within the confines of more limited resources. This budget document reflects the product of those efforts as it relates to the 2009 budget.

After an extensive search process, including multiple interviews with the County Board and Department Heads, the County Board hired Timothy J. Houle as the next Crow Wing County Administrator. Mr. Houle started his new position on

July 14, 2008, focusing his efforts throughout the balance of 2008 on the budget preparation process and familiarizing himself with Crow Wing County operational processes and procedures.

*GOALS AND OBJECTIVES TO ACHIEVE IN 2009:*

- County-wide review of mandated services to determine the degree to which we are exceeding the requirements of the mandate for purposes of evaluating cost saving opportunities.
- Strategic planning retreat with the County Board and County Department Heads to agree on a shared vision for the future of county government operations and priorities. Anticipated outcomes include a County Mission Statement and goals and objectives for the coming year. As part of goal setting, each goal should have an assigned task owner and should result in the preparation of a County Board-approved action plan to include tasks, expected completion dates, necessary resources, key players, and so on.
- Continued review of Crow Wing County organizational structure and technology resources to find opportunities for organizational and process improvements that restructure services along lines that provide either better constituent service, save money, or preferably both.

**2009 CROW WING COUNTY  
BUDGET**

**COUNTY ADMINISTRATOR**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ -	\$ -	\$ -	\$ -	- - -
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>- - -</b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 249,719	\$ 255,802	\$ 255,802	\$ 6,083	2.44%
SERVICES & CHARGES	26,250	28,245	28,245	1,995	7.60%
SUPPLIES & MATERIALS	4,000	5,500	5,500	1,500	37.50%
<b>TOTAL EXPENDITURES</b>	<b>\$ 279,969</b>	<b>\$ 289,547</b>	<b>\$ 289,547</b>	<b>\$ 9,578</b>	<b>3.42%</b>
<b>NET</b>	<b>\$ (279,969)</b>	<b>\$ (289,547)</b>	<b>\$ (289,547)</b>	<b>\$ (9,578)</b>	<b>3.42%</b>

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ADMINISTRATOR

JASONR

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BUDGET INFORMATION

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REPORT BASIS: CASH

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-035-000-0000-6100	SALARIES & WAGES - REGULAR	209,713	209,713
01-035-000-0000-6150	HEALTH INSURANCE	13,799	13,799
01-035-000-0000-6152	DENTAL INSURANCE	1,307	1,307
01-035-000-0000-6154	LONG-TERM DISABILITY INSURANCE	472	472
01-035-000-0000-6156	LIFE INSURANCE	92	92
01-035-000-0000-6164	PERA	13,750	13,750
01-035-000-0000-6170	FICA	13,002	13,002
01-035-000-0000-6172	MEDICARE	3,042	3,042
01-035-000-0000-6176	WORKER'S COMPENSATION	625	625
01-035-000-0000-6210	TELEPHONE	1,700	1,700
01-035-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	1,120	1,120
01-035-000-0000-6249	PUBLIC RELATIONS	19,575	19,575
01-035-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	650	650
01-035-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	1,000	1,000
01-035-000-0000-6338	TRAINING & REGISTRATION FEES	1,000	1,000
01-035-000-0000-6340	MACHINERY & EQUIPMENT RENTAL	3,200	3,200
01-035-000-0000-6409	OFFICE SUPPLIES	2,500	2,500
01-035-000-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	1,500	1,500
01-035-000-0000-6485	FURN. & EQ. OTHER UNDER \$5K	1,500	1,500

*** 000 PROGRAM TOTALS	* UNDESIGNATED	REVENUE	0	0
		EXPEND.	289,547	289,547
		NET	289,547	289,547
*** 035 DEPT TOTALS	* ADMINISTRATOR	REVENUE	0	0
		EXPEND.	289,547	289,547
		NET	289,547	289,547

## **CROW WING COUNTY 2009 BUDGET NARRATIVE**

**DEPARTMENT NAME: *County Auditor***

**DEPARTMENT DESCRIPTION:**

The County Auditor serves as the Chief Financial Officer and Chief Elections Official for the county. Our office is responsible for all financial functions of the county including AP/AR, payroll, annual budget process, financial reports and analysis and investment of county funds. The Auditor's Office also acts as the fiscal agent for Central Minnesota Community Corrections and other agencies as requested.

We are responsible for calculations of property tax rates based on levy requests from local taxing authorities and extension of those rates to complete property tax calculations on over 70,000 parcels in Crow Wing County. The Auditor's Office collects delinquent property tax payments and also submits all required tax and levy reports to multiple state agencies. We maintain property records management including all transfers of real property in the county and are also charged with assigning parcel numbers for all properties in the county.

The Auditor's Office serves as the licensing center for business licenses such as liquor, tobacco, auctioneer, fireworks, gambling, transient merchant, precious metals and tattoo establishments in various areas of Crow Wing County. We also serve as the sponsoring agent for many state Grant-in-Aid snowmobile and ATV trails in the county.

The County Auditor's Office also is responsible for elections administration of federal, state and local elections and maintenance of the voter registration files for over 40,000 in Crow Wing County.

*GOALS AND OBJECTIVES OBTAINED IN 2008:*

We completed implementation of complete Comprehensive Annual Financial Report (CAFR) including statistical section to provide a more comprehensive analysis of our financial status.

Continued to enhance and modify the budget process by consolidating our Chart of Accounts to be consistent and standardized throughout all departments. This will allow us to provide more historical and trending data in the future.

Continued to implement and enhance the Capital Improvement Plan.

We completed the conversion to direct deposit for all employee payrolls and began researching other automated solutions.

We absorbed some of the functions of the Chief Deputy Treasurer position to eliminate the need for refilling of that position including the reconciliation of bank accounts.

We completed tax rate certification and tax calculation on over 70,000 parcels in Crow Wing County; in addition, continued to modify and enhance our Taxpayer Services Division by implementing a cross-training strategy to make our office more efficient and better equipped to provide the needed services to the public.

We completed the Elections cycle without hiring the anticipated number of temporary employees by cross-training existing staff and restructuring duties during the peak election times.

*GOALS AND OBJECTIVES TO ACHIEVE IN 2009:*

Automate payroll timesheet entry by interfacing systems or online timesheet entry and provide web access for all employees to their own payroll information.

There will be a need for another Capital Note issuance in 2009 as well as a review of the existing debt levels especially at the former Detention Center Annex.

We would like to begin reviewing the process for a multi-year budget strategy and will begin review and partial implementation during the 2010 budgeting process.

We are intending to continue the restructuring of our Taxpayer Services Division by reducing our staffing level by 2.1 FTE including the job sharing of one FTE between the Auditor, Treasurer and Assessor Offices. Based on a review of our workload and trends in the real estate market, along with the ability for taxpayers to access information on-line from our website, there is a reduction in the amount of telephone and counter transactions our office is seeing. We believe the best way to address that situation at this time is through a reduction in staff. This will result in one layoff, one reduction in hours from 40 to 24 hours per week and one job share employee. We feel we can continue to provide a high level of customer service with this model and become more efficient in our processes.

We will provide the needed assistance to the townships and school districts who will be conducting elections in 2009.

We will continue to review ways to enhance our efficiencies and reduce our costs through 2009, while committing to continue to provide a high level of customer service and assistance to the public.

**2009 CROW WING COUNTY  
BUDGET**

**COUNTY AUDITOR**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 148,215	\$ 153,850	\$ 163,850	\$ 15,635	10.55%
<b>TOTAL REVENUES</b>	<b>\$ 148,215</b>	<b>\$ 153,850</b>	<b>\$ 163,850</b>	<b>\$ 15,635</b>	<b>10.55%</b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 1,141,407	\$ 1,128,820	\$ 1,105,808	\$ (35,599)	-3.12%
SERVICES & CHARGES	165,435	152,800	100,500	\$ (64,935)	-39.25%
SUPPLIES & MATERIALS	34,300	26,000	26,000	\$ (8,300)	-24.20%
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,341,142</b>	<b>\$ 1,307,620</b>	<b>\$ 1,232,308</b>	<b>\$ (108,834)</b>	<b>-8.12%</b>
<b>NET</b>	<b>\$ (1,192,927)</b>	<b>\$ (1,153,770)</b>	<b>\$ (1,068,458)</b>	<b>\$ 124,469</b>	<b>-10.43%</b>

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AUDITOR

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-040-000-0000-5100	BEER LICENSE	700CR	700CR
01-040-000-0000-5101	TOBACCO LICENSE	2,500CR	2,500CR
01-040-000-0000-5102	OFF SALE LIQUOR LICENSE	4,250CR	4,250CR
01-040-000-0000-5103	ON SALE LIQUOR LICENSE	58,000CR	58,000CR
01-040-000-0000-5149	BUSINESS LICENSE OTHER	1,400CR	1,400CR
01-040-000-0000-5505	TAX SERVICES ADMIN FEE	35,000CR	35,000CR
01-040-000-0000-5506	PROFESSIONAL SERVICES FEE	15,000CR	25,000CR
01-040-000-0000-5597	CHARGES FOR SERVICES - OTHER	5,000CR	5,000CR
01-040-000-0000-5599	INTERFUND - COUNTY FEES	30,000CR	30,000CR
01-040-000-0000-5830	MISCELLANEOUS OTHER REVENUE	2,000CR	2,000CR
01-040-000-0000-6100	SALARIES & WAGES - REGULAR	848,203	826,744
01-040-000-0000-6105	SALARIES & WAGES - OVERTIME	16,004	10,000
01-040-000-0000-6150	HEALTH INSURANCE	113,219	121,624
01-040-000-0000-6152	DENTAL INSURANCE	10,484	10,484
01-040-000-0000-6154	LONG-TERM DISABILITY INSURANCE	2,541	2,541
01-040-000-0000-6156	LIFE INSURANCE	370	370
01-040-000-0000-6162	HEALTH CARE SAVINGS PLAN (HCSP)	975	975
01-040-000-0000-6164	PERA	58,336	56,482
01-040-000-0000-6170	FICA	53,578	51,877
01-040-000-0000-6172	MEDICARE	12,528	12,129
01-040-000-0000-6174	UNEMPLOYMENT COMPENSATION	9,854	9,854
01-040-000-0000-6176	WORKER'S COMPENSATION	2,728	2,728
01-040-000-0000-6200	POSTAGE & POSTAL BOX RENTAL	100	100
01-040-000-0000-6210	TELEPHONE	3,000	3,000
01-040-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	1,800	1,800
01-040-000-0000-6249	PUBLIC RELATIONS	1,500	1,500
01-040-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	133,300	81,000
01-040-000-0000-6330	MOTOR POOL VEHICLE USAGE	500	500
01-040-000-0000-6332	EMPLOYEE MILEAGE	1,500	1,500
01-040-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	2,000	2,000
01-040-000-0000-6338	TRAINING & REGISTRATION FEES	2,600	2,600
01-040-000-0000-6340	MACHINERY & EQUIPMENT RENTAL	6,500	6,500
01-040-000-0000-6409	OFFICE SUPPLIES	26,000	26,000

\*\*\* 000 PROGRAM TOTALS \* UNDESIGNATED

REVENUE	153,850CR	163,850CR
EXPEND.	1,307,620	1,232,308
NET	1,153,770	1,068,458

\*\*\* 040 DEPT TOTALS \* AUDITOR

REVENUE	153,850CR	163,850CR
EXPEND.	1,307,620	1,232,308
NET	1,153,770	1,068,458

**CROW WING COUNTY  
2009 BUDGET NARRATIVE**

***DEPARTMENT NAME: TREASURER***

***DEPARTMENT DESCRIPTION:***

We mail tax statements and collect current year taxes. We serve as the vital records registrar. This includes birth, death and marriage records, passport applications, notary and ministerial registrations. We track collateral on county investments. We also make daily deposits for all the county departments.

***GOALS AND OBJECTIVES OBTAINED IN 2008:***

We met our deadlines for mailing statements and posting collections. Tax information is now online with access through the county website. This was done using our current computer staff and without paying an outside vendor.

***GOALS AND OBJECTIVES TO ACHIEVE IN 2009:***

Maintain good service with increasing numbers of users and fewer staff persons. Have property tax statements available online for public viewing and printing. Expand payment by credit card to vital records.

**2009 CROW WING COUNTY  
BUDGET**

**COUNTY TREASURER**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 137,600	\$ 127,600	\$ 127,600	\$ (10,000)	-7.27%
<b>TOTAL REVENUES</b>	<b>\$ 137,600</b>	<b>\$ 127,600</b>	<b>\$ 127,600</b>	<b>\$ (10,000)</b>	<b>-7.27%</b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 330,998	\$ 291,330	\$ 291,330	\$ (39,668)	-11.98%
SERVICES & CHARGES	8,430	8,660	8,660	\$ 230	2.73%
SUPPLIES & MATERIALS	19,200	19,200	19,200	\$ -	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 358,628</b>	<b>\$ 319,190</b>	<b>\$ 319,190</b>	<b>\$ (39,438)</b>	<b>-11.00%</b>
<b>NET</b>	<b>\$ (221,028)</b>	<b>\$ (191,590)</b>	<b>\$ (191,590)</b>	<b>\$ 29,438</b>	<b>-13.32%</b>

2/17/09  
11:40:36

01 FUND  
GENERAL  
042 DEPT  
TREASURER

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

IFB21

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-042-000-0000-5150	MARRIAGE LICENSE	8,000CR	8,000CR
01-042-000-0000-5510	BIRTH CERTIFICATE	38,000CR	38,000CR
01-042-000-0000-5511	DEATH CERTIFICATE	16,000CR	16,000CR
01-042-000-0000-5512	MARRIAGE CERTIFICATE	3,000CR	3,000CR
01-042-000-0000-5513	PASSPORT	60,000CR	60,000CR
01-042-000-0000-5514	NOTARY FEE	2,000CR	2,000CR
01-042-000-0000-5597	CHARGES FOR SERVICES - OTHER	100CR	100CR
01-042-000-0000-5830	MISCELLANEOUS OTHER REVENUE	500CR	500CR
01-042-000-0000-6100	SALARIES & WAGES - REGULAR	220,013	220,013
01-042-000-0000-6150	HEALTH INSURANCE	35,512	35,512
01-042-000-0000-6152	DENTAL INSURANCE	3,237	3,237
01-042-000-0000-6154	LONG-TERM DISABILITY INSURANCE	643	643
01-042-000-0000-6156	LIFE INSURANCE	100	100
01-042-000-0000-6164	PERA	13,879	13,879
01-042-000-0000-6170	FICA	13,641	13,641
01-042-000-0000-6172	MEDICARE	3,190	3,190
01-042-000-0000-6174	UNEMPLOYMENT COMPENSATION	300	300
01-042-000-0000-6176	WORKER'S COMPENSATION	815	815
01-042-000-0000-6210	TELEPHONE	700	700
01-042-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	810	810
01-042-000-0000-6249	PUBLIC RELATIONS	600	600
01-042-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	4,500	4,500
01-042-000-0000-6332	EMPLOYEE MILEAGE	750	750
01-042-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	1,000	1,000
01-042-000-0000-6338	TRAINING & REGISTRATION FEES	300	300
01-042-000-0000-6409	OFFICE SUPPLIES	18,200	18,200
01-042-000-0000-6485	FURN. & EQ. OTHER UNDER \$5K	1,000	1,000

\*\*\* 000 PROGRAM TOTALS \* UNDESIGNATED

REVENUE	127,600CR	127,600CR
EXPEND.	319,190	319,190
NET	191,590	191,590

\*\*\* 042 DEPT TOTALS \* TREASURER

REVENUE	127,600CR	127,600CR
EXPEND.	319,190	319,190
NET	191,590	191,590

**CROW WING COUNTY  
2009 BUDGET NARRATIVE**

**DEPARTMENT NAME: *County Auditor - Elections***

**DEPARTMENT DESCRIPTION:**

The County Auditor serves as the Chief Elections Official for the county. Our office is responsible for maintaining voter registration records for 40,000 registered voters as well as elections administration for all federal, state, county, city, township and school district elections.

**GOALS AND OBJECTIVES OBTAINED IN 2008:**

We will have coordinated elections administration for state primary and general elections with new laws and regulations passed in 2008 legislative session.

We have increased and enhanced the use of technology and elections equipment for administering elections.

We will have administered up to 10,000 absentee ballot applications and will have implemented the establishment of an absentee ballot board to assist with the processing of the ballots to make sure all voters have an opportunity to cast a valid absentee ballot.

We will have trained over 500 election judges to prepare for elections.

We will have achieved our overall goal of the elections division to administer fair, impartial elections for all entities.

*GOALS AND OBJECTIVES TO ACHIEVE IN 2009:*

Assist townships and school districts with odd year elections in administering their elections.

Continue to plan and prepare for the 2010 census.

Continue to administer voter registration for over 40,000 registered voters.

Continue preparations and planning for 2010 state primary and general elections.

**Note: Significant reduction is shown in the 2009 budget from the 2008 as the election cycle is a two-year cycle with the majority of the costs associated with conducting elections received and expended in the even year.**

**2009 CROW WING COUNTY  
BUDGET**

**ELECTIONS**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 5,000	\$ 25,000	\$ 25,000	\$ 20,000	400.00%
<b>TOTAL REVENUES</b>	<b>\$ 5,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 20,000</b>	<b>400.00%</b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 94,231	\$ 78,141	\$ 78,141	\$ (16,090)	-17.08%
SERVICES & CHARGES	86,150	19,000	19,000	\$ (67,150)	-77.95%
SUPPLIES & MATERIALS	102,000	11,500	11,500	\$ (90,500)	-88.73%
CAPITAL OUTLAY	700	-	-	\$ (700)	-100.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 283,081</b>	<b>\$ 108,641</b>	<b>\$ 108,641</b>	<b>\$ (174,440)</b>	<b>-61.62%</b>
<b>NET</b>	<b>\$ (278,081)</b>	<b>\$ (83,641)</b>	<b>\$ (83,641)</b>	<b>\$ 194,440</b>	<b>-69.92%</b>

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01 FUND  
GENERAL  
045 DEPT  
ELECTIONS

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-045-000-0000-5506	PROFESSIONAL SERVICES FEE	25,000CR	25,000CR
01-045-000-0000-6100	SALARIES & WAGES - REGULAR	57,269	57,269
01-045-000-0000-6110	PER DIEM - EMPLOYEE	1,000	1,000
01-045-000-0000-6150	HEALTH INSURANCE	10,199	10,199
01-045-000-0000-6152	DENTAL INSURANCE	971	971
01-045-000-0000-6154	LONG-TERM DISABILITY INSURANCE	200	200
01-045-000-0000-6156	LIFE INSURANCE	30	30
01-045-000-0000-6162	HEALTH CARE SAVINGS PLAN (HCSP)	225	225
01-045-000-0000-6164	PERA	3,866	3,866
01-045-000-0000-6170	FICA	3,550	3,550
01-045-000-0000-6172	MEDICARE	831	831
01-045-000-0000-6200	POSTAGE & POSTAL BOX RENTAL	800	800
01-045-000-0000-6210	TELEPHONE	100	100
01-045-000-0000-6272	NON-EMPLOYEE MILEAGE	500	500
01-045-000-0000-6299	PROF. & TECH. FEE - OTHER	15,000	15,000
01-045-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	500	500
01-045-000-0000-6332	EMPLOYEE MILEAGE	1,500	1,500
01-045-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	600	600
01-045-000-0000-6409	OFFICE SUPPLIES	10,000	10,000
01-045-000-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	1,500	1,500

\*\*\* 000 PROGRAM TOTALS \* UNDESIGNATED

REVENUE	25,000CR	25,000CR
EXPEND.	108,641	108,641
NET	83,641	83,641

\*\*\* 045 DEPT TOTALS \* ELECTIONS

REVENUE	25,000CR	25,000CR
EXPEND.	108,641	108,641
NET	83,641	83,641

**2009 CROW WING COUNTY  
BUDGET**

**ELECTIONS - RESERVED**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	- -
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>- -</b>
<b><u>EXPENDITURES:</u></b>					
SERVICES & CHARGES	\$ -	\$ 13,000	\$ 13,000	\$ 13,000	- -
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ 13,000</b>	<b>\$ 13,000</b>	<b>\$ 13,000</b>	<b>- -</b>
<b>NET</b>	<b>\$ -</b>	<b>\$ (12,000)</b>	<b>\$ (12,000)</b>	<b>\$ (12,000)</b>	<b>- -</b>

2/17/09 02 FUND RESERVED & DESIGNATED FUNDS .  
11:40:36 045 DEPT ELECTIONS

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19  
REPORT BASIS: CASH

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
02-045-000-0000-5710	INVESTMENT EARNINGS	1,000CR	1,000CR
02-045-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	13,000	13,000
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	1,000CR	1,000CR
	EXPEND.	13,000	13,000
	NET	12,000	12,000
*** 045 DEPT TOTALS	* ELECTIONS		
	REVENUE	1,000CR	1,000CR
	EXPEND.	13,000	13,000
	NET	12,000	12,000

**CROW WING COUNTY  
2009 BUDGET NARRATIVE**

***DEPARTMENT NAME: Purchasing***

***DEPARTMENT DESCRIPTION:***

The Purchasing Department is responsible for overseeing purchasing activities of the County in accordance with Minnesota State Statutes and County Regulations. Responsibilities of the Purchasing Department include the purchasing or contracting for all supplies, materials, equipment and contractual services required by any County department; equipment repair, mail, shipping & receiving and to transfer equipment to or between County departments, and/or handle sales of surplus equipment, supplies and materials

***GOALS AND OBJECTIVES OBTAINED IN 2008:***

My major objective for 2008 was to write policies and procedures for the Purchasing Department. The manual is completed and I have asked Don Ryan to review it before I present it to the Board.

With the combined experience of my fifteen years with the County and Jeanne's seven years, we have developed a very good relationship with department heads and staff. We feel the policy and procedure manual will further assist staff with Purchasing procedures and responsibilities.

***GOALS AND OBJECTIVES TO ACHIEVE IN 2009:***

The Purchasing Department is always looking to obtain the best possible value for the taxpayer when purchasing goods and services and with the continued budget restraints it is my main objective for 2009 that all departments utilize the expertise of the Purchasing Department for all of their purchases.

With the combined efforts from the IS Department, we will be analyzing equipment usage through out the county, Examples, leased copiers, printers, cell phone usage and handheld devices. The studies will show department heads the activity being used on each device and how they can centralize or eliminate some devices.

Currently the Highway Department, Facilities and Waste Management have similar service and equipment agreements. I plan to work with the department heads to identify these services and negotiate one agreement to save money.

**2009 CROW WING COUNTY  
BUDGET**

**PURCHASING**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ -	\$ -	\$ -	\$ -	- - -
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>- - -</b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 117,610	\$ 124,650	\$ 124,650	\$ 7,040	5.99%
SERVICES & CHARGES	1,710	660	360	\$ (1,350)	-78.95%
SUPPLIES & MATERIALS	1,000	800	500	\$ (500)	-50.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 120,320</b>	<b>\$ 126,110</b>	<b>\$ 125,510</b>	<b>\$ 5,190</b>	<b>4.31%</b>
<b>NET</b>	<b>\$ (120,320)</b>	<b>\$ (126,110)</b>	<b>\$ (125,510)</b>	<b>\$ (5,190)</b>	<b>4.31%</b>

01 FUND  
2/17/09 GENERAL  
11:40:36 047 DEPT  
PURCHASING

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-047-000-0000-6100	SALARIES & WAGES - REGULAR	92,397	92,397
01-047-000-0000-6150	HEALTH INSURANCE	16,810	16,810
01-047-000-0000-6152	DENTAL INSURANCE	1,494	1,494
01-047-000-0000-6154	LONG-TERM DISABILITY INSURANCE	316	316
01-047-000-0000-6156	LIFE INSURANCE	46	46
01-047-000-0000-6164	PERA	6,237	6,237
01-047-000-0000-6170	FICA	5,729	5,729
01-047-000-0000-6172	MEDICARE	1,339	1,339
01-047-000-0000-6176	WORKER'S COMPENSATION	282	282
01-047-000-0000-6210	TELEPHONE	300	300
01-047-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	60	60
01-047-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	300	0
01-047-000-0000-6409	OFFICE SUPPLIES	800	500

\*\*\* 000 PROGRAM TOTALS \* UNDESIGNATED

REVENUE	0	0
EXPEND.	126,110	125,510
NET	126,110	125,510

\*\*\* 047 DEPT TOTALS \* PURCHASING

REVENUE	0	0
EXPEND.	126,110	125,510
NET	126,110	125,510

**CROW WING COUNTY  
2009 BUDGET NARRATIVE**

***DEPARTMENT NAME: Information Systems***

***DEPARTMENT DESCRIPTION:***

Provide technical Leadership and guidance to the County Board and departments in their efforts toward safe and secure digital access, communications and service delivery to Crow Wing County residents, visitors and taxpayers.

***GOALS AND OBJECTIVES OBTAINED IN 2008:***

Upgraded imaging system storage capabilities.

Older digital storage system housed 9.1 gigabytes optical disks in 2 cabinets.

New digital storage system houses 60 gigabytes optical disks in 1 cabinet.

Funding will be accomplished through Capital Notes plan with Recorder technology fund assistance.

Upgraded telephone system infrastructure

Older infrastructure allowed for a single path for copper cable delivery of voice services.

New infrastructure allows for 2 paths for fiber delivery of voice services. In the event one path is compromised, the other will continue to provide voice services for the county.

Increased storage space for Sheriff's records management system.

Added additional 3 terabytes of storage space. This will allow digital information, photos and videos, to be stored.

Added larger archival system. This will allow backup of additional data.

Relocated county's internet site to in house servers.

Purchased new server to facilitate local hosting of web site files and functionality.

Upgraded telephone system hardware

Swapped out older servers for new technology.

Updated software to current platform version.

Instituted new staff training

Security and business application training now offered for new and existing county staff

Improved web based access to County data network

Implemented secure access to data for remote and mobile county staff

Upgraded electrical capacity in data center

Redesigned county web site

Rolled out tablet PC technology

Provides for study of technology working requirements for mobile and remote staff

Assisted in Sheriff's dispatch center remodel

Reduced support staff by one

Reallocated existing resources to provide necessary level of support for county staff

Installed new county campus paging system

Upgraded county security hardware

*GOALS AND OBJECTIVES TO ACHIEVE IN 2009:*

Continue county staff support with hardware and software upgrades

Continue migration study of network operating system

Provide support for boardroom renovation project

Assist departments with remote and mobile worker requirements

Continue desktop operating system upgrade study and testing

**2009 CROW WING COUNTY  
BUDGET**

**INFORMATION SYSTEMS**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 16,000	\$ 21,000	\$ 13,200	\$ (2,800)	-17.50%
<b>TOTAL REVENUES</b>	<b>\$ 16,000</b>	<b>\$ 21,000</b>	<b>\$ 13,200</b>	<b>\$ (2,800)</b>	<b>-17.50%</b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 681,038	\$ 675,124	\$ 675,124	\$ (5,914)	-0.87%
SERVICES & CHARGES	175,745	162,392	143,452	\$ (32,293)	-18.37%
SUPPLIES & MATERIALS	11,250	7,150	4,750	\$ (6,500)	-57.78%
CAPITAL OUTLAY	28,000	-	-	\$ (28,000)	-100.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 896,033</b>	<b>\$ 844,666</b>	<b>\$ 823,326</b>	<b>\$ (72,707)</b>	<b>-8.11%</b>
<b>NET</b>	<b>\$ (880,033)</b>	<b>\$ (823,666)</b>	<b>\$ (810,126)</b>	<b>\$ 69,907</b>	<b>-7.94%</b>

2/17/09  
11:40:3601 FUND  
GENERAL  
061 DEPT  
INFORMATION SYSTEMS

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-061-000-0000-5506	PROFESSIONAL SERVICES FEE	8,800CR	1,000CR
01-061-000-0000-5599	INTERFUND - COUNTY FEES	7,200CR	7,200CR
01-061-000-0000-6100	SALARIES & WAGES - REGULAR	407,618	407,618
01-061-000-0000-6105	SALARIES & WAGES - OVERTIME	5,887	5,887
01-061-000-0000-6150	HEALTH INSURANCE	55,195	55,195
01-061-000-0000-6152	DENTAL INSURANCE	5,229	5,229
01-061-000-0000-6154	LONG-TERM DISABILITY INSURANCE	1,177	1,177
01-061-000-0000-6156	LIFE INSURANCE	161	161
01-061-000-0000-6162	HEALTH CARE SAVINGS PLAN (HCSP)	300	300
01-061-000-0000-6164	PERA	27,912	27,912
01-061-000-0000-6170	FICA	25,636	25,636
01-061-000-0000-6172	MEDICARE	5,994	5,994
01-061-000-0000-6176	WORKER'S COMPENSATION	1,309	1,309
01-061-000-0000-6200	POSTAGE & POSTAL BOX RENTAL	100	100
01-061-000-0000-6210	TELEPHONE	1,400	1,400
01-061-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	5,000	3,000
01-061-000-0000-6249	PUBLIC RELATIONS	300	300
01-061-000-0000-6260	CONSULTING FEE	5,000	1,000
01-061-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	129,292	123,352
01-061-000-0000-6332	EMPLOYEE MILEAGE	3,500	2,500
01-061-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	3,500	2,500
01-061-000-0000-6336	OTHER TRAVEL EXPENSES	600	600
01-061-000-0000-6338	TRAINING & REGISTRATION FEES	7,000	2,000
01-061-000-0000-6405	DATA PROCESSING SUPPLIES	2,900	2,000
01-061-000-0000-6409	OFFICE SUPPLIES	3,500	2,000

*** 000 PROGRAM TOTALS	* UNDESIGNATED	REVENUE	16,000CR	8,200CR
		EXPEND.	698,510	677,170
		NET	682,510	668,970

01-061-010-0000-5505	TAX SERVICES ADMIN FEE	5,000CR	5,000CR
01-061-010-0000-6100	SALARIES & WAGES - REGULAR	104,372	104,372
01-061-010-0000-6150	HEALTH INSURANCE	16,390	16,390
01-061-010-0000-6152	DENTAL INSURANCE	1,366	1,366
01-061-010-0000-6154	LONG-TERM DISABILITY INSURANCE	335	335
01-061-010-0000-6156	LIFE INSURANCE	45	45
01-061-010-0000-6164	PERA	7,045	7,045
01-061-010-0000-6170	FICA	6,471	6,471
01-061-010-0000-6172	MEDICARE	1,513	1,513
01-061-010-0000-6176	WORKER'S COMPENSATION	1,169	1,169
01-061-010-0000-6299	PROF. & TECH. FEE - OTHER	1,000	1,000
01-061-010-0000-6300	MACH., EQUIP., SOFTWARE SERV	3,000	3,000
01-061-010-0000-6332	EMPLOYEE MILEAGE	400	400
01-061-010-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	800	800
01-061-010-0000-6338	TRAINING & REGISTRATION FEES	1,500	1,500
01-061-010-0000-6405	DATA PROCESSING SUPPLIES	250	250
01-061-010-0000-6409	OFFICE SUPPLIES	500	500

\*\*\* 010 PROGRAM TOTALS \* G.I.S.

01 FUND  
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11:40:36 061 DEPT  
INFORMATION SYSTEMS

JASONR

INTEGRATED FINANCIAL SYSTEM  
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COUNTY 19

REPORT BASIS: CASH

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT	2009 BDGT
		ORIGINAL	AMENDED
REVENUE	5,000CR	5,000CR	
EXPEND.	146,156	146,156	
NET	141,156	141,156	
*** 061 DEPT TOTALS * INFORMATION SYSTEMS			
REVENUE	21,000CR	13,200CR	
EXPEND.	844,666	823,326	
NET	823,666	810,126	

**2009 CROW WING COUNTY  
BUDGET**

**CENTRAL SERVICES**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 30,000	\$ -	\$ -	\$ (30,000)	-100.00%
<b>TOTAL REVENUES</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (30,000)</b>	<b>-100.00%</b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 461,700	\$ 796,700	\$ 796,700	\$ 335,000	72.56%
SERVICES & CHARGES	450,950	452,700	414,900	\$ (36,050)	-7.99%
SUPPLIES & MATERIALS	1,500	1,000	1,000	\$ (500)	-33.33%
<b>TOTAL EXPENDITURES</b>	<b>\$ 914,150</b>	<b>\$ 1,250,400</b>	<b>\$ 1,212,600</b>	<b>\$ 298,450</b>	<b>32.65%</b>
<b>NET</b>	<b>\$ (884,150)</b>	<b>\$ (1,250,400)</b>	<b>\$ (1,212,600)</b>	<b>\$ (328,450)</b>	<b>37.15%</b>

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JASONR

GENERAL  
062 DEPT  
CENTRAL SERVICES

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

IFB21

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-062-000-0000-6110	PER DIEM - EMPLOYEE	1,700	1,700
01-062-000-0000-6160	RETIREE HEALTH INSURANCE	795,000	795,000
01-062-000-0000-6200	POSTAGE & POSTAL BOX RENTAL	152,400	142,400
01-062-000-0000-6210	TELEPHONE	14,200	13,500
01-062-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	25,000	22,000
01-062-000-0000-6249	PUBLIC RELATIONS	60,000	60,000
01-062-000-0000-6260	CONSULTING FEE	33,000	26,000
01-062-000-0000-6264	FINANCIAL SERVICE FEE	75,000	65,000
01-062-000-0000-6266	LEGAL FEE	50,000	50,000
01-062-000-0000-6272	NON-EMPLOYEE MILEAGE	500	500
01-062-000-0000-6299	PROF. & TECH. FEE - OTHER	34,000	25,000
01-062-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	500	2,000
01-062-000-0000-6340	MACHINERY & EQUIPMENT RENTAL	8,100	8,500
01-062-000-0000-6409	OFFICE SUPPLIES	1,000	1,000

\*\*\* 000 PROGRAM TOTALS \* UNDESIGNATED

REVENUE	0	0
EXPEND.	1,250,400	1,212,600
NET	1,250,400	1,212,600

\*\*\* 062 DEPT TOTALS \* CENTRAL SERVICES

REVENUE	0	0
EXPEND.	1,250,400	1,212,600
NET	1,250,400	1,212,600

**2009 CROW WING COUNTY  
BUDGET**

**CENTRAL SERVICES - DESIGNATED**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ -	\$ -	\$ -	\$ -	- - -
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>- - -</b>
<b><u>EXPENDITURES:</u></b>					
OTHER EXPENDITURES	\$ 500	\$ 500	\$ -	\$ (500)	-100.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ -</b>	<b>\$ (500)</b>	<b>-100.00%</b>
<b>NET</b>	<b>\$ (500)</b>	<b>\$ (500)</b>	<b>\$ -</b>	<b>\$ 500</b>	<b>-100.00%</b>

2/17/09 02 FUND RESERVED & DESIGNATED FUNDS .  
11:40:36 062 DEPT  
CENTRAL SERVICES

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19  
REPORT BASIS: CASH

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	ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
***	000 PROGRAM	TOTALS * UNDESIGNATED	500	0
		REVENUE	0	0
		EXPEND.	500	0
		NET	500	0
***	062 DEPT	TOTALS * CENTRAL SERVICES	0	0
		REVENUE	0	0
		EXPEND.	500	0
		NET	500	0

**CROW WING COUNTY  
2009 BUDGET NARRATIVE**

**DEPARTMENT NAME: *Human Resource***

**DEPARTMENT DESCRIPTION:**

The human resource department is accountable for the development and execution of programs and services relating to employment, employee and labor relations, compensation and benefits, training and development, risk management, policy and legal compliance. The department services nearly 500 staff members and 1700 applicants annually and is comprised of a department director and human resource specialist.

**GOALS AND OBJECTIVES OBTAINED IN 2008:**

*Benefit, compensation and personnel practices were a key focus in 2008. Creating and/or modifying programs to address employer cost and productivity objectives while ensuring market competitiveness and employee responsiveness represented the fundamental objective attached to each of the following initiatives:*

Benefits: Healthcare plan offerings were modified to address rising costs associated with active and retiree coverage and reported OPEB liability. The annual retiree premium costs were reduced by 1/3 as a result of participant conversion to the newly offered Medicare Supplement plan. Reductions in OPEB liability are anticipated and will be quantified in the 2009 actuarial study.

A personal time off and short-term disability program was created to replace existing sick leave and vacation programs with the anticipated benefit of reducing unplanned absenteeism and resulting overtime incurred or productivity losses. Three bargaining groups and non-contract staff have been converted to the new program.

Compensation: A classification and market study was completed in 2008. A common pay plan was established and pay equity compliance reporting was completed. Three bargaining groups and non-contract staff have been converted to the common pay plan.

Performance Management: A standardized performance appraisal process was implemented in 2008. All county departments are participating in the annual performance and development review process.

Labor Relations: Labor contracts were successfully settled within established financial parameters with LELS Deputies, IUOE Highway and IUOE Facilities and Parks. All contracts included integration of the new benefit and pay programs.

#### *GOALS AND OBJECTIVES TO ACHIEVE IN 2009:*

Labor Relations: 2009 will be heavily dominated by labor relations with seven labor contracts expiring 12/31/2008. Negotiations are anticipated to be complex due to the desired compensation and benefit changes and economic pressures influencing multi-year settlements. The primary goal is to reach successful settlements with all labor unions by first quarter 2009.

Workers Compensation: Initiatives targeting the reduction in workers compensation insurance costs will be a key focus in 2009. Costs increased 15% in 2008 to an annualized premium of \$445,250 (less anticipated rebate of \$50,000). 2009 initiatives will include management education, claims review, safety committee and employee involvement and a well defined return to work program.

Employment Testing: Implementation of a standardized pre-employment/post-offer testing program including drug and alcohol testing and criminal background checks will occur in 2009 with the objective of improving retention, reliability, performance and workplace safety.

Policy Training: Training relating to all personnel policies will be developed and offered in 2009 to ensure understanding and consistent administration of all personnel policies.

**2009 CROW WING COUNTY  
BUDGET**

**HUMAN RESOURCES / RISK MANAGEMENT**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ -	\$ -	\$ -	\$ -	- - -
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>- - -</b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 129,529	\$ 138,305	\$ 138,305	\$ 8,776	6.78%
SERVICES & CHARGES	563,720	507,550	491,300	\$ (72,420)	-12.85%
SUPPLIES & MATERIALS	9,500	5,250	5,250	\$ (4,250)	-44.74%
<b>TOTAL EXPENDITURES</b>	<b>\$ 702,749</b>	<b>\$ 651,105</b>	<b>\$ 634,855</b>	<b>\$ (67,894)</b>	<b>-9.66%</b>
<b>NET</b>	<b>\$ (702,749)</b>	<b>\$ (651,105)</b>	<b>\$ (634,855)</b>	<b>\$ 67,894</b>	<b>-9.66%</b>

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01 FUND  
GENERAL  
063 DEPT  
HUMAN RESOURCES

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

IFB21

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-063-000-0000-6100	SALARIES & WAGES - REGULAR	109,102	109,102
01-063-000-0000-6150	HEALTH INSURANCE	11,698	11,698
01-063-000-0000-6152	DENTAL INSURANCE	1,121	1,121
01-063-000-0000-6154	LONG-TERM DISABILITY INSURANCE	248	248
01-063-000-0000-6156	LIFE INSURANCE	34	34
01-063-000-0000-6164	PERA	7,364	7,364
01-063-000-0000-6170	FICA	6,764	6,764
01-063-000-0000-6172	MEDICARE	1,582	1,582
01-063-000-0000-6176	WORKER'S COMPENSATION	392	392
01-063-000-0000-6210	TELEPHONE	500	500
01-063-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	350	350
01-063-000-0000-6332	EMPLOYEE MILEAGE	450	450
01-063-000-0000-6338	TRAINING & REGISTRATION FEES	1,000	500
01-063-000-0000-6340	MACHINERY & EQUIPMENT RENTAL	4,500	4,500
01-063-000-0000-6409	OFFICE SUPPLIES	3,500	3,500

\*\*\* 000 PROGRAM TOTALS \* UNDESIGNATED

REVENUE	0	0
EXPEND.	148,605	148,105
NET	148,605	148,105

\*\*\* 063 DEPT TOTALS \* HUMAN RESOURCES

REVENUE	0	0
EXPEND.	148,605	148,105
NET	148,605	148,105

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01 FUND  
GENERAL  
064 DEPT  
RISK MANAGEMENT

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-064-000-0000-6338	TRAINING & REGISTRATION FEES	750	0
01-064-000-0000-6350	PROPERTY CASUALTY INSURANCE	500,000	485,000
01-064-000-0000-6409	OFFICE SUPPLIES	250	250
01-064-000-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	1,500	1,500
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	0	0
	EXPEND.	502,500	486,750
	NET	502,500	486,750
*** 064 DEPT TOTALS	* RISK MANAGEMENT		
	REVENUE	0	0
	EXPEND.	502,500	486,750
	NET	502,500	486,750

# Office of the County Attorney

Donald F. Ryan, Crow Wing County Attorney  
Bruce F. Alderman, Chief Deputy County Attorney

Crow Wing County Attorney's Office  
213 Laurel Street, Suite 31  
Brainerd, MN 56401

Phone: (218)824-1025    Fax: (218)824-1026

## Assistant County Attorneys

John J. Sausen	Janine L. LePage
Kristine R. DeMay	Candace Prigge
Rockwell J. Wells	Ilissa N. Ramm

June 25, 2008

Tim Houle  
County Administrator  
326 Laurel Street  
Brainerd, MN 56401

Dear County Administrator:

Enclosed herewith please find the Budget Request for the Crow Wing County Attorney's Office for the calendar year 2009. I also enclose at this time the County Attorney's Contingency Budget Request for the calendar year 2009.

I have enclosed a copy of the 2009 Preparation check List for your ease and reference in looking at the above.

Please be advised that we act only as fiscal agents for the Children's Trust Fund (094-01) and this fund in no way should be considered part of my budget. Therefore, I estimated no budgetary numbers for it. Also, the County Attorney Forfeiture Fund (093-01) by law can not be considered as revenue and/or expenses which impact my budget. Therefore, there is no budgetary item for this as well. Historically, we have tracked the forfeiture fund internally and in December notified the County Auditor's Office how much money is to be carried over to the following calendar year.

For purposes of processing the 2009 Budget Request all necessary additions/corrections to our 2008 levy where made by the County Auditor's Office and consequentially no further adjustments will be necessary to establish a baseline for purposes of the 2009 Budget Request, except as otherwise provided herein.

Under the income requests, you will note that I have used the county program aid sum of \$13,018 as and for income. If these dollars go up or down, my budget will need to be adjusted accordingly. .

I draw your attention to the fact that my budget does not provide for any assessment to the Crow Wing County Self Insurance Fund. This is done pursuant to previous directive of the Crow Wing County Board that the same should not be budgeted for. The issue of whether or not to maintain a self-insurance fund for the purposes of administration of County businesses is an administrative policy question. However, as the County's legal advisor I would be remiss not to recommend that this practice be changed. Though the County is insured through the Minnesota County Insurance Trust, there are exclusions in said insurance coverage. Should a monetary obligation arise which falls within one of the exclusions, the County currently has not budgeted to meet the same. It is my recommendation that on an annual basis an appropriate amount for self-insurance purposes should be set aside to cover these contingencies. Therefore, I recommend that the County Board reconsider its position on this issue.

I have prepared the requested budget narratives for the 2009 budget. I draw your attention to the content of the same as I have not regurgitated it here.

I believe that the budget as submitted accurately reflects the needs of the Crow Wing County Attorney's Office for the year 2009, and reflects proper financial planning given the statutory responsibilities and duties of a county attorney. Consequently, I ask for approval of the same. Should the county board wish to make any changes in my budget, I request the opportunity to sit down and discuss it. I realize that each entity has various statutory duties, obligations and responsibilities. Historically, we have always been able to work out any discrepancies concerning budgetary issues and I would hope that this would be the same in the future.

Should any questions or concerns on any specific line items on my budget, I would be more than happy to discuss them with you, or any member of the board at any time.

Very truly yours,

Donald F. Ryan  
Crow Wing County Attorney

DFR:Im

**CROW WING COUNTY  
2009 BUDGET NARRATIVE**

**DEPARTMENT NAME: *Crow Wing County Attorney's Office***

**DEPARTMENT DESCRIPTION:**

The Crow Wing County Attorney's Office currently consists of 8 attorneys and 9 non-attorney staff members. The attorneys consist of 1 elected County Attorney, 1 Chief Deputy County Attorney, 6 Assistant County Attorneys. The non-attorney staff consists of 1 Lead Legal Assistant, 7 Legal Assistants and 1 Technical Clerk/Receptionist. Though document length restrictions prohibit a comprehensive review of everyone's duties, a general overview is provided as follows.

1) Adult Criminal: Our office is responsible for the prosecution of all serious felonies and felonies which occur within Crow Wing County. We also prosecute gross misdemeanors, misdemeanors and petty misdemeanors except for those occurring in a municipality which has exercised its statutory ability to prosecute misdemeanors occurring within its boundaries. We have 4.25 FTE attorneys and 4.5 FTE legal assistants working in this area. We also have .20 FTE legal assistants monitoring and managing the Crow Wing County criminal history suspense prevention and resolution program.

In 2007, our office opened 1,946 and closed 2,259 files in this area. This breaks down as follows:

	Opened	Closed
Serious Felonies	40	30
Felonies	513	530
Gross Misdemeanors	341	387
Misdemeanors	956	1,256
Petty Misdemeanors	96	86

<b>TOTAL</b>	<b>1,946</b>	<b>2,289</b>
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2) Juvenile Delinquency: Our office prosecutes all juvenile delinquencies and status offense matters occurring in Crow Wing County. Generally speaking a juvenile delinquency occurs when a juvenile commits what would have been a serious felony, felony or gross misdemeanor adult offense. A status offense occurs when a juvenile commits what would have been a misdemeanor or petty misdemeanor adult offense. We have .50 FTE attorneys and .80 FTE legal assistants working in this area. This breaks down as follows:

	<u>Opened</u>	<u>Closed</u>
Serious Felony	0	0
Felony	79	127
Gross Misdemeanors	26	39
Misdemeanors	520	559
Petty Misdemeanors	216	407
<b>TOTAL</b>	<b>814</b>	<b>1,132</b>

3) Child Protection: Our office is responsible for all children in need of protection or services (CHIPS) and termination of parental rights (TPR) matters occurring in Crow Wing County. These cases are very involved with issues ranging from dependency and neglect, child abuse, concurrent planning, permanency and the loss of ones child(ren). We have .75 FTE attorneys and .50 legal assistants working in this area.

In 2007 we opened 111 and closed 96 CHIPS cases. We also opened 22 and closed 11 TPR cases.

4) Civil: Our office represents and does the legal work for all aspects of Crow Wing County's governmental operation. These services range from macro/policy making level (advising county board, county administrator, department heads) to the micro day to day operational level (tax appeals, child support enforcement, civil commitments, contracts, ordinance drafting, land use issues, eminent domain, etc.) We have 1.75 FTE attorneys and 1.25 FTE legal assistants working in this area. We also have .25 FTE legal assistant administrating Crow Wing County civil forfeiture program/efforts.

5) Office General: In our office operation, we have .50 FTE attorney, .50 FTE legal assistant and 1.0 FTE technical clerk/receptionist working in this area. The lead legal assistant, chief deputy county attorney and county attorney duties and responsibilities are incorporated into the above overview.

#### **GOALS AND OBJECTIVES OBTAINED IN 2008:**

Have continued to effectively and efficiently prosecute crime.

Have continued to provide Crow Wing County governmental structures with comprehensive legal services.

Have created a prosecutorial focus area in property crimes (employee theft, theft, damage to property, burglary, etc.). Have received very positive feedback.

Have initiated process of creating standardized policies and procedures for contracting, request for proposals/quotes process to be implemented for entire Crow Wing County governmental operation. Roll out date for phase one is early fall.

Have initiated process to enhance support of highway department in acquisition of right of way and eminent domain. Will create efficiencies with the system and should resolve cases quicker. Process will be completed in 2008 and ready for 2009 construction season.

Have maintained Crow Wing County's criminal history suspense numbers at one of the lowest, if not the lowest, in the State of Minnesota.

By 8/1/2008 will have implemented county-wide electronic court notification/de-notification process.

Conversion to MNCIS software.

Continue to practice concurrency planning in CHIPS cases. One of only three counties in the state to achieve this.

## **GOALS AND OBJECTIVES TO ACHIEVE IN 2009:**

Continue to effectively and efficiently prosecute crime.

Continue to provide excellent and comprehensive legal services to Crow Wing County governmental structure.

Fully implement standardized contracting policy and procedures through phase II.

Implement standardized ordinance creation/amendment policy and procedure for Crow Wing County governmental structure.

Creation and implementation of Crow Wing County-wide standardized investigation and conveyance of information policy.

## **2009 BUDGET HIGHLIGHTS**

For the 2009 Budget we have incorporated the revenue streams from costs of prosecution and IV D reimbursable services into our budget. These dollars have been allocated elsewhere in previous years. We have not objected to this as it was all the same county general fund. However, if we are to compare apples to apples, it is felt that our budget should accurately reflect the source of the revenue.

**2009 CROW WING COUNTY  
BUDGET**

**COUNTY ATTORNEY**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 11,733	\$ 112,581	\$ 99,508	\$ 87,775	748.10%
<b>TOTAL REVENUES</b>	<b>\$ 11,733</b>	<b>\$ 112,581</b>	<b>\$ 99,508</b>	<b>\$ 87,775</b>	<b>748.10%</b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 1,323,572	\$ 1,432,250	\$ 1,432,250	\$ 108,678	8.21%
SERVICES & CHARGES	126,400	132,940	123,440	\$ (2,960)	-2.34%
SUPPLIES & MATERIALS	25,000	25,000	25,000	\$ -	0.00%
CAPITAL OUTLAY	7,000	-	-	\$ (7,000)	-100.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,481,972</b>	<b>\$ 1,590,190</b>	<b>\$ 1,580,690</b>	<b>\$ 98,718</b>	<b>6.66%</b>
<b>NET</b>	<b>\$ (1,470,239)</b>	<b>\$ (1,477,609)</b>	<b>\$ (1,481,182)</b>	<b>\$ (10,943)</b>	<b>0.74%</b>

2/17/09 01 FUND  
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ATTORNEY

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

IFB21

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-090-000-0000-5209	COUNTY PROGRAM AID (CPA)	13,073CR	0
01-090-000-0000-5610	PROSECUTION COSTS FINE	99,508CR	99,508CR
01-090-000-0000-6100	SALARIES & WAGES - REGULAR	1,148,927	1,148,927
01-090-000-0000-6150	HEALTH INSURANCE	98,345	98,345
01-090-000-0000-6152	DENTAL INSURANCE	9,711	9,711
01-090-000-0000-6154	LONG-TERM DISABILITY INSURANCE	2,764	2,764
01-090-000-0000-6156	LIFE INSURANCE	391	391
01-090-000-0000-6162	HEALTH CARE SAVINGS PLAN (HCSP)	300	300
01-090-000-0000-6164	PERA	77,555	77,555
01-090-000-0000-6170	FICA	71,238	71,238
01-090-000-0000-6172	MEDICARE	16,658	16,658
01-090-000-0000-6176	WORKER'S COMPENSATION	3,361	3,361
01-090-000-0000-6178	EDUCATIONAL & CERT. EXPENSES	3,000	3,000
01-090-000-0000-6210	TELEPHONE	3,000	3,000
01-090-000-0000-6230	PUBLICATIONS & BROCHURES	1,000	1,000
01-090-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	14,540	14,540
01-090-000-0000-6249	PUBLIC RELATIONS	4,000	4,000
01-090-000-0000-6260	CONSULTING FEE	20,000	20,000
01-090-000-0000-6266	LEGAL FEE	16,000	16,000
01-090-000-0000-6267	SHERIFF FEE	4,500	4,500
01-090-000-0000-6274	MEDICAL FEE	40,000	40,000
01-090-000-0000-6299	PROF. & TECH. FEE - OTHER	9,000	9,000
01-090-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	3,000	3,000
01-090-000-0000-6332	EMPLOYEE MILEAGE	3,500	0
01-090-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	2,000	0
01-090-000-0000-6338	TRAINING & REGISTRATION FEES	4,000	0
01-090-000-0000-6340	MACHINERY & EQUIPMENT RENTAL	8,400	8,400
01-090-000-0000-6409	OFFICE SUPPLIES	15,000	15,000
01-090-000-0000-6455	REF. BOOKS & LIBR. MATERIALS	10,000	10,000

\*\*\* 000 PROGRAM TOTALS \* UNDESIGNATED

REVENUE	112,581CR	99,508CR
EXPEND.	1,590,190	1,580,690
NET	1,477,609	1,481,182

\*\*\* 090 DEPT TOTALS \* ATTORNEY

REVENUE	112,581CR	99,508CR
EXPEND.	1,590,190	1,580,690
NET	1,477,609	1,481,182

## **CROW WING COUNTY 2009 BUDGET NARRATIVE**

**DEPARTMENT NAME: *Recorder***

**DEPARTMENT DESCRIPTION:**

File and maintain permanent records of all real estate transactions in Crow Wing County and pertinent related documentation.

**GOALS AND OBJECTIVES OBTAINED IN 2008:**

So far, in 2008 we have added 8 new website subscriptions for additional revenue of about \$5,000. With gas prices going up the need for research companies to do research on-line are ever increasing. Our goal for the balance of 2008 is to add as many research services as possible to our web site and adding an additional 5 to 10 client. We have maintained our 75% compliance rate even with one position short. I decided to reorganize my office and fore go replacing the Office Coordinator position that became vacant in January of 2008. I have permanently removed this position from the 2009 budget. Over all documents are down approximately 10% from a year ago.

**GOALS AND OBJECTIVES TO ACHIEVE IN 2009:**

The goal for 2009 will be to maintain optimum customer service while keeping costs lean. I have again removed everything allowable from my General Fund budget and moved it to the Technology Fund. Our biggest challenge will be to achieve state mandated compliance with fewer staff positions. The compliance rate requirement for 2008 is 70% and in 2009 will be 80%, as stated above we are at 75% now. There are very few things to add to the office in the way of technology, so it will be difficult to not only maintain our current rate, but also actually improve on it with fewer staff members. If the real estate market comes back to any extent, I will probably need to come before the board to add an

additional position to maintain the required level. Of course, if the market comes up there will be more money to work with also.

We are looking forward to expanding our electronic filing capabilities to include deeds and mortgages. Currently we are recording Satisfaction and Assignments through an electronic modem for trusted submitters.

At this time, I cannot identify any non-mandated service that could be potentially eliminated as a cost savings.

Approximately five years ago, we ceased doing Uniform Commercial Code filings when it became an optional service rather than a mandated one. For rural, agricultural based counties UCC's are a moneymaker, but we had very low volume so it was simply a drain on resources for us. We also ceased doing any type of title searches a few years ago. We have several active title companies working in our area and it is not in the best interest to their industry or the County to compete against them.

**2009 CROW WING COUNTY  
BUDGET**

**COUNTY RECORDER**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 401,800	\$ 405,500	\$ 405,500	\$ 3,700	0.92%
<b>TOTAL REVENUES</b>	<b>\$ 401,800</b>	<b>\$ 405,500</b>	<b>\$ 405,500</b>	<b>\$ 3,700</b>	<b>0.92%</b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 478,637	\$ 499,561	\$ 493,968	\$ 15,331	3.20%
SERVICES & CHARGES	2,580	2,580	2,080	\$ (500)	-19.38%
SUPPLIES & MATERIALS	10,000	4,500	4,500	\$ (5,500)	-55.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 491,217</b>	<b>\$ 506,641</b>	<b>\$ 500,548</b>	<b>\$ 9,331</b>	<b>1.90%</b>
<b>NET</b>	<b>\$ (89,417)</b>	<b>\$ (101,141)</b>	<b>\$ (95,048)</b>	<b>\$ (5,631)</b>	<b>6.30%</b>

01 FUND  
2/17/09  
GENERAL  
11:40:36  
101 DEPT  
RECORDER

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

IFB21

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-101-000-0000-5530	RECORDER FEE	342,000CR	342,000CR
01-101-000-0000-5597	CHARGES FOR SERVICES - OTHER	63,500CR	63,500CR
01-101-000-0000-6100	SALARIES & WAGES - REGULAR	373,705	368,830
01-101-000-0000-6150	HEALTH INSURANCE	63,600	63,600
01-101-000-0000-6152	DENTAL INSURANCE	5,229	5,229
01-101-000-0000-6154	LONG-TERM DISABILITY INSURANCE	1,219	1,202
01-101-000-0000-6156	LIFE INSURANCE	207	207
01-101-000-0000-6162	HEALTH CARE SAVINGS PLAN (HCSP)	600	600
01-101-000-0000-6164	PERA	25,225	24,896
01-101-000-0000-6170	FICA	23,171	22,869
01-101-000-0000-6172	MEDICARE	5,417	5,347
01-101-000-0000-6176	WORKER'S COMPENSATION	1,188	1,188
01-101-000-0000-6210	TELEPHONE	1,000	1,000
01-101-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	630	630
01-101-000-0000-6332	EMPLOYEE MILEAGE	250	250
01-101-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	500	0
01-101-000-0000-6338	TRAINING & REGISTRATION FEES	200	200
01-101-000-0000-6409	OFFICE SUPPLIES	4,500	4,500

*** 000 PROGRAM	TOTALS	* UNDESIGNATED	REVENUE	405,500CR	405,500CR
			EXPEND.	506,641	500,548
			NET	101,141	95,048
*** 101 DEPT	TOTALS	* RECORDER	REVENUE	405,500CR	405,500CR
			EXPEND.	506,641	500,548
			NET	101,141	95,048

**2009 CROW WING COUNTY  
BUDGET**

**RECORDER'S FEE (IMPROVEMENTS LAND BASED) - RESERVED**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 272,000	\$ 247,000	\$ 247,000	\$ (25,000)	-9.19%
<b>TOTAL REVENUES</b>	<b><u>\$ 272,000</u></b>	<b><u>\$ 247,000</u></b>	<b><u>\$ 247,000</u></b>	<b><u>\$ (25,000)</u></b>	<b><u>-9.19%</u></b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 49,235	\$ 54,649	\$ 54,649	\$ 5,414	11.00%
SERVICES & CHARGES	-	6,200	6,200	\$ 6,200	-
SUPPLIES & MATERIALS	8,131	-	-	\$ (8,131)	-100.00%
CAPITAL OUTLAY	47,000	-	-	\$ (47,000)	-100.00%
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 104,366</u></b>	<b><u>\$ 60,849</u></b>	<b><u>\$ 60,849</u></b>	<b><u>\$ (43,517)</u></b>	<b><u>-41.70%</u></b>
<b>NET</b>	<b><u>\$ 167,634</u></b>	<b><u>\$ 186,151</u></b>	<b><u>\$ 186,151</u></b>	<b><u>\$ 18,517</u></b>	<b><u>11.05%</u></b>

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02 FUND JASONR  
RESERVED & DESIGNATED FUNDS  
100 DEPT  
RECORDER'S LAND BASED UNALLOCATED

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19  
REPORT BASIS: CASH

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
02-100-000-0000-5530	RECORDER FEE	247,000CR	247,000CR
02-100-000-0000-6100	SALARIES & WAGES - REGULAR	40,160	40,160
02-100-000-0000-6150	HEALTH INSURANCE	7,495	7,495
02-100-000-0000-6152	DENTAL INSURANCE	747	747
02-100-000-0000-6154	LONG-TERM DISABILITY INSURANCE	141	141
02-100-000-0000-6156	LIFE INSURANCE	23	23
02-100-000-0000-6162	HEALTH CARE SAVINGS PLAN (HCSP)	300	300
02-100-000-0000-6164	PERA	2,711	2,711
02-100-000-0000-6170	FICA	2,490	2,490
02-100-000-0000-6172	MEDICARE	582	582
02-100-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	6,200	6,200

*** 000 PROGRAM TOTALS	* UNDESIGNATED	REVENUE	247,000CR	247,000CR
		EXPEND.	60,849	60,849
		NET	186,151CR	186,151CR
*** 100 DEPT	TOTALS	* RECORDER'S LAND BASED UNALLOCATED	REVENUE	247,000CR
			EXPEND.	60,849
			NET	186,151CR

**2009 CROW WING COUNTY  
BUDGET**

**RECORDER'S TECHNOLOGY - RESERVED**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 252,000	\$ 225,000	\$ 225,000	\$ (27,000)	-10.71%
<b>TOTAL REVENUES</b>	<b>\$ 252,000</b>	<b>\$ 225,000</b>	<b>\$ 225,000</b>	<b>\$ (27,000)</b>	<b>-10.71%</b>
<b><u>EXPENDITURES:</u></b>					
SERVICES & CHARGES	5,205	12,000	62,000	\$ 56,795	1091.16%
SUPPLIES & MATERIALS	5,000	7,000	7,000	\$ 2,000	40.00%
CAPITAL OUTLAY	70,000	15,000	15,000	\$ (55,000)	-78.57%
<b>TOTAL EXPENDITURES</b>	<b>\$ 80,205</b>	<b>\$ 34,000</b>	<b>\$ 84,000</b>	<b>\$ 3,795</b>	<b>4.73%</b>
<b>NET</b>	<b>\$ 171,795</b>	<b>\$ 191,000</b>	<b>\$ 141,000</b>	<b>\$ (30,795)</b>	<b>-17.93%</b>

2/17/09 02 FUND RESERVED & DESIGNATED FUNDS .  
11:40:36 101 DEPT RECORDER

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19  
REPORT BASIS: CASH

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
02-101-000-0000-5530	RECORDER FEE	225,000CR	225,000CR
02-101-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	12,000	62,000
02-101-000-0000-6409	OFFICE SUPPLIES	5,000	5,000
02-101-000-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	2,000	2,000
02-101-000-0000-6645	COMP. EQ. & SOFTWARE OVER \$5K	15,000	15,000
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	225,000CR	225,000CR
	EXPEND.	34,000	84,000
	NET	191,000CR	141,000CR
*** 101 DEPT TOTALS	* RECORDER		
	REVENUE	225,000CR	225,000CR
	EXPEND.	34,000	84,000
	NET	191,000CR	141,000CR

## **CROW WING COUNTY 2009 BUDGET NARRATIVE**

**DEPARTMENT NAME:** County Surveyor

**DEPARTMENT DESCRIPTION:**

The County Surveyors Office is a multi functional operation efficiently using the latest technology helping and serving inter County Departments, outside agencies both private and public as well as the Taxpayers of Crow Wing County.

**GOALS AND OBJECTIVES OBTAINED IN 2008:**

We have completed the Digital Ortho and LIDAR Projects. We are continuing the Maintenance of the Public Land Survey monuments

**GOALS AND OBJECTIVES TO ACHIEVE IN 2009:**

Our ongoing Goals are (1) Assign E-911 Addresses and maintain the Sheriff's Dispatch Maps.

(2) Review Plats and Minor Subdivisions and maintain that information on the County Web Site.

(3) Help the general public and private surveyors with Land boundary Issues and understanding Boundary Descriptions.

(4) Prepare and certify Boundary and Easement Descriptions for various County Departments.

(5) Support other Departments as their land related needs dictate (Land, Highway, Assessor, Auditor, Solid Waste, Attorney, GIS, Parks and Planning and Zoning).

(6) Help maintain the county wide Parcel Maps.

(7) Continue the county wide survey and restoration of all of the Public Land Survey corners.

(8) Create and file corner certificates for the Public Land Survey corners as required by State Statute.

(9) Work with the Highway Dept. to survey and describe all the County Roads.

**2009 CROW WING COUNTY  
BUDGET**

**COUNTY SURVEYOR**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 20,000	\$ 43,000	\$ 43,000	\$ 23,000	115.00%
<b>TOTAL REVENUES</b>	<b>\$ 20,000</b>	<b>\$ 43,000</b>	<b>\$ 43,000</b>	<b>\$ 23,000</b>	<b>115.00%</b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 330,029	\$ 382,364	\$ 328,364	\$ (1,665)	-0.50%
SERVICES & CHARGES	10,400	9,950	9,950	\$ (450)	-4.33%
SUPPLIES & MATERIALS	14,700	14,200	14,200	\$ (500)	-3.40%
<b>TOTAL EXPENDITURES</b>	<b>\$ 355,129</b>	<b>\$ 406,514</b>	<b>\$ 352,514</b>	<b>\$ (2,615)</b>	<b>-0.74%</b>
<b>NET</b>	<b>\$ (335,129)</b>	<b>\$ (363,514)</b>	<b>\$ (309,514)</b>	<b>\$ 25,615</b>	<b>-7.64%</b>

01 FUND  
2/17/09  
GENERAL  
11:40:36  
103 DEPT  
SURVEYOR

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

IFB21

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-103-000-0000-5535	E-911 ADDRESSING FEE	9,000CR	9,000CR
01-103-000-0000-5536	SURVEYOR FEE	5,000CR	5,000CR
01-103-000-0000-5599	INTERFUND - COUNTY FEES	29,000CR	29,000CR
01-103-000-0000-6100	SALARIES & WAGES - REGULAR	288,669	248,637
01-103-000-0000-6150	HEALTH INSURANCE	43,216	35,769
01-103-000-0000-6152	DENTAL INSURANCE	3,922	3,321
01-103-000-0000-6154	LONG-TERM DISABILITY INSURANCE	872	737
01-103-000-0000-6156	LIFE INSURANCE	121	100
01-103-000-0000-6164	PERA	19,485	16,783
01-103-000-0000-6170	FICA	17,898	15,416
01-103-000-0000-6172	MEDICARE	4,184	3,604
01-103-000-0000-6176	WORKER'S COMPENSATION	3,197	3,197
01-103-000-0000-6178	EDUCATIONAL & CERT. EXPENSES	300	300
01-103-000-0000-6180	CLOTHING EMPLOYEE	500	500
01-103-000-0000-6200	POSTAGE & POSTAL BOX RENTAL	100	100
01-103-000-0000-6210	TELEPHONE	1,000	1,000
01-103-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	500	500
01-103-000-0000-6249	PUBLIC RELATIONS	200	200
01-103-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	4,500	4,500
01-103-000-0000-6332	EMPLOYEE MILEAGE	500	500
01-103-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	300	300
01-103-000-0000-6338	TRAINING & REGISTRATION FEES	1,000	1,000
01-103-000-0000-6340	MACHINERY & EQUIPMENT RENTAL	1,600	1,600
01-103-000-0000-6350	PROPERTY CASUALTY INSURANCE	250	250
01-103-000-0000-6409	OFFICE SUPPLIES	3,000	3,000
01-103-000-0000-6417	EQUIPMENT SUPPLIES	700	700
01-103-000-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	1,500	1,500
01-103-000-0000-6485	FURN. & EQ. OTHER UNDER \$5K	1,500	1,500
01-103-000-0000-6560	GASOLINE, DIESEL, & OTHER FUELS	6,000	6,000
01-103-000-0000-6570	TIRES, TUBES, BATT.,&VHCL PARTS	1,500	1,500

\*\*\* 000 PROGRAM TOTALS \* UNDESIGNATED

REVENUE	43,000CR	43,000CR
EXPEND.	406,514	352,514
NET	363,514	309,514

\*\*\* 103 DEPT TOTALS \* SURVEYOR

REVENUE	43,000CR	43,000CR
EXPEND.	406,514	352,514
NET	363,514	309,514

**CROW WING COUNTY  
2009 BUDGET NARRATIVE**

*DEPARTMENT NAME:* Planning and Zoning

*DEPARTMENT DESCRIPTION:*

Administers the county Zoning Ordinance and Comprehensive Plan. Responsible for county land use planning.

*GOALS AND OBJECTIVES OBTAINED IN 2008:*

- Completed a review of Department operations and land use policies.
- Restructured to create Land Services Director position.

*GOALS AND OBJECTIVES TO ACHIEVE IN 2009:*

- Enhance customer service focus, teamwork culture and professional, efficient department operations.
- Design a new structure for P&Z based on a field service model along with a budget and appropriate staffing.
- Purchase software and hardware necessary for field personnel to receive permit files and complaint data electronically in the field, and communicate back to the office on permit approvals and complaint resolutions.
- Purchase software and hardware necessary for field personnel to access relevant land records electronically from the field.

- Identify appropriate upgraded permitting software that more fully integrates with GIS and other appropriate technologies and interfaces effectively with other county information systems and practices. Identify non-levy funding source to purchase.
- Develop a process to more effectively manage and insure land use data integrity
- Establish and Implement Process for Resolving Enforcement Case Backlog, to include:
  - Prioritization of Violations
  - Protocols and Procedures for Resolving Cases
  - Coordination with County Attorney's Office
- Establish and Implement Process for Accepting, Processing and Resolving Land use Complaints in a more efficient expeditious manner.
- Develop a data system for receiving, categorizing, tracking and resolving land use complaints and violations.
- Work cooperatively to achieve an agreement to locate SWCD offices in the county Land Services building to achieve better coordination, communication and service to customers.
- Create a development review process using best practices like DRT and Stearns County as models.
- Establish and implement a process for presenting necessary ordinance revisions to the planning commission on a quarterly basis. This process would be coordinated with the County Administrator to insure communication to the board prior to submission to the planning commission.
- Create a Policies and Procedures Manual that spells out P&Z practices on a variety of land use subject matters and issues. The manual will be updated and added to as policies are articulated by staff, County Attorney legal opinions, and actions by the County Board, Planning Commission and Board of Adjustment. Policies and procedures will be presented in a standard format that presents a brief, understandable summary and includes cites to relevant ordinance sections. An index will be developed for easy access.

- Begin the process of creating a future land use plan on a pilot project basis by creating a plan for Unorganized Territory.
- Identify efficiencies, improvements and cost-savings through enhanced integration of services and functions of P&Z and other departments within the Land Services Division.

**2009 CROW WING COUNTY  
BUDGET**

**PLANNING & ZONING**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 776,800	\$ 458,000	\$ 458,000	\$ (318,800)	-41.04%
<b>TOTAL REVENUES</b>	<b>\$ 776,800</b>	<b>\$ 458,000</b>	<b>\$ 458,000</b>	<b>\$ (318,800)</b>	<b>-41.04%</b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 660,759	\$ 503,203	\$ 444,203	\$ (216,556)	-32.77%
SERVICES & CHARGES	99,470	78,500	78,500	\$ (20,970)	-21.08%
SUPPLIES & MATERIALS	23,700	23,700	23,700	\$ -	0.00%
CAPITAL OUTLAY	1,510	-	-	\$ (1,510)	-100.00%
OTHER EXPENDITURES	8,000	7,000	7,000	\$ (1,000)	-12.50%
<b>TOTAL EXPENDITURES</b>	<b>\$ 793,439</b>	<b>\$ 612,403</b>	<b>\$ 553,403</b>	<b>\$ (240,036)</b>	<b>-30.25%</b>
<b>NET</b>	<b>\$ (16,639)</b>	<b>\$ (154,403)</b>	<b>\$ (95,403)</b>	<b>\$ (78,764)</b>	<b>473.37%</b>

2/17/09  
11:40:3601 FUND  
GENERAL  
104 DEPT  
PLANNING & ZONING

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

IFB21

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-104-000-0000-5155	P&Z HEARING/PERMIT	92,000CR	92,000CR
01-104-000-0000-5156	ZONING PERMIT	322,000CR	322,000CR
01-104-000-0000-5309	WATER & SOIL RESOURCES	21,000CR	21,000CR
01-104-000-0000-5537	FILING FEE	23,000CR	23,000CR
01-104-000-0000-6100	SALARIES & WAGES - REGULAR	379,273	327,853
01-104-000-0000-6105	SALARIES & WAGES - OVERTIME	2,479	2,479
01-104-000-0000-6150	HEALTH INSURANCE	50,053	50,053
01-104-000-0000-6152	DENTAL INSURANCE	4,596	4,596
01-104-000-0000-6154	LONG-TERM DISABILITY INSURANCE	1,204	1,050
01-104-000-0000-6156	LIFE INSURANCE	188	167
01-104-000-0000-6162	HEALTH CARE SAVINGS PLAN (HCSP)	840	840
01-104-000-0000-6164	PERA	25,769	22,298
01-104-000-0000-6170	FICA	23,670	20,482
01-104-000-0000-6172	MEDICARE	5,535	4,789
01-104-000-0000-6174	UNEMPLOYMENT COMPENSATION	5,000	5,000
01-104-000-0000-6176	WORKER'S COMPENSATION	4,596	4,596
01-104-000-0000-6210	TELEPHONE	2,000	2,000
01-104-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	1,400	1,400
01-104-000-0000-6249	PUBLIC RELATIONS	16,500	16,500
01-104-000-0000-6260	CONSULTING FEE	12,000	12,000
01-104-000-0000-6268	NON-EMPLOYEE PER DIEMS	10,000	10,000
01-104-000-0000-6270	NON-EMPLOYEE TRAINING & REG.	1,000	1,000
01-104-000-0000-6272	NON-EMPLOYEE MILEAGE	3,000	3,000
01-104-000-0000-6299	PROF. & TECH. FEE - OTHER	1,000	1,000
01-104-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	1,500	1,500
01-104-000-0000-6332	EMPLOYEE MILEAGE	700	700
01-104-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	4,300	4,300
01-104-000-0000-6336	OTHER TRAVEL EXPENSES	500	500
01-104-000-0000-6338	TRAINING & REGISTRATION FEES	6,000	6,000
01-104-000-0000-6340	MACHINERY & EQUIPMENT RENTAL	15,000	15,000
01-104-000-0000-6385	RECORDER FEE - INTRAFUND	3,600	3,600
01-104-000-0000-6409	OFFICE SUPPLIES	14,000	14,000
01-104-000-0000-6417	EQUIPMENT SUPPLIES	1,000	1,000
01-104-000-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	1,000	1,000
01-104-000-0000-6560	GASOLINE, DIESEL, & OTHER FUELS	6,000	6,000
01-104-000-0000-6565	MOTOR OIL & LUBRICANTS	200	200
01-104-000-0000-6570	TIRES, TUBES, BATT.,&VHCL PARTS	1,500	1,500
01-104-000-0000-6830	REFUNDS	7,000	7,000

*** 000 PROGRAM TOTALS	* UNDESIGNATED	REVENUE	458,000CR	458,000CR
		EXPEND.	612,403	553,403
		NET	154,403	95,403
*** 104 DEPT	TOTALS	* PLANNING & ZONING	REVENUE	458,000CR
			EXPEND.	612,403
			NET	154,403
				95,403

**CROW WING COUNTY  
2009 BUDGET NARRATIVE**

**DEPARTMENT NAME:** Assessor

**DEPARTMENT DESCRIPTION:**

Establish Estimated Market Values and Classification for all properties in Crow Wing County according to Ad Valorem procedures as set forth by Minnesota Law. Crow Wing County has approximately 92,900 total parcels and new parcels are being added each year through splits and plats. We are required to appraise all new construction and view/review all properties at least once every five years as of January 2nd of each year. Forty eight local boards of appeal and equalization, one county board of appeal and equalization and one state board of appeal and equalization are held during the months of April, May and June. We work with the state regional representative throughout the year to ensure that we are meeting the assessment standards set by Minnesota statutes. Property values are based upon history of sales and classification of properties is based upon actual use or the highest and best use. Homestead classification is granted and processed in accordance to Minnesota law. Sales (certificate of real estate value) are reviewed and processed by our office to establish the estimated market values and determine if the assessment needs to be increased, be decreased or remain the same. New plats, splits, and consolidations require us to create new estimated market values. We provide various amount of information for the public, realtors, attorneys, closing agents, fee appraisers, abstract companies, developers, county agencies and state agencies. We also provide estimated market values for T.I.F. and JOBZ projects. We defend estimated market values and classification in tax court. Our staff consists of nineteen employees that handle the assessment duties and requirements of our office.

**GOALS AND OBJECTIVES OBTAINED IN 2008:**

The 2008 assessment was completed within the required deadlines.

We completed the transfer of data and valuation for land for some of our districts from paper field cards to CAMA (Computer Aided Mass Appraisal).

**GOALS AND OBJECTIVES TO ACHIEVE IN 2009:**

Meet all the required deadlines.

Review how we are doing business.

Complete the 2009 assessment timely.

Continue to strive to complete the CAMA project in the shortest amount of time possible.

Acquire laptop computers for appraisers to improve efficiency of the assessment.

**2009 CROW WING COUNTY  
BUDGET**

**COUNTY ASSESSOR**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 10,600	\$ 11,600	\$ 11,600	\$ 1,000	9.43%
<b>TOTAL REVENUES</b>	<b>\$ 10,600</b>	<b>\$ 11,600</b>	<b>\$ 11,600</b>	<b>\$ 1,000</b>	<b>9.43%</b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 1,105,416	\$ 1,147,860	\$ 1,102,860	\$ (2,556)	-0.23%
SERVICES & CHARGES	40,970	37,470	37,470	\$ (3,500)	-8.54%
SUPPLIES & MATERIALS	22,680	19,850	19,850	\$ (2,830)	-12.48%
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,169,066</b>	<b>\$ 1,205,180</b>	<b>\$ 1,160,180</b>	<b>\$ (8,886)</b>	<b>-0.76%</b>
<b>NET</b>	<b>\$ (1,158,466)</b>	<b>\$ (1,193,580)</b>	<b>\$ (1,148,580)</b>	<b>\$ 9,886</b>	<b>-0.85%</b>

2/17/09 01 FUND  
11:40:36 GENERAL  
107 DEPT  
ASSESSOR

JASONR

INTEGRATED FINANCIAL SYSTEM  
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COUNTY 19

REPORT BASIS: CASH

IFB21

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-107-000-0000-5520	JOB-Z ANNUAL FEE	3,600CR	3,600CR
01-107-000-0000-5830	MISCELLANEOUS OTHER REVENUE	8,000CR	8,000CR
01-107-000-0000-6100	SALARIES & WAGES - REGULAR	857,506	827,399
01-107-000-0000-6105	SALARIES & WAGES - OVERTIME	24,366	23,049
01-107-000-0000-6150	HEALTH INSURANCE	117,743	110,038
01-107-000-0000-6152	DENTAL INSURANCE	10,708	10,023
01-107-000-0000-6154	LONG-TERM DISABILITY INSURANCE	2,858	2,756
01-107-000-0000-6156	LIFE INSURANCE	434	413
01-107-000-0000-6162	HEALTH CARE SAVINGS PLAN (HCSP)	1,350	1,350
01-107-000-0000-6164	PERA	59,528	57,407
01-107-000-0000-6170	FICA	54,678	52,729
01-107-000-0000-6172	MEDICARE	12,788	12,331
01-107-000-0000-6176	WORKER'S COMPENSATION	5,001	4,465
01-107-000-0000-6178	EDUCATIONAL & CERT. EXPENSES	900	900
01-107-000-0000-6210	TELEPHONE	1,680	1,680
01-107-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	1,790	1,790
01-107-000-0000-6249	PUBLIC RELATIONS	1,400	1,400
01-107-000-0000-6299	PROF. & TECH. FEE - OTHER	100	100
01-107-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	1,000	1,000
01-107-000-0000-6330	MOTOR POOL VEHICLE USAGE	400	400
01-107-000-0000-6332	EMPLOYEE MILEAGE	20,000	20,000
01-107-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	2,500	2,500
01-107-000-0000-6338	TRAINING & REGISTRATION FEES	4,000	4,000
01-107-000-0000-6340	MACHINERY & EQUIPMENT RENTAL	4,600	4,600
01-107-000-0000-6409	OFFICE SUPPLIES	14,100	14,100
01-107-000-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	5,000	5,000
01-107-000-0000-6485	FURN. & EQ. OTHER UNDER \$5K	750	750

\*\*\* 000 PROGRAM TOTALS \* UNDESIGNATED

REVENUE	11,600CR	11,600CR
EXPEND.	1,205,180	1,160,180
NET	1,193,580	1,148,580

\*\*\* 107 DEPT TOTALS \* ASSESSOR

REVENUE	11,600CR	11,600CR
EXPEND.	1,205,180	1,160,180
NET	1,193,580	1,148,580

**2009 CROW WING COUNTY  
BUDGET**

**FACILITIES**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 181,850	\$ 652,798	\$ 652,798	\$ 470,948	258.98%
<b>TOTAL REVENUES</b>	<b>\$ 181,850</b>	<b>\$ 652,798</b>	<b>\$ 652,798</b>	<b>\$ 470,948</b>	<b>258.98%</b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 539,687	\$ 312,965	\$ 312,965	\$ (226,722)	-42.01%
SERVICES & CHARGES	846,302	1,089,492	1,089,492	\$ 243,190	28.74%
SUPPLIES & MATERIALS	417,900	473,090	464,090	\$ 46,190	11.05%
CAPITAL OUTLAY	10,000	10,000	10,000	\$ -	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,813,889</b>	<b>\$ 1,885,547</b>	<b>\$ 1,876,547</b>	<b>\$ 62,658</b>	<b>3.45%</b>
<b>NET</b>	<b>\$ (1,632,039)</b>	<b>\$ (1,232,749)</b>	<b>\$ (1,223,749)</b>	<b>\$ 408,290</b>	<b>-25.02%</b>

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-110-000-0000-5810	RENTS & ROYALTIES	89,296CR	89,296CR
01-110-000-0000-5899	INTERFUND - RENTS & ROYALTIES	563,502CR	563,502CR
01-110-000-0000-6100	SALARIES & WAGES - REGULAR	210,034	210,034
01-110-000-0000-6105	SALARIES & WAGES - OVERTIME	6,171	6,171
01-110-000-0000-6150	HEALTH INSURANCE	24,305	24,305
01-110-000-0000-6152	DENTAL INSURANCE	2,241	2,241
01-110-000-0000-6154	LONG-TERM DISABILITY INSURANCE	673	673
01-110-000-0000-6156	LIFE INSURANCE	115	115
01-110-000-0000-6162	HEALTH CARE SAVINGS PLAN (HCSP)	300	300
01-110-000-0000-6164	PERA	13,378	13,378
01-110-000-0000-6170	FICA	13,404	13,404
01-110-000-0000-6172	MEDICARE	3,136	3,136
01-110-000-0000-6174	UNEMPLOYMENT COMPENSATION	25,000	25,000
01-110-000-0000-6176	WORKER'S COMPENSATION	11,228	11,228
01-110-000-0000-6180	CLOTHING EMPLOYEE	2,000	2,000

*** 000 PROGRAM TOTALS	* UNDESIGNATED	REVENUE	652,798CR
		EXPEND.	311,985
		NET	340,813CR

01-110-100-0000-6178	EDUCATIONAL & CERT. EXPENSES	980	980
01-110-100-0000-6210	TELEPHONE	3,270	3,270
01-110-100-0000-6249	PUBLIC RELATIONS	200	200
01-110-100-0000-6299	PROF. & TECH. FEE - OTHER	200	200
01-110-100-0000-6300	MACH., EQUIP., SOFTWARE SERV	4,800	4,800
01-110-100-0000-6332	EMPLOYEE MILEAGE	200	200
01-110-100-0000-6338	TRAINING & REGISTRATION FEES	4,000	4,000
01-110-100-0000-6409	OFFICE SUPPLIES	800	800
01-110-100-0000-6485	FURN. & EQ. OTHER UNDER \$5K	250	250
01-110-100-0000-6560	GASOLINE, DIESEL, & OTHER FUELS	3,500	3,500
01-110-100-0000-6650	FURN. & EQ. OTHER OVER \$5K	10,000	10,000

*** 100 PROGRAM TOTALS	* ADMINISTRATION	REVENUE	0
		EXPEND.	28,200
		NET	28,200

01-110-102-0000-6250	ELECTRICITY & WATER	538,980	538,980
01-110-102-0000-6425	FUEL FOR BUILDINGS	316,890	307,890
01-110-102-0000-6560	GASOLINE, DIESEL, & OTHER FUELS	5,000	5,000

*** 102 PROGRAM TOTALS	* UTILITIES	REVENUE	0
		EXPEND.	860,870
		NET	860,870

01-110-104-0000-6305	BUILDING REPAIR & MAINT. SERV	188,000	188,000
01-110-104-0000-6415	BUILDING MAINTENANCE SUPPLIES	50,000	50,000

01 FUND  
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		ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
***	104	PROGRAM TOTALS	* CLEANING		
			REVENUE	0	0
			EXPEND.	238,000	238,000
			NET	238,000	238,000
		01-110-106-0000-6305	BUILDING REPAIR & MAINT. SERV	40,000	40,000
		01-110-106-0000-6415	BUILDING MAINTENANCE SUPPLIES	25,000	25,000
***	106	PROGRAM TOTALS	* BUILDING MAINTENANCE		
			REVENUE	0	0
			EXPEND.	65,000	65,000
			NET	65,000	65,000
		01-110-108-0000-6310	GROUNDS MAINT. SERV	15,000	15,000
***	108	PROGRAM TOTALS	* EXTERIOR & GROUNDS		
			REVENUE	0	0
			EXPEND.	15,000	15,000
			NET	15,000	15,000
		01-110-110-0000-6305	BUILDING REPAIR & MAINT. SERV	230,022	230,022
		01-110-110-0000-6415	BUILDING MAINTENANCE SUPPLIES	56,000	56,000
***	110	PROGRAM TOTALS	* HVAC		
			REVENUE	0	0
			EXPEND.	286,022	286,022
			NET	286,022	286,022
		01-110-112-0000-6305	BUILDING REPAIR & MAINT. SERV	29,500	29,500
		01-110-112-0000-6340	MACHINERY & EQUIPMENT RENTAL	500	500
		01-110-112-0000-6415	BUILDING MAINTENANCE SUPPLIES	10,000	10,000
***	112	PROGRAM TOTALS	* SPECIAL PROJECT MGMT		
			REVENUE	0	0
			EXPEND.	40,000	40,000
			NET	40,000	40,000
		01-110-114-0000-6415	BUILDING MAINTENANCE SUPPLIES	1,000	1,000
***	114	PROGRAM TOTALS	* DEPARTMENTAL ASSISTANCE		
			REVENUE	0	0
			EXPEND.	1,000	1,000
			NET	1,000	1,000
		01-110-116-0000-6299	PROF. & TECH. FEE - OTHER	5,200	5,200
		01-110-116-0000-6415	BUILDING MAINTENANCE SUPPLIES	2,400	2,400
***	116	PROGRAM TOTALS	* SECURITY		
			REVENUE	0	0

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT	2009 BDGT
		ORIGINAL	AMENDED
	EXPEND.	7,600	7,600
	NET	7,600	7,600
01-110-118-0000-6255	SANITATION	19,120	19,120
01-110-118-0000-6415	BUILDING MAINTENANCE SUPPLIES	1,250	1,250
*** 118 PROGRAM TOTALS	* SANITATION		
	REVENUE	0	0
	EXPEND.	20,370	20,370
	NET	20,370	20,370
01-110-120-0000-6305	BUILDING REPAIR & MAINT. SERV	10,500	10,500
01-110-120-0000-6420	SAFETY SUPPLIES	1,000	1,000
*** 120 PROGRAM TOTALS	* SAFETY		
	REVENUE	0	0
	EXPEND.	11,500	11,500
	NET	11,500	11,500
*** 110 DEPT TOTALS	* FACILITIES		
	REVENUE	652,798CR	652,798CR
	EXPEND.	1,885,547	1,876,547
	NET	1,232,749	1,223,749

## VETERANS SERVICES

**DEPARTMENT:** Veterans Service

**SUPERVISOR:** Veteran Service Officer, Bob Nelson      **FUND NUMBER:** 01-122

### ACTIVITY SCOPE

Interview Veterans and dependents to provide the type of service most appropriate.

### OBJECTIVES FOR 2009

Address medical needs of veterans and coordinate appointments at VA Medical Center.  
Assist Veterans in applying for benefits for service connected disabilities and services.  
Refer Veterans and dependents for alcoholism, drug addiction and mental health counseling.  
Attend mandated course and seminars necessary to maintain certification.  
Schedule trips and arranges for van driver.  
Register as many veterans with the VA Medical Center to include COBC Brainerd.

Type	PROGRAMS	Resource Allocation
1.	Veterans Interviews for Benefits	90%
2.	Hospital Day	2%
3.	VA Region Training and Meetings	6%
4.	Certification tests for County Veteran Service Officers	2%

## WORKLOAD DATA

		<u>2005</u>	<u>2006</u>	<u>2007</u>
1.	Contacts	10,150	10,613	11,107
2.	Trips to VA Hospitals	169	144	191
3.	Veterans Per Trip	4.1	4.5	4.1
4.	Volunteer Drivers	7	9	5
5.	Veterans Population	6,444	6,379	6,287
6.	VA Expenditures to Vets	\$ 12,932,000	\$ 13,938,000	\$ 14,768,000

## Veterans Services Continued

### 2008 STAFFING LEVELS

<u>Number</u>	<u>Status</u>	<u>Position Title</u>
1	Full Time	Veterans Service Officer
1	Full Time	Assistant Veterans Service Officer
1	Full Time	Veterans Service Specialist

## BUDGET COMMENTARY

This budget includes changes in how the department will account for donations, rider fees and donations equipment other than the Van. Begin to solicit funds from the service organizations to collect and reserve donations for a new van rather than try to collect everything in one year. This budget does not include Veteran Service Grant for equipment and Outreach. This would enable the office to set up service centers in the communities of Crosslake, Garrison, and Pequot Lakes.

## BUDGET

<b>Revenue Classification</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY2008 Budgeted</b>	<b>FY2009 Proposed</b>
General Fund Levy	\$ 204,645	\$ 222,790	\$ 236,363	
Fees & Grants	\$ 356	\$ 16,000		\$ 7,000
General Fund				
Total Revenue	\$ 205,001	\$ 238,790	\$ 243,363	
 <b>Expenditure Classification</b>				
Personnel Services	\$ 159,285	\$ 200,164	\$ 207,963	
Services	\$ 10,734	\$ 17,506		\$ 18,450
Supplies	\$ 17,085	\$ 21,120	\$ 17,800	
Sub-Total	\$ 187,104	\$ 238,790	\$ 243,363	
Capital Outlay	\$ 17,897	\$ 0		\$ 0
Total Expenditure	\$ 205,001	\$ 238,790	\$ 243,363	

**2009 CROW WING COUNTY  
BUDGET**

**VETERAN'S SERVICE**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 8,000	\$ 7,000	\$ 11,200	\$ 3,200	40.00%
<b>TOTAL REVENUES</b>	<b>\$ 8,000</b>	<b>\$ 7,000</b>	<b>\$ 11,200</b>	<b>\$ 3,200</b>	<b>40.00%</b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 181,496	\$ 218,098	\$ 218,098	\$ 36,602	20.17%
SERVICES & CHARGES	17,506	18,450	17,150	(356)	-2.03%
SUPPLIES & MATERIALS	19,670	17,800	18,100	(1,570)	-7.98%
CAPITAL OUTLAY	1,450	-	-	(1,450)	-100.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 220,122</b>	<b>\$ 254,348</b>	<b>\$ 253,348</b>	<b>\$ 33,226</b>	<b>15.09%</b>
<b>NET</b>	<b>\$ (212,122)</b>	<b>\$ (247,348)</b>	<b>\$ (242,148)</b>	<b>\$ (30,026)</b>	<b>14.16%</b>

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-120-000-0000-5375	VETERANS AFFAIRS	0	4,200CR
01-120-000-0000-5830	MISCELLANEOUS OTHER REVENUE	7,000CR	7,000CR
01-120-000-0000-6100	SALARIES & WAGES - REGULAR	166,688	166,688
01-120-000-0000-6105	SALARIES & WAGES - OVERTIME	346	346
01-120-000-0000-6150	HEALTH INSURANCE	23,395	23,395
01-120-000-0000-6152	DENTAL INSURANCE	2,241	2,241
01-120-000-0000-6154	LONG-TERM DISABILITY INSURANCE	503	503
01-120-000-0000-6156	LIFE INSURANCE	69	69
01-120-000-0000-6164	PERA	11,275	11,275
01-120-000-0000-6170	FICA	10,356	10,356
01-120-000-0000-6172	MEDICARE	2,422	2,422
01-120-000-0000-6176	WORKER'S COMPENSATION	803	803
01-120-000-0000-6210	TELEPHONE	850	850
01-120-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	350	350
01-120-000-0000-6249	PUBLIC RELATIONS	300	0
01-120-000-0000-6272	NON-EMPLOYEE MILEAGE	9,000	8,000
01-120-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	3,000	3,000
01-120-000-0000-6332	EMPLOYEE MILEAGE	800	800
01-120-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	600	600
01-120-000-0000-6338	TRAINING & REGISTRATION FEES	350	350
01-120-000-0000-6340	MACHINERY & EQUIPMENT RENTAL	3,200	3,200
01-120-000-0000-6409	OFFICE SUPPLIES	1,500	500
01-120-000-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	1,500	4,200
01-120-000-0000-6485	FURN. & EQ. OTHER UNDER \$5K	700	700
01-120-000-0000-6560	GASOLINE, DIESEL, & OTHER FUELS	12,000	10,600
01-120-000-0000-6575	MACHINERY PARTS	2,100	2,100

*** 000 PROGRAM TOTALS	* UNDESIGNATED	REVENUE	7,000CR	11,200CR
		EXPEND.	254,348	253,348
		NET	247,348	242,148

*** 120 DEPT	TOTALS	* VETERAN'S SERVICE	REVENUE	7,000CR	11,200CR
			EXPEND.	254,348	253,348
			NET	247,348	242,148

## **CROW WING COUNTY SHERIFF'S OFFICE 2009 BUDGET NARRATIVE**

### **MISSION STATEMENT:**

It is our mission to work in partnership with the communities to enhance the quality of life through efficient and professional crime prevention, intervention and enforcement.

### **OFFICE DESCRIPTION:**

The Sheriff's Office is run by the Sheriff who is an elected official responsible directly to the people of Crow Wing County. State statutes define the Sheriff's area of responsibility and outline the basic expectations of the office. Constituents further define the Sheriff's role by bringing forth the needs of their communities and their desire for service. The divisions of the Sheriff's Office include Patrol, Investigations, E-911 Dispatch, Jail, Warrants, Civil Process, Records and Support, and specialized teams such as Boat and Water, Dive Team, Tactical Team, Bomb Squad and the Sheriff's Mounted Patrol.

The Crow Wing County Jail provides a safe and secure environment for those persons incarcerated in Crow Wing County.

The Sheriff and the Sheriff's staff work to accomplish the following:

- Serve and protect the public 24 hours a day, 7 days a week, 365 days a year.
- Provide emergency service upon request within the county.
- Provide central dispatching of emergency service units within the county.
- Provide for the notification of residents and visitors in Crow Wing County of imminent danger from storms, nuclear disasters, chemical spills, fire or flooding.
- Warn and direct evacuations in the event of immediate danger to the public.
- Enforce laws enacted for the protection of persons and property.
- Apprehend and confine individuals who violate the laws of our society.

- Maintain the County Jail in a humane and secure manner in accordance with State law, judicial decrees and community standards.
- Provide for the confinement, safekeeping and rehabilitation of jail inmates.
- Patrol Crow Wing County waters and enforce the law on the water. Investigate watercraft and water related accidents, including search and rescue.
- Enforce laws related to recreational vehicles such as snowmobiles and ATVs
- Investigate all non-natural deaths in conjunction with the Coroner.
- Assist Social Services with the investigation of child and domestic abuse cases.
- Maintain records related to criminal enforcement.
- Maintain warrant records for those persons wanted in Crow Wing County.
- Transport persons apprehended in other jurisdictions back to Crow Wing County for confinement. Arrange for the extradition of persons arrested in other states.
- Transport convicted prisoners to state institutions.
- Transport juveniles to and from secure facilities within the state.
- Transport inebriated, mentally ill and mentally incompetent and civilly committed persons to hospitals and state institutions.
- Maintain equipment and vehicles necessary to provide such services.
- Serve civil and criminal processes and handle matters such as wage levies and mortgage foreclosure sales.
- Provide courtroom security.
- Meet state and federal mandates regarding reporting of crimes and other governmental statistics.
- Meet training mandates to stay current on law changes and to maintain law enforcement licenses.

#### **MAJOR ACCOMPLISHMENTS AND CHALLENGES IN 2008:**

Organizational Changes: We have completed the administrative re-organization of the Sheriff's Office. These changes have brought increased oversight of both operations and budget, leading to increased efficiencies within the Sheriff's Office. The Sheriff's administrative team from the rank of lieutenant up is now non-union exempt.

Technological Changes: We now have one full year of utilization of our new integrated records management, dispatch and in squad data terminal software. This transition has not been trouble free, but we believe we are well on the way to fully

incorporating this system into our jail, dispatch, warrants, civil process and patrol functions and are confident that we will experience greater efficiency as a result.

Facilities: In May of 2007 we opened a new 286 bed Jail facility. After 9 months of operation, we entered into a \$1,025,000 contract with the State of Minnesota to house 50 inmates at our facility. This contract has been a success for the County, providing much needed revenue for operations, debt reduction and future building needs.

Jail Operations: Jail staff selection, training and retention issues continue to present a challenge to administration. We have worked diligently to get to full staffing strength throughout the year and believe we are close to that goal. We received authorization from the Board to hire additional staff in an effort to reduce overtime. We increased supervision of shifts to gain increased efficiencies and oversight of jail operations.

In June 2008, we successfully completed our first annual inspection by the Office of Corrections and passed with high marks. As a result, we have been placed on a bi-annual inspection schedule instead of annual inspections.

Also in 2008, the Crow Wing County Jail received a State award for Program of the Year in recognition of our jail inmate program and education efforts.

Budgetary Restraints: We have accomplished all of the above while working within an extremely tight budget for 2008.

#### **MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2009:**

Organizational Restructure: We will continue to work at bringing the Office of Emergency Management under the Sheriff's direction. The mission of both offices are so closely aligned that it makes sense for them to come together under one authority.

Facilities: We intend to continue discussions with the County Board related to the planning of a new law enforcement center. We believe that a portion of the State contract for board of prisoners should be earmarked for facility construction. Discussion last year with the Board put that amount at about one-third of the contract or approximately \$330,00.00 per year.

Training: We will continue to look at ways to bring quality instruction and training to Crow Wing County instead of sending deputies out for training. This will include bringing instructors to Crow Wing County as well as sending deputies to "train the trainer" classes so that they can return and train the remainder of the agency.

New programs: We are looking for ways to increase citizen involvement in safety and security issues in Crow Wing County. In times of tight budgets, citizen participation is more valuable then ever.

Future planning: We will continue planning for the 800 Mhz public safety radio conversion project that will begin in 2010. This project will affect public safety for years to come and is mandated by the State for implementation in 2012.

#### **BUDGET HIGHLIGHTS, INCLUDING PROPOSED EXPANSIONS IN 2009:**

Continue contracting with the State of Minnesota and other counties for the confinement of prisoners within the Crow Wing County Jail.

Remove squad car equipment from budget line item and place under capital notes.

Reduce supplies and general equipment purchases. Encourage recycling of used and replaced equipment.

Closely monitor hiring requests and overtime budget. Attain full staffing levels within the jail to alleviate overtime needs. Look for ways to increase utilization of volunteers to minimize hiring requests.

Continue to explore funding opportunities such as grants, partnerships and donations to help accomplish our objectives for 2009.

**2009 CROW WING COUNTY  
BUDGET**

**COUNTY SHERIFF**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 605,685	\$ 660,650	\$ 705,650	\$ 99,965	16.50%
<b>TOTAL REVENUES</b>	<b>\$ 605,685</b>	<b>\$ 660,650</b>	<b>\$ 705,650</b>	<b>\$ 99,965</b>	<b>16.50%</b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 3,813,833	\$ 4,090,790	\$ 4,035,802	\$ 221,969	5.82%
SERVICES & CHARGES	497,945	490,227	476,227	(21,718)	-4.36%
SUPPLIES & MATERIALS	278,730	243,133	242,633	(36,097)	-12.95%
CAPITAL OUTLAY	136,000	—————	—————	(136,000)	-100.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,726,508</b>	<b>\$ 4,824,150</b>	<b>\$ 4,754,662</b>	<b>\$ 28,154</b>	<b>0.60%</b>
<b>NET</b>	<b>\$ (4,120,823)</b>	<b>\$ (4,163,500)</b>	<b>\$ (4,049,012)</b>	<b>\$ 71,811</b>	<b>-1.74%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-201-000-0000-5160	GUN PERMIT	8,000CR	18,000CR
01-201-000-0000-5214	POLICE AID	230,000CR	230,000CR
01-201-000-0000-5307	PUBLIC SAFETY	20,000CR	55,000CR
01-201-000-0000-5329	NATURAL RESOURCES	5,000CR	5,000CR
01-201-000-0000-5540	ALARM FEE	60,000CR	60,000CR
01-201-000-0000-5541	CIVIL FEES	102,000CR	102,000CR
01-201-000-0000-5542	SHERIFF'S JUDGMENT EXECUTIONS	8,000CR	8,000CR
01-201-000-0000-5543	BACKGROUND CHECK FEE	29,000CR	29,000CR
01-201-000-0000-5544	CONTRACTED SECURITY FEES	96,000CR	96,000CR
01-201-000-0000-5545	RECORD MANAGEMENT SYSTEM FEES	55,000CR	55,000CR
01-201-000-0000-5552	STATE PRISONER REIMBURSEMENT	10,000CR	10,000CR
01-201-000-0000-5599	INTERFUND - COUNTY FEES	20,000CR	20,000CR
01-201-000-0000-5620	ALARM ORDINANCE FINE	5,000CR	5,000CR
01-201-000-0000-5830	MISCELLANEOUS OTHER REVENUE	9,500CR	9,500CR
01-201-000-0000-5850	REFUNDS & RECOVERIES	3,150CR	3,150CR
01-201-000-0000-6100	SALARIES & WAGES - REGULAR	2,779,243	2,739,559
01-201-000-0000-6105	SALARIES & WAGES - OVERTIME	305,549	303,716
01-201-000-0000-6150	HEALTH INSURANCE	360,699	353,204
01-201-000-0000-6152	DENTAL INSURANCE	27,266	26,519
01-201-000-0000-6154	LONG-TERM DISABILITY INSURANCE	8,122	8,012
01-201-000-0000-6156	LIFE INSURANCE	1,196	1,173
01-201-000-0000-6162	HEALTH CARE SAVINGS PLAN (HCSP)	3,825	3,525
01-201-000-0000-6164	PERA	387,174	384,926
01-201-000-0000-6170	FICA	36,879	34,814
01-201-000-0000-6172	MEDICARE	40,121	39,638
01-201-000-0000-6176	WORKER'S COMPENSATION	90,476	90,476
01-201-000-0000-6178	EDUCATIONAL & CERT. EXPENSES	1,440	1,440
01-201-000-0000-6180	CLOTHING EMPLOYEE	48,800	48,800
01-201-000-0000-6200	POSTAGE & POSTAL BOX RENTAL	500	500
01-201-000-0000-6210	TELEPHONE	49,122	49,122
01-201-000-0000-6215	PRISONER TRANSPORT	3,550	3,550
01-201-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	6,545	6,545
01-201-000-0000-6249	PUBLIC RELATIONS	3,500	3,500
01-201-000-0000-6274	MEDICAL FEE	2,000	2,000
01-201-000-0000-6299	PROF. & TECH. FEE - OTHER	163,200	163,200
01-201-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	182,760	182,760
01-201-000-0000-6305	BUILDING REPAIR & MAINT. SERV	1,300	1,300
01-201-000-0000-6332	EMPLOYEE MILEAGE	2,800	2,800
01-201-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	17,000	17,000
01-201-000-0000-6336	OTHER TRAVEL EXPENSES	2,000	2,000
01-201-000-0000-6338	TRAINING & REGISTRATION FEES	27,000	24,500
01-201-000-0000-6340	MACHINERY & EQUIPMENT RENTAL	11,550	11,550
01-201-000-0000-6342	BUILDING & FACILITY RENTAL	12,500	1,000
01-201-000-0000-6368	TOWING SERVICE	4,900	4,900
01-201-000-0000-6409	OFFICE SUPPLIES	19,500	19,000
01-201-000-0000-6460	LAW ENFORCEMENT SUPPLIES	23,478	23,478
01-201-000-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	3,120	3,120
01-201-000-0000-6485	FURN. & EQ. OTHER UNDER \$5K	12,235	12,235
01-201-000-0000-6560	GASOLINE, DIESEL, & OTHER FUELS	184,800	184,800

01 FUND  
2/17/09 GENERAL  
11:40:36 201 DEPT  
SHERIFF

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

IFB21

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
*** 000 PROGRAM TOTALS	* UNDESIGNATED	REVENUE 660,650CR EXPEND. 4,824,150 NET 4,163,500	705,650CR 4,754,662 4,049,012
*** 201 DEPT TOTALS	* SHERIFF	REVENUE 660,650CR EXPEND. 4,824,150 NET 4,163,500	705,650CR 4,754,662 4,049,012

**2009 CROW WING COUNTY  
BUDGET**

**SHERIFF'S CONTINGENT**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ -	\$ -	\$ -	\$ -	- - -
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>- - -</b>
<b><u>EXPENDITURES:</u></b>					
SERVICES & CHARGES	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ -</b>	<b>0.00%</b>
<b>NET</b>	<b>\$ (2,000)</b>	<b>\$ (2,000)</b>	<b>\$ (2,000)</b>	<b>\$ -</b>	<b>0.00%</b>

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01 FUND  
GENERAL  
202 DEPT  
SHERIFF'S CONTINGENT

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INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-202-000-0000-6299	PROF. & TECH. FEE - OTHER	2,000	2,000
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	0	0
	EXPEND.	2,000	2,000
	NET	2,000	2,000
*** 202 DEPT	TOTALS		
	* SHERIFF'S CONTINGENT		
	REVENUE	0	0
	EXPEND.	2,000	2,000
	NET	2,000	2,000

**2009 CROW WING COUNTY  
BUDGET**

**DISPATCH**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 1,860	\$ -	\$ -	\$ (1,860)	-100.00%
<b>TOTAL REVENUES</b>	<b><u>\$ 1,860</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ (1,860)</u></b>	<b><u>-100.00%</u></b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 905,990	\$ 960,307	\$ 907,295	\$ 1,305	0.14%
SERVICES & CHARGES	30,503	33,111	33,111	\$ 2,608	8.55%
SUPPLIES & MATERIALS	4,500	3,500	3,000	\$ (1,500)	-33.33%
CAPITAL OUTLAY	64,900	-	-	\$ (64,900)	-100.00%
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 1,005,893</u></b>	<b><u>\$ 996,918</u></b>	<b><u>\$ 943,406</u></b>	<b><u>\$ (62,487)</u></b>	<b><u>-6.21%</u></b>
<b>NET</b>	<b><u>\$ (1,004,033)</u></b>	<b><u>\$ (996,918)</u></b>	<b><u>\$ (943,406)</u></b>	<b><u>\$ 60,627</u></b>	<b><u>-6.04%</u></b>

2/17/09 01 FUND  
11:40:36 GENERAL  
205 DEPT  
DISPATCH

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-205-000-0000-6100	SALARIES & WAGES - REGULAR	669,831	633,975
01-205-000-0000-6105	SALARIES & WAGES - OVERTIME	53,034	50,147
01-205-000-0000-6150	HEALTH INSURANCE	105,688	98,193
01-205-000-0000-6152	DENTAL INSURANCE	6,723	5,976
01-205-000-0000-6154	LONG-TERM DISABILITY INSURANCE	2,208	2,083
01-205-000-0000-6156	LIFE INSURANCE	345	322
01-205-000-0000-6162	HEALTH CARE SAVINGS PLAN (HCSP)	2,100	1,800
01-205-000-0000-6164	PERA	48,793	46,178
01-205-000-0000-6170	FICA	44,820	42,418
01-205-000-0000-6172	MEDICARE	10,482	9,920
01-205-000-0000-6176	WORKER'S COMPENSATION	2,033	2,033
01-205-000-0000-6180	CLOTHING EMPLOYEE	14,250	14,250
01-205-000-0000-6210	TELEPHONE	4,886	4,886
01-205-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	955	955
01-205-000-0000-6249	PUBLIC RELATIONS	2,000	2,000
01-205-000-0000-6274	MEDICAL FEE	750	750
01-205-000-0000-6299	PROF. & TECH. FEE - OTHER	2,000	2,000
01-205-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	21,020	21,020
01-205-000-0000-6305	BUILDING REPAIR & MAINT. SERV	1,500	1,500
01-205-000-0000-6409	OFFICE SUPPLIES	3,500	3,000

\*\*\* 000 PROGRAM TOTALS

\* UNDESIGNATED

REVENUE	0	0
EXPEND.	996,918	943,406
NET	996,918	943,406

\*\*\* 205 DEPT

TOTALS

\* DISPATCH

REVENUE	0	0
EXPEND.	996,918	943,406
NET	996,918	943,406

**2009 CROW WING COUNTY  
BUDGET**

**TACTICAL SQUAD**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 10,000	\$ -	\$ -	\$ (10,000)	-100.00%
<b>TOTAL REVENUES</b>	<b><u>\$ 10,000</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ (10,000)</u></b>	<b><u>-100.00%</u></b>
<b><u>EXPENDITURES:</u></b>					
SUPPLIES & MATERIALS	\$ 18,575	\$ 4,520	\$ 4,520	\$ (14,055)	-75.67%
CAPITAL OUTLAY	<u>11,710</u>	<u>-</u>	<u>-</u>	<u>\$ (11,710)</u>	<u>-100.00%</u>
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 30,285</u></b>	<b><u>\$ 4,520</u></b>	<b><u>\$ 4,520</u></b>	<b><u>\$ (25,765)</u></b>	<b><u>-85.08%</u></b>
<b>NET</b>	<b><u>\$ (20,285)</u></b>	<b><u>\$ (4,520)</u></b>	<b><u>\$ (4,520)</u></b>	<b><u>\$ 15,765</u></b>	<b><u>-77.72%</u></b>

01 FUND  
2/17/09 GENERAL  
11:40:36 208 DEPT  
TACTICAL SQUAD

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-208-000-0000-6485	FURN. & EQ. OTHER UNDER \$5K	4,520	4,520
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	0	0
	EXPEND.	4,520	4,520
	NET	4,520	4,520
*** 208 DEPT	TOTALS		
	* TACTICAL SQUAD		
	REVENUE	0	0
	EXPEND.	4,520	4,520
	NET	4,520	4,520

**2009 CROW WING COUNTY  
BUDGET**

**BOAT & WATER**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 81,000	\$ 81,000	\$ 81,000	\$ -	0.00%
<b>TOTAL REVENUES</b>	<b>\$ 81,000</b>	<b>\$ 81,000</b>	<b>\$ 81,000</b>	<b>\$ -</b>	<b>0.00%</b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 173,715	\$ 162,612	\$ 162,612	\$ (11,103)	-6.39%
SERVICES & CHARGES	31,850	37,650	26,150	\$ (5,700)	-17.90%
SUPPLIES & MATERIALS	24,745	14,100	14,100	\$ (10,645)	-43.02%
<b>TOTAL EXPENDITURES</b>	<b>\$ 230,310</b>	<b>\$ 214,362</b>	<b>\$ 202,862</b>	<b>\$ (27,448)</b>	<b>-11.92%</b>
<b>NET</b>	<b>\$ (149,310)</b>	<b>\$ (133,362)</b>	<b>\$ (121,862)</b>	<b>\$ 27,448</b>	<b>-18.38%</b>

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01 FUND  
GENERAL  
210 DEPT  
BOAT & WATER SAFETY

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-210-000-0000-5329	NATURAL RESOURCES	63,000CR	63,000CR
01-210-000-0000-5830	MISCELLANEOUS OTHER REVENUE	18,000CR	18,000CR
01-210-000-0000-6100	SALARIES & WAGES - REGULAR	116,176	116,176
01-210-000-0000-6105	SALARIES & WAGES - OVERTIME	15,295	15,295
01-210-000-0000-6150	HEALTH INSURANCE	8,190	8,190
01-210-000-0000-6152	DENTAL INSURANCE	747	747
01-210-000-0000-6154	LONG-TERM DISABILITY INSURANCE	374	374
01-210-000-0000-6156	LIFE INSURANCE	115	115
01-210-000-0000-6164	PERA	9,714	9,714
01-210-000-0000-6170	FICA	3,472	3,472
01-210-000-0000-6172	MEDICARE	1,906	1,906
01-210-000-0000-6176	WORKER'S COMPENSATION	1,825	1,825
01-210-000-0000-6180	CLOTHING EMPLOYEE	4,798	4,798
01-210-000-0000-6210	TELEPHONE	5,700	5,700
01-210-000-0000-6249	PUBLIC RELATIONS	550	550
01-210-000-0000-6274	MEDICAL FEE	500	500
01-210-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	17,850	17,850
01-210-000-0000-6332	EMPLOYEE MILEAGE	250	250
01-210-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	300	300
01-210-000-0000-6342	BUILDING & FACILITY RENTAL	12,500	1,000
01-210-000-0000-6485	FURN. & EQ. OTHER UNDER \$5K	600	600
01-210-000-0000-6560	GASOLINE, DIESEL, & OTHER FUELS	13,500	13,500

\*\*\* 000 PROGRAM TOTALS \* UNDESIGNATED

REVENUE	81,000CR	81,000CR
EXPEND.	214,362	202,862
NET	133,362	121,862

\*\*\* 210 DEPT TOTALS \* BOAT & WATER SAFETY

REVENUE	81,000CR	81,000CR
EXPEND.	214,362	202,862
NET	133,362	121,862

**2009 CROW WING COUNTY  
BUDGET**

**DIVE TEAM**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ -	\$ -	\$ -	\$ -	- - -
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>- - -</b>
<b><u>EXPENDITURES:</u></b>					
SERVICES & CHARGES	\$ 4,000	\$ 4,150	\$ 4,150	\$ 150	3.75%
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,000</b>	<b>\$ 4,150</b>	<b>\$ 4,150</b>	<b>\$ 150</b>	<b>3.75%</b>
<b>NET</b>	<b>\$ (4,000)</b>	<b>\$ (4,150)</b>	<b>\$ (4,150)</b>	<b>\$ (150)</b>	<b>3.75%</b>

01 FUND  
2/17/09 GENERAL  
11:40:36 211 DEPT  
DIVE TEAM

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

IFB21

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-211-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	3,150	3,150
01-211-000-0000-6338	TRAINING & REGISTRATION FEES	1,000	1,000
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	0	0
	EXPEND.	4,150	4,150
	NET	4,150	4,150
*** 211 DEPT	TOTALS * DIVE TEAM		
	REVENUE	0	0
	EXPEND.	4,150	4,150
	NET	4,150	4,150

**2009 CROW WING COUNTY  
BUDGET**

**RIFLE RANGE**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 300	\$ 2,175	\$ 2,175	\$ 1,875	625.00%
<b>TOTAL REVENUES</b>	<b>\$ 300</b>	<b>\$ 2,175</b>	<b>\$ 2,175</b>	<b>\$ 1,875</b>	<b>625.00%</b>
<b><u>EXPENDITURES:</u></b>					
SERVICES & CHARGES	360	300	300	\$ (60)	-16.67%
SUPPLIES & MATERIALS	4,000	4,300	4,300	\$ 300	7.50%
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,360</b>	<b>\$ 4,600</b>	<b>\$ 4,600</b>	<b>\$ 240</b>	<b>5.50%</b>
<b>NET</b>	<b>\$ (4,060)</b>	<b>\$ (2,425)</b>	<b>\$ (2,425)</b>	<b>\$ 1,635</b>	<b>-40.27%</b>

01 FUND  
2/17/09 GENERAL  
11:40:36 215 DEPT  
RIFLE RANGE

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-215-000-0000-5597	CHARGES FOR SERVICES - OTHER	2,175CR	2,175CR
01-215-000-0000-6250	ELECTRICITY & WATER	300	300
01-215-000-0000-6425	FUEL FOR BUILDINGS	800	800
01-215-000-0000-6460	LAW ENFORCEMENT SUPPLIES	3,500	3,500
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	2,175CR	2,175CR
	EXPEND.	4,600	4,600
	NET	2,425	2,425
*** 215 DEPT	TOTALS		
	* RIFLE RANGE		
	REVENUE	2,175CR	2,175CR
	EXPEND.	4,600	4,600
	NET	2,425	2,425

**2009 CROW WING COUNTY  
BUDGET**

**ENHANCED 911 - RESERVED**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 144,585	\$ 145,600	\$ 145,600	\$ 1,015	0.70%
<b>TOTAL REVENUES</b>	<b>\$ 144,585</b>	<b>\$ 145,600</b>	<b>\$ 145,600</b>	<b>\$ 1,015</b>	<b>0.70%</b>
<b><u>EXPENDITURES:</u></b>					
SERVICES & CHARGES	\$ 52,709	\$ 50,076	\$ 50,076	\$ (2,633)	-5.00%
SUPPLIES & MATERIALS	50,500	4,000	4,000	\$ (46,500)	-92.08%
CAPITAL OUTLAY	-	50,800	50,800	\$ 50,800	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 103,209</b>	<b>\$ 104,876</b>	<b>\$ 104,876</b>	<b>\$ 1,667</b>	<b>1.62%</b>
<b>NET</b>	<b>\$ 41,376</b>	<b>\$ 40,724</b>	<b>\$ 40,724</b>	<b>\$ (652)</b>	<b>-1.58%</b>

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11:40:36

02 FUND  
RESERVED & DESIGNATED FUNDS  
230 DEPT  
ENHANCED 911

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

IFB21

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
02-230-000-0000-5224	ENHANCED 911	145,000CR	145,000CR
02-230-000-0000-5710	INVESTMENT EARNINGS	600CR	600CR
02-230-000-0000-6210	TELEPHONE	2,776	2,776
02-230-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	23,000	23,000
02-230-000-0000-6332	EMPLOYEE MILEAGE	4,500	4,500
02-230-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	8,000	8,000
02-230-000-0000-6336	OTHER TRAVEL EXPENSES	1,500	1,500
02-230-000-0000-6338	TRAINING & REGISTRATION FEES	10,300	10,300
02-230-000-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	4,000	4,000
02-230-000-0000-6645	COMP. EQ. & SOFTWARE OVER \$5K	45,000	45,000
02-230-000-0000-6650	FURN. & EQ. OTHER OVER \$5K	5,800	5,800
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	145,600CR	145,600CR
	EXPEND.	104,876	104,876
	NET	40,724CR	40,724CR
*** 230 DEPT	TOTALS		
	* ENHANCED 911		
	REVENUE	145,600CR	145,600CR
	EXPEND.	104,876	104,876
	NET	40,724CR	40,724CR

**2009 CROW WING COUNTY  
BUDGET**

**SHERIFF'S DRUG CONTINGENT - RESERVED**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ -	\$ -	\$ -	\$ -	- - -
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>- - -</b>
<b><u>EXPENDITURES:</u></b>					
SERVICES & CHARGES	\$ 5,000	\$ 10,000	\$ 10,000	\$ 5,000	100.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 5,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 5,000</b>	<b>100.00%</b>
<b>NET</b>	<b>\$ (5,000)</b>	<b>\$ (10,000)</b>	<b>\$ (10,000)</b>	<b>\$ (5,000)</b>	<b>100.00%</b>

2/17/09 02 FUND RESERVED & DESIGNATED FUNDS .  
11:40:36 231 DEPT SHERIFF'S DRUG CONTINGENT

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19  
REPORT BASIS: CASH

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
02-231-000-0000-6299	PROF. & TECH. FEE - OTHER	10,000	10,000
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	0	0
	EXPEND.	10,000	10,000
	NET	10,000	10,000
*** 231 DEPT	TOTALS		
	* SHERIFF'S DRUG CONTINGENT		
	REVENUE	0	0
	EXPEND.	10,000	10,000
	NET	10,000	10,000

**2009 CROW WING COUNTY  
BUDGET**

**DUI ASSESSMENT - RESERVED**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ -	\$ 4,046	\$ 4,046	\$ 4,046	- -
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ 4,046</b>	<b>\$ 4,046</b>	<b>\$ 4,046</b>	<b>- -</b>
<b><u>EXPENDITURES:</u></b>					
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>- -</b>
<b>NET</b>	<b>\$ -</b>	<b>\$ 4,046</b>	<b>\$ 4,046</b>	<b>\$ 4,046</b>	<b>- -</b>

02 FUND JASONR  
2/17/09 RESERVED & DESIGNATED FUNDS  
11:40:36 233 DEPT  
DUI ASSESSMENT

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19  
REPORT BASIS: CASH

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
02-233-000-0000-5830	MISCELLANEOUS OTHER REVENUE	4,046CR	4,046CR
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	4,046CR	4,046CR
	EXPEND.	0	0
	NET	4,046CR	4,046CR
*** 233 DEPT	TOTALS		
	* DUI ASSESSMENT		
	REVENUE	4,046CR	4,046CR
	EXPEND.	0	0
	NET	4,046CR	4,046CR

**2009 CROW WING COUNTY  
BUDGET**

**CORONER**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ -	\$ -	\$ -	\$ -	- - -
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>- - -</b>
<b><u>EXPENDITURES:</u></b>					
SERVICES & CHARGES	\$ 168,000	\$ 170,000	\$ 170,000	\$ 2,000	1.19%
<b>TOTAL EXPENDITURES</b>	<b>\$ 168,000</b>	<b>\$ 170,000</b>	<b>\$ 170,000</b>	<b>\$ 2,000</b>	<b>1.19%</b>
<b>NET</b>	<b>\$ (168,000)</b>	<b>\$ (170,000)</b>	<b>\$ (170,000)</b>	<b>\$ (2,000)</b>	<b>1.19%</b>

01 FUND  
2/17/09 GENERAL  
11:40:36 240 DEPT  
CORONER

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

IFB21

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-240-000-0000-6299	PROF. & TECH. FEE - OTHER	170,000	170,000
*** 000 PROGRAM TOTALS	* UNDESIGNATED	REVENUE 0 EXPEND. 170,000 NET 170,000	0 170,000 170,000
*** 240 DEPT	TOTALS * CORONER	REVENUE 0 EXPEND. 170,000 NET 170,000	0 170,000 170,000

**2009 CROW WING COUNTY  
BUDGET**

**MINING INSPECTOR**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ -	\$ -	\$ -	\$ -	- - -
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>- - -</b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 5,383	\$ 3,000	\$ 3,000	\$ (2,383)	-44.27%
SERVICES & CHARGES	250	-	-	(250)	-100.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 5,633</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ (2,633)</b>	<b>-46.74%</b>
<b>NET</b>	<b>\$ (5,633)</b>	<b>\$ (3,000)</b>	<b>\$ (3,000)</b>	<b>\$ 2,633</b>	<b>-46.74%</b>

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11:40:36

01 FUND  
GENERAL  
242 DEPT  
MINING INSPECTOR

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

IFB21

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-242-000-0000-6100	SALARIES & WAGES - REGULAR	3,000	3,000
*** 000 PROGRAM TOTALS	* UNDESIGNATED	REVENUE 0 EXPEND. 3,000 NET 3,000	0 3,000 3,000
*** 242 DEPT TOTALS	* MINING INSPECTOR	REVENUE 0 EXPEND. 3,000 NET 3,000	0 3,000 3,000

**2009 CROW WING COUNTY  
BUDGET**

**DOG ORDINANCE**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	0.00%
<b>TOTAL REVENUES</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>0.00%</b>
<b><u>EXPENDITURES:</u></b>					
SERVICES & CHARGES	\$ 70,000	\$ 70,000	\$ 70,000	\$ -	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 70,000</b>	<b>\$ 70,000</b>	<b>\$ 70,000</b>	<b>\$ -</b>	<b>0.00%</b>
<b>NET</b>	<b>\$ (55,000)</b>	<b>\$ (55,000)</b>	<b>\$ (55,000)</b>	<b>\$ -</b>	<b>0.00%</b>

2/17/09  
11:40:36

01 FUND  
GENERAL  
247 DEPT  
DOG ORDINANCE

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

IFB21

PAGE 35

ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-247-000-0000-5597	CHARGES FOR SERVICES - OTHER	15,000CR	15,000CR
01-247-000-0000-6299	PROF. & TECH. FEE - OTHER	70,000	70,000
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	15,000CR	15,000CR
	EXPEND.	70,000	70,000
	NET	55,000	55,000
*** 247 DEPT	TOTALS * DOG ORDINANCE		
	REVENUE	15,000CR	15,000CR
	EXPEND.	70,000	70,000
	NET	55,000	55,000

**2009 CROW WING COUNTY  
BUDGET**

**COUNTY JAIL**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 1,869,600	\$ 2,262,642	\$ 2,272,642	\$ 403,042	21.56%
<b>TOTAL REVENUES</b>	<b>\$ 1,869,600</b>	<b>\$ 2,262,642</b>	<b>\$ 2,272,642</b>	<b>\$ 403,042</b>	<b>21.56%</b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 3,453,115	\$ 4,019,585	\$ 4,019,585	\$ 566,470	16.40%
SERVICES & CHARGES	991,450	937,840	877,340	\$ (114,110)	-11.51%
SUPPLIES & MATERIALS	149,000	216,650	216,650	\$ 67,650	45.40%
CAPITAL OUTLAY	8,000	-	-	\$ (8,000)	-100.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,601,565</b>	<b>\$ 5,174,075</b>	<b>\$ 5,113,575</b>	<b>\$ 512,010</b>	<b>11.13%</b>
<b>NET</b>	<b>\$ (2,731,965)</b>	<b>\$ (2,911,433)</b>	<b>\$ (2,840,933)</b>	<b>\$ (108,968)</b>	<b>3.99%</b>

2/17/09  
11:40:36

01 FUND  
GENERAL  
250 DEPT  
JAIL

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

IFB21

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-250-000-0000-5550	BOARD OF PRISONERS	50,000CR	50,000CR
01-250-000-0000-5551	OUT OF COUNTY HOLDS	1,052,642CR	1,052,642CR
01-250-000-0000-5552	STATE PRISONER REIMBURSEMENT	1,050,000CR	1,050,000CR
01-250-000-0000-5830	MISCELLANEOUS OTHER REVENUE	70,000CR	70,000CR
01-250-000-0000-5850	REFUNDS & RECOVERIES	40,000CR	50,000CR
01-250-000-0000-6100	SALARIES & WAGES - REGULAR	2,734,126	2,734,126
01-250-000-0000-6105	SALARIES & WAGES - OVERTIME	133,068	133,068
01-250-000-0000-6150	HEALTH INSURANCE	481,461	481,461
01-250-000-0000-6152	DENTAL INSURANCE	38,097	38,097
01-250-000-0000-6154	LONG-TERM DISABILITY INSURANCE	8,956	8,956
01-250-000-0000-6156	LIFE INSURANCE	1,472	1,472
01-250-000-0000-6162	HEALTH CARE SAVINGS PLAN (HCSP)	11,100	11,100
01-250-000-0000-6164	PERA	247,227	247,227
01-250-000-0000-6170	FICA	176,809	176,809
01-250-000-0000-6172	MEDICARE	41,342	41,342
01-250-000-0000-6176	WORKER'S COMPENSATION	84,177	84,177
01-250-000-0000-6178	EDUCATIONAL & CERT. EXPENSES	1,500	1,500
01-250-000-0000-6180	CLOTHING EMPLOYEE	60,250	60,250
01-250-000-0000-6200	POSTAGE & POSTAL BOX RENTAL	300	300
01-250-000-0000-6210	TELEPHONE	10,040	10,040
01-250-000-0000-6225	OTHER COMMUNICATIONS	2,200	2,200
01-250-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	625	625
01-250-000-0000-6249	PUBLIC RELATIONS	2,500	2,500
01-250-000-0000-6274	MEDICAL FEE	328,100	328,100
01-250-000-0000-6276	CORRECTIONAL HOLDING FEE	5,000	0
01-250-000-0000-6278	INMATE MEALS	507,816	462,816
01-250-000-0000-6299	PROF. & TECH. FEE - OTHER	3,000	3,000
01-250-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	40,059	40,059
01-250-000-0000-6332	EMPLOYEE MILEAGE	500	0
01-250-000-0000-6338	TRAINING & REGISTRATION FEES	30,000	20,000
01-250-000-0000-6340	MACHINERY & EQUIPMENT RENTAL	7,700	7,700
01-250-000-0000-6409	OFFICE SUPPLIES	30,000	30,000
01-250-000-0000-6415	BUILDING MAINTENANCE SUPPLIES	44,450	44,450
01-250-000-0000-6420	SAFETY SUPPLIES	10,000	10,000
01-250-000-0000-6465	JAIL INMATE SUPPLIES	100,000	100,000
01-250-000-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	14,600	14,600
01-250-000-0000-6485	FURN. & EQ. OTHER UNDER \$5K	17,600	17,600

\*\*\* 000 PROGRAM TOTALS \* UNDESIGNATED

REVENUE	2,262,642CR	2,272,642CR
EXPEND.	5,174,075	5,113,575
NET	2,911,433	2,840,933

\*\*\* 250 DEPT TOTALS \* JAIL

REVENUE	2,262,642CR	2,272,642CR
EXPEND.	5,174,075	5,113,575
NET	2,911,433	2,840,933

**2009 CROW WING COUNTY  
BUDGET**

**JUVENILE DETENTION**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 100,906	\$ 112,426	\$ -	\$ (100,906)	-100.00%
<b>TOTAL REVENUES</b>	<b>\$ 100,906</b>	<b>\$ 112,426</b>	<b>\$ -</b>	<b>\$ (100,906)</b>	<b>-100.00%</b>
<b><u>EXPENDITURES:</u></b>					
SERVICES & CHARGES	\$ 290,000	\$ 203,000	\$ 203,000	\$ (87,000)	-30.00%
OTHER EXPENDITURES	23,000	-	-	\$ (23,000)	-100.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 313,000</b>	<b>\$ 203,000</b>	<b>\$ 203,000</b>	<b>\$ (110,000)</b>	<b>-35.14%</b>
<b>NET</b>	<b>\$ (212,094)</b>	<b>\$ (90,574)</b>	<b>\$ (203,000)</b>	<b>\$ 9,094</b>	<b>-4.29%</b>

2/17/09  
11:40:36

01 FUND  
GENERAL  
252 DEPT  
JUVENILE DETENTION

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

IFB21

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-252-000-0000-5209	COUNTY PROGRAM AID (CPA)	112,426CR	0
01-252-000-0000-6276	CORRECTIONAL HOLDING FEE	203,000	203,000
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	112,426CR	0
	EXPEND.	203,000	203,000
	NET	90,574	203,000
*** 252 DEPT	TOTALS * JUVENILE DETENTION		
	REVENUE	112,426CR	0
	EXPEND.	203,000	203,000
	NET	90,574	203,000

**2009 CROW WING COUNTY  
BUDGET**

**SENTENCE TO SERVE**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ -	\$ -	\$ -	\$ -	- - -
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>- - -</b>
<b><u>EXPENDITURES:</u></b>					
SERVICES & CHARGES	\$ 69,820	\$ 70,000	\$ 70,000	\$ 180	0.26%
<b>TOTAL EXPENDITURES</b>	<b>\$ 69,820</b>	<b>\$ 70,000</b>	<b>\$ 70,000</b>	<b>\$ 180</b>	<b>0.26%</b>
<b>NET</b>	<b>\$ (69,820)</b>	<b>\$ (70,000)</b>	<b>\$ (70,000)</b>	<b>\$ (180)</b>	<b>0.26%</b>

01 FUND  
2/17/09 GENERAL  
11:40:36 261 DEPT  
SENTENCE TO SERVE

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

IFB21

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-261-000-0000-6299	PROF. & TECH. FEE - OTHER	70,000	70,000
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	0	0
	EXPEND.	70,000	70,000
	NET	70,000	70,000
*** 261 DEPT	TOTALS		
	* SENTENCE TO SERVE		
	REVENUE	0	0
	EXPEND.	70,000	70,000
	NET	70,000	70,000

**CROW WING COUNTY  
2009 BUDGET NARRATIVE**

**DEPARTMENT NAME: *Emergency Management***

**DEPARTMENT DESCRIPTION:**

Crow Wing County Emergency Management coordinates with local, state & federal agencies to preserve life, property, and the well-being of our citizens from natural, technological, and man-made disasters.

**GOALS AND OBJECTIVES OBTAINED IN 2008:**

1. Update/Revision of Crow Wing County's All-Hazard Emergency Operations Plan.
2. Approval of Crow Wing County's All-Hazard Emergency Operations Plan by through a Peer Review and Conduct a Peer Review for Cass County.
3. Crow Wing County continued compliancy with HSPD-5 AND HSPD-8 with the National Incident Management System (NIMS).
4. Trained multiple County employees and other agencies in NIMS.
5. Started the All-Hazardous Mitigation Plan process.
6. Conducted and participated in 2 Regional Full Scale Exercise.
7. Crow Wing County Radio Study, NE Minnesota Region II radio study and interoperability plan, and the NE Minnesota Regional Advisory Committee
8. Increased Public Awareness about Emergency Preparedness

**GOALS AND OBJECTIVES TO ACHIEVE IN 2009:**

1. Continue the Crow Wing County All-Hazard Mitigation Plan process to meet the requirement for Disaster Mitigation Act of 2000
  - FEMA/HSEM
2. Crow Wing County All-Hazard Emergency Operations Plan - Review by The Division of Homeland Security & Emergency Plan
3. Revise Hazardous Materials Section of Emergency Operations Plan to meet Title III Emergency Planning and Community Right-to-know Act, also known as SARA Title III.
4. Continue the Development of a Crow Wing County Domestic Preparedness Group
5. Emergency Operation Center - Trainings and Exercises
6. Update radio service contract for Crow Wing County
7. Radio System enhancement - 800Mhz/VHF Digital - Radio Advisory Committee, Regional Radio Board, Geo Comm. radio Study.
8. Start the January 1<sup>st</sup> 2013 FCC compliancy deadline process to Narrow Band frequencies.
9. Meet Homeland Security Exercise Evaluation Program (HSEEP) requirements by conducting a Table-top, Functional and
  - Regional
  - Exercises -
10. Increase Coordination, Collaboration and Communication among All-County Agencies
11. Develop MOU with local jurisdictions and private business throughout Crow Wing County.
12. Assure local jurisdictions meet Federal and State guidelines so that funding is not lost - work with local jurisdiction on Emergency Operation Plans

**2009 CROW WING COUNTY  
BUDGET**

**EMERGENCY MANAGEMENT**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 55,671	\$ 65,000	\$ 65,000	\$ 9,329	16.76%
<b>TOTAL REVENUES</b>	<b>\$ 55,671</b>	<b>\$ 65,000</b>	<b>\$ 65,000</b>	<b>\$ 9,329</b>	<b>16.76%</b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 97,294	\$ 104,529	\$ 104,529	\$ 7,235	7.44%
SERVICES & CHARGES	63,295	98,295	98,295	\$ 35,000	55.30%
SUPPLIES & MATERIALS	4,272	2,772	2,772	\$ (1,500)	-35.11%
<b>TOTAL EXPENDITURES</b>	<b>\$ 164,861</b>	<b>\$ 205,596</b>	<b>\$ 205,596</b>	<b>\$ 40,735</b>	<b>24.71%</b>
<b>NET</b>	<b>\$ (109,190)</b>	<b>\$ (140,596)</b>	<b>\$ (140,596)</b>	<b>\$ (31,406)</b>	<b>28.76%</b>

2/17/09  
11:40:3601 FUND  
GENERAL  
285 DEPT  
EMERGENCY MANAGEMENT

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

IFB21

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-285-000-0000-5298	CITY & TOWNSHIP REIMB.	1,000CR	1,000CR
01-285-000-0000-5409	HOMELAND SECURITY GRANT PROG.	34,000CR	34,000CR
01-285-000-0000-6100	SALARIES & WAGES - REGULAR	79,531	79,531
01-285-000-0000-6150	HEALTH INSURANCE	11,698	11,698
01-285-000-0000-6152	DENTAL INSURANCE	1,121	1,121
01-285-000-0000-6154	LONG-TERM DISABILITY INSURANCE	248	248
01-285-000-0000-6156	LIFE INSURANCE	35	35
01-285-000-0000-6164	PERA	5,368	5,368
01-285-000-0000-6170	FICA	4,931	4,931
01-285-000-0000-6172	MEDICARE	1,153	1,153
01-285-000-0000-6176	WORKER'S COMPENSATION	444	444
01-285-000-0000-6200	POSTAGE & POSTAL BOX RENTAL	150	150
01-285-000-0000-6210	TELEPHONE	8,500	8,500
01-285-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	300	300
01-285-000-0000-6250	ELECTRICITY & WATER	2,700	2,700
01-285-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	3,145	3,145
01-285-000-0000-6332	EMPLOYEE MILEAGE	2,000	2,000
01-285-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	1,000	1,000
01-285-000-0000-6338	TRAINING & REGISTRATION FEES	500	500
01-285-000-0000-6340	MACHINERY & EQUIPMENT RENTAL	50,000	50,000
01-285-000-0000-6409	OFFICE SUPPLIES	2,772	2,772

*** 000 PROGRAM TOTALS	* UNDESIGNATED	REVENUE	35,000CR	35,000CR
		EXPEND.	175,596	175,596
		NET	140,596	140,596

01-285-280-0000-5307	PUBLIC SAFETY	30,000CR	30,000CR
01-285-280-0000-6299	PROF. & TECH. FEE - OTHER	30,000	30,000

*** 280 PROGRAM TOTALS	* ALL-HAZARD MITIGATION PLAN	REVENUE	30,000CR	30,000CR
		EXPEND.	30,000	30,000
		NET	0	0

*** 285 DEPT TOTALS	* EMERGENCY MANAGEMENT	REVENUE	65,000CR	65,000CR
		EXPEND.	205,596	205,596
		NET	140,596	140,596

**2009 CROW WING COUNTY  
BUDGET**

**CWC TOWER**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 17,771	\$ 17,771	\$ 17,771	\$ -	0.00%
<b>TOTAL REVENUES</b>	<b>\$ 17,771</b>	<b>\$ 17,771</b>	<b>\$ 17,771</b>	<b>\$ -</b>	<b>0.00%</b>
<b><u>EXPENDITURES:</u></b>					
SERVICES & CHARGES	\$ 8,875	\$ 8,875	\$ 8,875	\$ -	0.00%
SUPPLIES & MATERIALS	200	200	200	\$ -	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 9,075</b>	<b>\$ 9,075</b>	<b>\$ 9,075</b>	<b>\$ -</b>	<b>0.00%</b>
<b>NET</b>	<b>\$ 8,696</b>	<b>\$ 8,696</b>	<b>\$ 8,696</b>	<b>\$ -</b>	<b>0.00%</b>

2/17/09 01 FUND  
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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-286-000-0000-5810	RENTS & ROYALTIES	17,771CR	17,771CR
01-286-000-0000-6250	ELECTRICITY & WATER	2,600	2,600
01-286-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	2,925	2,925
01-286-000-0000-6310	GROUNDS MAINT. SERV	150	150
01-286-000-0000-6340	MACHINERY & EQUIPMENT RENTAL	3,200	3,200
01-286-000-0000-6415	BUILDING MAINTENANCE SUPPLIES	200	200
*** 000 PROGRAM TOTALS	* UNDESIGNATED	REVENUE EXPEND. NET	17,771CR 9,075 8,696CR
*** 286 DEPT TOTALS	* CWC TOWER	REVENUE EXPEND. NET	17,771CR 9,075 8,696CR

**CROW WING COUNTY  
2009 BUDGET NARRATIVE**

**DEPARTMENT NAME: *Health Department***

**DEPARTMENT DESCRIPTION:**

The Health Departments' Mission Statement is to "Lead efforts and provide services to protect and promote the health of all people in Crow Wing County." Our department employs 32 staff: 16 public health professionals (registered nurses & a health educator), 4 home health aides, 9 support staff, 2 nurse managers & 1 administrative/support manager. Our major program divisions include Healthy Communities & Behaviors, Infectious Disease, Environmental Health Hazards, Disaster Preparedness & Response, and Quality & Accessibility of Health Services & Infrastructure. Within our major divisions there are currently 20 programs funded through partnership with the Minnesota Department of Health, private or public insurances, grants, sliding fee scale & tax levy.

**Five Year History**

- Since 2003, we have reduced our home health aide staff by 9 positions, eliminated both a director and a supervisor position for a total reduction of 11 positions.
- While Crow Wing County's population continues to grow, the staffing strength of the health department continues to decrease.

**GOALS AND OBJECTIVES OBTAINED IN 2008:**

There were four (4) home health aide positions removed from the 2008 budget. Depending on trends & community input this may need to be re-considered if demand warrants. – *Ongoing assessment has been done this past year, specifically with the home care service program. Recommendation for the 2009 budget explained in the Budget Highlight section.*

*Implemented SCHA program and incentives to community SCHA members.*

*Increase in participant reimbursement rate for the Women's, Infants & Children program by \$1.00/participant - maximized participation numbers and increased revenues.*

*Undetermined increase of Family Home Visiting funds will be allocated to local county health departments in 2008 (expected to double). – this was accomplished, however program is still developing and quality assurance & outcome measures need to be addressed.*

*Increase in Child & Teen Check-Up Outreach revenues expected for 2008. – accomplished and ongoing.*

Increase in Child Passenger Safety grant revenues expected for 2008 – *accomplished and continuing to pursue increases for 2009.*

Expansion of our Health Promotion program through offerings of Tobacco Cessation Services (with special consideration for the underinsured/uninsured population), and educational curriculum/classes regarding Fatherhood/Chemical Health etc. delivered to the jailed population by a staff member. - *this is being developed and will be worked on with PHN staff and our health educator.*

We removed a county vehicle from our budget and have required and/or strongly encouraged our staff to use fleet vehicles instead of using their personal vehicle. This was determined after a conversation with the highway department to assess the availability and accessibility of fleet vehicles. We determined together that this approach may work and we will continue to monitor its effectiveness. – *This approach is still effective and we have saved in excess of \$700 per month using fleet vehicles.*

*See attached for program specific accomplishments and data as reported in our Annual Report...*

#### **GOALS AND OBJECTIVES TO ACHIEVE IN 2009:**

##### **2009 Budget Highlights**

- The Home Care program has shown a steady drop in client census since 2000. We had 159 clients at that time & are now serving 39. We have proportionately reduced staff to align with the reduced demand. Although the trend data supports the need for this type of service, we compete with the private home care businesses & other customized living options available in Crow Wing County. Our 2009 budget proposal highlights what the funding adjustments would be if the Board were to discontinue the program. Currently we have four (4) part-time Home Health Aides & two (2) FTE Public Health Nurses working in this program. The proposed staffing changes show a reduction of four (4) part-time Home Health Aides and a reduction in hours for one PHN, along with discontinuing our Physical Therapy & Lutheran Social Services Senior Companion contracts. We will maintain our Medicare Licensure and Class A MN Home Care License for purposes of billing other program areas.
- Statewide Health Improvement Plan (SHIP) – Due to be implemented by July 2009 - Currently being developed by the Minnesota Department of Health (MDH) and the Legislature, SHIP will bring in revenue to work on promoting healthy behaviors within the schools, and worksites within the community. Current thinking is that health departments will work closely with the schools & worksites to implement a health promotion plan. Reallocation of staff time, salary and benefits may transition to the SHIP in July 2009.
- The Health Department remains interested in pursuing the Jail Health contract in 2009. We continue to learn about the positive impacts other counties in our region are making by being an integral part of this program. Our staffing plan includes utilizing 1 currently budgeted FTE Public Health Nurse with additional nursing staff to be hired to meet the expectations of the contract.

- The South Country Health Alliance Program continues to show growth in Medical Assistance eligible members. It is unclear as to how much funding will be available to counties through incentives, grants, staffing support, etc. therefore making revenue projections challenging.

### **Planning for the future**

- In 2009, we will provide analysis of the seasonal influenza vaccination program to determine the need to provide the service in 2010 & beyond.
- Local public health departments in Minnesota will be working towards accreditation. This process has begun and projects will be ongoing to ensure improvement to the quality of the services we provide.
- At the administrative support staff level we will look at attrition. We anticipate 2 positions may be vacant within the next 12 – 18 months. We have developed a plan to train current staff to fill these positions and redistribute work loads as a result of program changes.
- We continue to look at the Food Beverage and Lodging Delegated Agreement as a potential activity for 2010.

### **Collaboration Efforts**

- We are working with Region Five Counties to apply for a competitive federal grant entitled “Supporting Evidence Based Home Visitation Programs to Prevent Child Maltreatment”.
- We are meeting with social services to discuss the possibility of sharing and/or merging some job duties such as telephone coverage, etc. This will take more time to work out, but can possibly be looked at for the near future. Through these discussions we have identified other cost saving measures such as eliminating one of the leased copy machines between child support and health department (approx. \$11,000).
- Working with income maintenance to find solutions to the new income eligibility guidelines for the Women, Infants and Children (WIC) program.
- Reduction in technology by purchasing computers with longer warranties, reduce or eliminate PDAs.
- Continued reduction in mileage costs by utilization of fleet vehicles provided by the highway department.
- We will provide CPR/AED training for county staff that should be trained.
- Facilities will build into their budget the wiring necessary to provide emergency back up generator for our HAM radio, & WIC clinic room/WIC server.

### **Overall Budget Projection Summary**

By approving the 1.14% levy, we would eliminate 4 home health aide positions; decrease a full time equivalent PHN to part time, and a reduce hours for one part time support staff. The 1.14% includes the pay equity implementation as well as unemployment dollars for those positions. This does not include the expected attrition of two support staff positions.

If we include jail health into our department, we will need to hire LPNs to meet contract expectations.

By approving this plan, our overall decrease in staff since 2003 is 15 positions.

**2009 CROW WING COUNTY  
BUDGET**

**COUNTY HEALTH**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 1,296,662	\$ 1,130,141	\$ 1,130,141	\$ (166,521)	-12.84%
<b>TOTAL REVENUES</b>	<b><u>\$ 1,296,662</u></b>	<b><u>\$ 1,130,141</u></b>	<b><u>\$ 1,130,141</u></b>	<b><u>\$ (166,521)</u></b>	<b><u>-12.84%</u></b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 1,924,013	\$ 1,823,162	\$ 1,603,162	\$ (320,851)	-16.68%
SERVICES & CHARGES	134,833	88,994	88,994	\$ (45,839)	-34.00%
SUPPLIES & MATERIALS	97,150	83,820	84,711	\$ (12,439)	-12.80%
OTHER EXPENDITURES	520,690	-	-	\$ (520,690)	-100.00%
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 2,676,686</u></b>	<b><u>\$ 1,995,976</u></b>	<b><u>\$ 1,776,867</u></b>	<b><u>\$ (899,819)</u></b>	<b><u>-33.62%</u></b>
<b>NET</b>	<b><u>\$ (1,380,024)</u></b>	<b><u>\$ (865,835)</u></b>	<b><u>\$ (646,726)</u></b>	<b><u>\$ 733,298</u></b>	<b><u>-53.14%</u></b>

ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-480-480-0000-5312	LOCAL PUBLIC HEALTH GRANT	224,204CR	224,204CR
01-480-480-0000-5830	MISCELLANEOUS OTHER REVENUE	200CR	200CR
01-480-480-0000-6100	SALARIES & WAGES - REGULAR	352,871	15,896
01-480-480-0000-6105	SALARIES & WAGES - OVERTIME	1,007	0
01-480-480-0000-6150	HEALTH INSURANCE	35,590	0
01-480-480-0000-6152	DENTAL INSURANCE	3,389	0
01-480-480-0000-6154	LONG-TERM DISABILITY INSURANCE	1,052	0
01-480-480-0000-6156	LIFE INSURANCE	117	0
01-480-480-0000-6164	PERA	23,887	0
01-480-480-0000-6170	FICA	21,942	0
01-480-480-0000-6172	MEDICARE	5,143	0
01-480-480-0000-6176	WORKER'S COMPENSATION	10,740	0
01-480-480-0000-6200	POSTAGE & POSTAL BOX RENTAL	50	50
01-480-480-0000-6210	TELEPHONE	725	725
01-480-480-0000-6230	PUBLICATIONS & BROCHURES	1,000	1,000
01-480-480-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	2,120	2,120
01-480-480-0000-6249	PUBLIC RELATIONS	1,250	1,250
01-480-480-0000-6260	CONSULTING FEE	1,000	1,000
01-480-480-0000-6268	NON-EMPLOYEE PER DIEMS	3,000	3,000
01-480-480-0000-6272	NON-EMPLOYEE MILEAGE	400	400
01-480-480-0000-6274	MEDICAL FEE	500	500
01-480-480-0000-6300	MACH., EQUIP., SOFTWARE SERV	6,500	6,500
01-480-480-0000-6332	EMPLOYEE MILEAGE	750	750
01-480-480-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	800	800
01-480-480-0000-6338	TRAINING & REGISTRATION FEES	1,050	1,050
01-480-480-0000-6340	MACHINERY & EQUIPMENT RENTAL	2,297	2,297
01-480-480-0000-6409	OFFICE SUPPLIES	14,000	14,000
01-480-480-0000-6410	FOOD & BEVERAGE	250	250
01-480-480-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	2,770	3,661
01-480-480-0000-6485	FURN. & EQ. OTHER UNDER \$5K	2,000	2,000
01-480-480-5700-5575	SCHA PLACEMENT REVIEW	63,000CR	63,000CR
01-480-480-5700-6100	SALARIES & WAGES - REGULAR	50,204	21,061
01-480-480-5700-6105	SALARIES & WAGES - OVERTIME	0	8
01-480-480-5700-6150	HEALTH INSURANCE	7,361	2,081
01-480-480-5700-6152	DENTAL INSURANCE	661	202
01-480-480-5700-6154	LONG-TERM DISABILITY INSURANCE	149	52
01-480-480-5700-6156	LIFE INSURANCE	20	6
01-480-480-5700-6164	PERA	3,389	1,422
01-480-480-5700-6170	FICA	3,113	1,306
01-480-480-5700-6172	MEDICARE	728	306
01-480-480-5700-6176	WORKER'S COMPENSATION	1,714	784
01-480-480-5700-6210	TELEPHONE	650	650
01-480-480-5700-6332	EMPLOYEE MILEAGE	500	500
01-480-480-5700-6334	HOTEL & MEALS TRAVEL EXPENSE	250	250
01-480-480-5700-6340	MACHINERY & EQUIPMENT RENTAL	500	500

\*\*\* 480 PROGRAM TOTALS \* ADMINISTRATION

REVENUE	287,404CR
EXPEND.	565,439

287,404CR
86,377

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ACCOUNT NUMBER	DESCRIPTION	NET	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-480-481-5710-6100	SALARIES & WAGES - REGULAR	19,126	32,439	
01-480-481-5710-6105	SALARIES & WAGES - OVERTIME	38	45	
01-480-481-5710-6150	HEALTH INSURANCE	1,261	2,255	
01-480-481-5710-6152	DENTAL INSURANCE	119	211	
01-480-481-5710-6154	LONG-TERM DISABILITY INSURANCE	50	84	
01-480-481-5710-6156	LIFE INSURANCE	7	12	
01-480-481-5710-6164	PERA	1,294	2,193	
01-480-481-5710-6170	FICA	1,188	2,014	
01-480-481-5710-6172	MEDICARE	278	471	
01-480-481-5710-6176	WORKER'S COMPENSATION	566	1,242	
01-480-481-5710-6249	PUBLIC RELATIONS	150	150	
01-480-481-5710-6342	BUILDING & FACILITY RENTAL	50	50	
01-480-481-5711-5581	MNVFC PD AT CLINIC	3,000CR	3,000CR	
01-480-481-5711-5586	MEDICAID	5,000CR	5,000CR	
01-480-481-5711-5588	MEDICARE	13,500CR	13,500CR	
01-480-481-5711-5592	SCHOOL DISTRICT'S	3,500CR	3,500CR	
01-480-481-5711-5597	CHARGES FOR SERVICES - OTHER	25,000CR	25,000CR	
01-480-481-5711-6100	SALARIES & WAGES - REGULAR	73,019	98,591	
01-480-481-5711-6105	SALARIES & WAGES - OVERTIME	149	158	
01-480-481-5711-6150	HEALTH INSURANCE	6,432	6,938	
01-480-481-5711-6152	DENTAL INSURANCE	600	637	
01-480-481-5711-6154	LONG-TERM DISABILITY INSURANCE	234	315	
01-480-481-5711-6156	LIFE INSURANCE	19	26	
01-480-481-5711-6164	PERA	4,939	6,666	
01-480-481-5711-6170	FICA	4,537	6,122	
01-480-481-5711-6172	MEDICARE	1,061	1,432	
01-480-481-5711-6176	WORKER'S COMPENSATION	2,077	2,267	
01-480-481-5711-6178	EDUCATIONAL & CERT. EXPENSES	525	525	
01-480-481-5711-6200	POSTAGE & POSTAL BOX RENTAL	100	100	
01-480-481-5711-6230	PUBLICATIONS & BROCHURES	150	150	
01-480-481-5711-6249	PUBLIC RELATIONS	100	100	
01-480-481-5711-6299	PROF. & TECH. FEE - OTHER	600	600	
01-480-481-5711-6332	EMPLOYEE MILEAGE	500	500	
01-480-481-5711-6432	REIMB. VAC. & MEDICAL SUPPLIES	28,500	28,500	
01-480-481-5711-6434	PUBLIC HEALTH SUPPLIES	3,000	3,000	
01-480-481-5711-6480	COMP. EQ. & SOFTWARE UNDER \$5K	500	500	
01-480-481-5711-6485	FURN. & EQ. OTHER UNDER \$5K	1,900	1,900	
01-480-481-5712-5299	LOCAL GRANT	1,000CR	1,000CR	
01-480-481-5712-6100	SALARIES & WAGES - REGULAR	2,672	4,013	
01-480-481-5712-6105	SALARIES & WAGES - OVERTIME	1	1	
01-480-481-5712-6150	HEALTH INSURANCE	244	172	
01-480-481-5712-6152	DENTAL INSURANCE	24	17	
01-480-481-5712-6154	LONG-TERM DISABILITY INSURANCE	9	13	
01-480-481-5712-6156	LIFE INSURANCE	0	1	
01-480-481-5712-6164	PERA	180	271	
01-480-481-5712-6170	FICA	166	249	
01-480-481-5712-6172	MEDICARE	39	58	
01-480-481-5712-6176	WORKER'S COMPENSATION	81	40	

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-480-481-5712-6210	TELEPHONE	195	195
01-480-481-5712-6334	HOTEL & MEALS TRAVEL EXPENSE	500	500
01-480-481-5712-6338	TRAINING & REGISTRATION FEES	200	200
01-480-481-5712-6340	MACHINERY & EQUIPMENT RENTAL	1,269	1,269
01-480-481-5712-6480	COMP. EQ. & SOFTWARE UNDER \$5K	270	270
01-480-481-5713-5597	CHARGES FOR SERVICES - OTHER	2,400CR	2,400CR
01-480-481-5713-6100	SALARIES & WAGES - REGULAR	1,402	2,681
01-480-481-5713-6105	SALARIES & WAGES - OVERTIME	2	4
01-480-481-5713-6150	HEALTH INSURANCE	51	118
01-480-481-5713-6152	DENTAL INSURANCE	5	11
01-480-481-5713-6154	LONG-TERM DISABILITY INSURANCE	3	6
01-480-481-5713-6156	LIFE INSURANCE	0	1
01-480-481-5713-6164	PERA	95	181
01-480-481-5713-6170	FICA	87	167
01-480-481-5713-6172	MEDICARE	20	39
01-480-481-5713-6176	WORKER'S COMPENSATION	15	130
01-480-481-5713-6274	MEDICAL FEE	150	150

\*\*\* 481 PROGRAM TOTALS \* COMMUNICABLE DISEASE

REVENUE	53,400CR	53,400CR
EXPEND.	160,749	210,950
NET	107,349	157,550

01-480-482-5720-6174	UNEMPLOYMENT COMPENSATION	19,190	19,190
01-480-482-5721-5599	INTERFUND - COUNTY FEES	15,000CR	15,000CR
01-480-482-5721-6100	SALARIES & WAGES - REGULAR	16,645	24,598
01-480-482-5721-6105	SALARIES & WAGES - OVERTIME	104	87
01-480-482-5721-6150	HEALTH INSURANCE	807	3,519
01-480-482-5721-6152	DENTAL INSURANCE	78	348
01-480-482-5721-6154	LONG-TERM DISABILITY INSURANCE	50	79
01-480-482-5721-6156	LIFE INSURANCE	7	11
01-480-482-5721-6164	PERA	1,130	1,666
01-480-482-5721-6170	FICA	1,039	1,530
01-480-482-5721-6172	MEDICARE	243	358
01-480-482-5721-6176	WORKER'S COMPENSATION	373	965
01-480-482-5721-6210	TELEPHONE	68	68
01-480-482-5721-6249	PUBLIC RELATIONS	66	66
01-480-482-5721-6332	EMPLOYEE MILEAGE	1,320	1,320
01-480-482-5721-6334	HOTEL & MEALS TRAVEL EXPENSE	83	83
01-480-482-5721-6338	TRAINING & REGISTRATION FEES	83	83
01-480-482-5721-6340	MACHINERY & EQUIPMENT RENTAL	425	425
01-480-482-5721-6480	COMP. EQ. & SOFTWARE UNDER \$5K	262	262
01-480-482-5722-6100	SALARIES & WAGES - REGULAR	35,979	0
01-480-482-5722-6105	SALARIES & WAGES - OVERTIME	167	0
01-480-482-5722-6150	HEALTH INSURANCE	6,990	0
01-480-482-5722-6152	DENTAL INSURANCE	697	0
01-480-482-5722-6154	LONG-TERM DISABILITY INSURANCE	126	0
01-480-482-5722-6156	LIFE INSURANCE	21	0
01-480-482-5722-6164	PERA	2,440	0

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-480-482-5722-6170	FICA	2,241	0
01-480-482-5722-6172	MEDICARE	524	0
01-480-482-5722-6176	WORKER'S COMPENSATION	1,250	0
01-480-482-5723-5586	MEDICAID	50,000CR	50,000CR
01-480-482-5723-6100	SALARIES & WAGES - REGULAR	66,261	93,428
01-480-482-5723-6105	SALARIES & WAGES - OVERTIME	296	388
01-480-482-5723-6150	HEALTH INSURANCE	4,149	6,593
01-480-482-5723-6152	DENTAL INSURANCE	406	640
01-480-482-5723-6154	LONG-TERM DISABILITY INSURANCE	213	298
01-480-482-5723-6156	LIFE INSURANCE	12	20
01-480-482-5723-6164	PERA	4,492	6,332
01-480-482-5723-6170	FICA	4,127	5,816
01-480-482-5723-6172	MEDICARE	965	1,360
01-480-482-5723-6176	WORKER'S COMPENSATION	1,668	3,742
01-480-482-5723-6210	TELEPHONE	68	68
01-480-482-5723-6249	PUBLIC RELATIONS	66	66
01-480-482-5723-6332	EMPLOYEE MILEAGE	1,320	1,320
01-480-482-5723-6334	HOTEL & MEALS TRAVEL EXPENSE	83	83
01-480-482-5723-6338	TRAINING & REGISTRATION FEES	83	83
01-480-482-5723-6340	MACHINERY & EQUIPMENT RENTAL	425	425
01-480-482-5723-6480	COMP. EQ. & SOFTWARE UNDER \$5K	262	262
01-480-482-5726-5599	INTERFUND - COUNTY FEES	45,000CR	45,000CR
01-480-482-5726-6100	SALARIES & WAGES - REGULAR	23,831	28,557
01-480-482-5726-6105	SALARIES & WAGES - OVERTIME	84	100
01-480-482-5726-6150	HEALTH INSURANCE	3,431	463
01-480-482-5726-6152	DENTAL INSURANCE	340	46
01-480-482-5726-6154	LONG-TERM DISABILITY INSURANCE	78	94
01-480-482-5726-6156	LIFE INSURANCE	11	13
01-480-482-5726-6164	PERA	1,614	1,935
01-480-482-5726-6170	FICA	1,483	1,776
01-480-482-5726-6172	MEDICARE	347	416
01-480-482-5726-6176	WORKER'S COMPENSATION	522	1,214
01-480-482-5726-6210	TELEPHONE	68	68
01-480-482-5726-6249	PUBLIC RELATIONS	66	66
01-480-482-5726-6332	EMPLOYEE MILEAGE	1,320	1,320
01-480-482-5726-6334	HOTEL & MEALS TRAVEL EXPENSE	83	83
01-480-482-5726-6338	TRAINING & REGISTRATION FEES	83	83
01-480-482-5726-6340	MACHINERY & EQUIPMENT RENTAL	425	425
01-480-482-5726-6480	COMP. EQ. & SOFTWARE UNDER \$5K	261	261

\*\*\* 482 PROGRAM TOTALS \* HOME HEALTH

REVENUE	110,000CR	110,000CR
EXPEND.	211,351	212,502
NET	101,351	102,502

01-480-483-5731-5580	C & TC OUTREACH	140,000CR	140,000CR
01-480-483-5731-6100	SALARIES & WAGES - REGULAR	87,292	107,938
01-480-483-5731-6105	SALARIES & WAGES - OVERTIME	320	387
01-480-483-5731-6150	HEALTH INSURANCE	13,839	16,635

ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-480-483-5731-6152	DENTAL INSURANCE	1,324	1,595
01-480-483-5731-6154	LONG-TERM DISABILITY INSURANCE	273	335
01-480-483-5731-6156	LIFE INSURANCE	29	35
01-480-483-5731-6164	PERA	5,914	7,312
01-480-483-5731-6170	FICA	5,432	6,716
01-480-483-5731-6172	MEDICARE	1,270	1,571
01-480-483-5731-6176	WORKER'S COMPENSATION	2,455	2,690
01-480-483-5731-6210	TELEPHONE	175	175
01-480-483-5731-6230	PUBLICATIONS & BROCHURES	1,200	1,200
01-480-483-5731-6249	PUBLIC RELATIONS	5,900	5,900
01-480-483-5731-6332	EMPLOYEE MILEAGE	1,000	1,000
01-480-483-5731-6334	HOTEL & MEALS TRAVEL EXPENSE	500	500
01-480-483-5731-6338	TRAINING & REGISTRATION FEES	500	500
01-480-483-5731-6340	MACHINERY & EQUIPMENT RENTAL	1,041	1,041
01-480-483-5731-6342	BUILDING & FACILITY RENTAL	50	50
01-480-483-5731-6436	EDUCATIONAL SUPPLIES	2,000	2,000
01-480-483-5731-6480	COMP. EQ. & SOFTWARE UNDER \$5K	470	470
01-480-483-5731-6485	FURN. & EQ. OTHER UNDER \$5K	300	300
01-480-483-5732-5430	TEMPORARY ASSISTANCE FOR NEEDY	63,830CR	63,830CR
01-480-483-5732-5586	MEDICAID	3,500CR	3,500CR
01-480-483-5732-6100	SALARIES & WAGES - REGULAR	53,100	65,931
01-480-483-5732-6105	SALARIES & WAGES - OVERTIME	138	136
01-480-483-5732-6150	HEALTH INSURANCE	6,412	6,964
01-480-483-5732-6152	DENTAL INSURANCE	623	678
01-480-483-5732-6154	LONG-TERM DISABILITY INSURANCE	142	165
01-480-483-5732-6156	LIFE INSURANCE	18	21
01-480-483-5732-6164	PERA	3,594	4,459
01-480-483-5732-6170	FICA	3,301	4,096
01-480-483-5732-6172	MEDICARE	772	958
01-480-483-5732-6176	WORKER'S COMPENSATION	882	2,566
01-480-483-5732-6210	TELEPHONE	1,255	1,255
01-480-483-5732-6230	PUBLICATIONS & BROCHURES	250	250
01-480-483-5732-6249	PUBLIC RELATIONS	300	300
01-480-483-5732-6300	MACH., EQUIP., SOFTWARE SERV	500	500
01-480-483-5732-6332	EMPLOYEE MILEAGE	1,000	1,000
01-480-483-5732-6334	HOTEL & MEALS TRAVEL EXPENSE	1,000	1,000
01-480-483-5732-6338	TRAINING & REGISTRATION FEES	1,000	1,000
01-480-483-5732-6340	MACHINERY & EQUIPMENT RENTAL	19	19
01-480-483-5732-6342	BUILDING & FACILITY RENTAL	50	50
01-480-483-5732-6434	PUBLIC HEALTH SUPPLIES	50	50
01-480-483-5732-6436	EDUCATIONAL SUPPLIES	200	200
01-480-483-5732-6480	COMP. EQ. & SOFTWARE UNDER \$5K	1,370	1,370
01-480-483-5734-5592	SCHOOL DISTRICT'S	1,000CR	1,000CR
01-480-483-5734-6100	SALARIES & WAGES - REGULAR	2,081	1,417
01-480-483-5734-6105	SALARIES & WAGES - OVERTIME	12	8
01-480-483-5734-6150	HEALTH INSURANCE	170	201
01-480-483-5734-6152	DENTAL INSURANCE	15	18
01-480-483-5734-6154	LONG-TERM DISABILITY INSURANCE	6	4
01-480-483-5734-6156	LIFE INSURANCE	1	1

ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-480-483-5734-6164	PERA	141	96
01-480-483-5734-6170	FICA	130	88
01-480-483-5734-6172	MEDICARE	30	21
01-480-483-5734-6176	WORKER'S COMPENSATION	86	63
01-480-483-5739-5599	INTERFUND - COUNTY FEES	2,000CR	2,000CR
01-480-483-5739-6100	SALARIES & WAGES - REGULAR	1,243	1,890
01-480-483-5739-6105	SALARIES & WAGES - OVERTIME	3	2
01-480-483-5739-6150	HEALTH INSURANCE	153	176
01-480-483-5739-6152	DENTAL INSURANCE	15	17
01-480-483-5739-6154	LONG-TERM DISABILITY INSURANCE	4	5
01-480-483-5739-6156	LIFE INSURANCE	0	1
01-480-483-5739-6164	PERA	84	128
01-480-483-5739-6170	FICA	77	117
01-480-483-5739-6172	MEDICARE	18	27
01-480-483-5739-6176	WORKER'S COMPENSATION	33	18
01-480-483-5739-6210	TELEPHONE	145	145
01-480-483-5739-6340	MACHINERY & EQUIPMENT RENTAL	10	10
01-480-483-5739-6480	COMP. EQ. & SOFTWARE UNDER \$5K	270	270
01-480-483-5740-5415	MATERNAL & CHILD HEALTH	69,560CR	69,560CR
01-480-483-5740-5582	INSURANCE	5,000CR	5,000CR
01-480-483-5740-5586	MEDICAID	33,000CR	33,000CR
01-480-483-5740-6100	SALARIES & WAGES - REGULAR	201,246	244,416
01-480-483-5740-6105	SALARIES & WAGES - OVERTIME	1,093	1,189
01-480-483-5740-6150	HEALTH INSURANCE	23,689	32,611
01-480-483-5740-6152	DENTAL INSURANCE	2,272	3,110
01-480-483-5740-6154	LONG-TERM DISABILITY INSURANCE	640	772
01-480-483-5740-6156	LIFE INSURANCE	81	99
01-480-483-5740-6164	PERA	13,658	16,578
01-480-483-5740-6170	FICA	12,546	15,228
01-480-483-5740-6172	MEDICARE	2,934	3,561
01-480-483-5740-6176	WORKER'S COMPENSATION	5,507	9,194
01-480-483-5740-6210	TELEPHONE	910	910
01-480-483-5740-6230	PUBLICATIONS & BROCHURES	500	500
01-480-483-5740-6249	PUBLIC RELATIONS	3,063	3,063
01-480-483-5740-6300	MACH., EQUIP., SOFTWARE SERV	300	300
01-480-483-5740-6332	EMPLOYEE MILEAGE	2,500	2,500
01-480-483-5740-6334	HOTEL & MEALS TRAVEL EXPENSE	750	750
01-480-483-5740-6338	TRAINING & REGISTRATION FEES	1,500	1,500
01-480-483-5740-6340	MACHINERY & EQUIPMENT RENTAL	970	970
01-480-483-5740-6434	PUBLIC HEALTH SUPPLIES	400	400
01-480-483-5740-6436	EDUCATIONAL SUPPLIES	400	400
01-480-483-5740-6480	COMP. EQ. & SOFTWARE UNDER \$5K	1,780	1,780
01-480-483-5741-6100	SALARIES & WAGES - REGULAR	1,953	3,326
01-480-483-5741-6105	SALARIES & WAGES - OVERTIME	2	2
01-480-483-5741-6150	HEALTH INSURANCE	237	330
01-480-483-5741-6152	DENTAL INSURANCE	24	33
01-480-483-5741-6154	LONG-TERM DISABILITY INSURANCE	5	9
01-480-483-5741-6156	LIFE INSURANCE	1	1
01-480-483-5741-6164	PERA	132	225

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-480-483-5741-6170	FICA	121	206
01-480-483-5741-6172	MEDICARE	28	48
01-480-483-5741-6176	WORKER'S COMPENSATION	54	26
01-480-483-5741-6210	TELEPHONE	160	160
01-480-483-5741-6340	MACHINERY & EQUIPMENT RENTAL	10	10
01-480-483-5741-6480	COMP. EQ. & SOFTWARE UNDER \$5K	270	270
01-480-483-5743-5411	WOMEN, INFANTS, & CHILDREN	230,000CR	230,000CR
01-480-483-5743-6100	SALARIES & WAGES - REGULAR	212,318	270,558
01-480-483-5743-6105	SALARIES & WAGES - OVERTIME	872	974
01-480-483-5743-6150	HEALTH INSURANCE	21,877	20,689
01-480-483-5743-6152	DENTAL INSURANCE	2,076	2,025
01-480-483-5743-6154	LONG-TERM DISABILITY INSURANCE	617	779
01-480-483-5743-6156	LIFE INSURANCE	90	113
01-480-483-5743-6164	PERA	14,389	18,330
01-480-483-5743-6170	FICA	13,218	16,835
01-480-483-5743-6172	MEDICARE	3,092	3,938
01-480-483-5743-6176	WORKER'S COMPENSATION	5,801	9,139
01-480-483-5743-6210	TELEPHONE	930	930
01-480-483-5743-6245	MEMBERSHIP DUES & SUBSCRIPT.	75	75
01-480-483-5743-6249	PUBLIC RELATIONS	100	100
01-480-483-5743-6300	MACH., EQUIP., SOFTWARE SERV	200	200
01-480-483-5743-6332	EMPLOYEE MILEAGE	150	150
01-480-483-5743-6334	HOTEL & MEALS TRAVEL EXPENSE	1,500	1,500
01-480-483-5743-6338	TRAINING & REGISTRATION FEES	1,000	1,000
01-480-483-5743-6340	MACHINERY & EQUIPMENT RENTAL	859	859
01-480-483-5743-6434	PUBLIC HEALTH SUPPLIES	6,000	6,000
01-480-483-5743-6480	COMP. EQ. & SOFTWARE UNDER \$5K	420	420
01-480-483-5743-6485	FURN. & EQ. OTHER UNDER \$5K	1,100	1,100

*** 483 PROGRAM TOTALS	* FAMILY HEALTH	REVENUE	547,890CR
		EXPEND.	778,407
		NET	230,517
			547,890CR
			956,232
			408,342

01-480-484-0000-5830	MISCELLANEOUS OTHER REVENUE	300CR	300CR
01-480-484-0000-6100	SALARIES & WAGES - REGULAR	11,446	14,949
01-480-484-0000-6105	SALARIES & WAGES - OVERTIME	15	14
01-480-484-0000-6150	HEALTH INSURANCE	766	640
01-480-484-0000-6152	DENTAL INSURANCE	72	62
01-480-484-0000-6154	LONG-TERM DISABILITY INSURANCE	30	37
01-480-484-0000-6156	LIFE INSURANCE	4	5
01-480-484-0000-6164	PERA	774	1,010
01-480-484-0000-6170	FICA	711	928
01-480-484-0000-6172	MEDICARE	166	217
01-480-484-0000-6176	WORKER'S COMPENSATION	280	613
01-480-484-0000-6210	TELEPHONE	180	180
01-480-484-0000-6245	MEMBERSHIP DUES & SUBSCRIPT.	30	30
01-480-484-0000-6249	PUBLIC RELATIONS	400	400
01-480-484-0000-6332	EMPLOYEE MILEAGE	100	100

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-480-484-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	100	100
01-480-484-0000-6338	TRAINING & REGISTRATION FEES	100	100
01-480-484-0000-6340	MACHINERY & EQUIPMENT RENTAL	189	189
01-480-484-0000-6436	EDUCATIONAL SUPPLIES	100	100
01-480-484-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	770	770
*** 484 PROGRAM TOTALS	* ENVIRONMENTAL HEALTH		
	REVENUE	300CR	300CR
	EXPEND.	16,233	20,444
	NET	15,933	20,144
01-480-485-0000-5577	HEALTH SCREENING	1,371CR	1,371CR
01-480-485-0000-5597	CHARGES FOR SERVICES - OTHER	2,900CR	2,900CR
01-480-485-0000-5830	MISCELLANEOUS OTHER REVENUE	26,000CR	26,000CR
01-480-485-0000-6100	SALARIES & WAGES - REGULAR	55,729	23,146
01-480-485-0000-6105	SALARIES & WAGES - OVERTIME	165	37
01-480-485-0000-6150	HEALTH INSURANCE	4,415	2,264
01-480-485-0000-6152	DENTAL INSURANCE	438	222
01-480-485-0000-6154	LONG-TERM DISABILITY INSURANCE	157	64
01-480-485-0000-6156	LIFE INSURANCE	19	8
01-480-485-0000-6164	PERA	3,772	1,565
01-480-485-0000-6170	FICA	3,465	1,437
01-480-485-0000-6172	MEDICARE	810	336
01-480-485-0000-6176	WORKER'S COMPENSATION	424	583
01-480-485-0000-6178	EDUCATIONAL & CERT. EXPENSES	75	75
01-480-485-0000-6210	TELEPHONE	190	190
01-480-485-0000-6230	PUBLICATIONS & BROCHURES	900	900
01-480-485-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	95	95
01-480-485-0000-6249	PUBLIC RELATIONS	700	700
01-480-485-0000-6300	MACH., EQUIP., SOFTWARE SERV	500	500
01-480-485-0000-6332	EMPLOYEE MILEAGE	1,000	1,000
01-480-485-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	1,000	1,000
01-480-485-0000-6338	TRAINING & REGISTRATION FEES	1,000	1,000
01-480-485-0000-6340	MACHINERY & EQUIPMENT RENTAL	468	468
01-480-485-0000-6342	BUILDING & FACILITY RENTAL	100	100
01-480-485-0000-6432	REIMB. VAC. & MEDICAL SUPPLIES	500	500
01-480-485-0000-6434	PUBLIC HEALTH SUPPLIES	2,000	2,000
01-480-485-0000-6436	EDUCATIONAL SUPPLIES	1,500	1,500
01-480-485-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	620	620
01-480-485-5750-5299	LOCAL GRANT	5,000CR	5,000CR
01-480-485-5750-6100	SALARIES & WAGES - REGULAR	4,045	6,292
01-480-485-5750-6105	SALARIES & WAGES - OVERTIME	2	3
01-480-485-5750-6150	HEALTH INSURANCE	345	169
01-480-485-5750-6152	DENTAL INSURANCE	34	17
01-480-485-5750-6154	LONG-TERM DISABILITY INSURANCE	11	17
01-480-485-5750-6156	LIFE INSURANCE	1	1
01-480-485-5750-6164	PERA	273	425
01-480-485-5750-6170	FICA	251	390
01-480-485-5750-6172	MEDICARE	59	91

ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-480-485-5750-6176	WORKER'S COMPENSATION	97	173
01-480-485-5750-6210	TELEPHONE	153	153
01-480-485-5750-6249	PUBLIC RELATIONS	2,500	2,500
01-480-485-5751-6100	SALARIES & WAGES - REGULAR	32,241	61,297
01-480-485-5751-6105	SALARIES & WAGES - OVERTIME	10	13
01-480-485-5751-6150	HEALTH INSURANCE	3,959	7,390
01-480-485-5751-6152	DENTAL INSURANCE	392	734
01-480-485-5751-6154	LONG-TERM DISABILITY INSURANCE	89	166
01-480-485-5751-6156	LIFE INSURANCE	11	22
01-480-485-5751-6164	PERA	2,177	4,138
01-480-485-5751-6170	FICA	2,000	3,801
01-480-485-5751-6172	MEDICARE	468	889
01-480-485-5751-6176	WORKER'S COMPENSATION	1,339	670
01-480-485-5752-5417	STATE & COMM. HIGHWAY SAFETY	35,000CR	35,000CR
01-480-485-5752-5586	MEDICAID	2,400CR	2,400CR
01-480-485-5752-6100	SALARIES & WAGES - REGULAR	19,801	12,153
01-480-485-5752-6105	SALARIES & WAGES - OVERTIME	113	37
01-480-485-5752-6150	HEALTH INSURANCE	2,738	1,479
01-480-485-5752-6152	DENTAL INSURANCE	256	148
01-480-485-5752-6154	LONG-TERM DISABILITY INSURANCE	58	37
01-480-485-5752-6156	LIFE INSURANCE	8	4
01-480-485-5752-6164	PERA	1,344	822
01-480-485-5752-6170	FICA	1,235	756
01-480-485-5752-6172	MEDICARE	289	177
01-480-485-5752-6176	WORKER'S COMPENSATION	500	235
01-480-485-5752-6210	TELEPHONE	155	155
01-480-485-5752-6249	PUBLIC RELATIONS	1,770	1,770
01-480-485-5752-6299	PROF. & TECH. FEE - OTHER	1,250	1,250
01-480-485-5752-6332	EMPLOYEE MILEAGE	553	553
01-480-485-5752-6334	HOTEL & MEALS TRAVEL EXPENSE	3,612	3,612
01-480-485-5752-6338	TRAINING & REGISTRATION FEES	300	300
01-480-485-5752-6340	MACHINERY & EQUIPMENT RENTAL	326	326
01-480-485-5752-6410	FOOD & BEVERAGE	610	610
01-480-485-5752-6436	EDUCATIONAL SUPPLIES	2,845	2,845
01-480-485-5752-6480	COMP. EQ. & SOFTWARE UNDER \$5K	270	270
01-480-485-5753-5299	LOCAL GRANT	4,476CR	4,476CR
01-480-485-5753-6100	SALARIES & WAGES - REGULAR	5,512	10,448
01-480-485-5753-6105	SALARIES & WAGES - OVERTIME	19	38
01-480-485-5753-6150	HEALTH INSURANCE	926	1,553
01-480-485-5753-6152	DENTAL INSURANCE	92	155
01-480-485-5753-6154	LONG-TERM DISABILITY INSURANCE	17	33
01-480-485-5753-6156	LIFE INSURANCE	3	5
01-480-485-5753-6164	PERA	373	708
01-480-485-5753-6170	FICA	343	650
01-480-485-5753-6172	MEDICARE	80	152
01-480-485-5753-6176	WORKER'S COMPENSATION	238	137
01-480-485-5753-6210	TELEPHONE	155	155
01-480-485-5753-6230	PUBLICATIONS & BROCHURES	500	500
01-480-485-5753-6249	PUBLIC RELATIONS	200	200

ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-480-485-5753-6332	EMPLOYEE MILEAGE	100	100
01-480-485-5753-6334	HOTEL & MEALS TRAVEL EXPENSE	100	100
01-480-485-5753-6338	TRAINING & REGISTRATION FEES	100	100
01-480-485-5753-6340	MACHINERY & EQUIPMENT RENTAL	40	40
01-480-485-5753-6410	FOOD & BEVERAGE	100	100
01-480-485-5753-6434	PUBLIC HEALTH SUPPLIES	2,000	2,000
01-480-485-5753-6436	EDUCATIONAL SUPPLIES	1,500	1,500
01-480-485-5753-6480	COMP. EQ. & SOFTWARE UNDER \$5K	270	270
01-480-485-5755-6100	SALARIES & WAGES - REGULAR	0	51,220
01-480-485-5755-6105	SALARIES & WAGES - OVERTIME	0	185
01-480-485-5755-6150	HEALTH INSURANCE	0	7,495
01-480-485-5755-6152	DENTAL INSURANCE	0	747
01-480-485-5755-6154	LONG-TERM DISABILITY INSURANCE	0	168
01-480-485-5755-6156	LIFE INSURANCE	0	23
01-480-485-5755-6164	PERA	0	3,469
01-480-485-5755-6170	FICA	0	3,187
01-480-485-5755-6172	MEDICARE	0	746
01-480-485-5755-6176	WORKER'S COMPENSATION	0	492

\*\*\* 485 PROGRAM TOTALS \* CHRONIC HLTH PREV. & PROMOTION

	REVENUE	77,147CR	77,147CR
	EXPEND.	181,200	243,876
	NET	104,053	166,729

01-480-486-5760-5299	LOCAL GRANT	1,000CR	1,000CR
01-480-486-5760-6100	SALARIES & WAGES - REGULAR	2,806	1,424
01-480-486-5760-6105	SALARIES & WAGES - OVERTIME	15	1
01-480-486-5760-6150	HEALTH INSURANCE	393	92
01-480-486-5760-6152	DENTAL INSURANCE	36	9
01-480-486-5760-6154	LONG-TERM DISABILITY INSURANCE	8	4
01-480-486-5760-6156	LIFE INSURANCE	1	0
01-480-486-5760-6164	PERA	190	96
01-480-486-5760-6170	FICA	175	88
01-480-486-5760-6172	MEDICARE	41	21
01-480-486-5760-6176	WORKER'S COMPENSATION	80	18
01-480-486-5760-6210	TELEPHONE	155	155
01-480-486-5760-6332	EMPLOYEE MILEAGE	350	350
01-480-486-5760-6334	HOTEL & MEALS TRAVEL EXPENSE	50	50
01-480-486-5760-6340	MACHINERY & EQUIPMENT RENTAL	110	110
01-480-486-5760-6480	COMP. EQ. & SOFTWARE UNDER \$5K	270	270
01-480-486-5761-5419	CENTER FOR DISEASE CONTROL	53,000CR	53,000CR
01-480-486-5761-6100	SALARIES & WAGES - REGULAR	55,630	30,603
01-480-486-5761-6105	SALARIES & WAGES - OVERTIME	232	30
01-480-486-5761-6150	HEALTH INSURANCE	5,779	1,235
01-480-486-5761-6152	DENTAL INSURANCE	530	121
01-480-486-5761-6154	LONG-TERM DISABILITY INSURANCE	150	76
01-480-486-5761-6156	LIFE INSURANCE	19	9
01-480-486-5761-6164	PERA	3,771	2,068
01-480-486-5761-6170	FICA	3,464	1,899

01 FUND  
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480 DEPT  
HEALTH

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-480-486-5761-6172	MEDICARE	810	444
01-480-486-5761-6176	WORKER'S COMPENSATION	1,422	1,203
01-480-486-5761-6210	TELEPHONE	1,170	1,170
01-480-486-5761-6249	PUBLIC RELATIONS	650	650
01-480-486-5761-6332	EMPLOYEE MILEAGE	750	750
01-480-486-5761-6334	HOTEL & MEALS TRAVEL EXPENSE	500	500
01-480-486-5761-6338	TRAINING & REGISTRATION FEES	250	250
01-480-486-5761-6340	MACHINERY & EQUIPMENT RENTAL	1,330	1,330
01-480-486-5761-6410	FOOD & BEVERAGE	75	75
01-480-486-5761-6434	PUBLIC HEALTH SUPPLIES	1,000	1,000
01-480-486-5761-6480	COMP. EQ. & SOFTWARE UNDER \$5K	385	385

*** 486 PROGRAM	TOTALS	* EMERGENCY PREPAREDNESS	
		REVENUE	54,000CR
		EXPEND.	46,486
		NET	7,514CR
*** 480 DEPT	TOTALS	* HEALTH	
		REVENUE	1,130,141CR
		EXPEND.	1,776,867
		NET	646,726

**2009 CROW WING COUNTY  
BUDGET**

**PARKS - RESERVED**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 200,000	\$ 289,300	\$ 289,300	\$ 89,300	44.65%
<b>TOTAL REVENUES</b>	<b>\$ 200,000</b>	<b>\$ 289,300</b>	<b>\$ 289,300</b>	<b>\$ 89,300</b>	<b>44.65%</b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 151,760	\$ 57,128	\$ 57,128	\$ (94,632)	-62.36%
SERVICES & CHARGES	20,250	15,550	15,550	\$ (4,700)	-23.21%
SUPPLIES & MATERIALS	23,300	15,400	15,400	\$ (7,900)	-33.91%
CAPITAL OUTLAY	375,000	300,000	300,000	\$ (75,000)	-20.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 570,310</b>	<b>\$ 388,078</b>	<b>\$ 388,078</b>	<b>\$ (182,232)</b>	<b>-31.95%</b>
<b>NET</b>	<b>\$ (370,310)</b>	<b>\$ (98,778)</b>	<b>\$ (98,778)</b>	<b>\$ 271,532</b>	<b>-73.33%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
02-520-000-0000-5010	FORFEITED PROPERTY	136,800CR	136,800CR
02-520-000-0000-5299	LOCAL GRANT	150,000CR	150,000CR
02-520-000-0000-5329	NATURAL RESOURCES	2,500CR	2,500CR
02-520-000-0000-6100	SALARIES & WAGES - REGULAR	35,751	35,751
02-520-000-0000-6105	SALARIES & WAGES - OVERTIME	6,483	6,483
02-520-000-0000-6150	HEALTH INSURANCE	6,304	6,304
02-520-000-0000-6152	DENTAL INSURANCE	560	560
02-520-000-0000-6154	LONG-TERM DISABILITY INSURANCE	125	125
02-520-000-0000-6156	LIFE INSURANCE	17	17
02-520-000-0000-6164	PERA	2,525	2,525
02-520-000-0000-6170	FICA	2,320	2,320
02-520-000-0000-6172	MEDICARE	543	543
02-520-000-0000-6176	WORKER'S COMPENSATION	2,500	2,500
02-520-000-0000-6210	TELEPHONE	500	500
02-520-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	150	150
02-520-000-0000-6250	ELECTRICITY & WATER	250	250
02-520-000-0000-6255	SANITATION	250	250
02-520-000-0000-6268	NON-EMPLOYEE PER DIEMS	3,000	3,000
02-520-000-0000-6272	NON-EMPLOYEE MILEAGE	400	400
02-520-000-0000-6299	PROF. & TECH. FEE - OTHER	3,400	3,400
02-520-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	3,000	3,000
02-520-000-0000-6310	GROUND MAINT. SERV	3,800	3,800
02-520-000-0000-6332	EMPLOYEE MILEAGE	150	150
02-520-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	250	250
02-520-000-0000-6338	TRAINING & REGISTRATION FEES	200	200
02-520-000-0000-6340	MACHINERY & EQUIPMENT RENTAL	200	200
02-520-000-0000-6409	OFFICE SUPPLIES	1,000	1,000
02-520-000-0000-6415	BUILDING MAINTENANCE SUPPLIES	400	400
02-520-000-0000-6420	SAFETY SUPPLIES	300	300
02-520-000-0000-6485	FURN. & EQ. OTHER UNDER \$5K	2,500	2,500
02-520-000-0000-6560	GASOLINE, DIESEL, & OTHER FUELS	8,000	8,000
02-520-000-0000-6565	MOTOR OIL & LUBRICANTS	200	200
02-520-000-0000-6570	TIRES, TUBES, BATT., & VHCL PARTS	2,500	2,500
02-520-000-0000-6580	OTHER REPAIR & MAINT. SUPPLIES	500	500
02-520-000-0000-6605	SITE OR GROUNDS IMP. OVER \$5K	300,000	300,000

*** 000 PROGRAM TOTALS	* UNDESIGNATED	REVENUE	289,300CR	289,300CR
		EXPEND.	388,078	388,078
		NET	98,778	98,778

*** 520 DEPT TOTALS	* PARKS	REVENUE	289,300CR	289,300CR
		EXPEND.	388,078	388,078
		NET	98,778	98,778

**CROW WING COUNTY  
2009 BUDGET NARRATIVE**

**DEPARTMENT NAME: *Crow Wing County Extension***

**DEPARTMENT DESCRIPTION:**

Crow Wing County Extension is “extending” the University of Minnesota out to the residents of Crow Wing County. Extension educators conduct educational programs and provide educational services in Food & Nutrition, 4-H Youth Development, Teen Pregnancy Prevention, Shore land & Water Quality & Master Gardeners.

**GOALS AND OBJECTIVES OBTAINED IN 2008:**

Some outcomes so far in 2008 are:

**4-H Youth Development Program**

- Established a county technology club in robotics and GPS.
- Partnered with Brainerd Community Education to offer “Exploring 4-H Technology Programs” to youth in afterschool programs.
- Established a performing arts development committee.
- Expanded the county horse project.
- Expanded the knowledge bowl teams. Crow Wing County ranks in the top 5 across the state in participation.
- The Intermediate Hippology Team qualified to attend the national contest in Albuquerque, New Mexico.

**Water Quality/Shore land Program**

- Installed the biggest rain garden in central Minnesota in Baxter and advised the Franklin Art Center to incorporate a rain garden in their parking lot.

- Established the Lakes Area Clean Waters Council, a collaborative effort of many organizations, agencies and businesses.
- Requests for more presentations increased over last year.
- On-site evaluation requests increased over last year.
- Crow Wing County Master Gardeners became involved with the Brainerd Downtown Main Street program.

#### **Food Stamp Nutrition Education Program**

- The target audience is youth who are food stamp eligible. Participation in the first half of 2008 was well above totals for 2007.

#### **Expanded Nutrition & Nutrition Education Program**

- The target audience is adults with children. So far in 2008, 120 families, including 187 children, have been reached.

#### **Education Now and Babies Later Program**

- This is a Crow Wing County Teen Pregnancy Prevention Coalition to reduce teen pregnancy. The program encourages and equips parents to take an active role in communicating with their children about sexuality issues and trains high school students to be peer educators to teach postponing sexual involvement.

#### **GOALS AND OBJECTIVES TO ACHIEVE IN 2009:**

- Increase the number of youth members and adult volunteers in 4-H.
- Expand Crow Wing County 4-H's partnership with the Brainerd Community Education.
- Expand programming beyond traditional 4-H projects.
- Focus on expanding 4-H programs in the Crosslake, Emily and Garrison areas.
- Work with Lakes Area Clean Waters Council to achieve the goal of 1000 rain gardens, shore land buffers and rain barrels.
- Open and start the operation of the "Crow Wing County Yard Waste Compost Facility."
- Continue to reach out to new youth and their families to provide nutrition education.
- Obtain new grants and/or funders to replace the Minnesota Department of Health grant that is no longer available for the Teen Pregnancy Prevention Program.

**2009 CROW WING COUNTY  
BUDGET**

**COUNTY EXTENSION**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ -	\$ -	\$ -	\$ -	- - -
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>- - -</b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 19,830	\$ 22,713	\$ 22,713	\$ 2,883	14.54%
SERVICES & CHARGES	147,500	152,400	152,400	4,900	3.32%
SUPPLIES & MATERIALS	2,575	2,675	2,675	100	3.88%
<b>TOTAL EXPENDITURES</b>	<b>\$ 169,905</b>	<b>\$ 177,788</b>	<b>\$ 177,788</b>	<b>\$ 7,883</b>	<b>4.64%</b>
<b>NET</b>	<b>\$ (169,905)</b>	<b>\$ (177,788)</b>	<b>\$ (177,788)</b>	<b>\$ (7,883)</b>	<b>4.64%</b>

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GENERAL  
601 DEPT  
COUNTY EXTENSION

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-601-000-0000-6100	SALARIES & WAGES - REGULAR	19,283	19,283
01-601-000-0000-6110	PER DIEM - EMPLOYEE	600	600
01-601-000-0000-6164	PERA	1,301	1,301
01-601-000-0000-6170	FICA	1,196	1,196
01-601-000-0000-6172	MEDICARE	280	280
01-601-000-0000-6176	WORKER'S COMPENSATION	53	53
01-601-000-0000-6210	TELEPHONE	700	700
01-601-000-0000-6230	PUBLICATIONS & BROCHURES	1,000	1,000
01-601-000-0000-6272	NON-EMPLOYEE MILEAGE	250	250
01-601-000-0000-6299	PROF. & TECH. FEE - OTHER	148,300	148,300
01-601-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	250	250
01-601-000-0000-6340	MACHINERY & EQUIPMENT RENTAL	1,900	1,900
01-601-000-0000-6409	OFFICE SUPPLIES	2,675	2,675

\*\*\* 000 PROGRAM TOTALS \* UNDESIGNATED

REVENUE	0	0
EXPEND.	177,788	177,788
NET	177,788	177,788

\*\*\* 601 DEPT TOTALS \* COUNTY EXTENSION

REVENUE	0	0
EXPEND.	177,788	177,788
NET	177,788	177,788

**2009 CROW WING COUNTY  
BUDGET**

**WEED & SEED INSPECTOR**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	0.00%
<b>TOTAL REVENUES</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ -</b>	<b>0.00%</b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 14,275	\$ 15,603	\$ 15,603	\$ 1,328	9.30%
SERVICES & CHARGES	7,150	4,175	4,175	\$ (2,975)	-41.61%
SUPPLIES & MATERIALS	1,850	1,300	1,300	\$ (550)	-29.73%
<b>TOTAL EXPENDITURES</b>	<b>\$ 23,275</b>	<b>\$ 21,078</b>	<b>\$ 21,078</b>	<b>\$ (2,197)</b>	<b>-9.44%</b>
<b>NET</b>	<b>\$ (20,275)</b>	<b>\$ (18,078)</b>	<b>\$ (18,078)</b>	<b>\$ 2,197</b>	<b>-10.84%</b>

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WEED & SEED INSPECTOR

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-603-000-0000-5830	MISCELLANEOUS OTHER REVENUE	3,000CR	3,000CR
01-603-000-0000-6100	SALARIES & WAGES - REGULAR	11,468	11,468
01-603-000-0000-6150	HEALTH INSURANCE	2,101	2,101
01-603-000-0000-6152	DENTAL INSURANCE	187	187
01-603-000-0000-6154	LONG-TERM DISABILITY INSURANCE	40	40
01-603-000-0000-6156	LIFE INSURANCE	6	6
01-603-000-0000-6164	PERA	774	774
01-603-000-0000-6170	FICA	711	711
01-603-000-0000-6172	MEDICARE	166	166
01-603-000-0000-6178	EDUCATIONAL & CERT. EXPENSES	150	150
01-603-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	75	75
01-603-000-0000-6249	PUBLIC RELATIONS	500	500
01-603-000-0000-6299	PROF. & TECH. FEE - OTHER	3,000	3,000
01-603-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	400	400
01-603-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	100	100
01-603-000-0000-6338	TRAINING & REGISTRATION FEES	100	100
01-603-000-0000-6420	SAFETY SUPPLIES	100	100
01-603-000-0000-6560	GASOLINE, DIESEL, & OTHER FUELS	1,200	1,200

*** 000 PROGRAM	TOTALS	* UNDESIGNATED	REVENUE	3,000CR	3,000CR
			EXPEND.	21,078	21,078
			NET	18,078	18,078
*** 603 DEPT	TOTALS	* WEED & SEED INSPECTOR	REVENUE	3,000CR	3,000CR
			EXPEND.	21,078	21,078
			NET	18,078	18,078

**2009 CROW WING COUNTY  
BUDGET**

**NON - DEPARTMENTAL**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 21,201,566	\$ 20,966,799	\$ 20,017,797	\$ (1,183,769)	-5.58%
<b>TOTAL REVENUES</b>	<b><u>\$ 21,201,566</u></b>	<b><u>\$ 20,966,799</u></b>	<b><u>\$ 20,017,797</u></b>	<b><u>\$ (1,183,769)</u></b>	<b><u>-5.58%</u></b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 63,232	\$ -	\$ -	\$ (63,232)	-100.00%
OTHER FINANCING USES	<u>1,042,661</u>	<u>500,000</u>	<u>500,000</u>	<u>\$ (542,661)</u>	<u>-52.05%</u>
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 1,105,893</u></b>	<b><u>\$ 500,000</u></b>	<b><u>\$ 500,000</u></b>	<b><u>\$ (605,893)</u></b>	<b><u>-54.79%</u></b>
<b>NET</b>	<b><u>\$ 20,095,673</u></b>	<b><u>\$ 20,466,799</u></b>	<b><u>\$ 19,517,797</u></b>	<b><u>\$ (577,876)</u></b>	<b><u>-2.88%</u></b>

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-850-000-0000-5001	PROPERTY TAXES - CURRENT	17,268,382CR	17,268,382CR
01-850-000-0000-5003	PROPERTY TAXES - LIGHT & PWR	35,000CR	35,000CR
01-850-000-0000-5005	PENALTIES, INTEREST, & COSTS	300,000CR	300,000CR
01-850-000-0000-5006	FISCAL DISPARITIES	50,000CR	50,000CR
01-850-000-0000-5010	FORFEITED PROPERTY	136,800CR	136,800CR
01-850-000-0000-5013	MORTGAGE REGISTRY	65,000CR	65,000CR
01-850-000-0000-5014	DEED TAX	35,000CR	35,000CR
01-850-000-0000-5209	COUNTY PROGRAM AID (CPA)	1,218,251CR	269,249CR
01-850-000-0000-5211	PERA RATE INCREASE	42,116CR	42,116CR
01-850-000-0000-5281	PAYMENTS IN LIEU OF TAXES	260,000CR	260,000CR
01-850-000-0000-5401	FSP A 87	150,000CR	150,000CR
01-850-000-0000-5599	INTERFUND - COUNTY FEES	54,000CR	54,000CR
01-850-000-0000-5710	INVESTMENT EARNINGS	1,200,000CR	1,200,000CR
01-850-000-0000-5810	RENTS & ROYALTIES	2,250CR	2,250CR
01-850-000-0000-5830	MISCELLANEOUS OTHER REVENUE	150,000CR	150,000CR
01-850-000-0000-6999	INTERFUND TRANSFERS OUT	500,000	500,000
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	20,966,799CR	20,017,797CR
	EXPEND.	500,000	500,000
	NET	20,466,799CR	19,517,797CR
*** 850 DEPT	TOTALS	* NON DEPARTMENTAL - GENERAL REV	
	REVENUE	20,966,799CR	20,017,797CR
	EXPEND.	500,000	500,000
	NET	20,466,799CR	19,517,797CR

**2009 CROW WING COUNTY  
BUDGET**

**APPROPRIATIONS - COMBINED**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 548,044	\$ 565,098	\$ 565,098	\$ 17,054	3.11%
<b>TOTAL REVENUES</b>	<b>\$ 548,044</b>	<b>\$ 565,098</b>	<b>\$ 565,098</b>	<b>\$ 17,054</b>	<b>3.11%</b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 1,000	\$ -	\$ -	\$ (1,000)	-100.00%
OTHER EXPENDITURES	1,349,571	1,389,019	1,304,254	\$ (45,317)	-3.36%
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,350,571</b>	<b>\$ 1,389,019</b>	<b>\$ 1,304,254</b>	<b>\$ (46,317)</b>	<b>-3.43%</b>
<b>NET</b>	<b>\$ (802,527)</b>	<b>\$ (823,921)</b>	<b>\$ (739,156)</b>	<b>\$ 63,371</b>	<b>-7.90%</b>

**2009 CROW WING COUNTY  
BUDGET**

**COUNTY TRANSIT APPROPRIATION**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ -	\$ -	\$ -	\$ -	- - -
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>- - -</b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 1,000	\$ -	\$ -	\$ (1,000)	-100.00%
OTHER EXPENDITURES	37,500	45,776	45,776	\$ 8,276	22.07%
<b>TOTAL EXPENDITURES</b>	<b>\$ 38,500</b>	<b>\$ 45,776</b>	<b>\$ 45,776</b>	<b>\$ 7,276</b>	<b>18.90%</b>
<b>NET</b>	<b>\$ (38,500)</b>	<b>\$ (45,776)</b>	<b>\$ (45,776)</b>	<b>\$ (7,276)</b>	<b>18.90%</b>

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01 FUND  
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COUNTY TRANSIT APPROPRIATION

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-148-000-0000-6800	APPROPRIATIONS	45,776	45,776
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	0	0
	EXPEND.	45,776	45,776
	NET	45,776	45,776
*** 148 DEPT	TOTALS		
	* COUNTY TRANSIT APPROPRIATION		
	REVENUE	0	0
	EXPEND.	45,776	45,776
	NET	45,776	45,776

**2009 CROW WING COUNTY  
BUDGET**

**APPROPRIATIONS GENERAL GOVERNMENT**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ -	\$ -	\$ -	\$ -	- - -
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>- - -</b>
<b><u>EXPENDITURES:</u></b>					
OTHER EXPENDITURES	\$ 262,288	\$ 266,288	\$ 242,690	\$ (19,598)	-7.47%
<b>TOTAL EXPENDITURES</b>	<b>\$ 262,288</b>	<b>\$ 266,288</b>	<b>\$ 242,690</b>	<b>\$ (19,598)</b>	<b>-7.47%</b>
<b>NET</b>	<b>\$ (262,288)</b>	<b>\$ (266,288)</b>	<b>\$ (242,690)</b>	<b>\$ 19,598</b>	<b>-7.47%</b>

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01 FUND  
GENERAL  
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APPROPRIATIONS GENERAL GOV.

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-149-000-0000-6800	APPROPRIATIONS	266,288	242,690
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	0	0
	EXPEND.	266,288	242,690
	NET	266,288	242,690
*** 149 DEPT	TOTALS		
	* APPROPRIATIONS GENERAL GOV.		
	REVENUE	0	0
	EXPEND.	266,288	242,690
	NET	266,288	242,690

**2009 CROW WING COUNTY  
BUDGET**

**APPROPRIATIONS PUBLIC SAFETY**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ -	\$ -	\$ -	\$ -	- - -
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>- - -</b>
<b><u>EXPENDITURES:</u></b>					
OTHER EXPENDITURES	\$ 2,500	\$ 2,500	\$ 1,500	\$ (1,000)	-40.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 1,500</b>	<b>\$ (1,000)</b>	<b>-40.00%</b>
<b>NET</b>	<b>\$ (2,500)</b>	<b>\$ (2,500)</b>	<b>\$ (1,500)</b>	<b>\$ 1,000</b>	<b>-40.00%</b>

2/17/09  
11:40:36

01 FUND  
GENERAL  
249 DEPT  
APPROPRIATIONS PUBLIC SAFETY

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

IFB21

PAGE 36

ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-249-000-0000-6800	APPROPRIATIONS	2,500	1,500
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	0	0
	EXPEND.	2,500	1,500
	NET	2,500	1,500
*** 249 DEPT	TOTALS		
	* APPROPRIATIONS PUBLIC SAFETY		
	REVENUE	0	0
	EXPEND.	2,500	1,500
	NET	2,500	1,500

**2009 CROW WING COUNTY  
BUDGET**

**KITCHIGAMI LIBRARY**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 548,044	\$ 565,098	\$ 565,098	\$ 17,054	3.11%
<b>TOTAL REVENUES</b>	<b>\$ 548,044</b>	<b>\$ 565,098</b>	<b>\$ 565,098</b>	<b>\$ 17,054</b>	<b>3.11%</b>
<b><u>EXPENDITURES:</u></b>					
OTHER EXPENDITURES	\$ 548,044	\$ 565,098	\$ 565,098	\$ 17,054	3.11%
<b>TOTAL EXPENDITURES</b>	<b>\$ 548,044</b>	<b>\$ 565,098</b>	<b>\$ 565,098</b>	<b>\$ 17,054</b>	<b>3.11%</b>
<b>NET</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

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01 FUND  
GENERAL  
510 DEPT  
KITCHIGAMI LIBRARY

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

IFB21

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-510-000-0000-5001	PROPERTY TAXES - CURRENT	565,098CR	565,098CR
01-510-000-0000-6800	APPROPRIATIONS	565,098	565,098
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	565,098CR	565,098CR
	EXPEND.	565,098	565,098
	NET	0	0
*** 510 DEPT	TOTALS * KITCHIGAMI LIBRARY		
	REVENUE	565,098CR	565,098CR
	EXPEND.	565,098	565,098
	NET	0	0

**2009 CROW WING COUNTY  
BUDGET**

**APPROPRIATIONS CULTURE RECREATION**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ -	\$ -	\$ -	\$ -	- - -
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>- - -</b>
<b><u>EXPENDITURES:</u></b>					
OTHER EXPENDITURES	\$ 50,000	\$ 50,000	\$ 39,000	\$ (11,000)	-22.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 39,000</b>	<b>\$ (11,000)</b>	<b>-22.00%</b>
<b>NET</b>	<b>\$ (50,000)</b>	<b>\$ (50,000)</b>	<b>\$ (39,000)</b>	<b>\$ 11,000</b>	<b>-22.00%</b>

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01 FUND  
GENERAL  
599 DEPT  
APPROPRIATIONS CULTURE REC.

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

IFB21

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-599-000-0000-6800	APPROPRIATIONS	50,000	39,000
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	0	0
	EXPEND.	50,000	39,000
	NET	50,000	39,000
*** 599 DEPT	TOTALS		
	* APPROPRIATIONS CULTURE REC.		
	REVENUE	0	0
	EXPEND.	50,000	39,000
	NET	50,000	39,000

**2009 CROW WING COUNTY  
BUDGET**

**APPROPRIATIONS - CONSERVATION**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ -	\$ -	\$ -	\$ -	- - -
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>- - -</b>
<b><u>EXPENDITURES:</u></b>					
OTHER EXPENDITURES	\$ 132,960	\$ 133,590	\$ 117,000	\$ (15,960)	-12.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 132,960</b>	<b>\$ 133,590</b>	<b>\$ 117,000</b>	<b>\$ (15,960)</b>	<b>-12.00%</b>
<b>NET</b>	<b>\$ (132,960)</b>	<b>\$ (133,590)</b>	<b>\$ (117,000)</b>	<b>\$ 15,960</b>	<b>-12.00%</b>

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11:40:36

01 FUND  
GENERAL  
699 DEPT  
APPROPRIATIONS - CONSERVATION

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

IFB21

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
01-699-000-0000-6800	APPROPRIATIONS	133,590	117,000
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	0	0
	EXPEND.	133,590	117,000
	NET	133,590	117,000
*** 699 DEPT	TOTALS		
	* APPROPRIATIONS - CONSERVATION		
	REVENUE	0	0
	EXPEND.	133,590	117,000
	NET	133,590	117,000

## **CROW WING COUNTY 2009 BUDGET NARRATIVE**

**DEPARTMENT NAME:** Highway

**DEPARTMENT DESCRIPTION:**

The highway department currently has 39 employees who are responsible for the construction (or improvements) and maintenance of more than 610 miles of local secondary roads and 84 bridges – including engineering design, construction management, signing, maintenance of all kinds (snowplowing, patching potholes, smoothing surfaces, mowing roadsides, cleaning culverts, etc.) and administration of all aspects of the local road system. Within the County system of roads there are two different categories. There are about 380 miles of County State Aid Highways (CSAH) which are primarily supported by the “gas tax” or what is referred to as the Minnesota Highway Users Tax Distribution Fund made up primarily of gas tax and vehicle license or registration fees. And, there are about 180 miles of County Roads (CR) which are supported entirely by local property taxes. In addition to CSAHs and CRs, the highway department is responsible for the maintenance of 54 miles of Town Roads in the Unorganized Territories which are supported by the First and Second Assessment District levy. The highway department is also responsible for maintenance and management of the county fleet of 317 vehicles and units of equipment.

The highway department budget has four main revenue sources including local property tax (Road and Bridge Levy), state aid (primarily gas tax and vehicle registration fees), federal aid (primarily federal gas tax), and intergovernmental transfers (from other agencies and county departments). The levy usually accounts for approximately 30% of the highway department budget.

**MAJOR ACCOMPLISHMENTS & CHALLENGES IN 2008:**

Accomplishments for 2008 include:

- A 19.8% road and bridge levy increase from 2007. The major reason for this was to increase the highway fund balance and get it into positive figures. \$500,000 was used for this. This represented 18.4% out of the 19.8% or 93% of the levy increase. This increase resulted in zero increase in service but did help the department's ability to pay bills and operate without a negative balance. The highway department also changed its State Aid claiming strategy in that we claimed most of our funding early in the year using past projects. This allowed us to get our fund balance up quickly before the construction season.
- The Local 49 labor agreement was finalized and the 2008 budget included the new pay equity wage grid and benefits package for those employees.
- Successful winter maintenance of highway system was accomplished with minimal traffic disruption and without significant safety issues.
  - Included several large snow storms with some very late in the season.
  - Implemented anti-icing program to reduce long-term labor and material costs.
  - Revised salt/sand mix ratio to minimize labor and material costs and reduce blade wear.
- Completion of major road and bridge construction program is expected at a total cost of \$8 Million which includes the following projects:
  - CSAH 3 (Mill Avenue) reconstruction and Mississippi River Bridge rehabilitation: bridge opened ahead of schedule; road will open ahead of schedule; on budget; effective public relations.
  - CSAH 2 (Dewing Highway) reconstruction
  - CSAH 15 shoulder paving
  - CSAH 3 (CSAH 19 to CR 109) resurfacing
  - CR 108 paving
  - CR 121 resurfacing
  - CR 122 resurfacing
  - CR 126 resurfacing
  - County Wide Pavement Marking Program (650 miles of paint completed in 3 days)
  - 2 Township Bridge replacements
  - New Signal at TH371 and CSAH 16

- Bypass/Right turn lanes on CSAH 16
  - Paul Bunyan Trail construction along CSAH 48
- Previously secured \$1.5 Million of Federal Funds and \$2.3 Million of State Turn back Funds which is the only way many of these important safety projects could be accomplished.
- Secured an additional \$94,000 in federal funds for spot safety improvements in 2009, \$140,000 in federal funds for spot safety improvements in 2010 and \$1.3 Million in federal funds to reconstruct the last segment of Riverside Drive in 2011.
- The State Legislature passed a \$6.6 Billion comprehensive transportation funding bill. The bill raises the gas tax by 5c (2c April 1<sup>st</sup>, 3c October 1<sup>st</sup>), increases license tab fees for newly registered vehicles, authorizes \$1.8 Billion in bonding for Trunk Highways with \$600 Million for bridges (and allows a 3.5c gas tax increase to repay the bonds), allows Metro Counties to collect a ¼ % sales tax for transit, and allows Greater Minnesota Counties to collect a ½ % sales tax by referendum for transportation.
- The gas tax and license tab fees go into the Highway User Tax Distribution Fund of which 27.55% (29% of 95%) goes into the County State Aid Highway Fund. Crow Wing County is projected to receive an additional \$500,000 in 2009 from this fund. The actual amount may be considerably less based on current fuel prices and the resulting reduction in fuel purchase.
- Completed a 5-Year Highway Improvement Plan for 2008-2012 and 2013+ (known projects that cannot fit in the 2008-2012 plan). The plan received approval by the Transportation Advisory Committee on May 29<sup>th</sup>, 2008 and will go to the full County Board for consideration on July 8<sup>th</sup>, 2008. This plan is an attempt to schedule reconstruction and rehabilitation projects for the next five years and show where the funding for the projects will come from. It is a dynamic document in the sense that projects can still enter and exit the plan any given year. The plan also reports on the condition of the road and bridge system and estimates costs to improve any given segment of roadway. The plan does not account for any roadway in the Unorganized Territory.

- Completed a draft cost sharing and maintenance policy/agreement for County construction projects. This was approved by the Transportation Advisory Committee on May 29<sup>th</sup>, 2008 and will go to the full County Board for consideration on July 8<sup>th</sup>, 2008. The policy/agreement will standardize cost sharing and maintenance for highway projects which should result in 10 to 15% of urban projects (those with curb and gutter, storm sewer, traffic signals etc.) to be paid for by municipalities.
- Assembled a task force to prepare a work program and seek funding for a long term (2030) Regional Transportation Plan. An application for special appropriations has been submitted to Congressman Oberstar's office for \$300,000 in federal funding to complete the plan for the Brainerd Micropolitan Area (defined as all of Crow Wing and Cass County). The plan will focus on Crow Wing and Southern Cass County up to Pine River. The plan will allow the County to analyze the future traffic impacts on our roadways based on future land use, identify safety issues, recommend policy such as access management, document trail systems, review and define a road classification system, explore transit opportunities and prioritize high priority projects. The document will be used as a guide to update the mid range (5-year) plan.
- Implemented a Cost Saving Measures Process to seek out ways to operate more efficiently and save money. To date employees have come up with nearly 70 cost saving suggestions. To date the highway department has saved time and money by:
  - Reducing the temporary work force by 3 by utilizing FTEs for mowing highway right of way.
  - Implementing Anti-Icing Program to reduce material cost.
  - Reducing speed of snow plow trucks to minimize material waste.
  - Joining with Cass County to use dust palliative on gravel roads which reduces gravel loss.
  - Replacing culverts on overlay projects with county forces instead of contracting out.
  - Performing shoulder widening for overlay projects with county forces instead of contracting out.
  - Hiring another design technician to reduce consulting fees.
  - Utilizing 4 10-hour days in summer for maintenance staff which reduces fuel consumption.
  - Purchasing a second crack-sealing kettle to increase the program which will extend life of roadways and reduce long term costs.
  - Purchasing a Skid Steer instead of front end loader. Skid Steer is much more versatile and is used much more than a loader.
  - Transitioning to County IS Department for support instead of out-sourcing.

- Many more of the suggestions will be implemented in the coming months and in 2009.

Challenges in 2008 include:

- Doing more with less.
- Dramatic increases in fuels costs, bituminous cost, salt and sand cost, cold mix cost for patching, emulsion cost for "Duropatcher", crack fill material cost, equipment costs, utility costs. Specific examples include:
  - Year to date Diesel = \$3.6 per gallon up from \$2.6 per gallon in 2007 = **39% increase – cost is now \$4.2/gallon.**
  - Year to date Gasoline = \$3.1 per gallon up from \$2.5 per gallon in 2007 = **24% increase**
  - Bituminous = \$39.4 per ton, up from \$28.3 per ton in 2007 = **39% increase**
  - Salt = \$48.3 per ton up from \$44.5 per ton in 2007 = **8.5% increase**
  - Crack fill material = 70c per pound now up from 48c per pound earlier in 2008 = **46% increase**
  - Tandem Snow Plow Truck costs \$190,000 up from \$140,000 in 2004.
- These increases in material and equipment costs results in more expensive construction projects and maintenance activities as well as increases the cost to operate the department. The Construction Price Index also continues to be higher than the Consumer Price Index. Fewer improvements can be accomplished than previous years with the same dollars. The following dramatically illustrates cost increases and its effect over the last 5 years:
  - Cost to resurface the paved county highway system in 2003 was approximately \$31,000,000.
  - Cost to resurface the paved county highway system in 2008 is approximately \$69,000,000.
  - Funding available for resurfacing in 2003 was approximately \$1.65 Million (inc CSAH and CR)
  - Funding available for resurfacing in 2008 is approximately \$1.72 Million (inc CSAH and CR)
  - Using 2003 cost data it would take 19 years to resurface the county highway system. (Desired standard is to overlay every 12 years)
  - **Using 2008 cost data it will take 40 years to resurface the county highway system.** (Again desired standard is 11-12 years)
  - In 2008 the resurfacing program is approximately \$1.72 Million with \$950,000 for CSAHs and \$770,000 for CRs. With this funding we are only paving 12 miles of the highway system.

- It is clear from the above example that with current cost trends there will be a major impact to the quality of the county transportation system in the coming years. There is simply not enough funding even with the new gas tax and license tab fees to adequately maintain the system.
- With the increased traffic expected due to increased population it is also clear that there is likely to be significant increases in traffic crashes. The increased construction cost will force more money to be spent on preservation which will further reduce funding for reconstruction and safety improvements. It is very important that we continue to be proactive in seeking federal and state grants and implement creative measures and new technologies to minimize the potential increase in traffic crashes. It is also important that we maintain or increase our county funding to help mitigate potential safety concerns.
- Reduction in workforce. The department currently has 39 FTEs down from 42 in 2007 and 48 in 1988. There have also been 2 retirements in 2008 which have yet to be filled. One retirement was a lead worker position in Cross Lake which has resulted in temporary reduced service in the northern part of the county and more work for the lead worker and maintenance supervisor in Brainerd. The following illustrates how one of the highway department teams functions with the current workforce:
  - 20 FTEs in the Maintenance Group. 18 filled right now.
  - Winter activities include snow and ice control tree and brush removal and trimming and sign replacement.
  - 17 snow plow routes with an average length of 33 miles.
  - Spring, Summer and Fall activities include crack sealing, shoulderering, gravel road grading, culvert replacement, cold mix patching, duropatching, road grading/filling, mowing, signing, painting, deer pick up, storm cleanup.
  - Crack filling crew = 8 people – spring.
  - Shoulderering = 10 people – summer.
  - Tree trimming = 5 people – year round.
  - Culvert replacement = 5-7 people – spring/summer
  - Gravel road maintenance/grading = 3 people - spring to freeze up.
  - Mowing = 4 people – summer
  - Signing = 1 person – year round

- Message Painting = 1 person + temp – spring
- Patching (cold mix) = 4 people – Spring-Fall
- Patching (duropatcher) = 4-5 people – summer/fall
- Storm clean up – all –usually July/August
- Any given week 3-5 people can be on vacation/sick
- With the sign man full time on signs and mowers full time on mowing and graders committed to gravel road maintenance – **A maintenance workforce as small as 8 people during any given week in the summer is expected to handle multiple maintenance projects.**
- It is clear from the above example that the maintenance group is a very “lean” team to be expected to handle the multiple activities that are required to keep 600 miles plus of road maintained.
- It is important that the highway department uses very efficient, multi-use equipment and trains quality innovative staff to provide the service the public expects. It is also important that the maintenance group must grow with increased lane miles and traffic. Alternatives would be to hire more seasonal workers or contract out more services which will likely result in reduced quality and response time.
- Plowing main campus parking lots. It cost the highway department \$17,000 to plow the parking lots from December 2007 through April 2008. Although this provides a great service to county employees it is not the best use of highway staff time. Our plow drivers need to be on the highways as early as possible to clear snow and ice for the travelling public. Plowing the lots requires an operator to be deployed 3-4 hours early so that he can be on the highway with the rest of the crew. This costs a lot in overtime and requires extremely long hours for the operator. Contracting this service out should be considered.
- Dwindling gravel sources. Regulation and ordinances make it difficult to find and extract new gravel sources. The highway department is investigating areas of the county that are a potential source, are county owned and have favorable ordinances to allow new pits. If this is not possible other land such as Pot-Latch property will need to be purchased/traded for to find adequate supply. Another option would be to pave all gravel county highways at an approximate surfacing cost of \$6 Million and then only maintain the gravel town roads in the Unorganized Area.

- Increased frequency of summer storms and larger winter events. 2008 so far has seen several late and large snow events and early spring/summer storm events. If this trend increases there will be more cost associated with snow and ice control and debris removal.

#### MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2009:

- Do more with less. Fuel and material costs are expected to increase even more which will put a further burden on our department and the highway system. The highway department budget is approximately 25% salary and benefits and 75% services, contracts, capital improvement etc. So, increases in fuel and materials have a huge effect on our operation. The 2008 challenges narrative shows real world examples of the effect of material and fuel cost to our business
- Implement cost saving measures and develop a detailed business plan to set priorities for the department.
- Update highway department fees and policies.
- Continue to apply for state and federal grants to enhance the safety and capacity of the highway system. In difficult financial times less emphasis is put on expansion/reconstruction and more on preservation. This can't continue for long periods as traffic will continue to increase and crash rates will go up. It is critical that the county seeks out as much outside funding as possible. If this county does not others will get the money.
- Deliver 2009 Construction Program including:
  - Reconstruction of CSAH 10 from TH 18 to CSAH 14 (Federal Funds)
  - Resurface CSAH 3 from CR 109 to CSAH 11 (CSAH Funds)
  - Resurface CR 143 from TH 25 to CSAH 44 (Levy)
  - Resurface CR 153 from CSAH 45 for one mile east (Levy)
  - Construct 2 more phase of Cuyuna Lakes Trail (Federal Funds)
  - Construct Rumble Stripes (Rumble strips and paint) along more than 16 miles of CSAH 11 (Federal Funds)
  - Enhance curve signing along 7 roadways (Federal Funds)
  - Restripe approximately 1/3 of all roadways (650+- miles of paint) (Levy)

- Implement Chip Seal Program to extend pavement life (Levy)
- Complete design plans for 2009 and 2010 construction projects.
- Purchase right of way for the reconstruction of CSAH 4 from CSAH 18 to Lakeshore Drive. This is a very important safety project that will reduce traffic crashes and increase highway capacity. This is the last segment of CSAH 4 to be built to CSAH standards. The number and severity of crashes along this corridor is the main reason this project was awarded federal funds for construction in 2010. The construction plans are being designed by WSB and Associates and are well underway. The project is estimated to require in excess of \$1,000,000 in right of way acquisition and this must be completed in 2009 to meet the 2010 construction schedule.
- Continue to maintain the highway system within limited resources by continually assessing our performance and implementing new technology and equipment and sharing labor across work groups as much as possible:
  - Retrofit existing snow plows to include brine tanks that will be used to “pre-wet” salt-sand which will reduce the amount of product used.
  - Complete a comprehensive equipment replacement schedule and purchase new equipment using Capital Notes.
  - Investigate using temporary workers for snow and ice control and other activities if appropriate.
  - Share employees from different work groups and even other departments.
- Substantially complete a Long Range (2030) Transportation Plan for Brainerd Micropolitan Area including:
  - Analyze transportation with future land use plan.
  - Define high priority projects (CSAH and CR reconstruction, TH 371, Interchanges, River Crossing, RR Crossings, etc.) and identify funding options for them.
  - Define policy for access management, functional class, right of way etc.
  - Traffic Demand Modeling for Brainerd-Baxter area to identify transportation impacts from development scenarios.
  - Ped/Bike and other multi-use trail planning.
  - Transit analysis.

- Develop a County Wide Road Safety Plan (could be part of Transportation Plan) using the Minnesota Strategic Highway Safety Plan to:
  - Identify system wide safety concerns.
  - Determine mitigation measures.
  - Seek funding.
- Substantiate a funding plan for the expansion of TH371 from Nisswa to Jenkins. This project has been delayed to 2018 by MnDOT. This delay will cause more traffic to use the county system which will further deteriorate our roads as well as increase the potential for crashes on our system. It is extremely important that a funding plan be devised to reconstruct TH371 prior to 2018 if possible. Current estimates are \$90,000,000 and by 2018 this will be much higher. Using the \$90 Million, the county could be expected to pay \$5-10 million and will inherit existing TH371 in Pequot Lakes. Forming a TH371 Corridor Coalition would be a wise investment to keep the project on track and go after federal funds from Washington. It is very important that a grade separated interchange be constructed at TH371/CSAH 11 in Pequot Lakes.

#### BUDGET HIGHLIGHTS, INCLUDING ANY PROPOSED EXPANSIONS IN 2009:

- The 2009 Budget process for the highway department has been completed differently than previous years. The following changes have been made:
  - We have attempted to predict 2009 material and fuel costs. Usually we use a 5-year average but that is not realistic anymore.
  - We have included everything in Revenue and Expenditures. We have included all state aid and federal funds in the budget whereas in the past, state aid construction was shown as a “pass-thru” and federal funds were not included at all. Although these are both considered “pass-thru” it is important to show our full revenue and expenditures. This will result in a much larger overall Budget but has no effect on the levy calculation.

- We have developed a 2008 Projected Actual Estimate and anticipate a reserve of \$664,000 by the end on 2008.

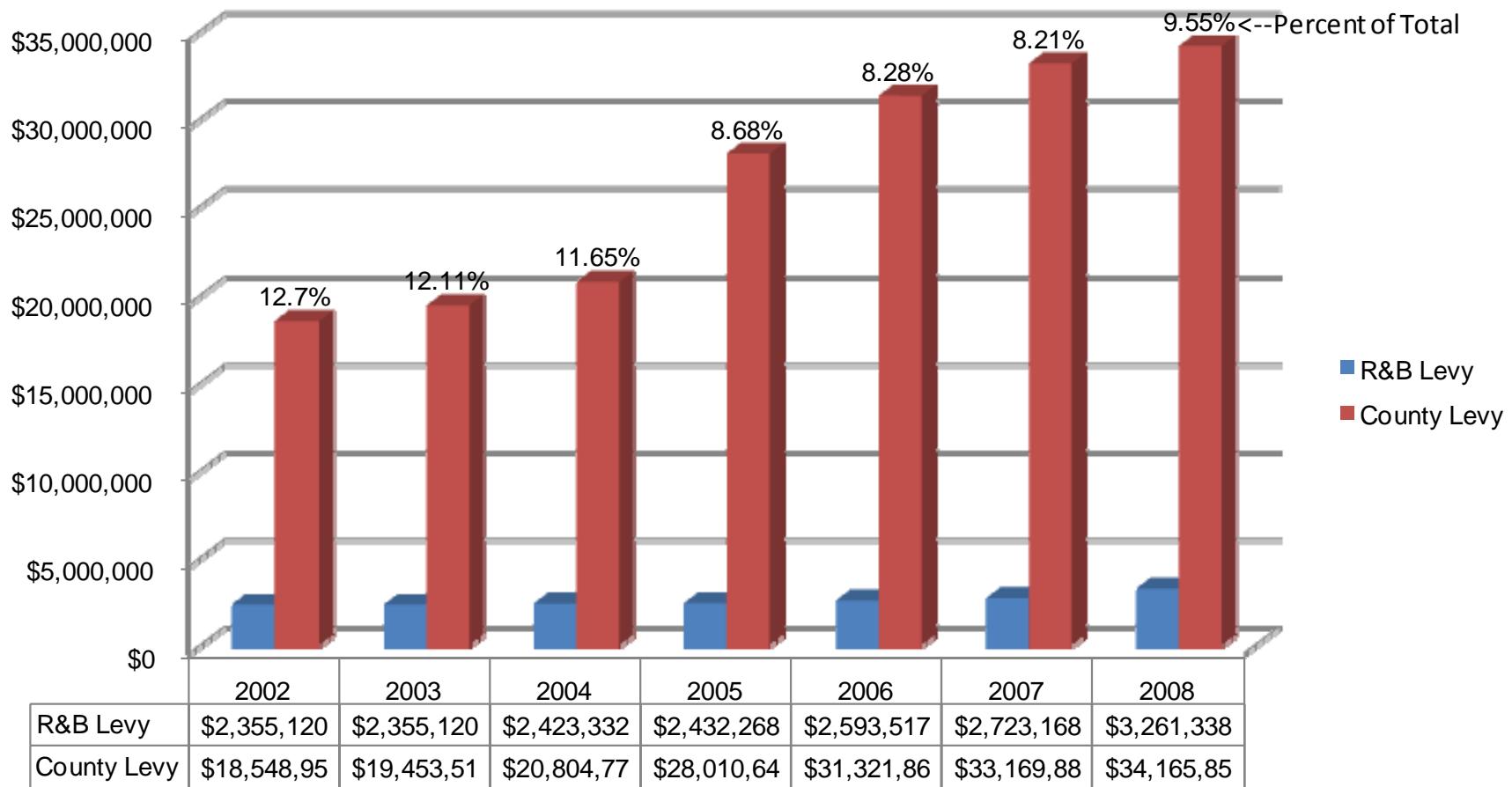
Highlights of the 2009 request compared to 2008 approved budget include:

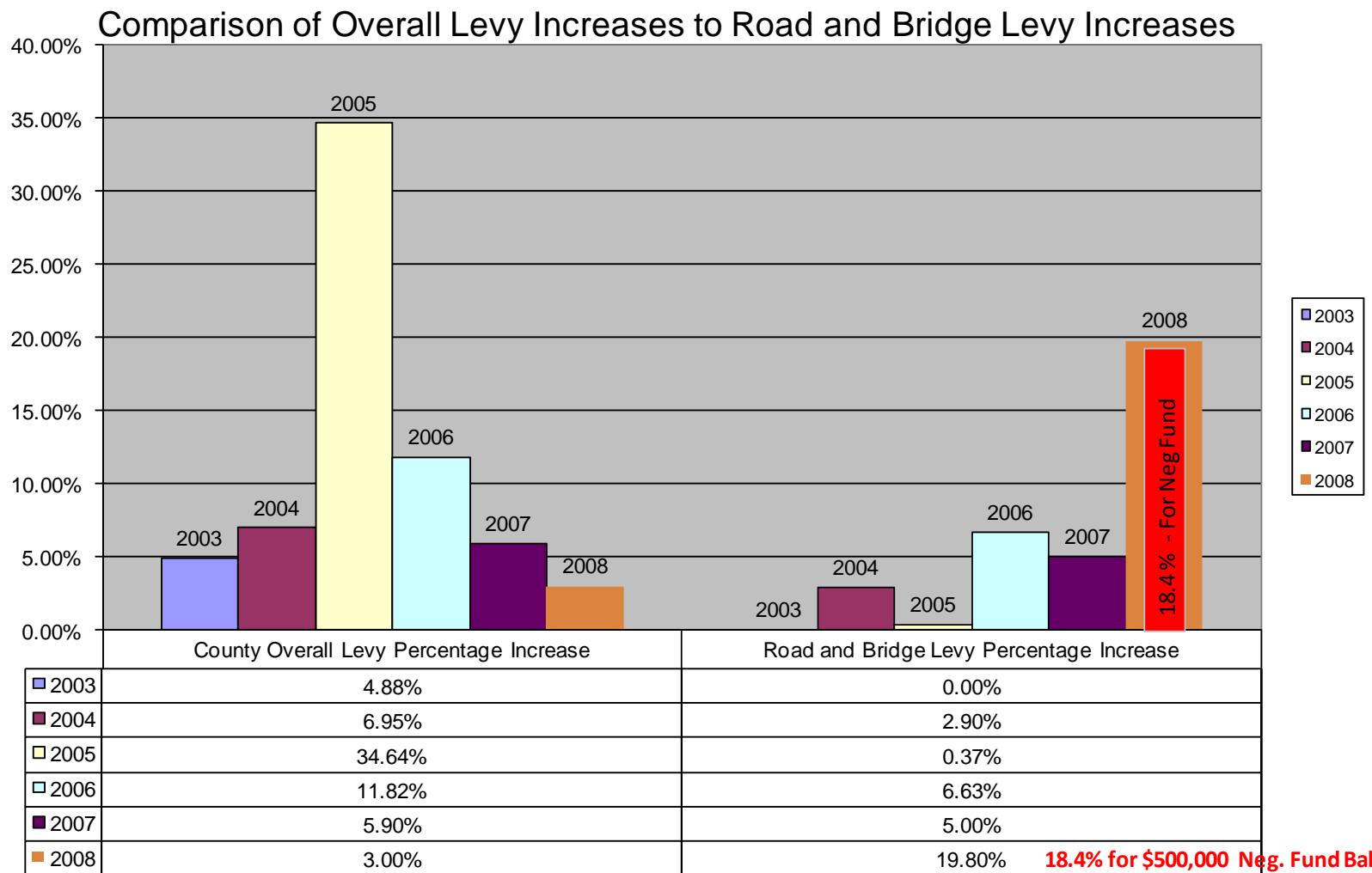
- 1% levy increase for 2009 or an additional \$30,106.00.
- Federal revenue of \$1,332,320.
- State Aid revenue to increase approximately 8%.
- Eliminated 1 FTE in engineering
- Reduced the local road construction budget to \$532,600. Historically has been \$850,000 to \$1,000,000.
- Personnel costs increased by 4.21% or \$130,821 which is below the expected county average.
- Reduced overtime by 10%
- Technical Assistance (Consulting Fees) doubled to \$544,000 from \$266,000. However \$300,000 is expected to come from federal funds for the transportation plan.
- Right of Way Acquisition rose by 380% to \$1,200,000 from \$250,000. This is for the CSAH 4 project. This project is tied to outside funding and needs to happen. It is the reason we reduced the local road program so dramatically.
- Heating fuel has been raised by 33%
- Equipment fuel has been raised by 20%
- Salt for snow and ice control has been raised by 40%
- Software and engineering equipment has been raised \$60,000 for software and survey equipment.

The 2009 Road and Bridge Levy request is \$3,291,444.

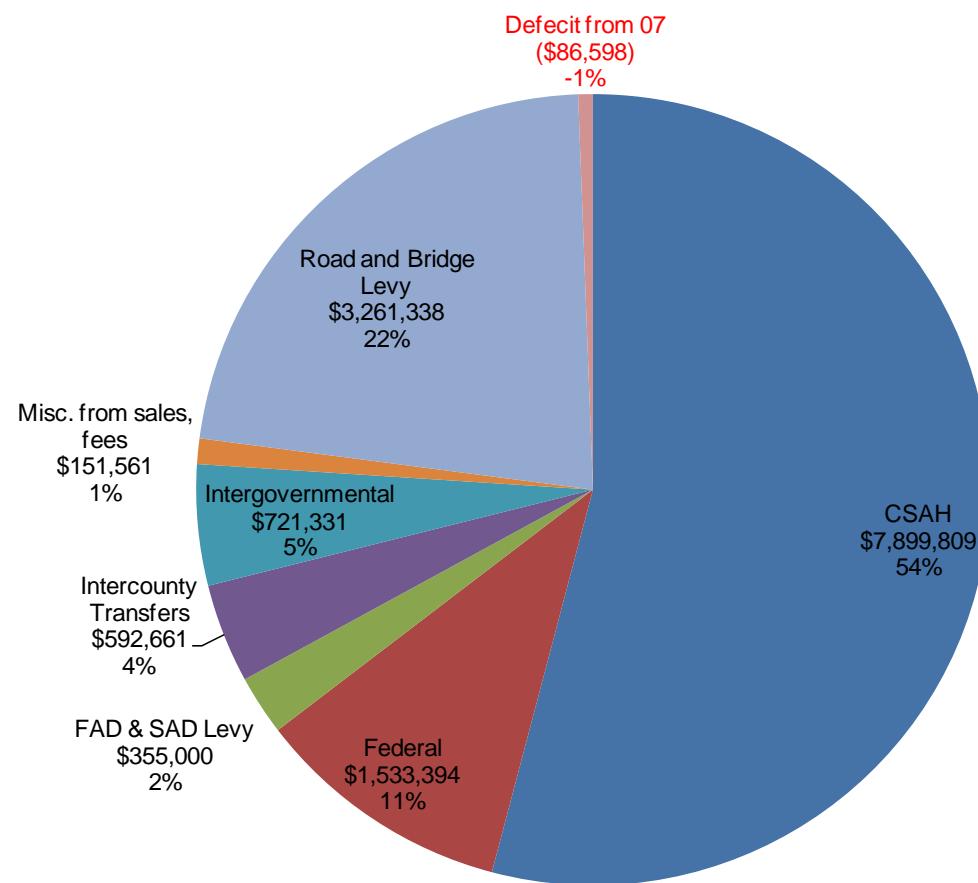
The following charts supplement this budget narrative. They are intended to graphically represent the 2008 and 2009 expected revenues and expenditures, show what the road and bridge levy is used for, and illustrate the history of material costs.

## History of Levy R&B to County Total





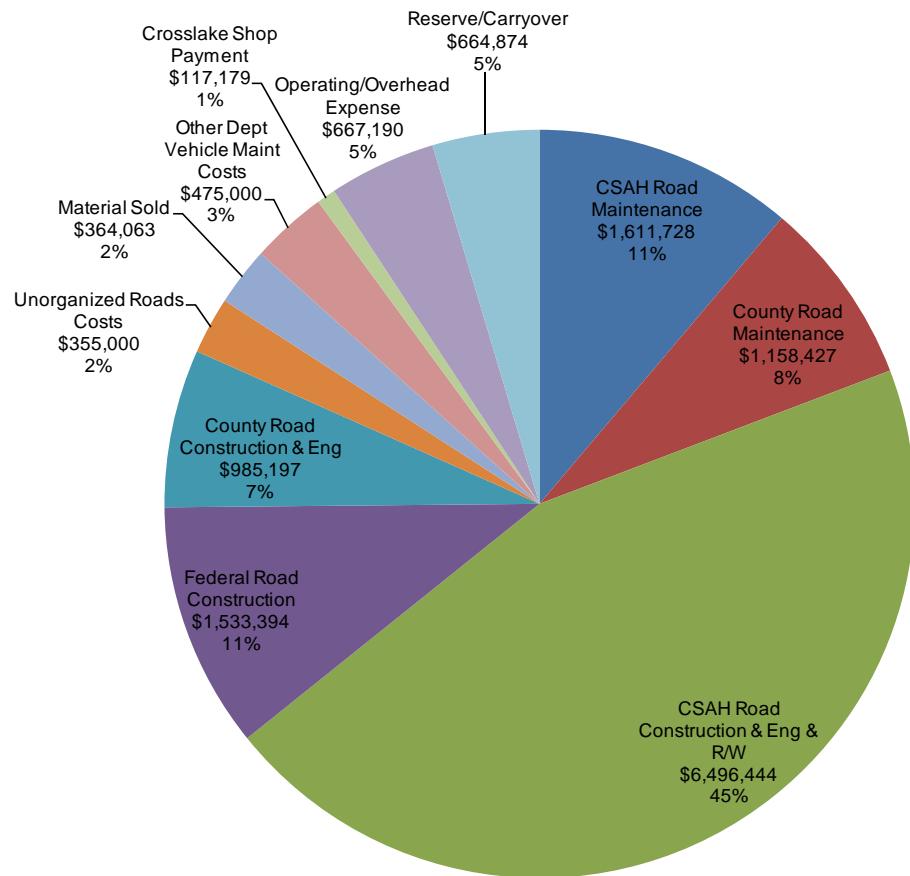
## 2008 Projected Actual Revenues



### 2008 Total Actual Projected Revenues

CSAH	\$7,899,809
Federal	\$1,533,394
FAD & SAD Levy	\$355,000
Intercounty Transfers	\$592,661
Intergovernmental	\$721,331
Misc. from sales, fees	\$151,561
Road and Bridge Levy	\$3,261,338
Deficit from 07	<u>(\$86,598)</u>
Total	\$14,428,496

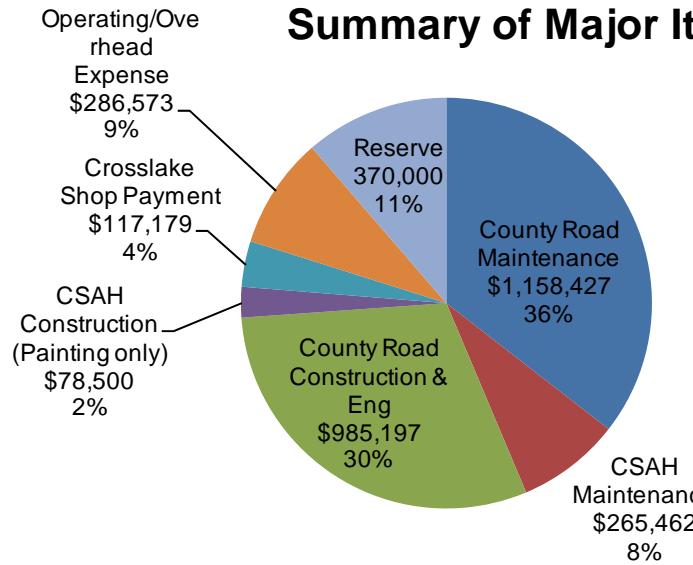
## 2008 Projected Actual Costs Summary of Major Items



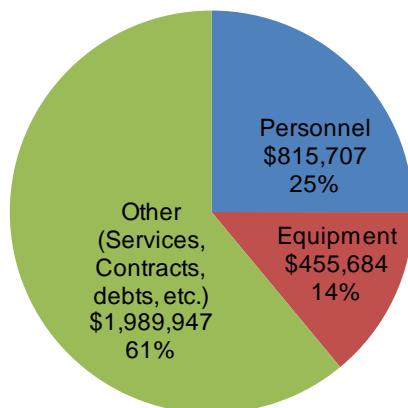
### 2008 Total Actual Projected Expenditures

CSAH Road Maintenance	\$1,611,728
County Road Maintenance	\$1,158,427
CSAH Road Construction & Eng & R/W	\$6,496,444
Federal Road Construction	\$1,533,394
County Road Construction & Eng	\$985,197
Unorganized Roads Costs	\$355,000
Material Sold	\$364,063
Other Dept Vehicle Maint Costs	\$475,000
Crosslake Shop Payment	\$117,179
Operating/Overhead Expense	\$667,190
Reserve/Carryover	\$664,874
 Total	 \$14,428,496

## 2008 Road & Bridge Levy Summary of Major Items



## 2008 Road & Bridge Levy Labor Allocation

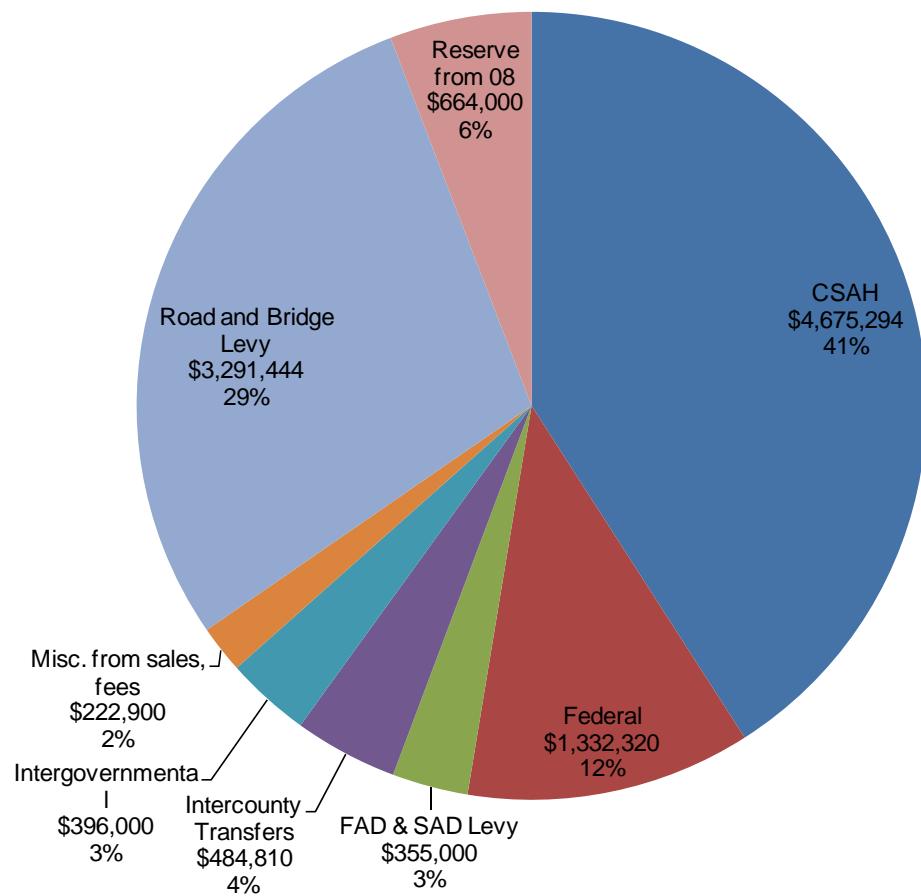


### 2008 Expenditures Using Road and Bridge Levy

County Road Maintenance	\$1,158,427
CSAH Maintenance	\$265,462
County Road Construction & Eng	\$985,197
CSAH Construction (Painting only)	\$78,500
Crosslake Shop Payment	\$117,179
Operating/Overhead Expense	\$286,573
Reserve	370,000
 Total	 3,261,338

2008 Total Personnel	\$2,738,356
% age from Road and Bridge Levy	30%
% age from other Revenue	70%

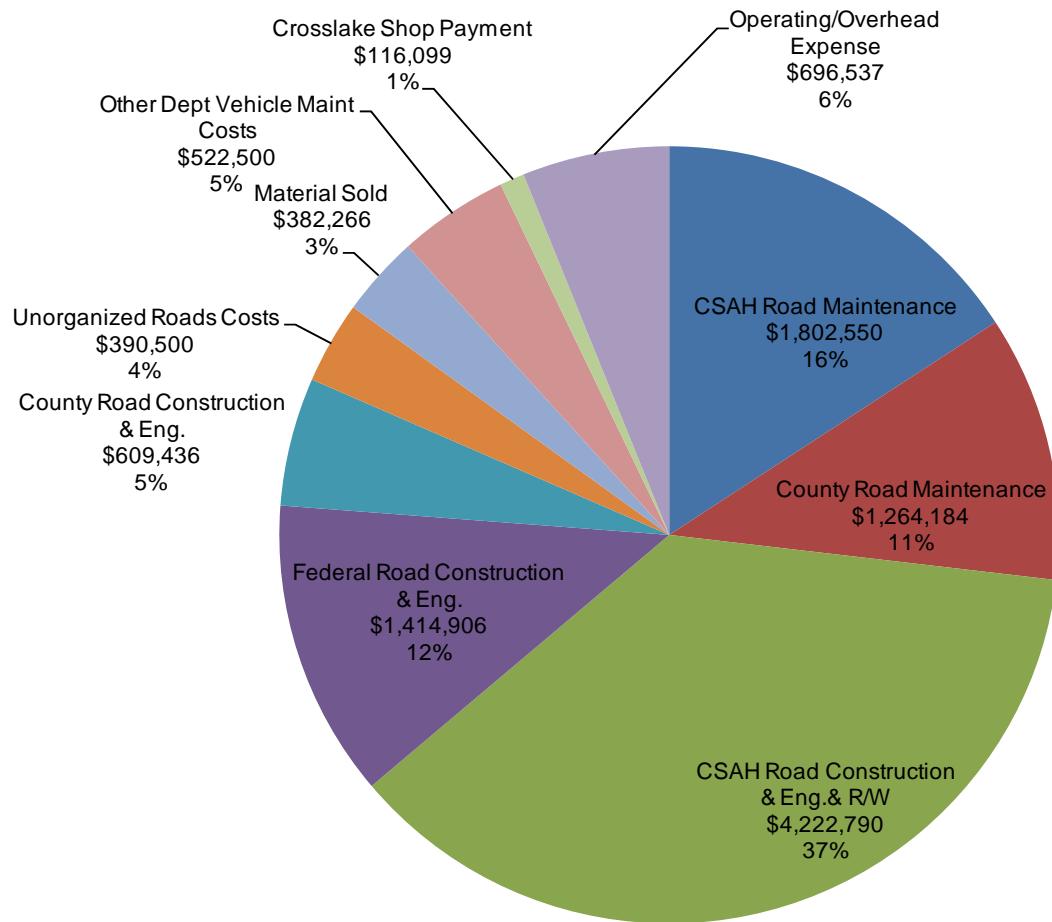
## 2009 Budget Request Summary of Expected Revenues



### 2009 Request: Total Projected Revenues

CSAH	\$4,675,294
Federal	\$1,332,320
FAD & SAD Levy	\$355,000
Intercounty Transfers	\$484,810
Intergovernmental	\$396,000
Misc. from sales, fees	\$222,900
Road and Bridge Levy	\$3,291,444
Reserve from 08	\$664,000
<b>Total</b>	<b>\$11,421,768</b>

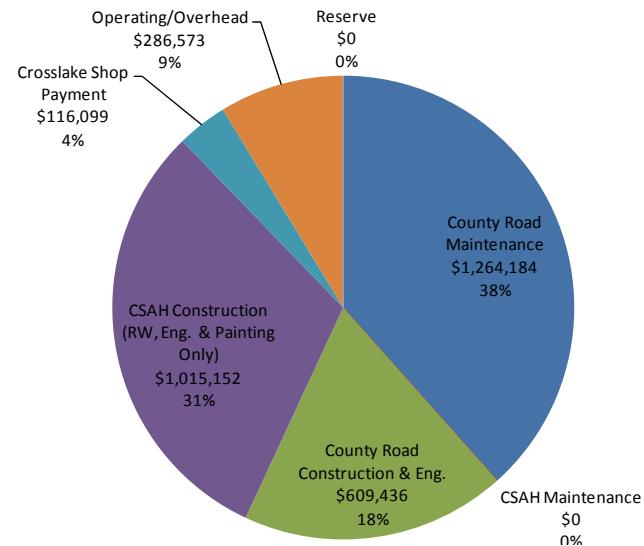
## 2009 Budget Request Summary of Expenditures



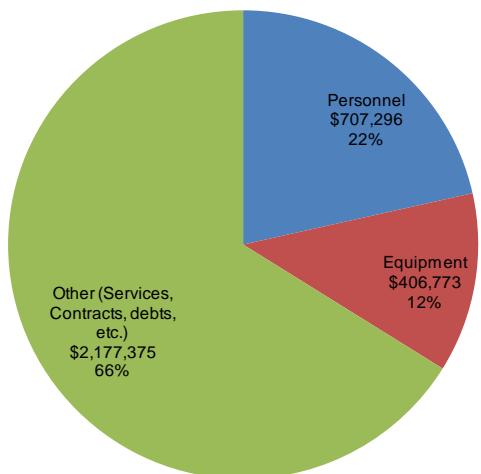
### 2009 Total Projected Expenditures

	2009 Budget Request
CSAH Road Maintenance	\$1,802,550
County Road Maintenance	\$1,264,184
CSAH Road Construction & Eng. & R/W	\$4,222,790
Federal Road Construction & Eng.	\$1,414,906
County Road Construction & Eng.	\$609,436
Unorganized Roads Costs	\$390,500
Material Sold	\$382,266
Other Dept Vehicle Maint Costs	\$522,500
Crosslake Shop Payment	\$116,099
Operating/Overhead Expense	\$696,537
 Total	 \$11,421,768

## 2009 Road & Bridge Levy Request Summary of Major Items



## 2009 Road & Bridge Levy Request Labor Allocation

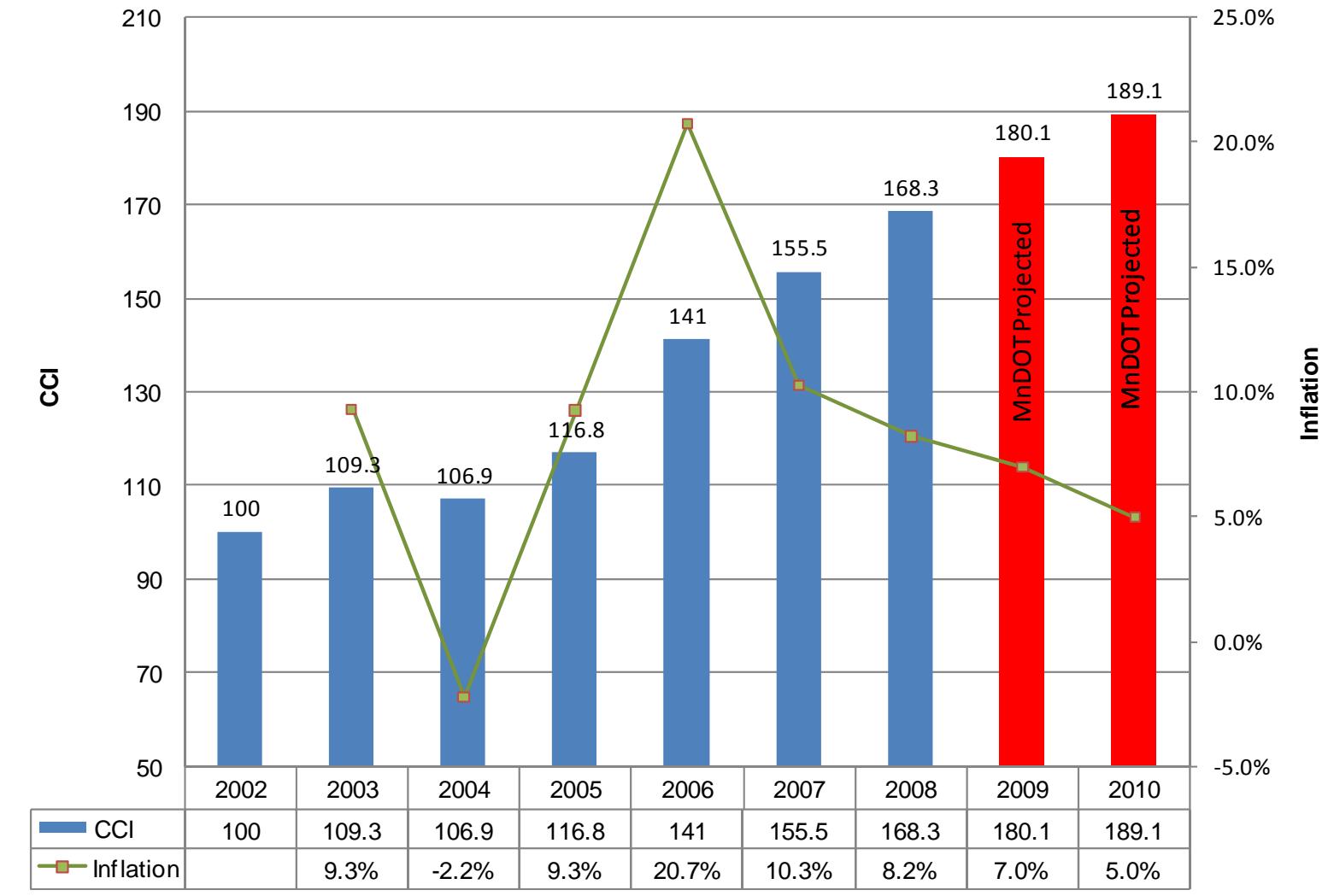


### 2009 Estimated Expenditures Using Road and Bridge Levy

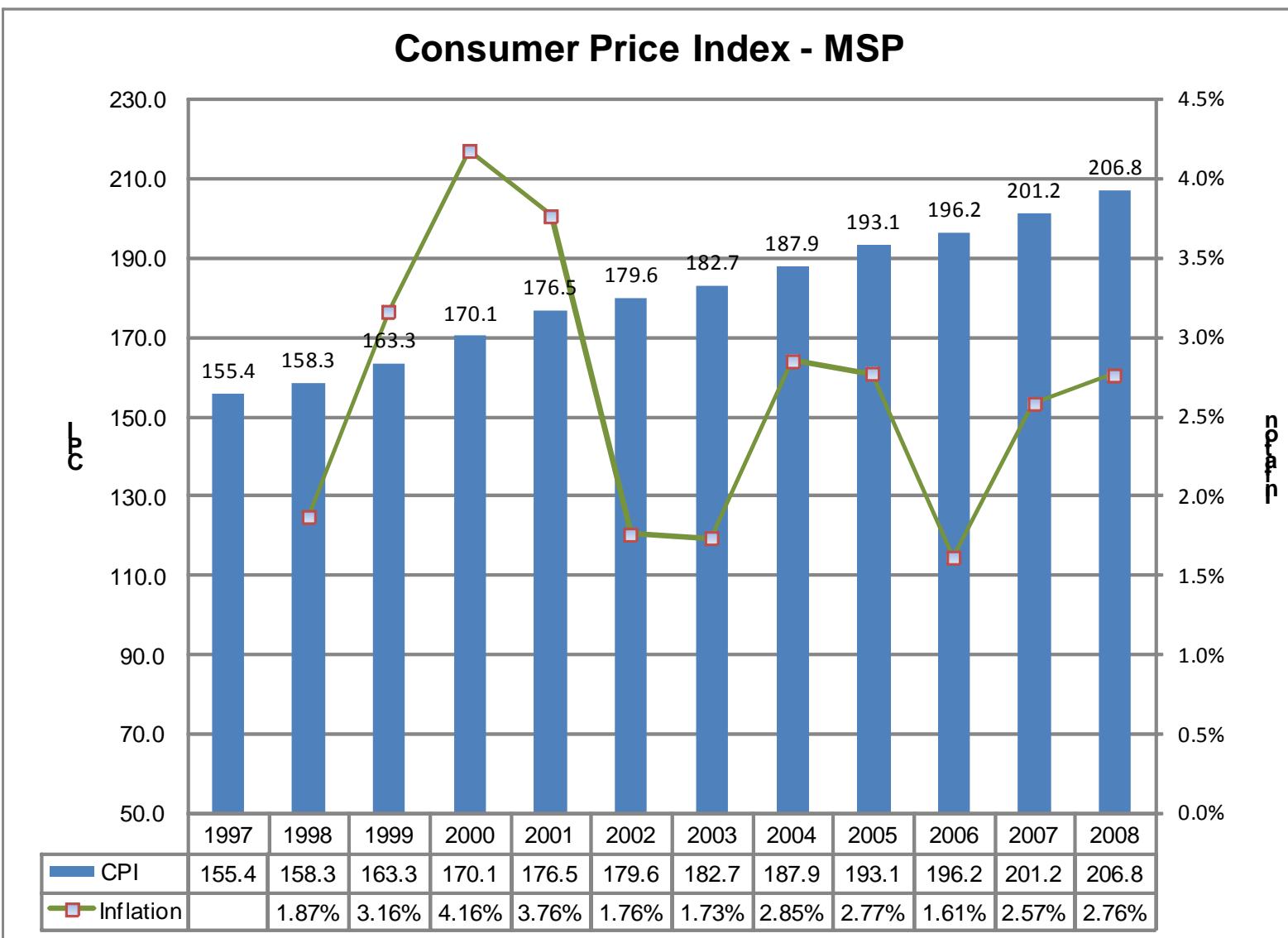
County Road Maintenance	\$1,264,184
CSAH Maintenance	\$0
County Road Construction & Eng.	\$609,436
CSAH Construction (RW, Eng. & Pain)	\$1,015,152
Crosslake Shop Payment	\$116,099
Operating/Overhead	\$286,573 same as 08
Reserve	\$0
 Total	 3,291,444

2009 Total Personnel Request	\$3,022,923
% age from Road and Bridge Levy	23%
% age from other Revenue	77%

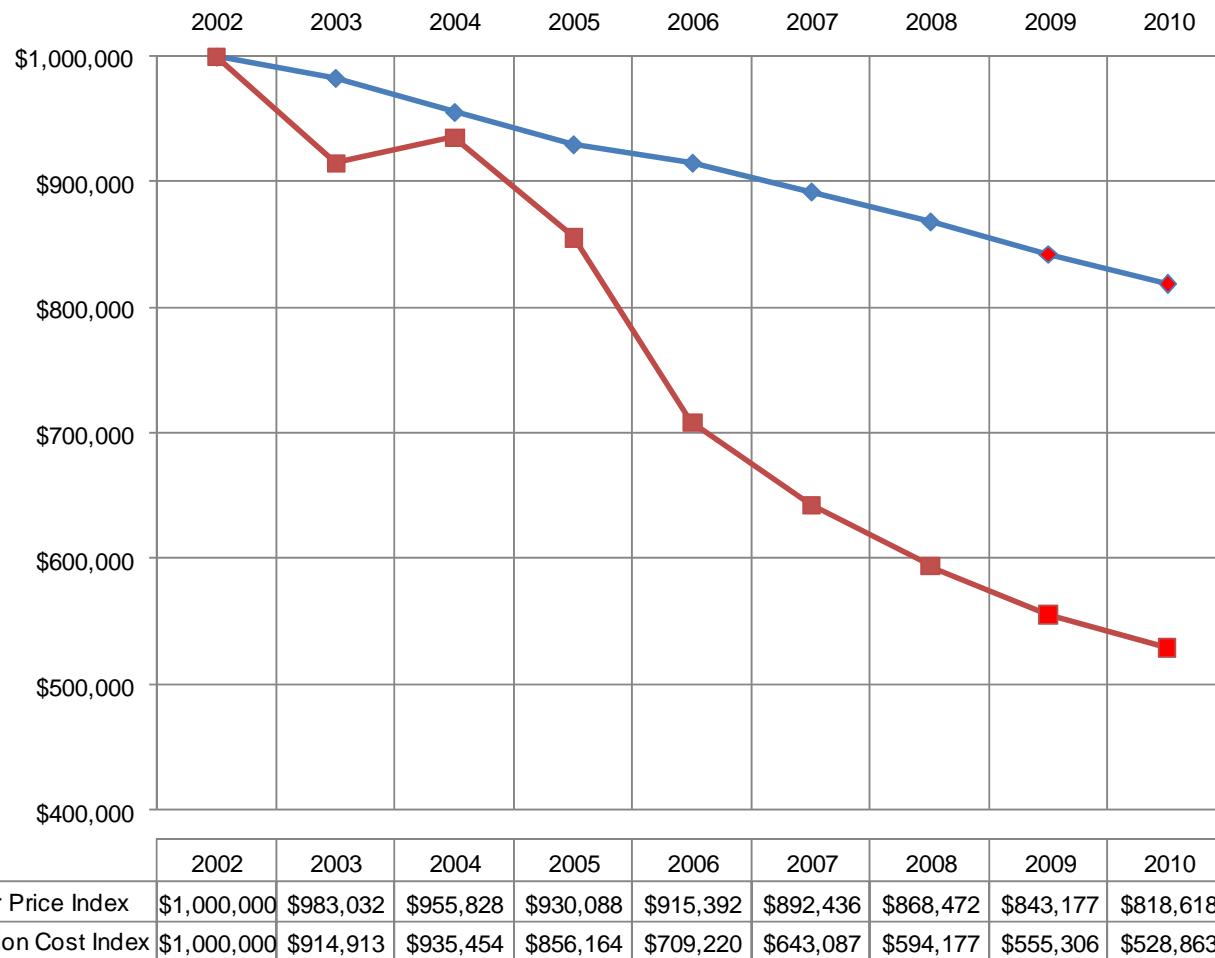
## MnDOT Construction Cost Index History



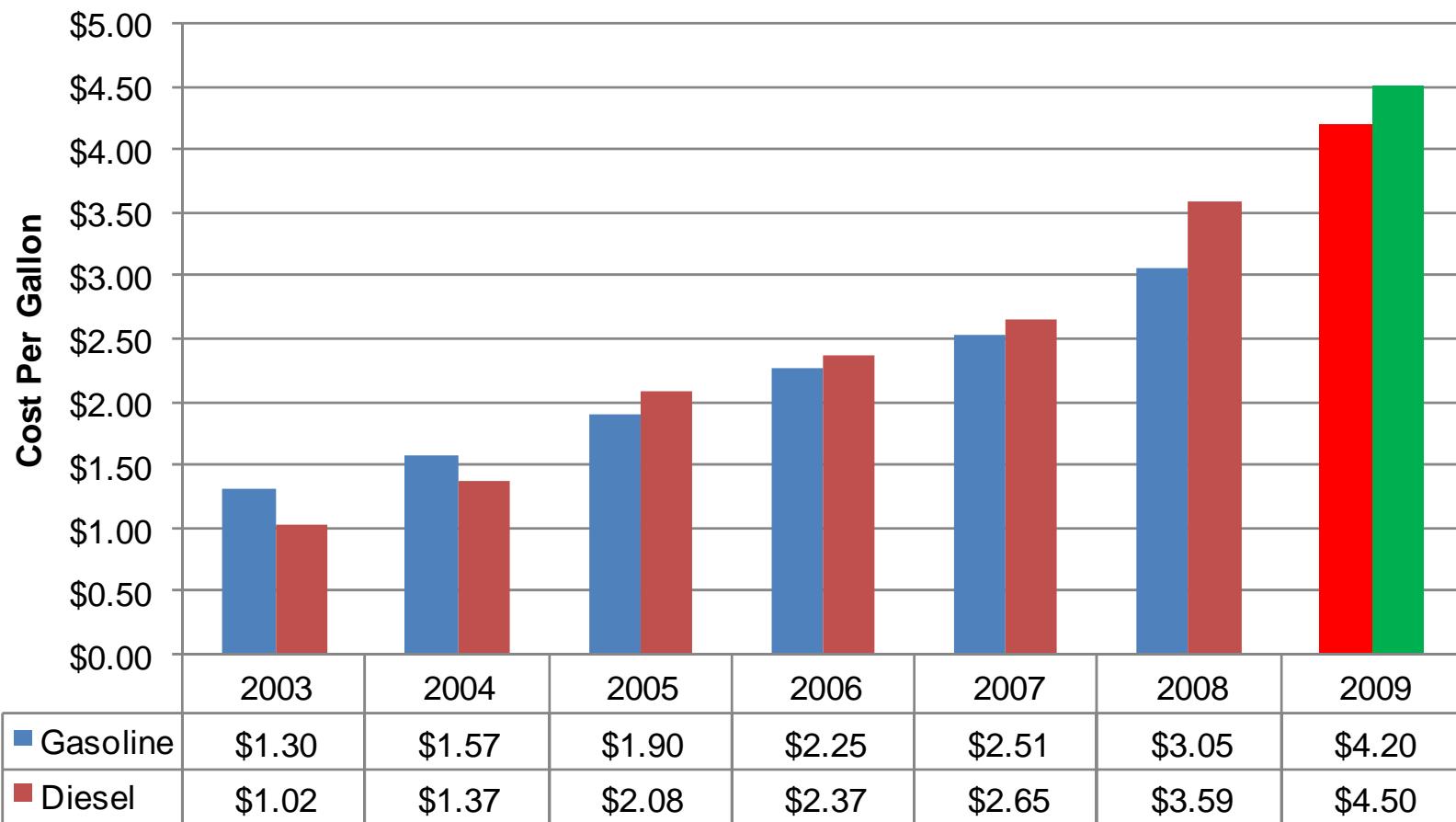
## Consumer Price Index - MSP



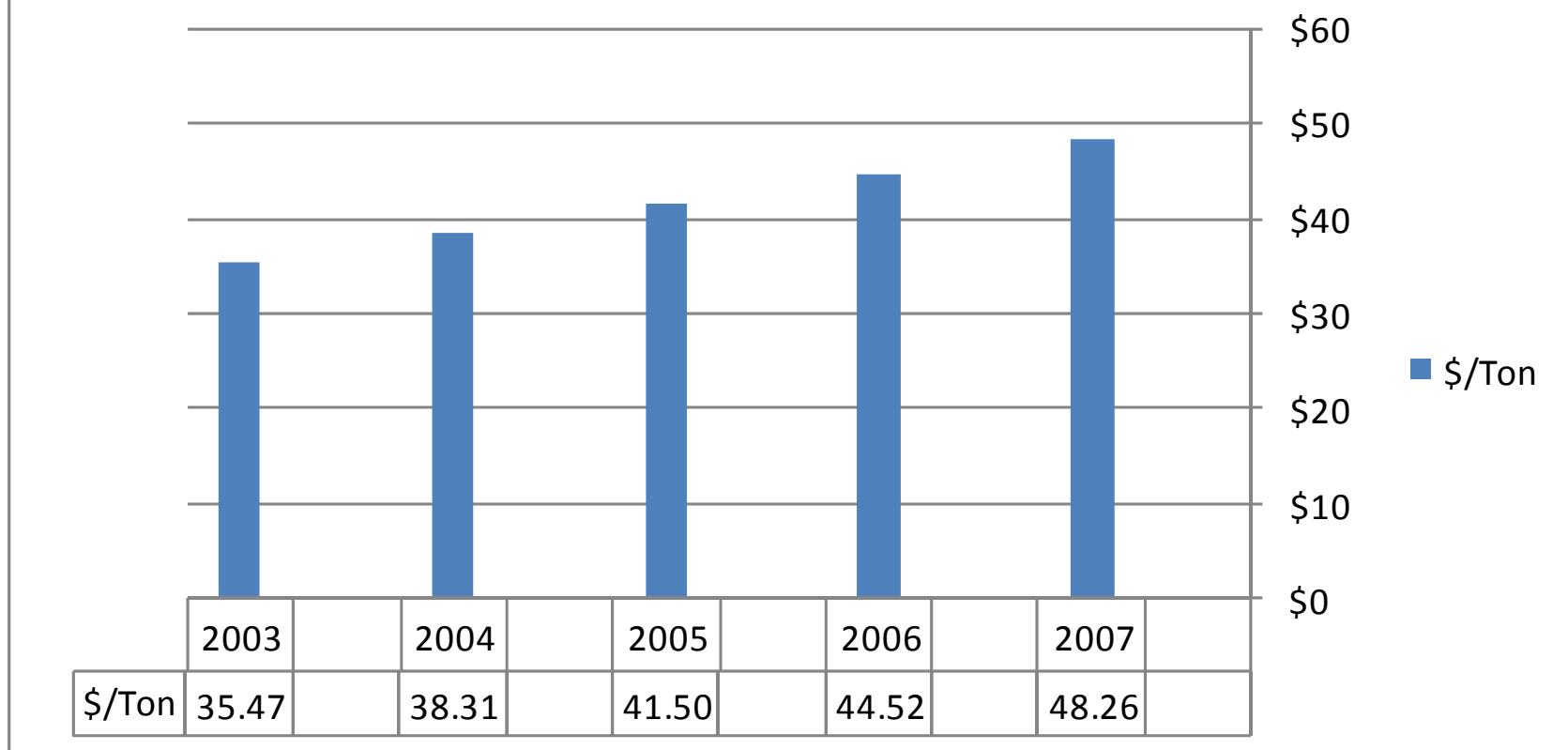
## Buying Power of \$1,000,000 since 2002

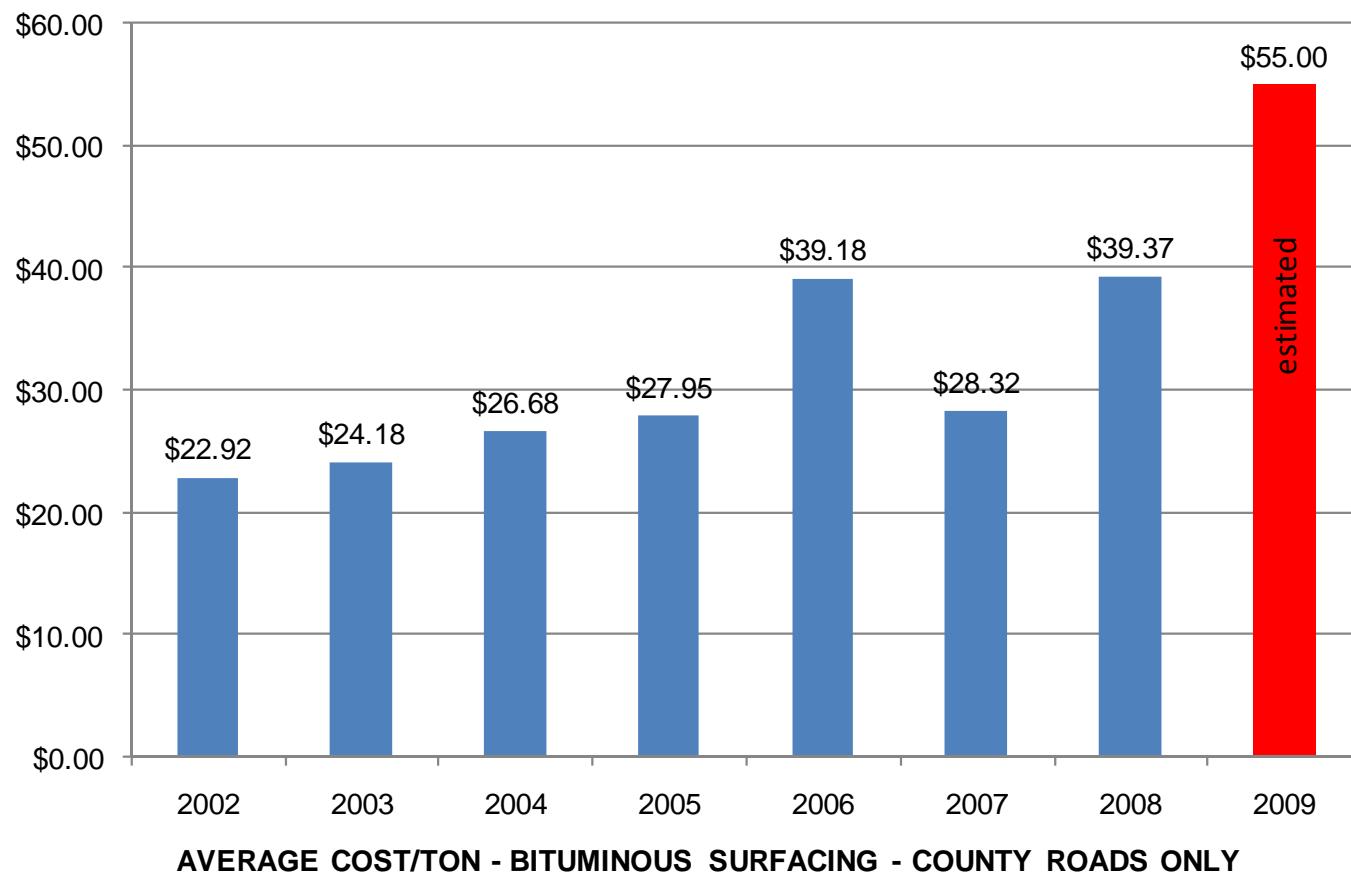


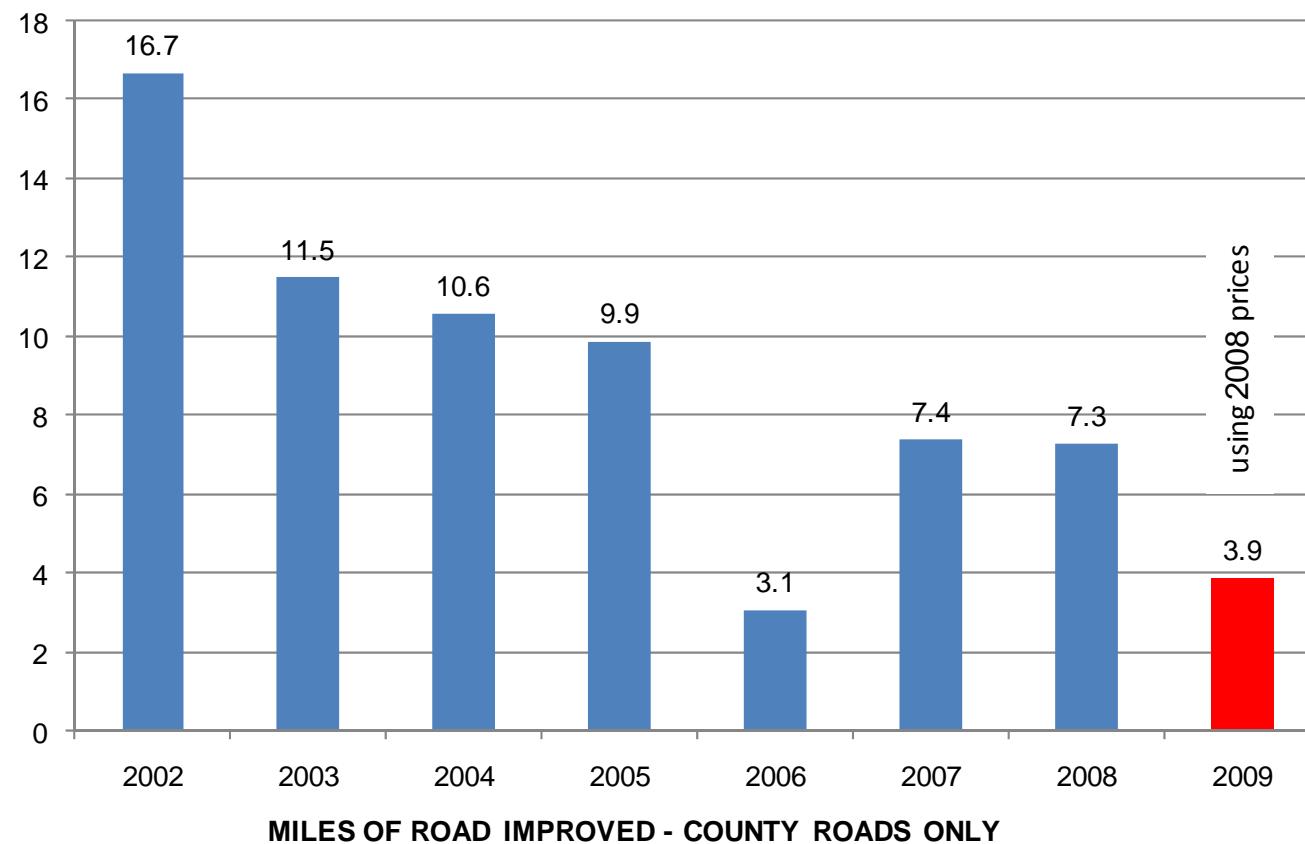
## Average Yearly Cost of Gas and Diesel Fuel

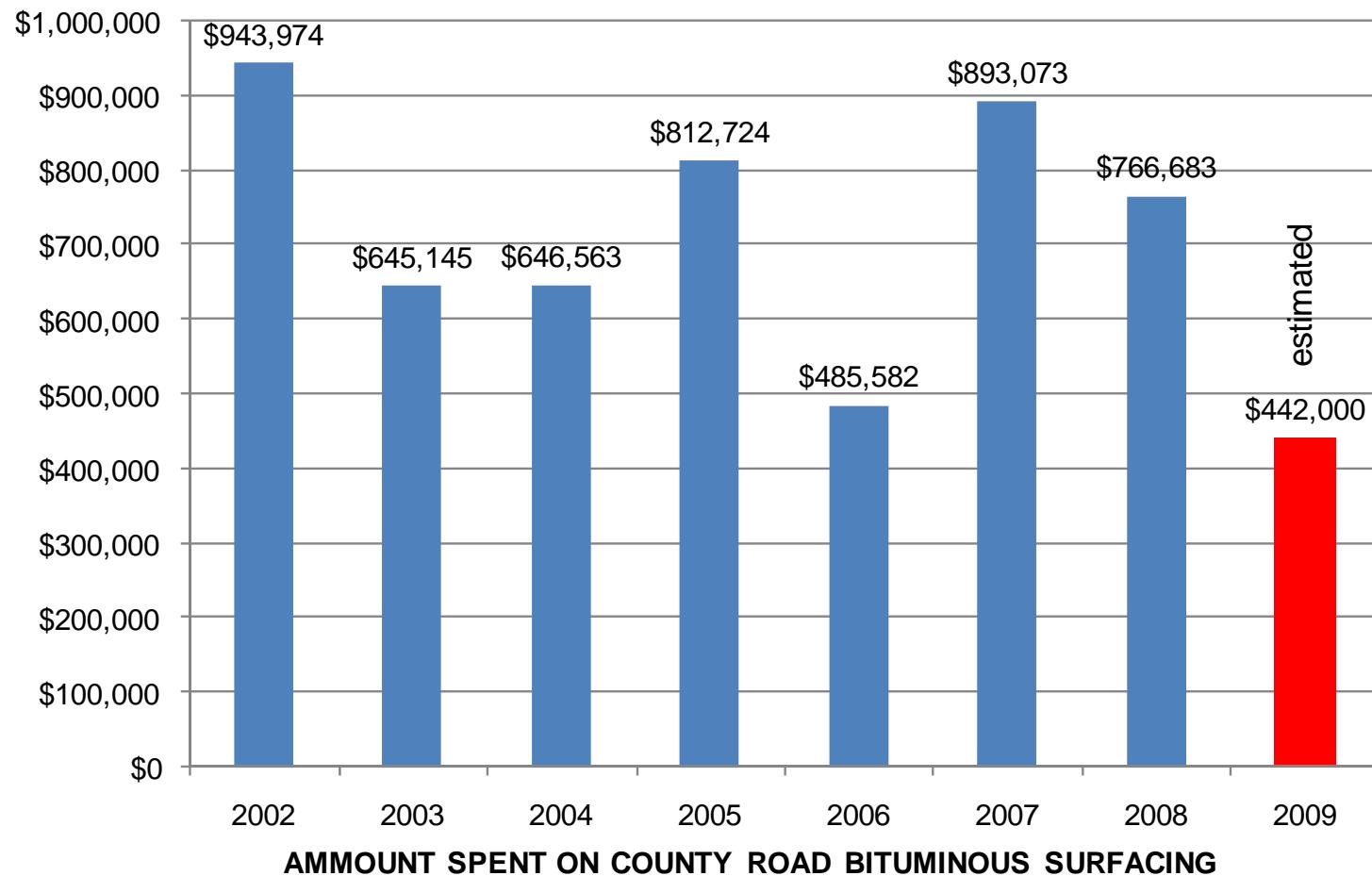


## SALT COST

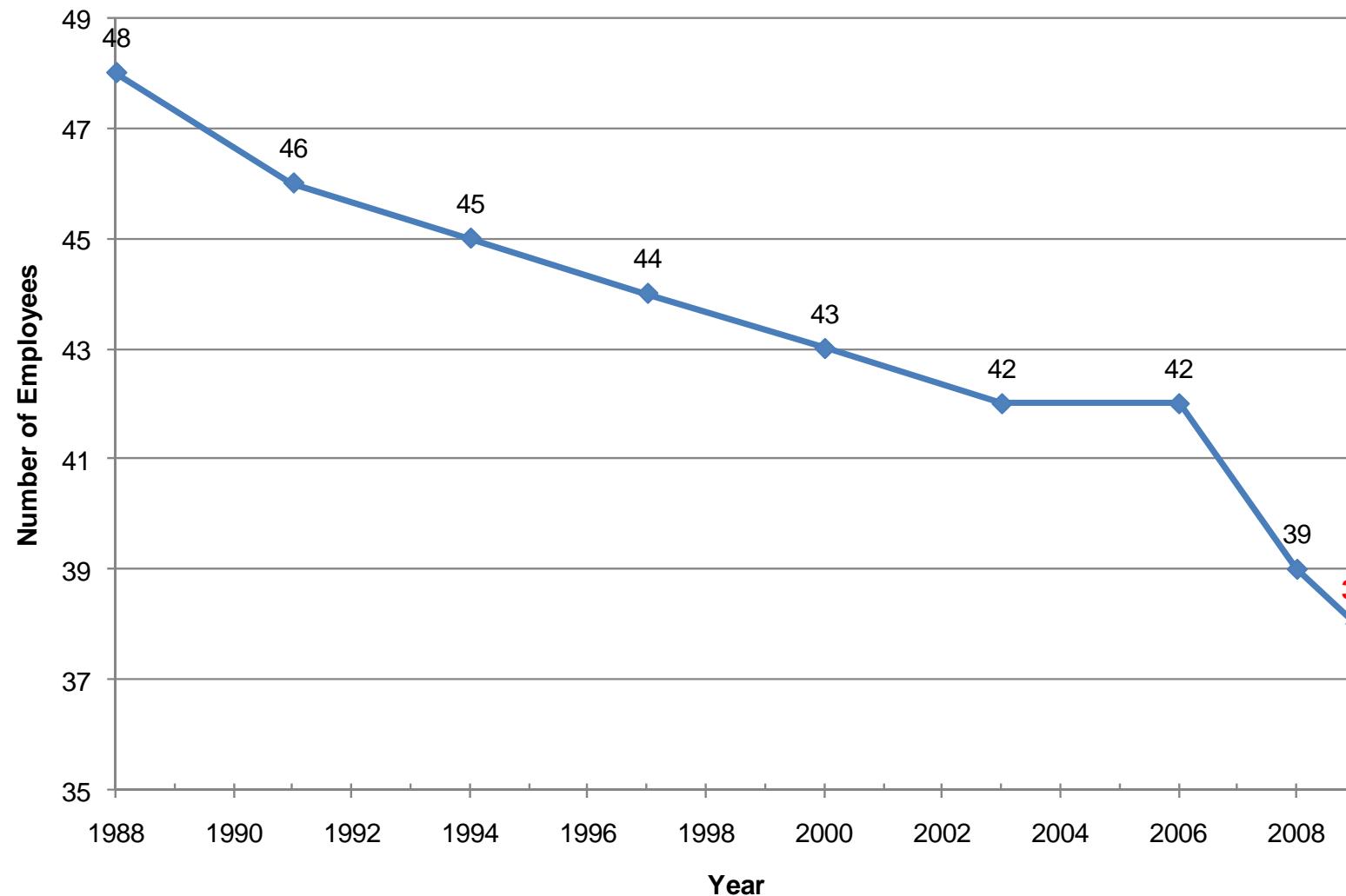








## Highway Department Employees



**2009 CROW WING COUNTY  
BUDGET**

**HIGHWAY**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 9,191,659	\$ 11,186,768	\$ 11,186,768	\$ 1,995,109	21.71%
<b>TOTAL REVENUES</b>	<b>\$ 9,191,659</b>	<b>\$ 11,186,768</b>	<b>\$ 11,186,768</b>	<b>\$ 1,995,109</b>	<b>21.71%</b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 2,876,902	\$ 3,052,034	\$ 2,934,034	\$ 57,132	1.99%
SERVICES & CHARGES	4,257,950	6,484,844	6,484,844	\$ 2,226,894	52.30%
SUPPLIES & MATERIALS	1,384,000	1,489,000	1,449,000	\$ 65,000	4.70%
CAPITAL OUTLAY	46,000	40,000	40,000	\$ (6,000)	-13.04%
DEBT SERVICE	114,807	117,000	117,000	\$ 2,193	1.91%
OTHER EXPENDITURES	12,000	10,000	-	\$ (12,000)	-100.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 8,691,659</b>	<b>\$ 11,192,878</b>	<b>\$ 11,024,878</b>	<b>\$ 2,333,219</b>	<b>26.84%</b>
<b>NET</b>	<b>\$ 500,000</b>	<b>\$ (6,110)</b>	<b>\$ 161,890</b>	<b>\$ (338,110)</b>	<b>-67.62%</b>

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
10-301-301-0000-5001	PROPERTY TAXES - CURRENT	3,473,904CR	3,473,904CR
10-301-301-0000-5004	PROPERTY TAXES - DELINQUENT	50,000CR	50,000CR
10-301-301-0000-5201	REGULAR MAINTENANCE	1,478,766CR	1,478,766CR
10-301-301-0000-5202	REGULAR CONSTRUCTION	3,945,520CR	3,945,520CR
10-301-301-0000-5203	MUNICIPAL MAINTENANCE	383,328CR	383,328CR
10-301-301-0000-5204	MUNICIPAL CONSTRUCTION	100,000CR	100,000CR
10-301-301-0000-5206	RIGHT OF WAY	100,000CR	100,000CR
10-301-301-0000-5211	PERA RATE INCREASE	8,810CR	8,810CR
10-301-301-0000-5212	DISPARITY REDUCTION AID	1,500CR	1,500CR
10-301-301-0000-5221	SUPPLEMENTAL HOMESTEAD CREDIT	40,000CR	40,000CR
10-301-301-0000-5226	MARKET VALUE HOMESTEAD CREDIT	155,000CR	155,000CR
10-301-301-0000-5281	PAYMENTS IN LIEU OF TAXES	40CR	40CR
10-301-301-0000-5298	CITY & TOWNSHIP REIMB.	150,000CR	150,000CR
10-301-301-0000-5410	HIGHWAY PLANNING & CONST.	246,000CR	246,000CR
10-301-301-0000-5560	PLANS & DEPOSITS	5,000CR	5,000CR
10-301-301-0000-5561	ENTRANCE PERMIT FEE	7,500CR	7,500CR
10-301-301-0000-5562	MAINTENANCE SERVICE FEE	475,000CR	475,000CR
10-301-301-0000-5563	LABOR MATERIALS SOLD	1,000CR	1,000CR
10-301-301-0000-5564	SPECIAL ROAD & BRIDGE	320,000CR	320,000CR
10-301-301-0000-5565	UNORGANIZED ADMIN. COST	35,000CR	35,000CR
10-301-301-0000-5597	CHARGES FOR SERVICES - OTHER	124,400CR	124,400CR
10-301-301-0000-5830	MISCELLANEOUS OTHER REVENUE	85,000CR	85,000CR
10-301-301-0000-5920	SALES OF CAPITAL ASSETS	1,000CR	1,000CR
10-301-301-0000-6100	SALARIES & WAGES - REGULAR	459,602	459,602
10-301-301-0000-6105	SALARIES & WAGES - OVERTIME	8,986	8,986
10-301-301-0000-6110	PER DIEM - EMPLOYEE	500	500
10-301-301-0000-6145	UNALLOCATED SALARIES & WAGES	34,013	34,013
10-301-301-0000-6150	HEALTH INSURANCE	55,195	55,195
10-301-301-0000-6152	DENTAL INSURANCE	5,229	5,229
10-301-301-0000-6154	LONG-TERM DISABILITY INSURANCE	1,097	1,097
10-301-301-0000-6156	LIFE INSURANCE	161	161
10-301-301-0000-6160	RETIREE HEALTH INSURANCE	180,040	180,040
10-301-301-0000-6162	HEALTH CARE SAVINGS PLAN (HCSP)	300	300
10-301-301-0000-6164	PERA	31,628	31,628
10-301-301-0000-6170	FICA	29,052	29,052
10-301-301-0000-6172	MEDICARE	6,793	6,793
10-301-301-0000-6176	WORKER'S COMPENSATION	11,452	11,452
10-301-301-0000-6180	CLOTHING EMPLOYEE	250	250
10-301-301-0000-6200	POSTAGE & POSTAL BOX RENTAL	120	120
10-301-301-0000-6210	TELEPHONE	20,000	20,000
10-301-301-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	5,000	5,000
10-301-301-0000-6249	PUBLIC RELATIONS	2,000	2,000
10-301-301-0000-6332	EMPLOYEE MILEAGE	1,000	1,000
10-301-301-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	3,000	3,000
10-301-301-0000-6338	TRAINING & REGISTRATION FEES	7,000	7,000
10-301-301-0000-6340	MACHINERY & EQUIPMENT RENTAL	15,000	15,000
10-301-301-0000-6409	OFFICE SUPPLIES	5,500	5,500

\*\*\* 301 PROGRAM TOTALS \* ADMINISTRATION HIGHWAY

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT	2009 BDGT
		ORIGINAL	AMENDED
		REVENUE	EXPEND.
10-301-302-0000-6100	SALARIES & WAGES - REGULAR	907,963	840,983
10-301-302-0000-6105	SALARIES & WAGES - OVERTIME	74,777	70,813
10-301-302-0000-6150	HEALTH INSURANCE	141,280	126,290
10-301-302-0000-6152	DENTAL INSURANCE	13,446	11,952
10-301-302-0000-6154	LONG-TERM DISABILITY INSURANCE	3,048	2,736
10-301-302-0000-6156	LIFE INSURANCE	460	414
10-301-302-0000-6162	HEALTH CARE SAVINGS PLAN (HCSP)	600	600
10-301-302-0000-6164	PERA	63,755	58,967
10-301-302-0000-6170	FICA	60,928	56,530
10-301-302-0000-6172	MEDICARE	14,246	13,218
10-301-302-0000-6174	UNEMPLOYMENT COMPENSATION	5,000	5,000
10-301-302-0000-6176	WORKER'S COMPENSATION	113,369	113,369
10-301-302-0000-6178	EDUCATIONAL & CERT. EXPENSES	500	500
10-301-302-0000-6180	CLOTHING EMPLOYEE	9,000	9,000
10-301-302-0000-6210	TELEPHONE	500	500
10-301-302-0000-6249	PUBLIC RELATIONS	1,000	1,000
10-301-302-0000-6250	ELECTRICITY & WATER	10,000	10,000
10-301-302-0000-6274	MEDICAL FEE	500	500
10-301-302-0000-6320	CONTRACTED HIGHWAY MAINTENANCE	120,000	120,000
10-301-302-0000-6332	EMPLOYEE MILEAGE	500	500
10-301-302-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	750	750
10-301-302-0000-6338	TRAINING & REGISTRATION FEES	2,000	2,000
10-301-302-0000-6340	MACHINERY & EQUIPMENT RENTAL	65,000	65,000
10-301-302-0000-6505	AGGREGATES & SAND	25,000	25,000
10-301-302-0000-6510	ROAD MATERIAL	125,000	125,000
10-301-302-0000-6515	TRAFFIC SIGNS	80,000	80,000
10-301-302-0000-6520	CULVERTS	40,000	40,000
10-301-302-0000-6525	ROAD SALT & DUST CONTROL CHEM.	210,000	210,000
10-301-302-0000-6570	TIRES, TUBES, BATT, & VHCL PARTS	3,000	3,000
10-301-302-0000-6580	OTHER REPAIR & MAINT. SUPPLIES	10,000	10,000
10-301-302-0000-6810	INTERGOVERNMENTAL EXPENDITURES	10,000	0

\*\*\* 302 PROGRAM TOTALS

\* MAINTENANCE

REVENUE	0	0
EXPEND.	2,111,622	2,003,622
NET	2,111,622	2,003,622

10-301-303-0000-6100	SALARIES & WAGES - REGULAR	370,407	355,935
10-301-303-0000-6105	SALARIES & WAGES - OVERTIME	60,487	56,381
10-301-303-0000-6150	HEALTH INSURANCE	46,790	46,790
10-301-303-0000-6152	DENTAL INSURANCE	4,482	4,482
10-301-303-0000-6154	LONG-TERM DISABILITY INSURANCE	1,173	1,173
10-301-303-0000-6156	LIFE INSURANCE	184	184
10-301-303-0000-6162	HEALTH CARE SAVINGS PLAN (HCSP)	600	600
10-301-303-0000-6164	PERA	26,587	26,587
10-301-303-0000-6170	FICA	26,715	25,563

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
10-301-303-0000-6172	MEDICARE	6,247	5,977
10-301-303-0000-6176	WORKER'S COMPENSATION	4,068	4,068
10-301-303-0000-6178	EDUCATIONAL & CERT. EXPENSES	4,000	4,000
10-301-303-0000-6180	CLOTHING EMPLOYEE	2,700	2,700
10-301-303-0000-6210	TELEPHONE	1,200	1,200
10-301-303-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	4,500	4,500
10-301-303-0000-6249	PUBLIC RELATIONS	7,000	7,000
10-301-303-0000-6260	CONSULTING FEE	540,500	540,500
10-301-303-0000-6282	CONTRACTOR FEE - CSAH	3,937,200	3,937,200
10-301-303-0000-6283	CONTRACTOR FEE - OTHER	318,599	318,599
10-301-303-0000-6299	PROF. & TECH. FEE - OTHER	3,000	3,000
10-301-303-0000-6300	MACH., EQUIP., SOFTWARE SERV	6,000	6,000
10-301-303-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	750	750
10-301-303-0000-6338	TRAINING & REGISTRATION FEES	2,000	2,000
10-301-303-0000-6340	MACHINERY & EQUIPMENT RENTAL	5,000	5,000
10-301-303-0000-6344	LAND RENTAL	1,200,000	1,200,000
10-301-303-0000-6570	TIRES, TUBES, BATT.,&VHCL PARTS	3,000	3,000
10-301-303-0000-6580	OTHER REPAIR & MAINT. SUPPLIES	4,000	4,000

\*\*\* 303 PROGRAM TOTALS \* CONSTRUCTION

	REVENUE	0	0
	EXPEND.	6,587,189	6,567,189
	NET	6,587,189	6,567,189

10-301-304-0000-6100	SALARIES & WAGES - REGULAR	179,509	179,509
10-301-304-0000-6105	SALARIES & WAGES - OVERTIME	8,234	8,234
10-301-304-0000-6150	HEALTH INSURANCE	31,800	31,800
10-301-304-0000-6152	DENTAL INSURANCE	2,988	2,988
10-301-304-0000-6154	LONG-TERM DISABILITY INSURANCE	625	625
10-301-304-0000-6156	LIFE INSURANCE	92	92
10-301-304-0000-6162	HEALTH CARE SAVINGS PLAN (HCSP)	300	300
10-301-304-0000-6164	PERA	12,672	12,672
10-301-304-0000-6170	FICA	11,639	11,639
10-301-304-0000-6172	MEDICARE	2,722	2,722
10-301-304-0000-6176	WORKER'S COMPENSATION	12,093	12,093
10-301-304-0000-6180	CLOTHING EMPLOYEE	2,250	2,250
10-301-304-0000-6210	TELEPHONE	6,000	6,000
10-301-304-0000-6250	ELECTRICITY & WATER	55,000	55,000
10-301-304-0000-6255	SANITATION	3,400	3,400
10-301-304-0000-6299	PROF. & TECH. FEE - OTHER	12,000	12,000
10-301-304-0000-6300	MACH., EQUIP., SOFTWARE SERV	110,750	110,750
10-301-304-0000-6305	BUILDING REPAIR & MAINT. SERV	3,075	3,075
10-301-304-0000-6338	TRAINING & REGISTRATION FEES	1,000	1,000
10-301-304-0000-6352	VEHICLE LICENSE	14,500	14,500
10-301-304-0000-6409	OFFICE SUPPLIES	500	500
10-301-304-0000-6415	BUILDING MAINTENANCE SUPPLIES	11,000	11,000
10-301-304-0000-6425	FUEL FOR BUILDINGS	40,000	40,000
10-301-304-0000-6560	GASOLINE, DIESEL, & OTHER FUELS	550,000	510,000
10-301-304-0000-6565	MOTOR OIL & LUBRICANTS	20,000	20,000

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
10-301-304-0000-6570	TIRES, TUBES, BATT, & VHCL PARTS	90,000	90,000
10-301-304-0000-6575	MACHINERY PARTS	250,000	250,000
10-301-304-0000-6580	OTHER REPAIR & MAINT. SUPPLIES	22,000	22,000
10-301-304-0000-6640	VEHICLE & MACHINERY OVER \$5K	25,000	25,000
10-301-304-0000-6650	FURN. & EQ. OTHER OVER \$5K	15,000	15,000
10-301-304-0000-6724	INTEREST	61,000	61,000
10-301-304-0000-6734	PRINCIPAL	56,000	56,000

\*\*\* 304 PROGRAM TOTALS \* MAINTENANCE SHOP

REVENUE	0	0
EXPEND.	1,611,149	1,571,149
NET	1,611,149	1,571,149

\*\*\* 301 DEPT TOTALS \* HIGHWAYS

REVENUE	11,186,768CR	11,186,768CR
EXPEND.	11,192,878	11,024,878
NET	6,110	161,890CR

\*\*\* 10 FUND TOTALS \*\* HIGHWAY

REVENUE	11,186,768CR	11,186,768CR
EXPEND.	11,192,878	11,024,878
NET	6,110	161,890CR

**2009 CROW WING COUNTY  
BUDGET**

**HUMAN SERVICES - COMBINED**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 19,775,068	\$ 19,907,336	\$ 19,781,837	\$ 6,769	0.03%
<b>TOTAL REVENUES</b>	<b>\$ 19,775,068</b>	<b>\$ 19,907,336</b>	<b>\$ 19,781,837</b>	<b>\$ 6,769</b>	<b>0.03%</b>
<b><u>EXPENDITURES:</u></b>					
PUBLIC AID ASSISTANCE	\$ 11,174,604	\$ 9,589,532	\$ 9,486,532	\$ (1,688,072)	-15.11%
PERSONNEL SERVICES	8,541,434	8,984,697	8,949,466	\$ 408,032	4.78%
SERVICES & CHARGES	1,243,925	1,268,088	1,263,088	\$ 19,163	1.54%
SUPPLIES & MATERIALS	93,234	101,234	101,234	\$ 8,000	8.58%
CAPITAL OUTLAY	50,000	-	-	\$ (50,000)	-100.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 21,103,197</b>	<b>\$ 19,943,551</b>	<b>\$ 19,800,320</b>	<b>\$ (1,302,877)</b>	<b>-6.17%</b>
<b>NET</b>	<b>\$ (1,328,129)</b>	<b>\$ (36,215)</b>	<b>\$ (18,483)</b>	<b>\$ 1,309,646</b>	<b>-98.61%</b>

**CROW WING COUNTY  
2009 BUDGET NARRATIVE**

**DEPARTMENT NAME: Social Services**

**DEPARTMENT DESCRIPTION:** Social Services consists of three divisions: 1) The **Income Maintenance** Division determines eligibility and provides access to food support, health care, long-term care and cash assistance. 2) The **Child Support** Division provides federally mandated services that include establishing parentage and establishing, enforcing and collecting both child and medical support. 3) The **Social Services** Division provides assessment, case management and referral services in the areas of mental health, chemical dependency, adult and child protection, aging, child care, developmental disabilities, adoption and other services to individuals and families.

**GOALS AND OBJECTIVES OBTAINED IN 2008:**

- Completed closed case image scanning project. Currently 7.5 million pages are imaged.
- Eliminated Account Tech position and redistributed duties. Were able to fund a Financial Worker position and still save money.
- Implemented Family Connections grant to MFIP families not normally served under other support programs (e.g. relative caretakers and SSI recipients)
- Implemented Family Stabilization Services as required by law although not funded by state
- Successfully completed five separate audits in long-term care
- Changed supervisory structure in Income Maintenance and Child Support, eliminating a management position
- Completed a successful state review of child support services
- Increased internal collaboration between SS program areas and also Public Health.
- Implemented mental health crisis services through Northern Pines MHC

- Applied for and received a Children's Mental Health Respite grant
- Altered service delivery system to improve third party billing for parenting evaluations
- Implementation of DWI Court in addition to Drug Court without additional funding
- Implementation of new chemical dependency assessment standards
- Implementation of new managed care program for disabled adults. Contracts negotiated with Blue Cross and South Country.
- Initiation of process to reorganize collections and fraud investigation services

**GOALS AND OBJECTIVES TO ACHIEVE IN 2009:**

- Full implementation of MEC<sup>2</sup>, a new computer system for child care assistance payments
- Successful completion of new review processes for health care cases
- Successfully absorb increased referrals for services to persons with autism.
- Continue process of organizational assessment/enhancement between Public Health and Social Services
- Adjust provision of case management and care coordination services to reflect any difference in health plan configuration

**BUDGET HIGHLIGHTS:**

*Social Services has been working collaboratively with other county departments to create crosscutting efficiencies. As Information Systems decreased staffing, SS staff has taken on additional responsibilities for front-end technology problem-solving. Social Services is also assuming responsibility for countywide mail processing. We continue to work with Public Health and the Auditor's Office to find opportunities for efficiencies and service redesign.*

*Seven staff positions are being eliminated in the proposed 2009 budget. These positions include: 1 Child Support and Collections Supervisor, 3 Social Workers, 1 Family-Based Service Provider, 1 Fraud Prevention Specialist/Fraud Investigator and 1 Office Support Specialist.*

*In addition to the staff reductions, the 2009 budget includes the following major changes:*

- *Addition of \$426,507 in anticipated personnel costs*
- *Elimination of the Chore Services program (-\$ 55,000)*
- *Decrease in Out-of-Home Placement expenses (-\$ 53,000)*
- *Elimination of off-setting revenues/expenses associated with South Country care coordination services*
- *Increase in revenues from the Integrated Services Grant (\$35,514)*
- *Increase in revenues from the Parent Support Outreach Grant (\$ 20,000)*
- *Increase in revenues from the MFIP Family Connections Grant (\$ 37,600)*
- *Increase in Detox collections (\$ 45,000)*
- *Decrease in hold order costs for RTC placements (-\$ 227,725)*
- *Increase in MSHO revenues from health plans (\$ 301,000)*
- *Decrease in Child Welfare Targeted Case Management revenues (-\$ 310,000)\* Assumption based on no federal action re: CW-TCM that would result in a permanent fix.*
- *1.8% decrease in all grants funded by the MN Dept. of Human Services*
- *Decrease in federal reimbursement for child support incentives (-\$ 106,128)*
- *Will no longer provide third party billing support for waivered services providers. Offsetting revenues/expenses in Elderly Waiver and Developmental Disabilities program cost budget.*
- *Significant decrease in clerical support to RSVP, which is a non-mandated service. Will work with Public Health and our staff to provide limited support. Use volunteers to cover more of the tasks?*

**2009 CROW WING COUNTY  
BUDGET**

**HUMAN SERVICES**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 19,615,042	\$ 19,803,360	\$ 19,677,861	\$ 62,819	0.32%
<b>TOTAL REVENUES</b>	<b>\$ 19,615,042</b>	<b>\$ 19,803,360</b>	<b>\$ 19,677,861</b>	<b>\$ 62,819</b>	<b>0.32%</b>
<b><u>EXPENDITURES:</u></b>					
PUBLIC AID ASSISTANCE	\$ 11,170,226	\$ 9,584,779	\$ 9,481,779	\$ (1,688,447)	-15.12%
PERSONNEL SERVICES	8,422,706	8,912,964	8,877,733	\$ 455,027	5.40%
SERVICES & CHARGES	1,210,239	1,243,461	1,238,461	\$ 28,222	2.33%
SUPPLIES & MATERIALS	90,000	98,000	98,000	\$ 8,000	8.89%
CAPITAL OUTLAY	50,000	-	-	\$ (50,000)	-100.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 20,943,171</b>	<b>\$ 19,839,204</b>	<b>\$ 19,695,973</b>	<b>\$ (1,247,198)</b>	<b>-5.96%</b>
<b>NET</b>	<b>\$ (1,328,129)</b>	<b>\$ (35,844)</b>	<b>\$ (18,112)</b>	<b>\$ 1,310,017</b>	<b>-98.64%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
12-410-600-0000-5001	PROPERTY TAXES - CURRENT	1,687,007CR	1,687,007CR
12-410-600-0000-5359	DHS - STATE SHARE ADMIN	5,000CR	5,000CR
12-410-600-0000-5460	FEDERAL SHARE ADMINISTRATION	15,000CR	15,000CR
12-410-600-0000-5597	CHARGES FOR SERVICES - OTHER	91,167CR	91,167CR
12-410-600-0000-6100	SALARIES & WAGES - REGULAR	833,662	798,431
12-410-600-0000-6150	HEALTH INSURANCE	122,057	122,057
12-410-600-0000-6152	DENTAL INSURANCE	11,940	11,940
12-410-600-0000-6154	LONG-TERM DISABILITY INSURANCE	2,530	2,530
12-410-600-0000-6156	LIFE INSURANCE	437	437
12-410-600-0000-6160	RETIREE HEALTH INSURANCE	143,411	143,411
12-410-600-0000-6164	PERA	56,272	56,272
12-410-600-0000-6170	FICA	51,687	51,687
12-410-600-0000-6172	MEDICARE	12,090	12,090
12-410-600-0000-6176	WORKER'S COMPENSATION	4,451	4,451
12-410-600-0000-6200	POSTAGE & POSTAL BOX RENTAL	30,000	30,000
12-410-600-0000-6210	TELEPHONE	6,000	6,000
12-410-600-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	1,000	1,000
12-410-600-0000-6264	FINANCIAL SERVICE FEE	2,000	2,000
12-410-600-0000-6299	PROF. & TECH. FEE - OTHER	20,000	20,000
12-410-600-0000-6300	MACH., EQUIP., SOFTWARE SERV	1,000	1,000
12-410-600-0000-6332	EMPLOYEE MILEAGE	5,000	5,000
12-410-600-0000-6338	TRAINING & REGISTRATION FEES	9,000	9,000
12-410-600-0000-6340	MACHINERY & EQUIPMENT RENTAL	10,000	10,000
12-410-600-0000-6382	I/S FEE - INTERFUND	2,500	2,500
12-410-600-0000-6384	FACILITIES RENT - INTERFUND	306,000	306,000
12-410-600-0000-6409	OFFICE SUPPLIES	35,000	35,000
12-410-600-0000-6485	FURN. & EQ. OTHER UNDER \$5K	10,000	10,000
12-410-600-4100-6100	SALARIES & WAGES - REGULAR	1,162,923	1,162,923
12-410-600-4100-6150	HEALTH INSURANCE	164,460	164,460
12-410-600-4100-6152	DENTAL INSURANCE	14,940	14,940
12-410-600-4100-6154	LONG-TERM DISABILITY INSURANCE	4,057	4,057
12-410-600-4100-6156	LIFE INSURANCE	575	575
12-410-600-4100-6164	PERA	78,491	78,491
12-410-600-4100-6170	FICA	72,106	72,106
12-410-600-4100-6172	MEDICARE	16,858	16,858
12-410-600-4100-6176	WORKER'S COMPENSATION	3,330	3,330

*** 600 PROGRAM TOTALS	* IMU ADMINISTRATION		
	REVENUE	1,798,174CR	1,798,174CR
	EXPEND.	3,193,777	3,158,546
	NET	1,395,603	1,360,372

12-410-610-0000-5359	DHS - STATE SHARE ADMIN	9,059CR	9,059CR
12-410-610-0000-5460	FEDERAL SHARE ADMINISTRATION	134,789CR	134,789CR
12-410-610-0000-5850	REFUNDS & RECOVERIES	10,000CR	10,000CR
12-410-610-4102-6100	SALARIES & WAGES - REGULAR	6,616	6,616
12-410-610-4102-6150	HEALTH INSURANCE	1,401	1,401
12-410-610-4102-6152	DENTAL INSURANCE	125	125
12-410-610-4102-6154	LONG-TERM DISABILITY INSURANCE	23	23

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\*\*\* 610 PROGRAM TOTALS \* TANF

ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
12-410-610-4102-6156	LIFE INSURANCE	4	4
12-410-610-4102-6164	PERA	447	447
12-410-610-4102-6170	FICA	410	410
12-410-610-4102-6172	MEDICARE	96	96

\*\*\* 620 PROGRAM TOTALS \* GENERAL ASSISTANCE

REVENUE		153,848CR	153,848CR
EXPEND.		9,122	9,122
NET		144,726CR	144,726CR

12-410-620-0000-6004 BURIAL

75,000 67,000

\*\*\* 625 PROGRAM TOTALS \* GAMC

REVENUE		12,000CR	12,000CR
EXPEND.		12,000	12,000
NET		0	0

12-410-630-0000-5359 DHS - STATE SHARE ADMIN

25,059CR 25,059CR

12-410-630-0000-5460 FEDERAL SHARE ADMINISTRATION

405,271CR 405,271CR

12-410-630-0000-5850 REFUNDS &amp; RECOVERIES

5,000CR 5,000CR

12-410-630-0000-6007 FSET

16,000 16,000

12-410-630-4102-6100 SALARIES &amp; WAGES - REGULAR

6,616 6,616

12-410-630-4102-6150 HEALTH INSURANCE

1,401 1,401

12-410-630-4102-6152 DENTAL INSURANCE

125 125

12-410-630-4102-6154 LONG-TERM DISABILITY INSURANCE

23 23

12-410-630-4102-6156 LIFE INSURANCE

4 4

12-410-630-4102-6164 PERA

447 447

12-410-630-4102-6170 FICA

410 410

12-410-630-4102-6172 MEDICARE

96 96

\*\*\* 630 PROGRAM TOTALS \* FOOD STAMPS

REVENUE		435,330CR	435,330CR
EXPEND.		25,122	25,122
NET		410,208CR	410,208CR

12-410-640-0000-5362 DHS - STATE SHARE INCENTIVES

110,000CR 110,000CR

ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
12-410-640-0000-5460	FEDERAL SHARE ADMINISTRATION	894,078CR	894,078CR
12-410-640-0000-5461	FEDERAL SHARE INCENTIVES	94,000CR	94,000CR
12-410-640-0000-5597	CHARGES FOR SERVICES - OTHER	6,000CR	6,000CR
12-410-640-0000-5830	MISCELLANEOUS OTHER REVENUE	2,000CR	2,000CR
12-410-640-0000-6100	SALARIES & WAGES - REGULAR	521,574	521,574
12-410-640-0000-6150	HEALTH INSURANCE	91,653	91,653
12-410-640-0000-6152	DENTAL INSURANCE	8,591	8,591
12-410-640-0000-6154	LONG-TERM DISABILITY INSURANCE	1,739	1,739
12-410-640-0000-6156	LIFE INSURANCE	288	288
12-410-640-0000-6160	RETIREE HEALTH INSURANCE	14,500	14,500
12-410-640-0000-6164	PERA	35,205	35,205
12-410-640-0000-6170	FICA	32,338	32,338
12-410-640-0000-6172	MEDICARE	7,563	7,563
12-410-640-0000-6176	WORKER'S COMPENSATION	1,924	1,924
12-410-640-0000-6210	TELEPHONE	2,500	2,500
12-410-640-0000-6266	LEGAL FEE	16,750	16,750
12-410-640-0000-6274	MEDICAL FEE	8,000	8,000
12-410-640-0000-6300	MACH., EQUIP., SOFTWARE SERV	5,000	5,000
12-410-640-0000-6332	EMPLOYEE MILEAGE	1,000	1,000
12-410-640-0000-6338	TRAINING & REGISTRATION FEES	3,000	3,000
12-410-640-0000-6384	FACILITIES RENT - INTERFUND	114,750	114,750
12-410-640-0000-6386	SHERIFF FEE - INTERFUND	20,000	20,000
12-410-640-0000-6409	OFFICE SUPPLIES	2,000	2,000

\*\*\* 640 PROGRAM TOTALS \* CHILD SUPPORT

	REVENUE	1,106,078CR	1,106,078CR
	EXPEND.	888,375	888,375
	NET	217,703CR	217,703CR
12-410-650-0000-5336	STATE ACCESS SERVICE	57,000CR	57,000CR
12-410-650-0000-5342	CTY BUY IN PREMIUM	60,000CR	60,000CR
12-410-650-0000-5344	COST EFFECTIVE HEALTH INS.	175,000CR	175,000CR
12-410-650-0000-5359	DHS - STATE SHARE ADMIN	9,059CR	9,059CR
12-410-650-0000-5460	FEDERAL SHARE ADMINISTRATION	563,174CR	563,174CR
12-410-650-0000-5470	COST EFFECTIVE HEALTH INS.	175,000CR	175,000CR
12-410-650-0000-5472	FEDERAL ACCESS SERVICE	57,000CR	57,000CR
12-410-650-0000-5860	MA RECOVERIES COUNTY SHARE	10,000CR	10,000CR
12-410-650-0000-5861	ESTATE REC COUNTY SHARE	170,000CR	170,000CR
12-410-650-0000-6025	INSURANCE PREMIUM	350,000	350,000
12-410-650-0000-6026	MEDICAL PAYMENT	50,000	50,000
12-410-650-0000-6027	MEDICARE PART B PREMIUM	70,000	70,000
12-410-650-0000-6077	NH CHARGES UNDER 65	40,000	40,000
12-410-650-0000-6361	ACCESS SERVICES MILEAGE	60,000	60,000
12-410-650-0000-6362	ACCESS SERVICES VOL. MILEAGE	15,000	15,000
12-410-650-0000-6363	ACCESS SERVICES PARKING	2,000	2,000
12-410-650-0000-6364	ACCESS SERVICES TRANSPORT	12,000	12,000
12-410-650-0000-6365	ACCESS SERVICES LODGING	15,000	15,000
12-410-650-0000-6366	ACCESS SERVICES MEAL	10,000	10,000
12-410-650-4102-6100	SALARIES & WAGES - REGULAR	6,616	6,616

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\*\*\* 650 PROGRAM TOTALS \* MEDICAL ASSISTANCE

	2009 BDGT ORIGINAL	2009 BDGT AMENDED
REVENUE	1,276,233CR	1,276,233CR
EXPEND.	633,122	633,122
NET	643,111CR	643,111CR

12-410-670-0000-5575 SCHA PLACEMENT REVIEW

35,000CR 35,000CR

\*\*\* 670 PROGRAM TOTALS \* COUNTY BASED PURCHASING

	2009 BDGT ORIGINAL	2009 BDGT AMENDED
REVENUE	35,000CR	35,000CR
EXPEND.	0	0
NET	35,000CR	35,000CR

\*\*\* 410 DEPT TOTALS \* INCOME MAINTENANCE

	2009 BDGT ORIGINAL	2009 BDGT AMENDED
REVENUE	4,816,663CR	4,816,663CR
EXPEND.	4,836,518	4,793,287
NET	19,855	23,376CR

ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
12-420-700-0000-5001	PROPERTY TAXES - CURRENT	5,882,316CR	5,882,316CR
12-420-700-0000-6100	SALARIES & WAGES - REGULAR	337,824	337,824
12-420-700-0000-6150	HEALTH INSURANCE	49,647	49,647
12-420-700-0000-6152	DENTAL INSURANCE	4,494	4,494
12-420-700-0000-6154	LONG-TERM DISABILITY INSURANCE	1,007	1,007
12-420-700-0000-6156	LIFE INSURANCE	161	161
12-420-700-0000-6160	RETIREE HEALTH INSURANCE	193,004	193,004
12-420-700-0000-6164	PERA	22,802	22,802
12-420-700-0000-6170	FICA	20,945	20,945
12-420-700-0000-6172	MEDICARE	4,899	4,899
12-420-700-0000-6176	WORKER'S COMPENSATION	854	854
12-420-700-0000-6200	POSTAGE & POSTAL BOX RENTAL	28,700	28,700
12-420-700-0000-6210	TELEPHONE	8,000	8,000
12-420-700-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	1,000	1,000
12-420-700-0000-6264	FINANCIAL SERVICE FEE	3,000	3,000
12-420-700-0000-6299	PROF. & TECH. FEE - OTHER	8,000	8,000
12-420-700-0000-6300	MACH., EQUIP., SOFTWARE SERV	18,000	18,000
12-420-700-0000-6332	EMPLOYEE MILEAGE	2,000	1,500
12-420-700-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	1,000	1,000
12-420-700-0000-6338	TRAINING & REGISTRATION FEES	4,500	0
12-420-700-0000-6340	MACHINERY & EQUIPMENT RENTAL	16,000	16,000
12-420-700-0000-6382	I/S FEE - INTERFUND	4,800	4,800
12-420-700-0000-6384	FACILITIES RENT - INTERFUND	344,250	344,250
12-420-700-0000-6409	OFFICE SUPPLIES	34,000	34,000
12-420-700-0000-6485	FURN. & EQ. OTHER UNDER \$5K	9,000	9,000

\*\*\* 700 PROGRAM TOTALS \* SOCIAL SERVICES ADMINISTRATION

REVENUE	5,882,316CR	5,882,316CR
EXPEND.	1,117,887	1,112,887
NET	4,764,429CR	4,769,429CR

12-420-710-0000-5209	COUNTY PROGRAM AID (CPA)	125,499CR	0
12-420-710-0000-5340	WAIVER CASE MANAGEMENT	15,000CR	15,000CR
12-420-710-0000-5356	DHS - RELATIVE CUSTODY	60,000CR	60,000CR
12-420-710-0000-5368	DHS - ALTERNATIVE RESPONSE	26,746CR	26,746CR
12-420-710-0000-5369	DHS - CCSA BLOCK GRANT	375,270CR	375,270CR
12-420-710-0000-5444	FOSTER CARE TITLE IV-E	410,000CR	410,000CR
12-420-710-0000-5446	SOCIAL SERV. BLOCK GRANT TITLE XX	193,402CR	193,402CR
12-420-710-0000-5460	FEDERAL SHARE ADMINISTRATION	57,600CR	57,600CR
12-420-710-0000-5462	FEDERAL SHARE GRANT WAIVER	15,000CR	15,000CR
12-420-710-0000-5830	MISCELLANEOUS OTHER REVENUE	203,000CR	203,000CR
12-420-710-0000-5863	IV-E RECOVERIES	60,000CR	60,000CR
12-420-710-0000-6100	SALARIES & WAGES - REGULAR	1,352,313	1,352,313
12-420-710-0000-6150	HEALTH INSURANCE	156,965	156,965
12-420-710-0000-6152	DENTAL INSURANCE	14,193	14,193
12-420-710-0000-6154	LONG-TERM DISABILITY INSURANCE	4,109	4,109
12-420-710-0000-6156	LIFE INSURANCE	575	575
12-420-710-0000-6164	PERA	91,280	91,280
12-420-710-0000-6170	FICA	83,841	83,841

ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
12-420-710-0000-6172	MEDICARE	19,610	19,610
12-420-710-0000-6176	WORKER'S COMPENSATION	11,721	11,721
12-420-710-0000-6210	TELEPHONE	3,000	3,000
12-420-710-0000-6299	PROF. & TECH. FEE - OTHER	15,000	15,000
12-420-710-0000-6332	EMPLOYEE MILEAGE	30,000	30,000
12-420-710-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	1,000	1,000
12-420-710-0000-6338	TRAINING & REGISTRATION FEES	8,000	8,000
12-420-710-0000-6360	FAMILY WORKS	2,000	2,000
12-420-710-0000-6485	FURN. & EQ. OTHER UNDER \$5K	3,000	3,000
12-420-710-1160-6055	TRANSPORTATION SERVICE	15,000	15,000
12-420-710-1550-6019	COUNSELING	15,000	15,000
12-420-710-1550-6039	MISCELLANEOUS	45,100	45,100
12-420-710-1620-6058	IN HOME FBS CONTRACT	258,000	258,000
12-420-710-1640-6041	ALTERNATIVE RESPONSE	26,746	26,746
12-420-710-1670-6094	PARENT SUPPORT OUTREACH	20,000	20,000
12-420-710-1710-6085	SHELTER CARE PROGRAM	32,000	32,000
12-420-710-7000-6057	FOSTER HOME PLACEMENT	750,000	750,000
12-420-710-7001-6071	IV-E PLACEMENT	770,000	770,000
12-420-710-7002-6075	WAIVER	30,000	30,000
12-420-710-7003-6091	STATUS OFFENDER PLACEMENT	847,500	797,500

\*\*\* 710 PROGRAM TOTALS \* CHILDREN'S SERVICES

REVENUE	1,541,517CR	1,416,018CR
EXPEND.	4,605,953	4,555,953
NET	3,064,436	3,139,935

12-420-720-0000-5360	DHS - STATE SHARE GRANTS	308,795CR	308,795CR
12-420-720-0000-5363	DHS - BASIC SLIDING FEE	719,864CR	719,864CR
12-420-720-0000-5364	DHS - MFIP CHILD CARE	391,120CR	391,120CR
12-420-720-0000-5369	DHS - CCSA BLOCK GRANT	16,316CR	16,316CR
12-420-720-0000-5430	TEMPORARY ASSISTANCE FOR NEEDY	408,880CR	408,880CR
12-420-720-0000-5440	BLOCK GRANT - CHILD CARE & DEV.	1,165,008CR	1,165,008CR
12-420-720-0000-5446	SOCIAL SERV. BLOCK GRANT TITLE XX	15,973CR	15,973CR
12-420-720-0000-5570	DAY CARE LICENSE FEE	15,000CR	15,000CR
12-420-720-0000-5830	MISCELLANEOUS OTHER REVENUE	7,000CR	7,000CR
12-420-720-0000-6100	SALARIES & WAGES - REGULAR	146,068	146,068
12-420-720-0000-6150	HEALTH INSURANCE	24,305	24,305
12-420-720-0000-6152	DENTAL INSURANCE	2,241	2,241
12-420-720-0000-6154	LONG-TERM DISABILITY INSURANCE	511	511
12-420-720-0000-6156	LIFE INSURANCE	92	92
12-420-720-0000-6164	PERA	9,859	9,859
12-420-720-0000-6170	FICA	9,057	9,057
12-420-720-0000-6172	MEDICARE	2,118	2,118
12-420-720-0000-6176	WORKER'S COMPENSATION	1,189	1,189
12-420-720-0000-6210	TELEPHONE	211	211
12-420-720-0000-6332	EMPLOYEE MILEAGE	6,000	6,000
12-420-720-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	500	500
12-420-720-0000-6338	TRAINING & REGISTRATION FEES	2,000	2,000
12-420-720-0000-6409	OFFICE SUPPLIES	1,000	1,000

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
12-420-720-2140-6043	OTHER DAY CARE	4,000	4,000
12-420-720-2370-6046	MFIP EMPLOYMENT SERVICES	415,000	415,000
12-420-720-2580-6048	CRISIS NURSERY	52,572	52,572
12-420-720-4101-6100	SALARIES & WAGES - REGULAR	142,851	142,851
12-420-720-4101-6150	HEALTH INSURANCE	20,586	20,586
12-420-720-4101-6152	DENTAL INSURANCE	1,870	1,870
12-420-720-4101-6154	LONG-TERM DISABILITY INSURANCE	500	500
12-420-720-4101-6156	LIFE INSURANCE	92	92
12-420-720-4101-6164	PERA	9,642	9,642
12-420-720-4101-6170	FICA	8,856	8,856
12-420-720-4101-6172	MEDICARE	2,070	2,070
12-420-720-4101-6176	WORKER'S COMPENSATION	900	900
12-420-720-4103-6100	SALARIES & WAGES - REGULAR	70,274	70,274
12-420-720-4103-6150	HEALTH INSURANCE	8,405	8,405
12-420-720-4103-6152	DENTAL INSURANCE	747	747
12-420-720-4103-6154	LONG-TERM DISABILITY INSURANCE	245	245
12-420-720-4103-6156	LIFE INSURANCE	46	46
12-420-720-4103-6164	PERA	4,743	4,743
12-420-720-4103-6170	FICA	4,357	4,357
12-420-720-4103-6172	MEDICARE	1,019	1,019
12-420-720-4103-6176	WORKER'S COMPENSATION	450	450
12-420-720-4104-6100	SALARIES & WAGES - REGULAR	27,193	27,193
12-420-720-4104-6150	HEALTH INSURANCE	5,043	5,043
12-420-720-4104-6152	DENTAL INSURANCE	448	448
12-420-720-4104-6154	LONG-TERM DISABILITY INSURANCE	96	96
12-420-720-4104-6156	LIFE INSURANCE	23	23
12-420-720-4104-6164	PERA	1,836	1,836
12-420-720-4104-6170	FICA	1,686	1,686
12-420-720-4104-6172	MEDICARE	394	394
12-420-720-4104-6176	WORKER'S COMPENSATION	225	225
12-420-720-7004-6022	MFIP CHILD CARE EMPLOYMENT	150,000	150,000
12-420-720-7005-6023	MFIP TRAINING	300,000	300,000
12-420-720-7006-6053	CHILD CARE TRANSITION	350,000	350,000
12-420-720-7007-6069	SLIDING FEE	1,531,625	1,531,625

\*\*\* 720 PROGRAM TOTALS \* CHILD CARE

REVENUE	3,047,956CR	3,047,956CR
EXPEND.	3,322,945	3,322,945
NET	274,989	274,989

12-420-730-0000-5359	DHS - STATE SHARE ADMIN	25,000CR	25,000CR
12-420-730-0000-5369	DHS - CCSA BLOCK GRANT	19,579CR	19,579CR
12-420-730-0000-5446	SOCIAL SERV. BLOCK GRANT TITLE XX	78,136CR	78,136CR
12-420-730-0000-5460	FEDERAL SHARE ADMINISTRATION	80,000CR	80,000CR
12-420-730-0000-5474	MA-SSTS	50,000CR	50,000CR
12-420-730-0000-5571	CHEMICAL DEPENDENCY ASSESSMENT	35,000CR	35,000CR
12-420-730-0000-5864	DETOX RECOVERIES	120,000CR	120,000CR
12-420-730-0000-6100	SALARIES & WAGES - REGULAR	273,679	273,679
12-420-730-0000-6150	HEALTH INSURANCE	25,215	25,215

ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
12-420-730-0000-6152	DENTAL INSURANCE	2,241	2,241
12-420-730-0000-6154	LONG-TERM DISABILITY INSURANCE	837	837
12-420-730-0000-6156	LIFE INSURANCE	115	115
12-420-730-0000-6164	PERA	18,473	18,473
12-420-730-0000-6170	FICA	16,968	16,968
12-420-730-0000-6172	MEDICARE	3,969	3,969
12-420-730-0000-6176	WORKER'S COMPENSATION	2,426	2,426
12-420-730-0000-6210	TELEPHONE	500	500
12-420-730-0000-6332	EMPLOYEE MILEAGE	2,500	2,500
12-420-730-0000-6338	TRAINING & REGISTRATION FEES	1,500	1,500
12-420-730-0000-6409	OFFICE SUPPLIES	1,000	1,000
12-420-730-3590-6062	CCDF STATE INVOICE	300,000	300,000
12-420-730-3710-6061	DETOX	300,000	300,000

\*\*\* 730 PROGRAM TOTALS \* CHEMICAL DEPENDENCY

	REVENUE	407,715CR	407,715CR
	EXPEND.	949,423	949,423
	NET	541,708	541,708

12-420-740-0000-5357	DHS - RULE 78 ADLT COMM. SUPP.	254,764CR	254,764CR
12-420-740-0000-5367	DHS - MH INITIATIVE	984,449CR	984,449CR
12-420-740-0000-5369	DHS - CCSA BLOCK GRANT	88,923CR	88,923CR
12-420-740-0000-5446	SOCIAL SERV. BLOCK GRANT TITLE XX	30,717CR	30,717CR
12-420-740-0000-5466	MH-TCM	150,354CR	150,354CR
12-420-740-0000-5474	MA-SSTS	45,000CR	45,000CR
12-420-740-0000-5830	MISCELLANEOUS OTHER REVENUE	80,000CR	80,000CR
12-420-740-0000-6100	SALARIES & WAGES - REGULAR	645,974	645,974
12-420-740-0000-6150	HEALTH INSURANCE	77,680	77,680
12-420-740-0000-6152	DENTAL INSURANCE	7,470	7,470
12-420-740-0000-6154	LONG-TERM DISABILITY INSURANCE	1,848	1,848
12-420-740-0000-6156	LIFE INSURANCE	253	253
12-420-740-0000-6164	PERA	43,603	43,603
12-420-740-0000-6170	FICA	40,050	40,050
12-420-740-0000-6172	MEDICARE	9,366	9,366
12-420-740-0000-6176	WORKER'S COMPENSATION	4,366	4,366
12-420-740-0000-6210	TELEPHONE	500	500
12-420-740-0000-6332	EMPLOYEE MILEAGE	7,500	7,500
12-420-740-0000-6338	TRAINING & REGISTRATION FEES	1,000	1,000
12-420-740-0000-6409	OFFICE SUPPLIES	1,000	1,000
12-420-740-4720-6006	HOLD ORDER	207,725	177,725
12-420-740-4720-6008	POOR RELIEF	191,000	191,000
12-420-740-7009-6065	MENTAL HEALTH CENTER	50,000	50,000
12-420-740-7010-6067	RULE 78	254,764	254,764
12-420-740-7012-6097	MH INITIATIVE	984,449	984,449

\*\*\* 740 PROGRAM TOTALS \* ADULT MENTAL HEALTH

	REVENUE	1,634,207CR	1,634,207CR
	EXPEND.	2,528,548	2,498,548
	NET	894,341	864,341

ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
12-420-745-0000-5365	DHS - CHILDREN'S MN COMB	59,410CR	59,410CR
12-420-745-0000-5369	DHS - CCSA BLOCK GRANT	248,004CR	248,004CR
12-420-745-0000-5444	FOSTER CARE TITLE IV-E	50,000CR	50,000CR
12-420-745-0000-5446	SOCIAL SERV. BLOCK GRANT TITLE XX	52,910CR	52,910CR
12-420-745-0000-5450	RULE 5 (CFDA # 93.778)	50,000CR	50,000CR
12-420-745-0000-5466	MH-TCM	107,420CR	107,420CR
12-420-745-0000-5572	CMH - DAY TREATMENT	100,000CR	100,000CR
12-420-745-0000-6100	SALARIES & WAGES - REGULAR	141,520	141,520
12-420-745-0000-6150	HEALTH INSURANCE	25,215	25,215
12-420-745-0000-6152	DENTAL INSURANCE	2,241	2,241
12-420-745-0000-6154	LONG-TERM DISABILITY INSURANCE	496	496
12-420-745-0000-6156	LIFE INSURANCE	69	69
12-420-745-0000-6164	PERA	9,551	9,551
12-420-745-0000-6170	FICA	8,774	8,774
12-420-745-0000-6172	MEDICARE	2,052	2,052
12-420-745-0000-6176	WORKER'S COMPENSATION	1,059	1,059
12-420-745-0000-6332	EMPLOYEE MILEAGE	1,000	1,000
12-420-745-0000-6338	TRAINING & REGISTRATION FEES	1,000	1,000
12-420-745-0000-6409	OFFICE SUPPLIES	500	500
12-420-745-4670-6083	CROSBY DAY TREATMENT	100,000	100,000
12-420-745-7000-6057	FOSTER HOME PLACEMENT	150,000	150,000
12-420-745-7001-6071	IV-E PLACEMENT	50,000	50,000
12-420-745-7003-6091	STATUS OFFENDER PLACEMENT	100,000	100,000
12-420-745-7011-6038	RESPITE	43,460	43,460
12-420-745-7011-6049	CMH ADOLESCENT GRANT	62,029	62,029
12-420-745-7011-6082	CMH FAMILY COMMUNITY SUPPORT	26,084	26,084
12-420-745-7011-6089	RULE 79 CASE MANAGEMENT	4,000	4,000
*** 745 PROGRAM TOTALS	* CHILDREN'S MENTAL HEALTH		
	REVENUE	667,744CR	667,744CR
	EXPEND.	729,050	729,050
	NET	61,306	61,306
12-420-750-0000-5338	STATE SHARE GRANT WAIVER	50,000CR	50,000CR
12-420-750-0000-5340	WAIVER CASE MANAGEMENT	150,000CR	150,000CR
12-420-750-0000-5354	DHS - SILS	2,744CR	2,744CR
12-420-750-0000-5366	DHS - DD FAMILY SUPP. GRANT	15,961CR	15,961CR
12-420-750-0000-5369	DHS - CCSA BLOCK GRANT	45,685CR	45,685CR
12-420-750-0000-5446	SOCIAL SERV. BLOCK GRANT TITLE XX	12,825CR	12,825CR
12-420-750-0000-5462	FEDERAL SHARE GRANT WAIVER	50,000CR	50,000CR
12-420-750-0000-5468	WAIVER CASE MANAGEMENT	150,000CR	150,000CR
12-420-750-0000-5474	MA-SSTS	35,000CR	35,000CR
12-420-750-0000-5830	MISCELLANEOUS OTHER REVENUE	4,000CR	4,000CR
12-420-750-0000-6100	SALARIES & WAGES - REGULAR	398,331	398,331
12-420-750-0000-6150	HEALTH INSURANCE	32,710	32,710
12-420-750-0000-6152	DENTAL INSURANCE	2,988	2,988
12-420-750-0000-6154	LONG-TERM DISABILITY INSURANCE	1,173	1,173
12-420-750-0000-6156	LIFE INSURANCE	161	161
12-420-750-0000-6164	PERA	26,887	26,887

ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
12-420-750-0000-6170	FICA	24,696	24,696
12-420-750-0000-6172	MEDICARE	5,776	5,776
12-420-750-0000-6176	WORKER'S COMPENSATION	2,540	2,540
12-420-750-0000-6210	TELEPHONE	1,000	1,000
12-420-750-0000-6332	EMPLOYEE MILEAGE	7,500	7,500
12-420-750-0000-6338	TRAINING & REGISTRATION FEES	2,000	2,000
12-420-750-0000-6409	OFFICE SUPPLIES	500	500
12-420-750-5160-6017	MR TRANSPORTATION	2,000	2,000
12-420-750-5340-6073	SILS	2,744	2,744
12-420-750-5350-6054	FAMILY SUPPORT GRANT	15,961	15,961
12-420-750-5660-6012	DAC PLACEMENT	15,000	15,000
12-420-750-5890-6038	RESPITE	9,000	9,000
12-420-750-7002-6075	WAIVER	100,000	100,000

*** 750 PROGRAM TOTALS	* DEVELOPMENT DISABILITIES		
	REVENUE	516,215CR	516,215CR
	EXPEND.	650,967	650,967
	NET	134,752	134,752

12-420-760-0000-5340	WAIVER CASE MANAGEMENT	200,000CR	200,000CR
12-420-760-0000-5369	DHS - CCSA BLOCK GRANT	22,027CR	22,027CR
12-420-760-0000-5468	WAIVER CASE MANAGEMENT	200,000CR	200,000CR
12-420-760-0000-5474	MA-SSTS	35,000CR	35,000CR
12-420-760-0000-5830	MISCELLANEOUS OTHER REVENUE	22,000CR	22,000CR
12-420-760-0000-5865	NH PRE ADMISSION SCREENING	130,000CR	130,000CR
12-420-760-0000-5871	MSHO CARE/COORDINATION	680,000CR	680,000CR
12-420-760-0000-6100	SALARIES & WAGES - REGULAR	465,383	465,383
12-420-760-0000-6150	HEALTH INSURANCE	55,195	55,195
12-420-760-0000-6152	DENTAL INSURANCE	5,229	5,229
12-420-760-0000-6154	LONG-TERM DISABILITY INSURANCE	1,492	1,492
12-420-760-0000-6156	LIFE INSURANCE	207	207
12-420-760-0000-6164	PERA	31,411	31,411
12-420-760-0000-6170	FICA	28,854	28,854
12-420-760-0000-6172	MEDICARE	6,749	6,749
12-420-760-0000-6176	WORKER'S COMPENSATION	3,350	3,350
12-420-760-0000-6210	TELEPHONE	5,000	5,000
12-420-760-0000-6249	PUBLIC RELATIONS	6,000	6,000
12-420-760-0000-6299	PROF. & TECH. FEE - OTHER	7,000	7,000
12-420-760-0000-6332	EMPLOYEE MILEAGE	9,000	9,000
12-420-760-0000-6338	TRAINING & REGISTRATION FEES	2,000	2,000
12-420-760-0000-6409	OFFICE SUPPLIES	1,000	1,000
12-420-760-4105-6100	SALARIES & WAGES - REGULAR	65,413	65,413
12-420-760-4105-6154	LONG-TERM DISABILITY INSURANCE	166	166
12-420-760-4105-6156	LIFE INSURANCE	23	23
12-420-760-4105-6164	PERA	4,416	4,416
12-420-760-4105-6170	FICA	4,056	4,056
12-420-760-4105-6172	MEDICARE	949	949
12-420-760-6050-6076	ACG WAIVER SCREENING	25,000	25,000
12-420-760-6160-6055	TRANSPORTATION SERVICE	12,000	12,000

2/17/09 12 FUND HUMAN SERVICES 420 DEPT SOCIAL SERVICES  
11:40:36

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

IFB21

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
12-420-760-6190-6095	GUARDIANSHIP FEE	60,000	45,000
12-420-760-6380-6011	EXTENDED EMPLOYMENT	249,260	249,260
12-420-760-6450-6015	RSVP	48,760	48,760
*** 760 PROGRAM TOTALS	* ADULT SERVICES		
	REVENUE	1,289,027CR	1,289,027CR
	EXPEND.	1,097,913	1,082,913
	NET	191,114CR	206,114CR
*** 420 DEPT TOTALS	* SOCIAL SERVICES		
	REVENUE	14,986,697CR	14,861,198CR
	EXPEND.	15,002,686	14,902,686
	NET	15,989	41,488
*** 12 FUND TOTALS	** HUMAN SERVICES		
	REVENUE	19,803,360CR	19,677,861CR
	EXPEND.	19,839,204	19,695,973
	NET	35,844	18,112

**2009 CROW WING COUNTY  
BUDGET**

**SENIOR CITIZEN'S VOLUNTEERS**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 160,026	\$ 103,976	\$ 103,976	\$ (56,050)	-35.03%
<b>TOTAL REVENUES</b>	<b><u>\$ 160,026</u></b>	<b><u>\$ 103,976</u></b>	<b><u>\$ 103,976</u></b>	<b><u>\$ (56,050)</u></b>	<b><u>-35.03%</u></b>
<b><u>EXPENDITURES:</u></b>					
PUBLIC AID ASSISTANCE	\$ 4,378	\$ 4,753	\$ 4,753	\$ 375	8.57%
PERSONNEL SERVICES	118,728	71,733	71,733	\$ (46,995)	-39.58%
SERVICES & CHARGES	33,686	24,627	24,627	\$ (9,059)	-26.89%
SUPPLIES & MATERIALS	3,234	3,234	3,234	\$ -	0.00%
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 160,026</u></b>	<b><u>\$ 104,347</u></b>	<b><u>\$ 104,347</u></b>	<b><u>\$ (55,679)</u></b>	<b><u>-34.79%</u></b>
<b>NET</b>	<b><u>\$ -</u></b>	<b><u>\$ (371)</u></b>	<b><u>\$ (371)</u></b>	<b><u>\$ (371)</u></b>	<b><u>-</u></b>

2/17/09  
11:40:36

13 FUND JASONR  
SENIOR CITIZEN'S VOLUNTEERS  
450 DEPT  
FEDERAL EXPENSE

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

IFB21

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
13-450-000-0000-5460	FEDERAL SHARE ADMINISTRATION	43,152CR	43,152CR
13-450-000-0000-6100	SALARIES & WAGES - REGULAR	43,152	43,152
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	43,152CR	43,152CR
	EXPEND.	43,152	43,152
	NET	0	0
*** 450 DEPT	TOTALS * FEDERAL EXPENSE		
	REVENUE	43,152CR	43,152CR
	EXPEND.	43,152	43,152
	NET	0	0

2/17/09 13 FUND JASONR  
11:40:36 SENIOR CITIZEN'S VOLUNTEERS .  
451 DEPT  
STATE EXPENSE

INTEGRATED FINANCIAL SYSTEM  
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COUNTY 19  
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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED	
13-451-000-0000-5360	DHS - STATE SHARE GRANTS	10,064CR	10,064CR	
13-451-000-0000-6033	INSURANCE	4,543	4,543	
13-451-000-0000-6272	NON-EMPLOYEE MILEAGE	5,521	5,521	
*** 000 PROGRAM TOTALS	* UNDESIGNATED	REVENUE EXPEND. NET	10,064CR 10,064 0	
*** 451 DEPT	TOTALS	* STATE EXPENSE	REVENUE EXPEND. NET	10,064CR 10,064 0

2/17/09  
11:40:3613 FUND JASONR  
SENIOR CITIZEN'S VOLUNTEERS  
452 DEPT  
COUNTY EXPENSEINTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
13-452-000-0000-5830	MISCELLANEOUS OTHER REVENUE	50,760CR	50,760CR
13-452-000-0000-6032	MEALS	210	210
13-452-000-0000-6100	SALARIES & WAGES - REGULAR	10,450	10,450
13-452-000-0000-6150	HEALTH INSURANCE	8,405	8,405
13-452-000-0000-6152	DENTAL INSURANCE	747	747
13-452-000-0000-6154	LONG-TERM DISABILITY INSURANCE	168	168
13-452-000-0000-6156	LIFE INSURANCE	23	23
13-452-000-0000-6160	RETIREE HEALTH INSURANCE	1,000	1,000
13-452-000-0000-6164	PERA	3,929	3,929
13-452-000-0000-6170	FICA	3,609	3,609
13-452-000-0000-6176	WORKER'S COMPENSATION	250	250
13-452-000-0000-6200	POSTAGE & POSTAL BOX RENTAL	785	785
13-452-000-0000-6210	TELEPHONE	750	750
13-452-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	225	225
13-452-000-0000-6272	NON-EMPLOYEE MILEAGE	8,030	8,030
13-452-000-0000-6299	PROF. & TECH. FEE - OTHER	25	25
13-452-000-0000-6332	EMPLOYEE MILEAGE	2,100	2,100
13-452-000-0000-6338	TRAINING & REGISTRATION FEES	1,750	1,750
13-452-000-0000-6339	RECOGNITION	5,441	5,441
13-452-000-0000-6409	OFFICE SUPPLIES	2,334	2,334
13-452-000-0000-6485	FURN. & EQ. OTHER UNDER \$5K	900	900
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	50,760CR	50,760CR
	EXPEND.	51,131	51,131
	NET	371	371
*** 452 DEPT TOTALS	* COUNTY EXPENSE		
	REVENUE	50,760CR	50,760CR
	EXPEND.	51,131	51,131
	NET	371	371
*** 13 FUND TOTALS	** SENIOR CITIZEN'S VOLUNTEERS		
	REVENUE	103,976CR	103,976CR
	EXPEND.	104,347	104,347
	NET	371	371

**CROW WING COUNTY  
2009 BUDGET NARRATIVE**

**DEPARTMENT NAME:** Land Department

**DEPARTMENT DESCRIPTION:**

Responsible for managing 103,000 +- acres of County administered natural resource lands with management based upon professional natural resource management standards and techniques, policies adopted by the County Board and State Law. The Department / County has a fiduciary responsibility to the tax forfeited trust to try to maximize revenues from said lands to the benefit of local taxing districts while providing multiple opportunities for a diverse forest user while protecting the long-term sustainability of the forest resources. Sustainable forest management is about striking a balance between economic, social and environmental values in a manner that protects all of these values over time.

Because the Department is responsible for the management of all tax forfeited properties, properties forfeiting for non-payment of taxes in urban areas require a significant commitment of staff resources to prepare land sale lists and to resolve a multitude of problems common to tax forfeited properties e.g. encroachments, garbage, noxious weed growth, abandoned structures, liability issues, etc.

Our Department administers six (6) budgets e.g. Forfeited Tax Sale Fund, Grants, and Timber Development, Parks, Parks Reserve Fund, and Weed & Seed. Three forestry staff, two clerical staff and the land commissioner are paid from the Forfeited Tax Sale Fund, which is an enterprise fund. The Parks Supervisor is paid from the Parks Budget and the Weed & Seed Budget, both of which are levy budgets. The Forfeited Tax Sale Fund generates revenue from the sale of products from the tax forfeited land e.g. timber, firewood, land, etc. Revenues generated cover the cost of the operation with any remaining surplus revenue returned to benefit local taxing districts e.g. county, school districts, cities and towns. The Grants budget does not cover salaries but is very important from a natural resource perspective. These funds can be used for a variety of natural resource management related expenses and over the last several years have primarily been used for forest road maintenance and acquisitions. The Grants budget is made up of various parts e.g. resource development (payment in lieu of tax), forest roads and occasionally we have utilized this budget to receive white pine grant monies and Ruffed Grouse Society grant monies. The Timber Development Budget is rather obscure and held

more importance years ago. There is approximately \$20,000 in reserves and over the last few years has been used to make some small acquisitions. The Parks Budget was set up to provide for the maintenance of county parks and other recreational sites. The Weed and Seed Budget is set up to address noxious weeds concerns within the County. The Parks Supervisor is also the County Agricultural Inspector.

**GOALS AND OBJECTIVES OBTAINED IN 2008:**

1. Forest management program certified by way of two internationally recognized forest management standards.
2. Implementation of a Sustainable Forest Management System in cooperation with the County Certification Cooperative in order to provide consistent forest management practices which are sensitive to environmental issues, are responsive to public inquiries, provide for economic benefits, provide long-term health and sustainability of the forest resources, and improve performance and accountability for managers.
3. Significant progress to record county forest roads to protect traditional access by the county and by the public.
4. Acquisition of 10 acres in a high biodiversity area in Section 35-Roosevelt Township.
5. Completion of two important land exchanges in the same high biodiversity area which consolidates existing holdings of county lands and protects a natural environment lake from development.
6. Forest development projects including tree planting, aerial seeding, forest trail maintenance, site preparation, conifer release, trail mowing, bud capping, natural regeneration checks, artificial regeneration checks, gopher control, phase II forest inventory either successfully completed or currently underway.
7. Two timber auctions completed.
8. "Turn back timber sales" quickly re-offered for sale.
9. Land sale auction preparations underway for auction in September.
10. Progressing to complete a large partition for division action involving 300 + acres of undivided interest lands.
11. Working to complete direct sales to governmental subdivisions
12. Working to complete two direct sales of non-conforming tracts to private adjacent owners
13. Working in cooperation with DNR and local ATV clubs to define a Grant-in-Aid ATV trail from Brainerd to Emily.
14. Working to identify a five-year tactical plan, which identifies possible harvest areas and other forest development projects.
15. Cooperating with the county certification cooperative, Blandin Foundation and its contractor to develop a "web-based" Project Planning Database.
16. working to satisfy 2008 Harvest Goals

17. define harvest goals for 2009
18. Work to communicate and educate the county board relative to the DNR OHV Planning effort in hopes of resolving the “limited” versus “managed” forest classification on county lands.

**GOALS AND OBJECTIVES TO ACHIEVE IN 2009:**

1. Continue to implement standard operating procedures as defined in our Sustainable Forest Management System.
2. Successful completion of annual surveillance audit of our Sustainable Forest Management System to ensure compliance with FSC and SFI Forest Management Standards.
3. Complete Phase I development for the Milford Mine Memorial Park.
4. Continue to consider land exchanges / acquisitions to consolidate / improve the public land base.
5. Finalize the recording of any county forest roads still outstanding from 2008.
6. Finalize the taking, by way of eminent domain, to secure public access to public land on Russell Lake in Long Lake Township.
7. Begin preparations to call for RFPs for preparation of a new long-term forest management plan for the tax forfeited lands.
8. Pursue easements to gain access to public lands.
9. hire a new land commissioner to administer the Land Department
10. Work to improve efficiencies of field operations relative to data collection e.g. pdas.
11. Provide appropriate training for land department staff.

**2009 CROW WING COUNTY  
BUDGET**

**TIMBER DEVELOPMENT**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ -	\$ 600	\$ 600	\$ 600	-
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ 600</b>	<b>\$ 600</b>	<b>\$ 600</b>	<b>-</b>
<b><u>EXPENDITURES:</u></b>					
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
<b>NET</b>	<b>\$ -</b>	<b>\$ 600</b>	<b>\$ 600</b>	<b>\$ 600</b>	<b>-</b>

2/17/09 20 FUND TIMBER DEVELOPMENT  
11:40:36 672 DEPT  
TIMBER

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

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REPORT BASIS: CASH

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
20-672-000-0000-5191	TIMBER PERMIT	500CR	500CR
20-672-000-0000-5597	CHARGES FOR SERVICES - OTHER	100CR	100CR
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	600CR	600CR
	EXPEND.	0	0
	NET	600CR	600CR
*** 672 DEPT	TOTALS		
	* TIMBER		
	REVENUE	600CR	600CR
	EXPEND.	0	0
	NET	600CR	600CR
*** 20 FUND	TOTALS		
	** TIMBER DEVELOPMENT		
	REVENUE	600CR	600CR
	EXPEND.	0	0
	NET	600CR	600CR

**2009 CROW WING COUNTY  
BUDGET**

**GRANTS LAND**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 66,000	\$ 69,170	\$ 69,170	\$ 3,170	4.80%
<b>TOTAL REVENUES</b>	<b>\$ 66,000</b>	<b>\$ 69,170</b>	<b>\$ 69,170</b>	<b>\$ 3,170</b>	<b>4.80%</b>
<b><u>EXPENDITURES:</u></b>					
SERVICES & CHARGES	\$ 63,000	\$ 81,500	\$ 81,500	\$ 18,500	29.37%
SUPPLIES & MATERIALS	3,000	3,000	3,000	-	0.00%
CAPITAL OUTLAY	-	7,500	7,500	7,500	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 66,000</b>	<b>\$ 92,000</b>	<b>\$ 92,000</b>	<b>\$ 26,000</b>	<b>39.39%</b>
<b>NET</b>	<b>\$ -</b>	<b>\$ (22,830)</b>	<b>\$ (22,830)</b>	<b>\$ (22,830)</b>	<b>-</b>

2/17/09  
11:40:3621 FUND  
GRANTS LAND  
674 DEPT  
GRANTS ASSISTED PROGRAMS

JASONR

INTEGRATED FINANCIAL SYSTEM  
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\*\*\* 000 PROGRAM TOTALS \* UNDESIGNATED

	2009 BDGT ORIGINAL	2009 BDGT AMENDED
REVENUE	57,170CR	57,170CR
EXPEND.	15,000	15,000
NET	40,000	40,000

21-674-000-0000-5281 PAYMENTS IN LIEU OF TAXES	14,500	14,500
21-674-000-0000-6283 CONTRACTOR FEE - OTHER	1,000	1,000
21-674-000-0000-6299 PROF. & TECH. FEE - OTHER	1,000	1,000
21-674-000-0000-6383 SURVEYOR FEE - INTERFUND	1,000	1,000
21-674-000-0000-6390 HIGHWAY FEE - INTERFUND	1,000	1,000
21-674-000-0000-6450 AGRICULTURE RELATED SUPPLIES	1,000	1,000
21-674-000-0000-6520 CULVERTS	1,000	1,000
21-674-000-0000-6650 FURN. & EQ. OTHER OVER \$5K	7,500	7,500

\*\*\* 450 PROGRAM TOTALS \* FOREST ACCESS ROAD

	2009 BDGT ORIGINAL	2009 BDGT AMENDED
REVENUE	12,000CR	12,000CR
EXPEND.	9,000	9,000
NET	2,000	2,000

21-674-450-0000-5329 NATURAL RESOURCES	1,000	1,000
21-674-450-0000-6283 CONTRACTOR FEE - OTHER	1,000	1,000
21-674-450-0000-6390 HIGHWAY FEE - INTERFUND	1,000	1,000
21-674-450-0000-6520 CULVERTS	1,000	1,000

\*\*\* 674 DEPT TOTALS \* GRANTS ASSISTED PROGRAMS

	2009 BDGT ORIGINAL	2009 BDGT AMENDED
--	-----------------------	----------------------

	2009 BDGT ORIGINAL	2009 BDGT AMENDED
--	-----------------------	----------------------

	2009 BDGT ORIGINAL	2009 BDGT AMENDED
--	-----------------------	----------------------

\*\*\* 21 FUND TOTALS \*\* GRANTS LAND

	2009 BDGT ORIGINAL	2009 BDGT AMENDED
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	2009 BDGT ORIGINAL	2009 BDGT AMENDED
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	2009 BDGT ORIGINAL	2009 BDGT AMENDED
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**2009 CROW WING COUNTY  
BUDGET**

**FORFEITED TAX SALE**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 952,950	\$ 935,700	\$ 935,700	\$ (17,250)	-1.81%
<b>TOTAL REVENUES</b>	<b>\$ 952,950</b>	<b>\$ 935,700</b>	<b>\$ 935,700</b>	<b>\$ (17,250)</b>	<b>-1.81%</b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 387,833	\$ 406,914	\$ 406,914	\$ 19,081	4.92%
SERVICES & CHARGES	138,150	142,650	142,650	\$ 4,500	3.26%
SUPPLIES & MATERIALS	55,300	46,800	46,800	\$ (8,500)	-15.37%
CAPITAL OUTLAY	10,900	-	-	\$ (10,900)	-100.00%
OTHER EXPENDITURES	1,000,000	684,000	684,000	\$ (316,000)	-31.60%
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,592,183</b>	<b>\$ 1,280,364</b>	<b>\$ 1,280,364</b>	<b>\$ (311,819)</b>	<b>-19.58%</b>
<b>NET</b>	<b>\$ (639,233)</b>	<b>\$ (344,664)</b>	<b>\$ (344,664)</b>	<b>\$ 294,569</b>	<b>-46.08%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
22-670-000-0000-5190	FIREWOOD PERMIT	2,000CR	2,000CR
22-670-000-0000-5191	TIMBER PERMIT	500,000CR	500,000CR
22-670-000-0000-5597	CHARGES FOR SERVICES - OTHER	3,000CR	3,000CR
22-670-000-0000-5720	INVESTMENT EARNINGS RESTRICTED	84,000CR	84,000CR
22-670-000-0000-5790	SALE OF PROPERTY	100,000CR	100,000CR
22-670-000-0000-5791	SALE OF PROPERTY CONTRACT	239,000CR	239,000CR
22-670-000-0000-5792	SALE OF TIMBER	3,000CR	3,000CR
22-670-000-0000-5793	SALE - REPURCHASE OF L& FORF	3,000CR	3,000CR
22-670-000-0000-5810	RENTS & ROYALTIES	200CR	200CR
22-670-000-0000-5830	MISCELLANEOUS OTHER REVENUE	1,500CR	1,500CR
22-670-000-0000-6100	SALARIES & WAGES - REGULAR	281,803	281,803
22-670-000-0000-6105	SALARIES & WAGES - OVERTIME	3,442	3,442
22-670-000-0000-6110	PER DIEM - EMPLOYEE	2,000	2,000
22-670-000-0000-6150	HEALTH INSURANCE	46,019	46,019
22-670-000-0000-6152	DENTAL INSURANCE	4,329	4,329
22-670-000-0000-6154	LONG-TERM DISABILITY INSURANCE	876	876
22-670-000-0000-6156	LIFE INSURANCE	134	134
22-670-000-0000-6160	RETIREE HEALTH INSURANCE	19,050	19,050
22-670-000-0000-6162	HEALTH CARE SAVINGS PLAN (HCSP)	300	300
22-670-000-0000-6164	PERA	19,254	19,254
22-670-000-0000-6170	FICA	17,684	17,684
22-670-000-0000-6172	MEDICARE	4,132	4,132
22-670-000-0000-6176	WORKER'S COMPENSATION	6,891	6,891
22-670-000-0000-6178	EDUCATIONAL & CERT. EXPENSES	1,000	1,000
22-670-000-0000-6210	TELEPHONE	2,500	2,500
22-670-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	4,000	4,000
22-670-000-0000-6249	PUBLIC RELATIONS	3,000	3,000
22-670-000-0000-6255	SANITATION	2,000	2,000
22-670-000-0000-6272	NON-EMPLOYEE MILEAGE	600	600
22-670-000-0000-6283	CONTRACTOR FEE - OTHER	85,000	85,000
22-670-000-0000-6299	PROF. & TECH. FEE - OTHER	3,000	3,000
22-670-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	2,000	2,000
22-670-000-0000-6330	MOTOR POOL VEHICLE USAGE	750	750
22-670-000-0000-6332	EMPLOYEE MILEAGE	200	200
22-670-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	500	500
22-670-000-0000-6338	TRAINING & REGISTRATION FEES	3,000	3,000
22-670-000-0000-6340	MACHINERY & EQUIPMENT RENTAL	3,600	3,600
22-670-000-0000-6380	AUDITOR FEE - INTERFUND	15,000	15,000
22-670-000-0000-6383	SURVEYOR FEE - INTERFUND	14,500	14,500
22-670-000-0000-6390	HIGHWAY FEE - INTERFUND	3,000	3,000
22-670-000-0000-6409	OFFICE SUPPLIES	4,000	4,000
22-670-000-0000-6450	AGRICULTURE RELATED SUPPLIES	26,000	26,000
22-670-000-0000-6520	CULVERTS	500	500
22-670-000-0000-6560	GASOLINE, DIESEL, & OTHER FUELS	11,000	11,000
22-670-000-0000-6565	MOTOR OIL & LUBRICANTS	200	200
22-670-000-0000-6570	TIRES, TUBES, BATT, & VHCL PARTS	4,000	4,000
22-670-000-0000-6575	MACHINERY PARTS	1,000	1,000
22-670-000-0000-6580	OTHER REPAIR & MAINT. SUPPLIES	100	100
22-670-000-0000-6890	TAX SETTLED- OTHER TAXING DIST	684,000	684,000

22 FUND JASONR  
2/17/09 FORFEITED TAX SALE  
11:40:36 670 DEPT  
COUNTY LAND MANAGEMENT

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COUNTY 19

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
*** 000 PROGRAM TOTALS	* UNDESIGNATED	REVENUE 935,700CR EXPEND. 1,280,364 NET 344,664	935,700CR 1,280,364 344,664
*** 670 DEPT TOTALS	* COUNTY LAND MANAGEMENT	REVENUE 935,700CR EXPEND. 1,280,364 NET 344,664	935,700CR 1,280,364 344,664
*** 22 FUND TOTALS	** FORFEITED TAX SALE	REVENUE 935,700CR EXPEND. 1,280,364 NET 344,664	935,700CR 1,280,364 344,664

**2009 CROW WING COUNTY  
BUDGET**

**DEBT SERVICE - COMBINED**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 6,179,063	\$ 6,167,625	\$ 6,167,625	\$ (11,438)	-0.19%
<b>TOTAL REVENUES</b>	<b>\$ 6,179,063</b>	<b>\$ 6,167,625</b>	<b>\$ 6,167,625</b>	<b>\$ (11,438)</b>	<b>-0.19%</b>
<b><u>EXPENDITURES:</u></b>					
DEBT SERVICE	\$ 5,846,237	\$ 5,870,737	\$ 5,870,737	\$ 24,500	0.42%
<b>TOTAL EXPENDITURES</b>	<b>\$ 5,846,237</b>	<b>\$ 5,870,737</b>	<b>\$ 5,870,737</b>	<b>\$ 24,500</b>	<b>0.42%</b>
<b>NET</b>	<b>\$ 332,826</b>	<b>\$ 296,888</b>	<b>\$ 296,888</b>	<b>\$ (35,938)</b>	<b>-10.80%</b>

**2009 CROW WING COUNTY  
BUDGET**

**DEBT SERVICE - CAPITAL NOTES 2006A**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 1,233,763	\$ 1,235,443	\$ 1,235,443	\$ 1,680	0.14%
<b>TOTAL REVENUES</b>	<b><u>\$ 1,233,763</u></b>	<b><u>\$ 1,235,443</u></b>	<b><u>\$ 1,235,443</u></b>	<b><u>\$ 1,680</u></b>	<b><u>0.14%</u></b>
<b><u>EXPENDITURES:</u></b>					
DEBT SERVICE	\$ 1,105,413	\$ 1,153,813	\$ 1,153,813	\$ 48,400	4.38%
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 1,105,413</u></b>	<b><u>\$ 1,153,813</u></b>	<b><u>\$ 1,153,813</u></b>	<b><u>\$ 48,400</u></b>	<b><u>4.38%</u></b>
<b>NET</b>	<b><u>\$ 128,350</u></b>	<b><u>\$ 81,630</u></b>	<b><u>\$ 81,630</u></b>	<b><u>\$ (46,720)</u></b>	<b><u>-36.40%</u></b>

2/17/09 31 FUND DEBT SERVICE-CAPITAL NOTES .  
11:40:36 815 DEPT  
DEBT SERVICE

INTEGRATED FINANCIAL SYSTEM  
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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
31-815-000-0000-5001	PROPERTY TAXES - CURRENT	1,235,443CR	1,235,443CR
31-815-000-0000-6724	INTEREST	68,313	68,313
31-815-000-0000-6734	PRINCIPAL	1,085,000	1,085,000
31-815-000-0000-6744	SERVICES & CHARGES	500	500
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	1,235,443CR	1,235,443CR
	EXPEND.	1,153,813	1,153,813
	NET	81,630CR	81,630CR
*** 815 DEPT	TOTALS		
	* DEBT SERVICE		
	REVENUE	1,235,443CR	1,235,443CR
	EXPEND.	1,153,813	1,153,813
	NET	81,630CR	81,630CR
*** 31 FUND	TOTALS		
	** DEBT SERVICE-CAPITAL NOTES		
	REVENUE	1,235,443CR	1,235,443CR
	EXPEND.	1,153,813	1,153,813
	NET	81,630CR	81,630CR

**2009 CROW WING COUNTY  
BUDGET**

**DEBT SERVICE - COUNTY JAIL BONDS 2004B**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 1,490,114	\$ 1,481,977	\$ 1,481,977	\$ (8,137)	-0.55%
<b>TOTAL REVENUES</b>	<b><u>\$ 1,490,114</u></b>	<b><u>\$ 1,481,977</u></b>	<b><u>\$ 1,481,977</u></b>	<b><u>\$ (8,137)</u></b>	<b><u>-0.55%</u></b>
<b><u>EXPENDITURES:</u></b>					
DEBT SERVICE	\$ 1,409,856	\$ 1,408,281	\$ 1,408,281	\$ (1,575)	-0.11%
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 1,409,856</u></b>	<b><u>\$ 1,408,281</u></b>	<b><u>\$ 1,408,281</u></b>	<b><u>\$ (1,575)</u></b>	<b><u>-0.11%</u></b>
<b>NET</b>	<b><u>\$ 80,258</u></b>	<b><u>\$ 73,696</u></b>	<b><u>\$ 73,696</u></b>	<b><u>\$ (6,562)</u></b>	<b><u>-8.18%</u></b>

2/17/09 32 FUND JASONR  
11:40:36 DEBT SVC.-CTY JAIL BONDS  
815 DEPT  
DEBT SERVICE

INTEGRATED FINANCIAL SYSTEM  
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REPORT BASIS: CASH

IFB21

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
32-815-000-0000-5001	PROPERTY TAXES - CURRENT	1,481,977CR	1,481,977CR
32-815-000-0000-6724	INTEREST	707,781	707,781
32-815-000-0000-6734	PRINCIPAL	700,000	700,000
32-815-000-0000-6744	SERVICES & CHARGES	500	500
*** 000 PROGRAM TOTALS	* UNDESIGNATED	REVENUE EXPEND. NET	1,481,977CR 1,408,281 73,696CR
*** 815 DEPT TOTALS	* DEBT SERVICE	REVENUE EXPEND. NET	1,481,977CR 1,408,281 73,696CR
*** 32 FUND TOTALS	** DEBT SVC.-CTY JAIL BONDS	REVENUE EXPEND. NET	1,481,977CR 1,408,281 73,696CR

**2009 CROW WING COUNTY  
BUDGET**

**DEBT SERVICE - CAPITAL IMPROVEMENT PLAN BONDS 2004A**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 2,793,958	\$ 2,765,451	\$ 2,765,451	\$ (28,507)	-1.02%
<b>TOTAL REVENUES</b>	<b>\$ 2,793,958</b>	<b>\$ 2,765,451</b>	<b>\$ 2,765,451</b>	<b>\$ (28,507)</b>	<b>-1.02%</b>
<b><u>EXPENDITURES:</u></b>					
DEBT SERVICE	\$ 2,659,313	\$ 2,632,838	\$ 2,632,838	\$ (26,475)	-1.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,659,313</b>	<b>\$ 2,632,838</b>	<b>\$ 2,632,838</b>	<b>\$ (26,475)</b>	<b>-1.00%</b>
<b>NET</b>	<b>\$ 134,645</b>	<b>\$ 132,613</b>	<b>\$ 132,613</b>	<b>\$ (2,032)</b>	<b>-1.51%</b>

2/17/09 33 FUND JASONR .  
11:40:36 DEBT SVC.-CAP. IMP. PLAN BONDS .  
815 DEPT  
DEBT SERVICE

INTEGRATED FINANCIAL SYSTEM  
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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED	
33-815-000-0000-5001	PROPERTY TAXES - CURRENT	2,765,451CR	2,765,451CR	
33-815-000-0000-6724	INTEREST	1,362,338	1,362,338	
33-815-000-0000-6734	PRINCIPAL	1,270,000	1,270,000	
33-815-000-0000-6744	SERVICES & CHARGES	500	500	
*** 000 PROGRAM TOTALS	* UNDESIGNATED	REVENUE EXPEND. NET	2,765,451CR 2,632,838 132,613CR	
*** 815 DEPT	TOTALS	* DEBT SERVICE	REVENUE EXPEND. NET	2,765,451CR 2,632,838 132,613CR
*** 33 FUND	TOTALS	** DEBT SVC.-CAP. IMP. PLAN BONDS	REVENUE EXPEND. NET	2,765,451CR 2,632,838 132,613CR

**2009 CROW WING COUNTY  
BUDGET**

**DETENTION LEASE REVENUE BONDS**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 447,664	\$ 470,560	\$ 470,560	\$ 22,896	5.11%
<b>TOTAL REVENUES</b>	<b>\$ 447,664</b>	<b>\$ 470,560</b>	<b>\$ 470,560</b>	<b>\$ 22,896</b>	<b>5.11%</b>
<b><u>EXPENDITURES:</u></b>					
DEBT SERVICE	\$ 467,760	\$ 471,310	\$ 471,310	\$ 3,550	0.76%
<b>TOTAL EXPENDITURES</b>	<b>\$ 467,760</b>	<b>\$ 471,310</b>	<b>\$ 471,310</b>	<b>\$ 3,550</b>	<b>0.76%</b>
<b>NET</b>	<b>\$ (20,096)</b>	<b>\$ (750)</b>	<b>\$ (750)</b>	<b>\$ 19,346</b>	<b>-96.27%</b>

2/17/09 34 FUND DETENTION LEASE REV BONDS .  
11:40:36 815 DEPT  
DEBT SERVICE

INTEGRATED FINANCIAL SYSTEM  
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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
34-815-000-0000-5001	PROPERTY TAXES - CURRENT	470,560CR	470,560CR
34-815-000-0000-6724	INTEREST	100,560	100,560
34-815-000-0000-6734	PRINCIPAL	370,000	370,000
34-815-000-0000-6744	SERVICES & CHARGES	750	750
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	470,560CR	470,560CR
	EXPEND.	471,310	471,310
	NET	750	750
*** 815 DEPT	TOTALS		
	* DEBT SERVICE		
	REVENUE	470,560CR	470,560CR
	EXPEND.	471,310	471,310
	NET	750	750
*** 34 FUND	TOTALS		
	** DETENTION LEASE REV BONDS		
	REVENUE	470,560CR	470,560CR
	EXPEND.	471,310	471,310
	NET	750	750

**2009 CROW WING COUNTY  
BUDGET**

**AIRPORT BONDS**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 213,564	\$ 214,194	\$ 214,194	\$ 630	0.29%
<b>TOTAL REVENUES</b>	<b>\$ 213,564</b>	<b>\$ 214,194</b>	<b>\$ 214,194</b>	<b>\$ 630</b>	<b>0.29%</b>
<b><u>EXPENDITURES:</u></b>					
DEBT SERVICE	\$ 203,895	\$ 204,495	\$ 204,495	\$ 600	0.29%
<b>TOTAL EXPENDITURES</b>	<b>\$ 203,895</b>	<b>\$ 204,495</b>	<b>\$ 204,495</b>	<b>\$ 600</b>	<b>0.29%</b>
<b>NET</b>	<b>\$ 9,669</b>	<b>\$ 9,699</b>	<b>\$ 9,699</b>	<b>\$ 30</b>	<b>0.31%</b>

2/17/09 35 FUND AIRPORT BONDS  
11:40:36 815 DEPT  
DEBT SERVICE

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
35-815-000-0000-5001	PROPERTY TAXES - CURRENT	107,097CR	107,097CR
35-815-000-0000-5830	MISCELLANEOUS OTHER REVENUE	107,097CR	107,097CR
35-815-000-0000-6724	INTEREST	88,995	88,995
35-815-000-0000-6734	PRINCIPAL	115,000	115,000
35-815-000-0000-6744	SERVICES & CHARGES	500	500
*** 000 PROGRAM TOTALS	* UNDESIGNATED	REVENUE EXPEND. NET	214,194CR 204,495 9,699CR
*** 815 DEPT TOTALS	* DEBT SERVICE	REVENUE EXPEND. NET	214,194CR 204,495 9,699CR
*** 35 FUND TOTALS	** AIRPORT BONDS	REVENUE EXPEND. NET	214,194CR 204,495 9,699CR

**CROW WING COUNTY  
2009 BUDGET NARRATIVE**

**DEPARTMENT NAME: *Waste Management***

**DEPARTMENT DESCRIPTION:**

Responsible for coordinating or monitoring planning and design efforts for systems or facilities in relationship with the County's integrated solid waste management program as outlined in the County's Solid Waste Management Plan or as directed by the County Board. Provides technical assistance to cities, townships, organizations, private business and County government in the implementation of the County's integrated solid waste management program which encompasses a broad range of elements; waste reduction, waste education, recycling, yard waste facility, County sanitary landfill, County construction & demolition landfill, closed county landfill, used tires, used electronics, used mattresses, appliances, used oil and lead acid battery program, household hazardous waste and product exchange facility, solid waste ordinance, and unauthorized solid waste disposal.

**GOALS AND OBJECTIVES OBTAINED IN 2008:**

**SCORE:**

The annual Recycling Report outlines the accomplishments within the SCORE related programs. From this Report a short listing:

1. Continue the increase participation in the existing recycling and problem material management programs. One method is to continue the county outreach program that consists of the coupon program, assisting in the many area cleanup programs, and education program.
2. A new electronics bill passed and implementation starting July 1<sup>st</sup> of 2007 statewide. By incorporating into the existing County electronics program into this initiative, was able to reduce the County expenditure due to disposal

and transportation of the used electronics by \$32,000 for the last six month of 2007. This will be an ongoing saving to the County electronics program.

3. The County has made excellent progress in meeting the recycling goals and management of problem/banned materials within the County. One issue that will affect the overall 2008 recycling efforts is the closing of two area businesses. Historically they accounted for 50 percent of our recycling efforts. Tasked the Solid Waste Technician to investigate and develop programs to increase County, commercial, and residential recycling efforts. Was able to get Best Buy to initiate a recycling program, expanded recycling program within County building complex and County Fair, and assisted Emily in expanding their recycling program.
4. Working with the Master Gardeners and the Northland Arboretum on establishing a yard waste composting area at the Northland Arboretum to service the Brainerd/Baxter area.
5. Through AMC, SWAA, and legislators clarified through a bill regarding waste pesticides that required Department of Agriculture to pay for the collection and disposal of waste pesticides in all counties on an annual basis. When Ag picks up the disposal cost, it has a \$1,000 per years saving to our County.

**Landfill:**

1. Construction of active gas system.
2. Replace and upgraded scale deck at landfill site.
3. Construction of new leachate land application area.
4. Worked with MPCA to upgrade the current leachate recirculation program from “pilot” status, to operational status for our site.
5. Work with potential buyer for the landfill gas being generated.

6. Work with MPCA for a major permit modification to allow the use of the new land application area and leachate recirculation into Cell 4.

## ***GOALS AND OBJECTIVES TO ACHIEVE IN 2009:***

### **SCORE:**

1. Continue to expand existing programs.
2. Working with several area recycling programs and businesses to expand their recycling efforts in 2009.
3. Work with Land Department on potential bio-mass markets. A potential use for the brush that comes into the landfill.
4. In 2007, Minnesota was chosen to undertake a paint product stewardship initiative by the National Paint and Coating Association. A statewide demonstration was desired in order to best inform the creation of the national system and Minnesota was chosen as the state for the demonstration project. This project is expected to be initiated in 2008. This has a potential of saving the County over \$10,000 per year in disposal cost for the latex and oil based paint.
5. Implementation of new bill regarding waste pesticides that required Department of Agriculture to pay for the collection and disposal of waste pesticides in all counties on an annual basis.

### **Landfill:**

1. Finalize agreement to sell landfill gas.
  - Construct gas line to business. Goal is to have a 10-year pay back.

2. Since our active gas system was installed voluntarily, the County qualifies for “carbon credits.” Work on obtaining funds for these. Potential is to pay for the active gas system within 10-year.
3. Once the County has established a funding source for both carbon credits and selling of the gas, relook at issue of allowing solid waste from another county. Garbage is the fuel source for the gas, may be to the economic benefit of the County to accept waste from another county under conditions to be established by the County Board.
4. Rescheduled the proposed hydrogeology study from 2010 to 2009. The area surrounding the landfill has been approved for a G3 extraction use permit. To receive better proposals need to first identify the geology of the area.

### ***BUDGET HIGHLIGHTS, INCLUDING ANY PROPOSED EXPANSIONS IN 2009***

#### **SCORE:**

1. State cut funding for 2<sup>nd</sup> STS Crew. County is already funding 50 percent of this position. To keep this position, need funding source for the additional 50 percent. One potential is to merge this position with the Solid Waste part time slot to fund this 50 percent shortfall. This will maintain 2<sup>nd</sup> STS crew, plus maintain STS support for all their assistance to the solid waste programs – area cleanup days, HHW events, mattress, and used electronics program.
2. Construct concrete pads to expand various area drop off recycling centers.
3. In February 2008, the preliminary climate change action plan was submitted to the House and Senate. The final report of the Minnesota Climate Change Advisory Group (MCCAG) is forth-coming. The state’s goal is to reduce greenhouse gas emissions to a level at least 15 percent below 2005 levels by 2015, to a level at least 30 percent below 2005 levels by 2026, and to a level at least 80 percent below 2005 levels by 2050 (MN Stat. sec 219H.02, Subd. 1). Under Waste Management, the MCCAG goal is to have 0% increase in waste generation per capita by 2020 (3% reduction by 2025); a 50% recycling rate by 2011 (60% by 2025); a 10% composting rate by 2012 (15% by 2020), and recycling and composting achieve a total of 75% diversion of waste from land disposal or waste to energy by 2025. This is a very aggressive goal, currently under SCORE legislation passed in 1989 directs Greater Minnesota counties to achieve a recycling rate of 25 percent of MSW by December 31, 1993. Subsequent

amendments set a supplementary recycling goal of 35 percent for Greater Minnesota by December 31, 1996. If implemented, the impacts of this program will greatly affect our existing County's solid waste program both fiscally and operationally since the County operates a landfill system.

4. In 2008, the Solid Waste Department budgeted for  $\frac{1}{2}$  of the Enforcement Officers position as it has done since this position was created. This was removed from the final 2008 budget for Solid Waste without notification to this Department. For the proposed 2009 budget, funding for  $\frac{1}{2}$  of the Enforcement Officers position was re-inserted into the Waste Management budget.

**2009 CROW WING COUNTY  
BUDGET**

**SCORE**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 1,058,000	\$ 1,111,000	\$ 1,111,000	\$ 53,000	5.01%
<b>TOTAL REVENUES</b>	<b>\$ 1,058,000</b>	<b>\$ 1,111,000</b>	<b>\$ 1,111,000</b>	<b>\$ 53,000</b>	<b>5.01%</b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 162,588	\$ 218,915	\$ 218,915	\$ 56,327	34.64%
SERVICES & CHARGES	404,270	367,070	367,070	\$ (37,200)	-9.20%
SUPPLIES & MATERIALS	19,350	15,050	15,050	\$ (4,300)	-22.22%
CAPITAL OUTLAY	50,000	24,000	24,000	\$ (26,000)	-52.00%
OTHER EXPENDITURES	242,860	311,690	311,690	\$ 68,830	28.34%
OTHER FINANCING USES	-	210,000	210,000	\$ 210,000	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 879,068</b>	<b>\$ 1,146,725</b>	<b>\$ 1,146,725</b>	<b>\$ 267,657</b>	<b>30.45%</b>
<b>NET</b>	<b>\$ 178,932</b>	<b>\$ (35,725)</b>	<b>\$ (35,725)</b>	<b>\$ (214,657)</b>	<b>-119.97%</b>

2/17/09 18 FUND SCORE 392 DEPT LANDFILL SW111  
11:40:36

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
18-392-000-0000-6230	PUBLICATIONS & BROCHURES	10	10
18-392-000-0000-6250	ELECTRICITY & WATER	200	200
18-392-000-0000-6260	CONSULTING FEE	10,000	10,000
18-392-000-0000-6294	WELL TESTING	3,500	3,500
18-392-000-0000-6299	PROF. & TECH. FEE - OTHER	2,500	2,500
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	0	0
	EXPEND.	16,210	16,210
	NET	16,210	16,210
*** 392 DEPT TOTALS	* LANDFILL SW111		
	REVENUE	0	0
	EXPEND.	16,210	16,210
	NET	16,210	16,210

18 FUND  
2/17/09 SCORE  
11:40:36 394 DEPT  
OLD BRAINERD DUMP

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
18-394-000-0000-6299	PROF. & TECH. FEE - OTHER	500	500
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	0	0
	EXPEND.	500	500
	NET	500	500
*** 394 DEPT	TOTALS		
	* OLD BRAINERD DUMP		
	REVENUE	0	0
	EXPEND.	500	500
	NET	500	500

18 FUND .  
2/17/09 JASONR .  
11:40:36 SCORE .  
396 DEPT .  
LANDFILL SW-440 (DEM.)-POST CLOSURE CARE

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19  
REPORT BASIS: CASH

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
18-396-000-0000-6299	PROF. & TECH. FEE - OTHER	600	600
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	0	0
	EXPEND.	600	600
	NET	600	600
*** 396 DEPT	TOTALS		
	* LANDFILL SW-440 (DEM.)-POST CLOSURE CARE		
	REVENUE	0	0
	EXPEND.	600	600
	NET	600	600

2/17/09 18 FUND SCORE 660 DEPT SCORE

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
18-660-000-0000-5051	SPECIAL ASSESSMENTS	550,000CR	550,000CR
18-660-000-0000-5318	ENVIRONMENTAL ASSISTANCE / MPC	141,000CR	141,000CR
18-660-000-0000-5595	LANDFILL CHARGE	300,000CR	300,000CR
18-660-000-0000-5596	HHW STIPEND	10,000CR	10,000CR
18-660-000-0000-5830	MISCELLANEOUS OTHER REVENUE	40,000CR	40,000CR
18-660-000-0000-5910	INTERFUND TRANSFERS	70,000CR	70,000CR
18-660-000-0000-6100	SALARIES & WAGES - REGULAR	155,048	155,048
18-660-000-0000-6105	SALARIES & WAGES - OVERTIME	10,235	10,235
18-660-000-0000-6110	PER DIEM - EMPLOYEE	500	500
18-660-000-0000-6150	HEALTH INSURANCE	20,989	20,989
18-660-000-0000-6152	DENTAL INSURANCE	2,106	2,106
18-660-000-0000-6154	LONG-TERM DISABILITY INSURANCE	436	436
18-660-000-0000-6156	LIFE INSURANCE	61	61
18-660-000-0000-6160	RETIREE HEALTH INSURANCE	6,500	6,500
18-660-000-0000-6162	HEALTH CARE SAVINGS PLAN(HCSP)	60	60
18-660-000-0000-6164	PERA	9,982	9,982
18-660-000-0000-6170	FICA	10,248	10,248
18-660-000-0000-6172	MEDICARE	2,396	2,396
18-660-000-0000-6176	WORKER'S COMPENSATION	354	354
18-660-000-0000-6210	TELEPHONE	300	300
18-660-000-0000-6230	PUBLICATIONS & BROCHURES	10	10
18-660-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	300	300
18-660-000-0000-6250	ELECTRICITY & WATER	350	350
18-660-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	15,000	15,000
18-660-000-0000-6305	BUILDING REPAIR & MAINT. SERV	3,000	3,000
18-660-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	1,000	1,000
18-660-000-0000-6338	TRAINING & REGISTRATION FEES	750	750
18-660-000-0000-6409	OFFICE SUPPLIES	3,000	3,000
18-660-000-0000-6425	FUEL FOR BUILDINGS	2,000	2,000
18-660-000-0000-6999	INTERFUND TRANSFERS OUT	210,000	210,000

*** 000 PROGRAM TOTALS	* UNDESIGNATED	REVENUE	1,111,000CR	1,111,000CR
		EXPEND.	454,625	454,625
		NET	656,375CR	656,375CR

18-660-402-0000-6200	POSTAGE & POSTAL BOX RENTAL	7,000	7,000
18-660-402-0000-6230	PUBLICATIONS & BROCHURES	2,500	2,500
18-660-402-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	550	550
18-660-402-0000-6249	PUBLIC RELATIONS	2,500	2,500
18-660-402-0000-6260	CONSULTING FEE	5,000	5,000
18-660-402-0000-6283	CONTRACTOR FEE - OTHER	15,000	15,000
18-660-402-0000-6299	PROF. & TECH. FEE - OTHER	2,500	2,500
18-660-402-0000-6340	MACHINERY & EQUIPMENT RENTAL	350	350
18-660-402-0000-6409	OFFICE SUPPLIES	50	50
18-660-402-0000-6620	BUILDING ACQ./ CONST. OVER \$5K	24,000	24,000
18-660-402-0000-6800	APPROPRIATIONS	311,690	311,690

\*\*\* 402 PROGRAM TOTALS \* RECYCLING

2/17/09 18 FUND SCORE 660 DEPT SCORE

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT	2009 BDGT
		ORIGINAL	AMENDED
	REVENUE	0	0
	EXPEND.	371,140	371,140
	NET	371,140	371,140

18-660-403-0000-6210	TELEPHONE	1,500	1,500
18-660-403-0000-6230	PUBLICATIONS & BROCHURES	350	350
18-660-403-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	300	300
18-660-403-0000-6249	PUBLIC RELATIONS	15,000	15,000
18-660-403-0000-6250	ELECTRICITY & WATER	300	300
18-660-403-0000-6255	SANITATION	750	750
18-660-403-0000-6274	MEDICAL FEE	50	50
18-660-403-0000-6283	CONTRACTOR FEE - OTHER	3,000	3,000
18-660-403-0000-6290	HAZ. WASTE TRANS.-DISP. FEE	20,000	20,000
18-660-403-0000-6300	MACH., EQUIP., SOFTWARE SERV	2,000	2,000
18-660-403-0000-6305	BUILDING REPAIR & MAINT. SERV	3,000	3,000
18-660-403-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	1,500	1,500
18-660-403-0000-6338	TRAINING & REGISTRATION FEES	700	700
18-660-403-0000-6409	OFFICE SUPPLIES	1,000	1,000
18-660-403-0000-6415	BUILDING MAINTENANCE SUPPLIES	7,000	7,000
18-660-403-0000-6425	FUEL FOR BUILDINGS	2,000	2,000

*** 403 PROGRAM TOTALS	* HOUSEHOLD HAZARDOUS WASTE		
	REVENUE	0	0
	EXPEND.	58,450	58,450
	NET	58,450	58,450

18-660-404-0000-6230	PUBLICATIONS & BROCHURES	200	200
18-660-404-0000-6249	PUBLIC RELATIONS	5,000	5,000
18-660-404-0000-6283	CONTRACTOR FEE - OTHER	100,000	100,000
18-660-404-0000-6299	PROF. & TECH. FEE - OTHER	40,000	40,000

*** 404 PROGRAM TOTALS	* SPECIAL WASTE TIRES APPLIANCE		
	REVENUE	0	0
	EXPEND.	145,200	145,200
	NET	145,200	145,200

18-660-405-0000-6210	TELEPHONE	500	500
18-660-405-0000-6230	PUBLICATIONS & BROCHURES	150	150
18-660-405-0000-6249	PUBLIC RELATIONS	700	700
18-660-405-0000-6299	PROF. & TECH. FEE - OTHER	97,200	97,200
18-660-405-0000-6332	EMPLOYEE MILEAGE	250	250
18-660-405-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	500	500
18-660-405-0000-6338	TRAINING & REGISTRATION FEES	700	700

*** 405 PROGRAM TOTALS	* COMPLAINTS CLEAN UP		
	REVENUE	0	0
	EXPEND.	100,000	100,000
	NET	100,000	100,000

*** 660 DEPT TOTALS	* SCORE		
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18 FUND  
2/17/09 SCORE  
11:40:36 660 DEPT  
SCORE

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

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ACCOUNT NUMBER DESCRIPTION

	2009 BDGT ORIGINAL	2009 BDGT AMENDED
REVENUE	1,111,000CR	1,111,000CR
EXPEND.	1,129,415	1,129,415
NET	18,415	18,415

\*\*\* 18 FUND TOTALS \*\* SCORE

REVENUE	1,111,000CR	1,111,000CR
EXPEND.	1,146,725	1,146,725
NET	35,725	35,725

**2009 CROW WING COUNTY  
BUDGET**

**BUILDING**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 1,565,450	\$ 970,994	\$ 970,994	\$ (594,456)	-37.97%
<b>TOTAL REVENUES</b>	<b><u>\$ 1,565,450</u></b>	<b><u>\$ 970,994</u></b>	<b><u>\$ 970,994</u></b>	<b><u>\$ (594,456)</u></b>	<b><u>-37.97%</u></b>
<b><u>EXPENDITURES:</u></b>					
SERVICES & CHARGES	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	0.00%
CAPITAL OUTLAY	352,315	-	-	\$ (352,315)	-100.00%
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 377,315</u></b>	<b><u>\$ 25,000</u></b>	<b><u>\$ 25,000</u></b>	<b><u>\$ (352,315)</u></b>	<b><u>-93.37%</u></b>
<b>NET</b>	<b><u>\$ 1,188,135</u></b>	<b><u>\$ 945,994</u></b>	<b><u>\$ 945,994</u></b>	<b><u>\$ (242,141)</u></b>	<b><u>-20.38%</u></b>

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11:40:36

25 FUND  
BUILDING  
110 DEPT  
FACILITIES

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
25-110-000-0000-5010	FORFEITED PROPERTY	205,200CR	205,200CR
25-110-000-0000-5810	RENTS & ROYALTIES	64,296CR	64,296CR
25-110-000-0000-5899	INTERFUND - RENTS & ROYALTIES	201,498CR	201,498CR
25-110-000-0000-5910	INTERFUND TRANSFERS	500,000CR	500,000CR
25-110-000-0000-6340	MACHINERY & EQUIPMENT RENTAL	25,000	25,000
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	970,994CR	970,994CR
	EXPEND.	25,000	25,000
	NET	945,994CR	945,994CR
*** 110 DEPT TOTALS	* FACILITIES		
	REVENUE	970,994CR	970,994CR
	EXPEND.	25,000	25,000
	NET	945,994CR	945,994CR
*** 25 FUND TOTALS	** BUILDING		
	REVENUE	970,994CR	970,994CR
	EXPEND.	25,000	25,000
	NET	945,994CR	945,994CR

**2009 CROW WING COUNTY  
BUDGET**

**FIRST ASSESSMENT DISTRICT**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 644,000	\$ 668,000	\$ 668,000	\$ 24,000	3.73%
<b>TOTAL REVENUES</b>	<b>\$ 644,000</b>	<b>\$ 668,000</b>	<b>\$ 668,000</b>	<b>\$ 24,000</b>	<b>3.73%</b>
<b><u>EXPENDITURES:</u></b>					
SERVICES & CHARGES	\$ 207,545	\$ 223,500	\$ 223,500	\$ 15,955	7.69%
OTHER EXPENDITURES	300,000	300,000	300,000	-	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 507,545</b>	<b>\$ 523,500</b>	<b>\$ 523,500</b>	<b>\$ 15,955</b>	<b>3.14%</b>
<b>NET</b>	<b>\$ 136,455</b>	<b>\$ 144,500</b>	<b>\$ 144,500</b>	<b>\$ 8,045</b>	<b>5.90%</b>

2/17/09 27 FUND JASONR  
11:40:36 FIRST ASSESSMENT DISTRICT  
130 DEPT  
UNORGANIZED REVENUE

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19  
REPORT BASIS: CASH

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
27-130-000-0000-5001	PROPERTY TAXES - CURRENT	100,000CR	100,000CR
27-130-000-0000-6380	AUDITOR FEE - INTERFUND	13,500	13,500
27-130-000-0000-6381	ADMINISTRATION FEE - INTERFUND	48,000	48,000
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	100,000CR	100,000CR
	EXPEND.	61,500	61,500
	NET	38,500CR	38,500CR
*** 130 DEPT	TOTALS		
	* UNORGANIZED REVENUE		
	REVENUE	100,000CR	100,000CR
	EXPEND.	61,500	61,500
	NET	38,500CR	38,500CR

2/17/09 27 FUND FIRST ASSESSMENT DISTRICT  
11:40:36 290 DEPT  
UNORGANIZED FIRE

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

IFB21

PAGE 100

ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
27-290-000-0000-5001	PROPERTY TAXES - CURRENT	185,000CR	185,000CR
27-290-000-0000-6299	PROF. & TECH. FEE - OTHER	162,000	162,000
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	185,000CR	185,000CR
	EXPEND.	162,000	162,000
	NET	23,000CR	23,000CR
*** 290 DEPT	TOTALS * UNORGANIZED FIRE		
	REVENUE	185,000CR	185,000CR
	EXPEND.	162,000	162,000
	NET	23,000CR	23,000CR

2/17/09  
11:40:36

27 FUND  
FIRST ASSESSMENT DISTRICT  
350 DEPT  
UNORGANIZED ROADS

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

IFB21

PAGE 101

ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
27-350-000-0000-5001	PROPERTY TAXES - CURRENT	320,000CR	320,000CR
27-350-000-0000-5004	PROPERTY TAXES - DELINQUENT	3,000CR	3,000CR
27-350-000-0000-5051	SPECIAL ASSESSMENTS	10,000CR	10,000CR
27-350-000-0000-5210	STATE GAS TAX	25,000CR	25,000CR
27-350-000-0000-5226	MARKET VALUE HOMESTEAD CREDIT	25,000CR	25,000CR
27-350-000-0000-6890	TAX SETTLED- OTHER TAXING DIST	300,000	300,000
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	383,000CR	383,000CR
	EXPEND.	300,000	300,000
	NET	83,000CR	83,000CR
*** 350 DEPT	TOTALS	* UNORGANIZED ROADS	
	REVENUE	383,000CR	383,000CR
	EXPEND.	300,000	300,000
	NET	83,000CR	83,000CR
*** 27 FUND	TOTALS	** FIRST ASSESSMENT DISTRICT	
	REVENUE	668,000CR	668,000CR
	EXPEND.	523,500	523,500
	NET	144,500CR	144,500CR

**2009 CROW WING COUNTY  
BUDGET**

**SECOND ASSESSMENT DISTRICT**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 30,750	\$ 31,789	\$ 31,789	\$ 1,039	3.38%
<b>TOTAL REVENUES</b>	<b>\$ 30,750</b>	<b>\$ 31,789</b>	<b>\$ 31,789</b>	<b>\$ 1,039</b>	<b>3.38%</b>
<b><u>EXPENDITURES:</u></b>					
SERVICES & CHARGES	\$ 10,235	\$ 10,289	\$ 10,289	\$ 54	0.53%
OTHER EXPENDITURES	21,750	23,000	23,000	1,250	5.75%
<b>TOTAL EXPENDITURES</b>	<b>\$ 31,985</b>	<b>\$ 33,289</b>	<b>\$ 33,289</b>	<b>\$ 1,304</b>	<b>4.08%</b>
<b>NET</b>	<b>\$ (1,235)</b>	<b>\$ (1,500)</b>	<b>\$ (1,500)</b>	<b>\$ (265)</b>	<b>21.46%</b>

2/17/09 28 FUND JASONR  
11:40:36 SECOND ASSESSMENT DISTRICT  
130 DEPT  
UNORGANIZED REVENUE

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19  
REPORT BASIS: CASH

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
28-130-000-0000-5001	PROPERTY TAXES - CURRENT	5,500CR	5,500CR
28-130-000-0000-5010	FORFEITED PROPERTY	500CR	500CR
28-130-000-0000-6380	AUDITOR FEE - INTERFUND	1,500	1,500
28-130-000-0000-6381	ADMINISTRATION FEE - INTERFUND	6,000	6,000
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	6,000CR	6,000CR
	EXPEND.	7,500	7,500
	NET	1,500	1,500
*** 130 DEPT	TOTALS		
	* UNORGANIZED REVENUE		
	REVENUE	6,000CR	6,000CR
	EXPEND.	7,500	7,500
	NET	1,500	1,500

2/17/09  
11:40:36

28 FUND JASONR  
SECOND ASSESSMENT DISTRICT  
290 DEPT  
UNORGANIZED FIRE

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

IFB21

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
28-290-000-0000-5001	PROPERTY TAXES - CURRENT	2,789CR	2,789CR
28-290-000-0000-6299	PROF. & TECH. FEE - OTHER	2,789	2,789
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	2,789CR	2,789CR
	EXPEND.	2,789	2,789
	NET	0	0
*** 290 DEPT	TOTALS * UNORGANIZED FIRE		
	REVENUE	2,789CR	2,789CR
	EXPEND.	2,789	2,789
	NET	0	0

2/17/09  
11:40:36

28 FUND JASONR  
SECOND ASSESSMENT DISTRICT  
350 DEPT  
UNORGANIZED ROADS

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19  
REPORT BASIS: CASH

IFB21

PAGE 104

		ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
28-350-000-0000-5001	PROPERTY TAXES - CURRENT			19,500CR	19,500CR
28-350-000-0000-5210	STATE GAS TAX			3,500CR	3,500CR
28-350-000-0000-6890	TAX SETTLED- OTHER TAXING DIST			23,000	23,000
*** 000 PROGRAM TOTALS	* UNDESIGNATED		REVENUE	23,000CR	23,000CR
			EXPEND.	23,000	23,000
			NET	0	0
*** 350 DEPT	TOTALS	* UNORGANIZED ROADS	REVENUE	23,000CR	23,000CR
			EXPEND.	23,000	23,000
			NET	0	0
*** 28 FUND	TOTALS	** SECOND ASSESSMENT	DISTRICT	31,789CR	31,789CR
			REVENUE	33,289	33,289
			EXPEND.	1,500	1,500
			NET		

**2009 CROW WING COUNTY  
BUDGET**

**ENVIRONMENTAL TRUST**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ -	\$ 74,000	\$ 74,000	\$ 74,000	- -
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ 74,000</b>	<b>\$ 74,000</b>	<b>\$ 74,000</b>	<b>- -</b>
<b><u>EXPENDITURES:</u></b>					
CAPITAL OUTLAY	\$ -	\$ 57,229	\$ 57,229	\$ 57,229	- -
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ 57,229</b>	<b>\$ 57,229</b>	<b>\$ 57,229</b>	<b>- -</b>
<b>NET</b>	<b>\$ -</b>	<b>\$ 16,771</b>	<b>\$ 16,771</b>	<b>\$ 16,771</b>	<b>- -</b>

2/17/09  
11:40:36

45 FUND JASONR  
ENVIRONMENTAL TRUST  
850 DEPT  
NON DEPARTMENTAL - GENERAL REV

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

IFB21

PAGE 110

ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
45-850-000-0000-5710	INVESTMENT EARNINGS	74,000CR	74,000CR
45-850-000-0000-6600	SITE OR GROUNDS ACQ. OVER \$5K	57,229	57,229
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	74,000CR	74,000CR
	EXPEND.	57,229	57,229
	NET	16,771CR	16,771CR
*** 850 DEPT	TOTALS	* NON DEPARTMENTAL - GENERAL REV	
	REVENUE	74,000CR	74,000CR
	EXPEND.	57,229	57,229
	NET	16,771CR	16,771CR
*** 45 FUND	TOTALS	** ENVIRONMENTAL TRUST	
	REVENUE	74,000CR	74,000CR
	EXPEND.	57,229	57,229
	NET	16,771CR	16,771CR

**CROW WING COUNTY  
2009 BUDGET NARRATIVE**

**DEPARTMENT NAME: *Waste Management***

**DEPARTMENT DESCRIPTION:**

Responsible for coordinating or monitoring planning and design efforts for systems or facilities in relationship with the County's integrated solid waste management program as outlined in the County's Solid Waste Management Plan or as directed by the County Board. Provides technical assistance to cities, townships, organizations, private business and County government in the implementation of the County's integrated solid waste management program which encompasses a broad range of elements; waste reduction, waste education, recycling, yard waste facility, County sanitary landfill, County construction & demolition landfill, closed county landfill, used tires, used electronics, used mattresses, appliances, used oil and lead acid battery program, household hazardous waste and product exchange facility, solid waste ordinance, and unauthorized solid waste disposal.

**GOALS AND OBJECTIVES OBTAINED IN 2008:**

**SCORE:**

The annual Recycling Report outlines the accomplishments within the SCORE related programs. From this Report a short listing:

1. Continue the increase participation in the existing recycling and problem material management programs. One method is to continue the county outreach program that consists of the coupon program, assisting in the many area cleanup programs, and education program.
2. A new electronics bill passed and implementation starting July 1<sup>st</sup> of 2007 statewide. By incorporating into the existing County electronics program into this initiative, was able to reduce the County expenditure due to disposal

and transportation of the used electronics by \$32,000 for the last six month of 2007. This will be an ongoing saving to the County electronics program.

3. The County has made excellent progress in meeting the recycling goals and management of problem/banned materials within the County. One issue that will affect the overall 2008 recycling efforts is the closing of two area businesses. Historically they accounted for 50 percent of our recycling efforts. Tasked the Solid Waste Technician to investigate and develop programs to increase County, commercial, and residential recycling efforts. Was able to get Best Buy to initiate a recycling program, expanded recycling program within County building complex and County Fair, and assisted Emily in expanding their recycling program.
4. Working with the Master Gardeners and the Northland Arboretum on establishing a yard waste composting area at the Northland Arboretum to service the Brainerd/Baxter area.
5. Through AMC, SWAA, and legislators clarified through a bill regarding waste pesticides that required Department of Agriculture to pay for the collection and disposal of waste pesticides in all counties on an annual basis. When Ag picks up the disposal cost, it has a \$1,000 per years saving to our County.

**Landfill:**

1. Construction of active gas system.
2. Replace and upgraded scale deck at landfill site.
3. Construction of new leachate land application area.
4. Worked with MPCA to upgrade the current leachate recirculation program from “pilot” status, to operational status for our site.
5. Work with potential buyer for the landfill gas being generated.

6. Work with MPCA for a major permit modification to allow the use of the new land application area and leachate recirculation into Cell 4.

### ***GOALS AND OBJECTIVES TO ACHIEVE IN 2009:***

#### **SCORE:**

1. Continue to expand existing programs.
2. Working with several area recycling programs and businesses to expand their recycling efforts in 2009.
3. Work with Land Department on potential bio-mass markets. A potential use for the brush that comes into the landfill.
4. In 2007, Minnesota was chosen to undertake a paint product stewardship initiative by the National Paint and Coating Association. A statewide demonstration was desired in order to best inform the creation of the national system and Minnesota was chosen as the state for the demonstration project. This project is expected to be initiated in 2008. This has a potential of saving the County over \$10,000 per year in disposal cost for the latex and oil based paint.
5. Implementation of new bill regarding waste pesticides that required Department of Agriculture to pay for the collection and disposal of waste pesticides in all counties on an annual basis.

#### **Landfill:**

1. Finalize agreement to sell landfill gas.
  - Construct gas line to business. Goal is to have a 10-year pay back.

2. Since our active gas system was installed voluntarily, the County qualifies for “carbon credits.” Work on obtaining funds for these. Potential is to pay for the active gas system within 10-year.
3. Once the County has established a funding source for both carbon credits and selling of the gas, relook at issue of allowing solid waste from another county. Garbage is the fuel source for the gas, may be to the economic benefit of the County to accept waste from another county under conditions to be established by the County Board.
4. Rescheduled the proposed hydrogeology study from 2010 to 2009. The area surrounding the landfill has been approved for a G3 extraction use permit. To receive better proposals need to first identify the geology of the area.

### ***BUDGET HIGHLIGHTS, INCLUDING ANY PROPOSED EXPANSIONS IN 2009***

#### **SCORE:**

1. State cut funding for 2<sup>nd</sup> STS Crew. County is already funding 50 percent of this position. To keep this position, need funding source for the additional 50 percent. One potential is to merge this position with the Solid Waste part time slot to fund this 50 percent shortfall. This will maintain 2<sup>nd</sup> STS crew, plus maintain STS support for all their assistance to the solid waste programs – area cleanup days, HHW events, mattress, and used electronics program.
2. Construct concrete pads to expand various area drop off recycling centers.
3. In February 2008, the preliminary climate change action plan was submitted to the House and Senate. The final report of the Minnesota Climate Change Advisory Group (MCCAG) is forth-coming. The state’s goal is to reduce greenhouse gas emissions to a level at least 15 percent below 2005 levels by 2015, to a level at least 30 percent below 2005 levels by 2026, and to a level at least 80 percent below 2005 levels by 2050 (MN Stat. sec 219H.02, Subd. 1). Under Waste Management, the MCCAG goal is to have 0% increase in waste generation per capita by 2020 (3% reduction by 2025); a 50% recycling rate by 2011 (60% by 2025); a 10% composting rate by 2012 (15% by 2020), and recycling and composting achieve a total of 75% diversion of waste from land disposal or waste to energy by 2025. This is a very aggressive goal, currently under SCORE legislation passed in 1989 directs Greater Minnesota counties to achieve a recycling rate of 25 percent of MSW by December 31, 1993. Subsequent

amendments set a supplementary recycling goal of 35 percent for Greater Minnesota by December 31, 1996. If implemented, the impacts of this program will greatly affect our existing County's solid waste program both fiscally and operationally since the County operates a landfill system.

4. In 2008, the Solid Waste Department budgeted for  $\frac{1}{2}$  of the Enforcement Officers position as it has done since this position was created. This was removed from the final 2008 budget for Solid Waste without notification to this Department. For the proposed 2009 budget, funding for  $\frac{1}{2}$  of the Enforcement Officers position was re-inserted into the Waste Management budget.

**2009 CROW WING COUNTY  
BUDGET**

**SOLID WASTE**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 2,006,660	\$ 1,607,650	\$ 1,607,650	\$ (399,010)	-19.88%
<b>TOTAL REVENUES</b>	<b>\$ 2,006,660</b>	<b>\$ 1,607,650</b>	<b>\$ 1,607,650</b>	<b>\$ (399,010)</b>	<b>-19.88%</b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 99,551	\$ 103,893	\$ 103,893	\$ 4,342	4.36%
SERVICES & CHARGES	536,700	564,800	564,800	\$ 28,100	5.24%
SUPPLIES & MATERIALS	81,600	81,800	81,800	\$ 200	0.25%
CAPITAL OUTLAY	2,305,000	1,645,000	1,645,000	\$ (660,000)	-28.63%
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,022,851</b>	<b>\$ 2,395,493</b>	<b>\$ 2,395,493</b>	<b>\$ (627,358)</b>	<b>-20.75%</b>
<b>NET</b>	<b>\$ (1,016,191)</b>	<b>\$ (787,843)</b>	<b>\$ (787,843)</b>	<b>\$ 228,348</b>	<b>-22.47%</b>

2/17/09  
11:40:36

50 FUND  
SOLID WASTE  
390 DEPT  
ADMINISTRATION

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

IFB21

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
50-390-000-0000-5149	BUSINESS LICENSE OTHER	1,650CR	1,650CR
50-390-000-0000-5595	LANDFILL CHARGE	1,600,000CR	1,600,000CR
50-390-000-0000-5597	CHARGES FOR SERVICES - OTHER	6,000CR	6,000CR
50-390-000-0000-6100	SALARIES & WAGES - REGULAR	75,650	75,650
50-390-000-0000-6110	PER DIEM - EMPLOYEE	2,000	2,000
50-390-000-0000-6150	HEALTH INSURANCE	9,369	9,369
50-390-000-0000-6152	DENTAL INSURANCE	934	934
50-390-000-0000-6154	LONG-TERM DISABILITY INSURANCE	238	238
50-390-000-0000-6156	LIFE INSURANCE	29	29
50-390-000-0000-6160	RETIREE HEALTH INSURANCE	4,000	4,000
50-390-000-0000-6164	PERA	5,106	5,106
50-390-000-0000-6170	FICA	4,691	4,691
50-390-000-0000-6172	MEDICARE	1,097	1,097
50-390-000-0000-6176	WORKER'S COMPENSATION	579	579
50-390-000-0000-6178	EDUCATIONAL & CERT. EXPENSES	200	200
50-390-000-0000-6210	TELEPHONE	800	800
50-390-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	300	300
50-390-000-0000-6299	PROF. & TECH. FEE - OTHER	800	800
50-390-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	300	300
50-390-000-0000-6305	BUILDING REPAIR & MAINT. SERV	5,000	5,000
50-390-000-0000-6340	MACHINERY & EQUIPMENT RENTAL	100	100
50-390-000-0000-6409	OFFICE SUPPLIES	2,500	2,500
50-390-000-0000-6428	GENERAL OPERATING SUPPLIES	500	500

\*\*\* 000 PROGRAM TOTALS \* UNDESIGNATED

REVENUE	1,607,650CR	1,607,650CR
EXPEND.	114,193	114,193
NET	1,493,457CR	1,493,457CR

\*\*\* 390 DEPT TOTALS \* ADMINISTRATION

REVENUE	1,607,650CR	1,607,650CR
EXPEND.	114,193	114,193
NET	1,493,457CR	1,493,457CR

2/17/09 50 FUND  
11:40:36 SOLID WASTE  
393 DEPT  
LANDFILL SW376

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

IFB21

PAGE 112

ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
50-393-000-0000-6200	POSTAGE & POSTAL BOX RENTAL	6,500	6,500
50-393-000-0000-6230	PUBLICATIONS & BROCHURES	200	200
50-393-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	1,800	1,800
50-393-000-0000-6249	PUBLIC RELATIONS	10,000	10,000
50-393-000-0000-6250	ELECTRICITY & WATER	40,000	40,000
50-393-000-0000-6260	CONSULTING FEE	288,000	288,000
50-393-000-0000-6283	CONTRACTOR FEE - OTHER	30,000	30,000
50-393-000-0000-6292	SURVEYOR FEE	30,000	30,000
50-393-000-0000-6294	WELL TESTING	90,000	90,000
50-393-000-0000-6299	PROF. & TECH. FEE - OTHER	2,000	2,000
50-393-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	30,000	30,000
50-393-000-0000-6305	BUILDING REPAIR & MAINT. SERV	7,000	7,000
50-393-000-0000-6415	BUILDING MAINTENANCE SUPPLIES	800	800
50-393-000-0000-6425	FUEL FOR BUILDINGS	8,000	8,000
50-393-000-0000-6428	GENERAL OPERATING SUPPLIES	70,000	70,000
50-393-000-0000-6605	SITE OR GROUNDS IMP. OVER \$5K	145,000	145,000
50-393-000-0000-6620	BUILDING ACQ./ CONST. OVER \$5K	1,500,000	1,500,000

\*\*\* 000 PROGRAM TOTALS \* UNDESIGNATED

REVENUE	0	0
EXPEND.	2,259,300	2,259,300
NET	2,259,300	2,259,300

\*\*\* 393 DEPT TOTALS \* LANDFILL SW376

REVENUE	0	0
EXPEND.	2,259,300	2,259,300
NET	2,259,300	2,259,300

2/17/09 50 FUND  
11:40:36 SOLID WASTE  
395 DEPT  
DEMOLITION

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

IFB21

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
50-395-000-0000-6230	PUBLICATIONS & BROCHURES	500	500
50-395-000-0000-6249	PUBLIC RELATIONS	2,000	2,000
50-395-000-0000-6260	CONSULTING FEE	8,000	8,000
50-395-000-0000-6292	SURVEYOR FEE	6,500	6,500
50-395-000-0000-6294	WELL TESTING	5,000	5,000
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	0	0
	EXPEND.	22,000	22,000
	NET	22,000	22,000
*** 395 DEPT TOTALS	* DEMOLITION		
	REVENUE	0	0
	EXPEND.	22,000	22,000
	NET	22,000	22,000
*** 50 FUND TOTALS	** SOLID WASTE		
	REVENUE	1,607,650CR	1,607,650CR
	EXPEND.	2,395,493	2,395,493
	NET	787,843	787,843

**CROW WING COUNTY  
2009 BUDGET NARRATIVE**

**DEPARTMENT NAME: Central Minnesota Community Corrections**

**DEPARTMENT DESCRIPTION:**

CMCC provides correctional Field Services for Aitkin, Crow Wing and Morrison Counties. This includes:

- Educational and/or treatment services
- Diversion programs
- Community work or Sentence-to-Service programs
- Court services
- Probation services
- Supervised release services (parole)

The goal of all Field Services is to serve the court and the community by holding the offender accountable to their conditions of probation or release, and offering the client an opportunity to restore the harm done and change their pattern of behavior. Corrections research has identified best-practices for reducing recidivism by promoting change in a client's pattern of thinking. Reducing recidivism is the key to promoting public safety in Field Services.

**GOALS AND OBJECTIVES OBTAINED IN 2008:**

Our 2007-2008 CMCC Comprehensive Plan uses the Balanced Scorecard system of strategic management. In this system the success of the organization in executing its strategic plan is continually assessed from four interdependent perspectives.

**The Financial Perspective: How well do we manage the finances of CMCC?**

The 2008 budget is on target and balanced. Financial reserves are at or near State Auditor recommended levels. CMCC operates with the lowest level of county financial support of any CCA jurisdiction in the State.

**The Agency Internal Process Perspective: How well do we organize and execute the delivery of our services?**

CMCC operates with minimal administrative and supervisory staff compared to our peer organizations. Our probation services in Crow Wing are understaffed compared to peer organizations and Department of Corrections standards. Probation services in Aitkin and Morrison operate at or near capacity. The organization operates a comprehensive sex offender treatment and supervision program. We participate in three specialty courts, one in Aitkin County, two in Crow Wing, and we are assisting in the development of a fourth in Morrison County. Staff resources are increasingly being better targeted to higher risk offenders as we continue to implement corrections evidence-based practices. Perhaps the best measure of our improving success are comments by offenders that they have noticed more agents in the field doing home visits. The perception of an increasing presence in the community is key to an effective field services system.

**The Learning and Growth Perspective: How well do we develop the staff and culture of CMCC?** All CMCC field services supervisors and staff meet monthly for training and staff meetings within agent "groups" (juvenile agents, sex-offender agents, etc.). Training/staff meetings are moving to a circles-based format, following a corrections practice of modeling our best-practices for supervising offenders. Circles work to enhance participant buy-in and ensure a sense of empowerment. Training is provided by our CMCC Program Specialist. Implementation of evidence-based practices is then assessed and coached by the Specialist on each agent's utilization of the training in their work with clients. Making training and implementation integral to the workflow ensures that the value of training dollars spent are effectively converted to improved services.

**The Public Service Client Perspective: How satisfied are people with our services?**

In early 2008 a new community corrections planning system and a CMCC newsletter were developed and implemented. This new system is aimed at improving communications between CMCC and its community partners. It should also identify gaps in services and improve the coordination of services within the community.

#### *GOALS AND OBJECTIVES TO ACHIEVE IN 2009:*

The 2009-2010 CMCC Strategic Plan is still being drafted and will continue to focus on the implementation of evidence-based practices. Our objectives will include:

1. Expansion of the use of validated assessment instruments to objectively determine the risk level and underlying personality and criminogenic pathology of each client.
2. Continue to improve our targeting of supervision proportional to the risk level of the offender and work to change their individually identified criminogenic characteristics.
3. Expand our ability to skill train offenders using cognitive-behavioral methods. These methods provide offenders with new strategies for changing their thinking about, and emotional responses to, situations encountered in everyday life.
4. Implement the use of motivation interviewing. Research indicates that offenders cannot be forced to change, rather they need to see the value of changing and seek change as a benefit to their own well-being.
5. Increase the use of positive reinforcement. Use the carrot more than the stick.
6. Integrate into our practices the support of the offender's natural community. Public safety staff can never influence an individual as much as the individual's own family and friends.
7. Implement a case planning system that allows for a measurement of compliance. Practices need to encourage the staff and the offender to plan for change and assess progress toward each change objective.
8. Implement systems to measure the level of success CMCC strategies are having on managing the risks of recidivism in the community.

**2009 CROW WING COUNTY  
BUDGET**

**COMMUNITY CORRECTIONS**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 3,115,948	\$ 3,369,453	\$ 3,369,453	\$ 253,505	8.14%
<b>TOTAL REVENUES</b>	<b>\$ 3,115,948</b>	<b>\$ 3,369,453</b>	<b>\$ 3,369,453</b>	<b>\$ 253,505</b>	<b>8.14%</b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 2,618,461	\$ 2,838,183	\$ 2,838,183	\$ 219,722	8.39%
SERVICES & CHARGES	528,009	503,288	503,288	\$ (24,721)	-4.68%
SUPPLIES & MATERIALS	27,047	56,230	56,230	\$ 29,183	107.90%
CAPITAL OUTLAY	-	25,000	25,000	\$ 25,000	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,173,517</b>	<b>\$ 3,422,701</b>	<b>\$ 3,422,701</b>	<b>\$ 249,184</b>	<b>7.85%</b>
<b>NET</b>	<b>\$ (57,569)</b>	<b>\$ (53,248)</b>	<b>\$ (53,248)</b>	<b>\$ 4,321</b>	<b>-7.51%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
71-256-000-0000-5290	CROW WING COUNTY APPORTIONMENT	325,767CR	325,767CR
71-256-000-0000-5291	MORRISON COUNTY APPORTIONMENT	212,458CR	212,458CR
71-256-000-0000-5293	AITKIN COUNTY APPORTIONMENT	169,966CR	169,966CR
71-256-000-0000-5378	CORRECTIONS - SUBSIDY	1,286,304CR	1,286,304CR
71-256-000-0000-5379	CORRECTIONS - CASELOADS	545,132CR	545,132CR
71-256-000-0000-5403	JUVENILE ACCT. BLOCK GRANT	18,014CR	18,014CR
71-256-000-0000-5556	SUPERVISION FEE	150,000CR	150,000CR
71-256-000-0000-5830	MISCELLANEOUS OTHER REVENUE	15,000CR	15,000CR
71-256-000-0000-6100	SALARIES & WAGES - REGULAR	197,698	197,698
71-256-000-0000-6150	HEALTH INSURANCE	24,840	24,840
71-256-000-0000-6152	DENTAL INSURANCE	1,980	1,980
71-256-000-0000-6154	LONG-TERM DISABILITY INSURANCE	512	512
71-256-000-0000-6156	LIFE INSURANCE	171	171
71-256-000-0000-6160	RETIREE HEALTH INSURANCE	14,300	14,300
71-256-000-0000-6164	PERA	13,344	13,344
71-256-000-0000-6170	FICA	12,258	12,258
71-256-000-0000-6172	MEDICARE	2,866	2,866
71-256-000-0000-6176	WORKER'S COMPENSATION	1,000	1,000
71-256-000-0000-6200	POSTAGE & POSTAL BOX RENTAL	1,600	1,600
71-256-000-0000-6210	TELEPHONE	5,000	5,000
71-256-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	3,950	3,950
71-256-000-0000-6262	DATA PROCESSING FEE	2,600	2,600
71-256-000-0000-6264	FINANCIAL SERVICE FEE	25,052	25,052
71-256-000-0000-6266	LEGAL FEE	16,000	16,000
71-256-000-0000-6268	NON-EMPLOYEE PER DIEMS	1,000	1,000
71-256-000-0000-6272	NON-EMPLOYEE MILEAGE	600	600
71-256-000-0000-6299	PROF. & TECH. FEE - OTHER	7,500	7,500
71-256-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	2,000	2,000
71-256-000-0000-6332	EMPLOYEE MILEAGE	2,500	2,500
71-256-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	250	250
71-256-000-0000-6340	MACHINERY & EQUIPMENT RENTAL	360	360
71-256-000-0000-6342	BUILDING & FACILITY RENTAL	32,700	32,700
71-256-000-0000-6350	PROPERTY CASUALTY INSURANCE	2,000	2,000
71-256-000-0000-6409	OFFICE SUPPLIES	2,400	2,400
71-256-000-0000-6428	GENERAL OPERATING SUPPLIES	600	600
71-256-000-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	1,200	1,200
71-256-000-0000-6485	FURN. & EQ. OTHER UNDER \$5K	1,500	1,500
71-256-000-0000-6560	GASOLINE, DIESEL, & OTHER FUELS	3,000	3,000
71-256-000-0000-6640	VEHICLE & MACHINERY OVER \$5K	25,000	25,000

*** 000 PROGRAM TOTALS	* UNDESIGNATED	REVENUE	2,722,641CR	2,722,641CR
		EXPEND.	405,781	405,781
		NET	2,316,860CR	2,316,860CR

71-256-251-0000-6332	EMPLOYEE MILEAGE	600	600
71-256-251-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	900	900
71-256-251-0000-6338	TRAINING & REGISTRATION FEES	1,926	1,926

*** 251 PROGRAM TOTALS	* TRAINING
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2/17/09  
11:40:36

71 FUND JASONR  
COMMUNITY CORRECTIONS  
256 DEPT  
ADMINISTRATION

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT	2009 BDGT
		ORIGINAL	AMENDED
	REVENUE	0	0
	EXPEND.	3,426	3,426
	NET	3,426	3,426
71-256-253-0000-6100	SALARIES & WAGES - REGULAR	49,088	49,088
71-256-253-0000-6150	HEALTH INSURANCE	8,280	8,280
71-256-253-0000-6152	DENTAL INSURANCE	660	660
71-256-253-0000-6154	LONG-TERM DISABILITY INSURANCE	172	172
71-256-253-0000-6156	LIFE INSURANCE	57	57
71-256-253-0000-6164	PERA	3,313	3,313
71-256-253-0000-6170	FICA	3,043	3,043
71-256-253-0000-6172	MEDICARE	712	712
71-256-253-0000-6176	WORKER'S COMPENSATION	300	300
71-256-253-0000-6350	PROPERTY CASUALTY INSURANCE	400	400
*** 253 PROGRAM TOTALS	* EVALUATION	0	0
	REVENUE	0	0
	EXPEND.	66,025	66,025
	NET	66,025	66,025
*** 256 DEPT TOTALS	* ADMINISTRATION	2,722,641CR	2,722,641CR
	REVENUE	475,232	475,232
	EXPEND.	2,247,409CR	2,247,409CR

ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
71-257-251-0000-6332	EMPLOYEE MILEAGE	1,500	1,500
71-257-251-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	1,400	1,400
71-257-251-0000-6338	TRAINING & REGISTRATION FEES	1,400	1,400

\*\*\* 251 PROGRAM TOTALS \* TRAINING

REVENUE	0	0
EXPEND.	4,300	4,300
NET	4,300	4,300

71-257-255-0000-6100	SALARIES & WAGES - REGULAR	57,837	57,837
71-257-255-0000-6150	HEALTH INSURANCE	11,937	11,937
71-257-255-0000-6152	DENTAL INSURANCE	952	952
71-257-255-0000-6154	LONG-TERM DISABILITY INSURANCE	199	199
71-257-255-0000-6156	LIFE INSURANCE	39	39
71-257-255-0000-6164	PERA	3,861	3,861
71-257-255-0000-6170	FICA	3,547	3,547
71-257-255-0000-6172	MEDICARE	1,659	1,659
71-257-255-0000-6176	WORKER'S COMPENSATION	450	450
71-257-255-0000-6200	POSTAGE & POSTAL BOX RENTAL	500	500
71-257-255-0000-6210	TELEPHONE	1,800	1,800
71-257-255-0000-6262	DATA PROCESSING FEE	1,000	1,000
71-257-255-0000-6300	MACH., EQUIP., SOFTWARE SERV	1,500	1,500
71-257-255-0000-6332	EMPLOYEE MILEAGE	5,000	5,000
71-257-255-0000-6350	PROPERTY CASUALTY INSURANCE	650	650
71-257-255-0000-6409	OFFICE SUPPLIES	200	200
71-257-255-0000-6428	GENERAL OPERATING SUPPLIES	350	350
71-257-255-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	1,200	1,200
71-257-255-0000-6485	FURN. & EQ. OTHER UNDER \$5K	500	500

\*\*\* 255 PROGRAM TOTALS \* JUVENILE PROBATION

REVENUE	0	0
EXPEND.	93,181	93,181
NET	93,181	93,181

71-257-257-0000-6100	SALARIES & WAGES - REGULAR	215,985	215,985
71-257-257-0000-6150	HEALTH INSURANCE	39,468	39,468
71-257-257-0000-6152	DENTAL INSURANCE	3,146	3,146
71-257-257-0000-6154	LONG-TERM DISABILITY INSURANCE	744	744
71-257-257-0000-6156	LIFE INSURANCE	127	127
71-257-257-0000-6164	PERA	14,894	14,894
71-257-257-0000-6170	FICA	13,681	13,681
71-257-257-0000-6172	MEDICARE	3,199	3,199
71-257-257-0000-6176	WORKER'S COMPENSATION	1,609	1,609
71-257-257-0000-6200	POSTAGE & POSTAL BOX RENTAL	1,900	1,900
71-257-257-0000-6210	TELEPHONE	1,900	1,900
71-257-257-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	300	300
71-257-257-0000-6249	PUBLIC RELATIONS	120	120
71-257-257-0000-6262	DATA PROCESSING FEE	3,200	3,200
71-257-257-0000-6300	MACH., EQUIP., SOFTWARE SERV	3,000	3,000

ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
71-257-257-0000-6332	EMPLOYEE MILEAGE	12,000	12,000
71-257-257-0000-6350	PROPERTY CASUALTY INSURANCE	2,000	2,000
71-257-257-0000-6409	OFFICE SUPPLIES	1,200	1,200
71-257-257-0000-6428	GENERAL OPERATING SUPPLIES	900	900
71-257-257-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	3,500	3,500
71-257-257-0000-6485	FURN. & EQ. OTHER UNDER \$5K	2,000	2,000

\*\*\* 257 PROGRAM TOTALS \* ADULT PROBATION

REVENUE	0	0
EXPEND.	324,873	324,873
NET	324,873	324,873

71-257-259-0000-5293	AITKIN COUNTY APPORTIONMENT	43,422CR	43,422CR
71-257-259-0000-5381	CORRECTIONS - STS PROG.	57,390CR	57,390CR
71-257-259-0000-6100	SALARIES & WAGES - REGULAR	83,936	83,936
71-257-259-0000-6150	HEALTH INSURANCE	16,560	16,560
71-257-259-0000-6152	DENTAL INSURANCE	1,320	1,320
71-257-259-0000-6154	LONG-TERM DISABILITY INSURANCE	294	294
71-257-259-0000-6156	LIFE INSURANCE	46	46
71-257-259-0000-6164	PERA	5,666	5,666
71-257-259-0000-6170	FICA	5,204	5,204
71-257-259-0000-6172	MEDICARE	1,217	1,217
71-257-259-0000-6176	WORKER'S COMPENSATION	624	624
71-257-259-0000-6210	TELEPHONE	300	300
71-257-259-0000-6262	DATA PROCESSING FEE	600	600
71-257-259-0000-6300	MACH., EQUIP., SOFTWARE SERV	1,900	1,900
71-257-259-0000-6338	TRAINING & REGISTRATION FEES	800	800
71-257-259-0000-6350	PROPERTY CASUALTY INSURANCE	2,000	2,000
71-257-259-0000-6409	OFFICE SUPPLIES	240	240
71-257-259-0000-6428	GENERAL OPERATING SUPPLIES	1,000	1,000
71-257-259-0000-6560	GASOLINE, DIESEL, & OTHER FUELS	5,000	5,000
71-257-259-0000-6570	TIRES, TUBES, BATT,&VHCL PARTS	800	800
71-257-259-0000-6575	MACHINERY PARTS	2,000	2,000

\*\*\* 259 PROGRAM TOTALS \* SENTENCE TO SERVE

REVENUE	100,812CR	100,812CR
EXPEND.	129,507	129,507
NET	28,695	28,695

71-257-261-0000-5333	TRIAL COURTS	74,284CR	74,284CR
71-257-261-0000-6100	SALARIES & WAGES - REGULAR	56,576	56,576
71-257-261-0000-6150	HEALTH INSURANCE	8,280	8,280
71-257-261-0000-6152	DENTAL INSURANCE	660	660
71-257-261-0000-6154	LONG-TERM DISABILITY INSURANCE	198	198
71-257-261-0000-6156	LIFE INSURANCE	23	23
71-257-261-0000-6164	PERA	3,819	3,819
71-257-261-0000-6170	FICA	3,508	3,508
71-257-261-0000-6172	MEDICARE	820	820
71-257-261-0000-6176	WORKER'S COMPENSATION	400	400

2/17/09 71 FUND JASONR  
11:40:36 COMMUNITY CORRECTIONS  
257 DEPT  
AITKIN OFFICE

INTEGRATED FINANCIAL SYSTEM  
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COUNTY 19

REPORT BASIS: CASH

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
71-257-261-0000-6332	EMPLOYEE MILEAGE	7,000	7,000
*** 261 PROGRAM TOTALS	* SOBRIETY COURT	74,284CR 81,284 NET	74,284CR 81,284 7,000
*** 257 DEPT	TOTALS * AITKIN OFFICE	REVENUE EXPEND. NET	175,096CR 633,145 458,049

ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
71-258-251-0000-6332	EMPLOYEE MILEAGE	3,800	3,800
71-258-251-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	3,500	3,500
71-258-251-0000-6338	TRAINING & REGISTRATION FEES	3,500	3,500

\*\*\* 251 PROGRAM TOTALS \* TRAINING

REVENUE	0	0
EXPEND.	10,800	10,800
NET	10,800	10,800

71-258-255-0000-6100	SALARIES & WAGES - REGULAR	230,108	230,108
71-258-255-0000-6150	HEALTH INSURANCE	36,066	36,066
71-258-255-0000-6152	DENTAL INSURANCE	2,875	2,875
71-258-255-0000-6154	LONG-TERM DISABILITY INSURANCE	805	805
71-258-255-0000-6156	LIFE INSURANCE	100	100
71-258-255-0000-6164	PERA	15,842	15,842
71-258-255-0000-6170	FICA	14,552	14,552
71-258-255-0000-6172	MEDICARE	3,404	3,404
71-258-255-0000-6176	WORKER'S COMPENSATION	1,285	1,285
71-258-255-0000-6200	POSTAGE & POSTAL BOX RENTAL	1,200	1,200
71-258-255-0000-6210	TELEPHONE	700	700
71-258-255-0000-6262	DATA PROCESSING FEE	2,600	2,600
71-258-255-0000-6299	PROF. & TECH. FEE - OTHER	360	360
71-258-255-0000-6300	MACH., EQUIP., SOFTWARE SERV	3,000	3,000
71-258-255-0000-6332	EMPLOYEE MILEAGE	8,000	8,000
71-258-255-0000-6350	PROPERTY CASUALTY INSURANCE	1,700	1,700
71-258-255-0000-6409	OFFICE SUPPLIES	960	960
71-258-255-0000-6428	GENERAL OPERATING SUPPLIES	300	300
71-258-255-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	3,500	3,500
71-258-255-0000-6485	FURN. & EQ. OTHER UNDER \$5K	1,500	1,500

\*\*\* 255 PROGRAM TOTALS \* JUVENILE PROBATION

REVENUE	0	0
EXPEND.	328,857	328,857
NET	328,857	328,857

71-258-257-0000-6100	SALARIES & WAGES - REGULAR	563,904	563,904
71-258-257-0000-6150	HEALTH INSURANCE	96,759	96,759
71-258-257-0000-6152	DENTAL INSURANCE	7,713	7,713
71-258-257-0000-6154	LONG-TERM DISABILITY INSURANCE	2,083	2,083
71-258-257-0000-6156	LIFE INSURANCE	258	258
71-258-257-0000-6160	RETIREE HEALTH INSURANCE	14,300	14,300
71-258-257-0000-6164	PERA	38,823	38,823
71-258-257-0000-6170	FICA	35,658	35,658
71-258-257-0000-6172	MEDICARE	8,338	8,338
71-258-257-0000-6176	WORKER'S COMPENSATION	4,010	4,010
71-258-257-0000-6200	POSTAGE & POSTAL BOX RENTAL	3,000	3,000
71-258-257-0000-6210	TELEPHONE	3,000	3,000
71-258-257-0000-6262	DATA PROCESSING FEE	7,500	7,500
71-258-257-0000-6299	PROF. & TECH. FEE - OTHER	1,100	1,100

ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
71-258-257-0000-6300	MACH., EQUIP., SOFTWARE SERV	8,000	8,000
71-258-257-0000-6332	EMPLOYEE MILEAGE	12,000	12,000
71-258-257-0000-6350	PROPERTY CASUALTY INSURANCE	6,000	6,000
71-258-257-0000-6409	OFFICE SUPPLIES	4,200	4,200
71-258-257-0000-6428	GENERAL OPERATING SUPPLIES	750	750
71-258-257-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	3,600	3,600
71-258-257-0000-6485	FURN. & EQ. OTHER UNDER \$5K	1,500	1,500

\*\*\* 257 PROGRAM TOTALS \* ADULT PROBATION

	REVENUE	0	0
EXPEND.	822,496	822,496	
NET	822,496	822,496	

71-258-263-0000-5290	CROW WING COUNTY APPORTIONMENT	28,000CR	28,000CR
71-258-263-0000-5333	TRIAL COURTS	71,740CR	71,740CR
71-258-263-0000-5556	SUPERVISION FEE	600CR	600CR
71-258-263-0000-6100	SALARIES & WAGES - REGULAR	68,396	68,396
71-258-263-0000-6150	HEALTH INSURANCE	12,420	12,420
71-258-263-0000-6152	DENTAL INSURANCE	990	990
71-258-263-0000-6154	LONG-TERM DISABILITY INSURANCE	239	239
71-258-263-0000-6156	LIFE INSURANCE	46	46
71-258-263-0000-6164	PERA	4,616	4,616
71-258-263-0000-6170	FICA	4,241	4,241
71-258-263-0000-6172	MEDICARE	992	992
71-258-263-0000-6176	WORKER'S COMPENSATION	600	600
71-258-263-0000-6210	TELEPHONE	600	600
71-258-263-0000-6274	MEDICAL FEE	1,200	1,200
71-258-263-0000-6300	MACH., EQUIP., SOFTWARE SERV	600	600
71-258-263-0000-6332	EMPLOYEE MILEAGE	4,800	4,800
71-258-263-0000-6428	GENERAL OPERATING SUPPLIES	600	600

\*\*\* 263 PROGRAM TOTALS \* DRUG COURT

	REVENUE	100,340CR	100,340CR
EXPEND.	100,340	100,340	
NET	0	0	

71-258-265-0000-5333	TRIAL COURTS	59,166CR	59,166CR
71-258-265-0000-5556	SUPERVISION FEE	360CR	360CR
71-258-265-0000-6100	SALARIES & WAGES - REGULAR	40,176	40,176
71-258-265-0000-6150	HEALTH INSURANCE	8,280	8,280
71-258-265-0000-6152	DENTAL INSURANCE	660	660
71-258-265-0000-6154	LONG-TERM DISABILITY INSURANCE	141	141
71-258-265-0000-6156	LIFE INSURANCE	23	23
71-258-265-0000-6164	PERA	2,712	2,712
71-258-265-0000-6170	FICA	2,491	2,491
71-258-265-0000-6172	MEDICARE	583	583
71-258-265-0000-6176	WORKER'S COMPENSATION	400	400
71-258-265-0000-6274	MEDICAL FEE	600	600
71-258-265-0000-6300	MACH., EQUIP., SOFTWARE SERV	600	600

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11:40:36

71 FUND JASONR  
COMMUNITY CORRECTIONS  
258 DEPT  
CROW WING OFFICE

INTEGRATED FINANCIAL SYSTEM  
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COUNTY 19

REPORT BASIS: CASH

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
71-258-265-0000-6332	EMPLOYEE MILEAGE	2,500	2,500
71-258-265-0000-6428	GENERAL OPERATING SUPPLIES	360	360
*** 265 PROGRAM TOTALS	* DWI COURT		
	REVENUE	59,526CR	59,526CR
	EXPEND.	59,526	59,526
	NET	0	0
*** 258 DEPT TOTALS	* CROW WING OFFICE		
	REVENUE	159,866CR	159,866CR
	EXPEND.	1,322,019	1,322,019
	NET	1,162,153	1,162,153

2/17/09  
11:40:3671 FUND  
COMMUNITY CORRECTIONS  
259 DEPT  
MORRISON OFFICE

JASONR

INTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

COUNTY 19

REPORT BASIS: CASH

IFB21

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
71-259-251-0000-6332	EMPLOYEE MILEAGE	2,800	2,800
71-259-251-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	500	500
71-259-251-0000-6338	TRAINING & REGISTRATION FEES	1,500	1,500

\*\*\* 251 PROGRAM TOTALS \* TRAINING

REVENUE	0	0
EXPEND.	4,800	4,800
NET	4,800	4,800

71-259-255-0000-6100	SALARIES & WAGES - REGULAR	88,401	88,401
71-259-255-0000-6150	HEALTH INSURANCE	12,213	12,213
71-259-255-0000-6152	DENTAL INSURANCE	974	974
71-259-255-0000-6154	LONG-TERM DISABILITY INSURANCE	251	251
71-259-255-0000-6156	LIFE INSURANCE	34	34
71-259-255-0000-6164	PERA	6,093	6,093
71-259-255-0000-6170	FICA	5,596	5,596
71-259-255-0000-6172	MEDICARE	1,309	1,309
71-259-255-0000-6176	WORKER'S COMPENSATION	961	961
71-259-255-0000-6200	POSTAGE & POSTAL BOX RENTAL	1,800	1,800
71-259-255-0000-6210	TELEPHONE	1,800	1,800
71-259-255-0000-6262	DATA PROCESSING FEE	1,800	1,800
71-259-255-0000-6299	PROF. & TECH. FEE - OTHER	360	360
71-259-255-0000-6300	MACH., EQUIP., SOFTWARE SERV	3,000	3,000
71-259-255-0000-6332	EMPLOYEE MILEAGE	3,200	3,200
71-259-255-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	120	120
71-259-255-0000-6350	PROPERTY CASUALTY INSURANCE	1,300	1,300
71-259-255-0000-6409	OFFICE SUPPLIES	760	760
71-259-255-0000-6428	GENERAL OPERATING SUPPLIES	500	500
71-259-255-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	1,200	1,200
71-259-255-0000-6485	FURN. & EQ. OTHER UNDER \$5K	500	500

\*\*\* 255 PROGRAM TOTALS \* JUVENILE PROBATION

REVENUE	0	0
EXPEND.	132,172	132,172
NET	132,172	132,172

71-259-257-0000-6100	SALARIES & WAGES - REGULAR	405,655	405,655
71-259-257-0000-6150	HEALTH INSURANCE	56,090	56,090
71-259-257-0000-6152	DENTAL INSURANCE	4,472	4,472
71-259-257-0000-6154	LONG-TERM DISABILITY INSURANCE	1,386	1,386
71-259-257-0000-6156	LIFE INSURANCE	156	156
71-259-257-0000-6160	RETIREE HEALTH INSURANCE	14,300	14,300
71-259-257-0000-6164	PERA	27,917	27,917
71-259-257-0000-6170	FICA	25,645	25,645
71-259-257-0000-6172	MEDICARE	5,997	5,997
71-259-257-0000-6176	WORKER'S COMPENSATION	1,933	1,933
71-259-257-0000-6200	POSTAGE & POSTAL BOX RENTAL	2,000	2,000
71-259-257-0000-6210	TELEPHONE	2,400	2,400
71-259-257-0000-6262	DATA PROCESSING FEE	4,000	4,000

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11:40:36

71 FUND JASONR  
COMMUNITY CORRECTIONS  
259 DEPT  
MORRISON OFFICE

INTEGRATED FINANCIAL SYSTEM  
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COUNTY 19

REPORT BASIS: CASH

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
71-259-257-0000-6299	PROF. & TECH. FEE - OTHER	1,200	1,200
71-259-257-0000-6300	MACH., EQUIP., SOFTWARE SERV	8,000	8,000
71-259-257-0000-6332	EMPLOYEE MILEAGE	10,000	10,000
71-259-257-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	120	120
71-259-257-0000-6350	PROPERTY CASUALTY INSURANCE	2,600	2,600
71-259-257-0000-6409	OFFICE SUPPLIES	2,000	2,000
71-259-257-0000-6428	GENERAL OPERATING SUPPLIES	800	800
71-259-257-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	3,600	3,600
71-259-257-0000-6485	FURN. & EQ. OTHER UNDER \$5K	1,500	1,500

\*\*\* 257 PROGRAM TOTALS \* ADULT PROBATION

REVENUE	0	0
EXPEND.	581,771	581,771
NET	581,771	581,771

\*\*\* 259 DEPT TOTALS \* MORRISON OFFICE

REVENUE	0	0
EXPEND.	718,743	718,743
NET	718,743	718,743

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11:40:3671 FUND  
COMMUNITY CORRECTIONS  
260 DEPT  
SPECIAL SERVICESINTEGRATED FINANCIAL SYSTEM  
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\*\*\* 267 PROGRAM TOTALS \* ELECTRONIC MONITORING

REVENUE	165,000CR	165,000CR
EXPEND.	125,582	125,582
NET	39,418CR	39,418CR

71-260-269-0000-5555 MEDICAL TEST  
71-260-269-0000-6274 MEDICAL FEE

\*\*\* 269 PROGRAM TOTALS \* DRUG TESTING

REVENUE	16,000CR	16,000CR
EXPEND.	16,000	16,000
NET	0	0

71-260-271-0000-6210 TELEPHONE  
71-260-271-0000-6300 MACH., EQUIP., SOFTWARE SERV  
71-260-271-0000-6350 PROPERTY CASUALTY INSURANCE  
71-260-271-0000-6560 GASOLINE, DIESEL, & OTHER FUELS

\*\*\* 271 PROGRAM TOTALS \* JUV. CRIME VICTIM REPARATION

REVENUE	0	0
EXPEND.	1,130	1,130
NET	1,130	1,130

71-260-273-0000-5380 CORRECTIONS - SEX OFFENDER	63,498CR	63,498CR
71-260-273-0000-5558 TREATMENT FEES	67,352CR	67,352CR
71-260-273-0000-6283 CONTRACTOR FEE - OTHER	129,000	129,000
71-260-273-0000-6332 EMPLOYEE MILEAGE	1,600	1,600
71-260-273-0000-6334 HOTEL & MEALS TRAVEL EXPENSE	250	250

\*\*\* 273 PROGRAM TOTALS \* SEX OFFENDER PROGRAM

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71 FUND JASONR  
COMMUNITY CORRECTIONS  
260 DEPT  
SPECIAL SERVICES

INTEGRATED FINANCIAL SYSTEM  
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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT	2009 BDGT
		ORIGINAL	AMENDED
REVENUE	130,850CR	130,850CR	
EXPEND.	130,850	130,850	
NET	0	0	
*** 260 DEPT    TOTALS    * SPECIAL SERVICES			
REVENUE	311,850CR	311,850CR	
EXPEND.	273,562	273,562	
NET	38,288CR	38,288CR	
*** 71 FUND    TOTALS    ** COMMUNITY CORRECTIONS			
REVENUE	3,369,453CR	3,369,453CR	
EXPEND.	3,422,701	3,422,701	
NET	53,248	53,248	

**2009 CROW WING COUNTY  
BUDGET**

**CWC COLLABORATIVE**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ -	\$ -	\$ 722,700	\$ 722,700	-
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 722,700</b>	<b>\$ 722,700</b>	<b>-</b>
<b><u>EXPENDITURES:</u></b>					
PUBLIC AID ASSISTANCE	\$ -	\$ -	\$ 177,950	\$ 177,950	-
PERSONNEL SERVICES	- -	- -	4,000	\$ 4,000	-
SERVICES & CHARGES	- -	- -	878,393	\$ 878,393	-
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,060,343</b>	<b>\$ 1,060,343</b>	<b>-</b>
<b>NET</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (337,643)</b>	<b>\$ (337,643)</b>	<b>-</b>

2/17/09  
11:40:3672 FUND JASONR  
CWC COLLABORATIVE  
470 DEPT  
LCTSINTEGRATED FINANCIAL SYSTEM  
BUDGET INFORMATION

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			ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
72-470-000-0000-5294	ALTERNATIVE SERVICE DELIVERY	0	300,000CR			
72-470-000-0000-5295	PARTNER CONTRIBUTIONS	0	700CR			
72-470-000-0000-5349	LCTS EARNINGS	0	300,000CR			
72-470-000-0000-5710	INVESTMENT EARNINGS	0	50,000CR			
72-470-000-0000-5830	MISCELLANEOUS OTHER REVENUE	0	72,000CR			
*** 000 PROGRAM TOTALS	* UNDESIGNATED					
	REVENUE	0	722,700CR			
	EXPEND.	0	0			
	NET	0	722,700CR			
72-470-770-0000-6009	PARENT STIPEND	0	1,000			
72-470-770-0000-6198	SS ADMINISTRATION	0	4,000			
72-470-770-0000-6264	FINANCIAL SERVICE FEE	0	2,500			
72-470-770-0000-6299	PROF. & TECH. FEE - OTHER	0	11,500			
*** 770 PROGRAM TOTALS	* LCTS - ADMINISTRATION					
	REVENUE	0	0			
	EXPEND.	0	19,000			
	NET	0	19,000			
72-470-780-0000-6001	FLEX FUND	0	20,000			
72-470-780-0000-6009	PARENT STIPEND	0	450			
72-470-780-0000-6010	DAY TREATMENT	0	30,000			
72-470-780-0000-6018	IF-MH RESPITE	0	17,000			
72-470-780-0000-6020	IF RESPITE	0	10,000			
72-470-780-0000-6039	MISCELLANEOUS	0	72,000			
72-470-780-0000-6042	PSYCHIATRY	0	7,500			
72-470-780-0000-6084	MH CRISIS SERVICE	0	20,000			
72-470-780-0000-6296	MENTORING FEE	0	50,000			
72-470-780-0000-6369	COLLABORATIVE SERVICE WORKER PROGRAM	0	814,393			
*** 780 PROGRAM TOTALS	* COLLABORATIVE SERVICES					
	REVENUE	0	0			
	EXPEND.	0	1,041,343			
	NET	0	1,041,343			
*** 470 DEPT TOTALS	* LCTS					
	REVENUE	0	722,700CR			
	EXPEND.	0	1,060,343			
	NET	0	337,643			
*** 72 FUND TOTALS	** CWC COLLABORATIVE					
	REVENUE	0	722,700CR			
	EXPEND.	0	1,060,343			
	NET	0	337,643			

**2009 CROW WING COUNTY  
BUDGET**

**CROW WING COUNTY HRA**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 92,000	\$ 92,000	\$ 92,000	\$ -	0.00%
<b>TOTAL REVENUES</b>	<b><u>\$ 92,000</u></b>	<b><u>\$ 92,000</u></b>	<b><u>\$ 92,000</u></b>	<b><u>\$ -</u></b>	<b><u>0.00%</u></b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0.00%
SERVICES & CHARGES	19,500	19,500	19,500	\$ -	0.00%
DEBT SERVICE	6,750	6,750	6,750	\$ -	0.00%
OTHER EXPENDITURES	49,000	49,000	49,000	\$ -	0.00%
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 77,250</u></b>	<b><u>\$ 77,250</u></b>	<b><u>\$ 77,250</u></b>	<b><u>\$ -</u></b>	<b><u>0.00%</u></b>
<b>NET</b>	<b><u>\$ 14,750</u></b>	<b><u>\$ 14,750</u></b>	<b><u>\$ 14,750</u></b>	<b><u>\$ -</u></b>	<b><u>0.00%</u></b>

2/17/09 90 FUND CROW WING HRA  
11:40:36 700 DEPT  
HRA

JASONR

INTEGRATED FINANCIAL SYSTEM  
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COUNTY 19

REPORT BASIS: CASH

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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
90-700-000-0000-5001	PROPERTY TAXES - CURRENT	56,500CR	56,500CR
90-700-000-0000-5710	INVESTMENT EARNINGS	5,000CR	5,000CR
90-700-000-0000-5830	MISCELLANEOUS OTHER REVENUE	9,000CR	9,000CR
90-700-000-0000-6110	PER DIEM - EMPLOYEE	2,000	2,000
90-700-000-0000-6260	CONSULTING FEE	2,000	2,000
90-700-000-0000-6264	FINANCIAL SERVICE FEE	2,000	2,000
90-700-000-0000-6272	NON-EMPLOYEE MILEAGE	500	500
90-700-000-0000-6299	PROF. & TECH. FEE - OTHER	15,000	15,000
90-700-000-0000-6800	APPROPRIATIONS	49,000	49,000
*** 000 PROGRAM TOTALS * UNDESIGNATED	REVENUE EXPEND. NET	70,500CR 70,500 0	70,500CR 70,500 0
*** 700 DEPT TOTALS * HRA	REVENUE EXPEND. NET	70,500CR 70,500 0	70,500CR 70,500 0
*** 90 FUND TOTALS ** CROW WING HRA	REVENUE EXPEND. NET	70,500CR 70,500 0	70,500CR 70,500 0

2/17/09 91 FUND HRA REVOLVING  
11:40:36 710 DEPT  
HRA TIF REVOLVING

JASONR

INTEGRATED FINANCIAL SYSTEM  
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	ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
	91-710-000-0000-5710	INVESTMENT EARNINGS	14,000CR	14,000CR
*** 000	PROGRAM TOTALS	* UNDESIGNATED	REVENUE EXPEND. NET	14,000CR 0 14,000CR
*** 710	DEPT TOTALS	* HRA TIF REVOLVING	REVENUE EXPEND. NET	14,000CR 0 14,000CR
*** 91	FUND TOTALS	** HRA REVOLVING	REVENUE EXPEND. NET	14,000CR 0 14,000CR

2/17/09 92 FUND HRA FELIX TIF DISTRICT  
11:40:36 700 DEPT  
HRA

JASONR

INTEGRATED FINANCIAL SYSTEM  
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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED	
92-700-000-0000-5001	PROPERTY TAXES - CURRENT	7,500CR	7,500CR	
92-700-000-0000-6724	INTEREST	5,000	5,000	
92-700-000-0000-6734	PRINCIPAL	1,750	1,750	
*** 000 PROGRAM TOTALS	* UNDESIGNATED	REVENUE EXPEND. NET	7,500CR 6,750 750CR	
*** 700 DEPT	TOTALS	* HRA	REVENUE EXPEND. NET	7,500CR 6,750 750CR
*** 92 FUND	TOTALS	** HRA FELIX TIF DISTRICT	REVENUE EXPEND. NET	7,500CR 6,750 750CR

**2009 CROW WING COUNTY  
BUDGET**

**SERPENT LAKE SEWER DISRTICT**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ 151,090	\$ 148,190	\$ 148,190	\$ (2,900)	-1.92%
<b>TOTAL REVENUES</b>	<b><u>\$ 151,090</u></b>	<b><u>\$ 148,190</u></b>	<b><u>\$ 148,190</u></b>	<b><u>\$ (2,900)</u></b>	<b><u>-1.92%</u></b>
<b><u>EXPENDITURES:</u></b>					
DEBT SERVICE	\$ 151,090	\$ 148,190	\$ 148,190	\$ (2,900)	-1.92%
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 151,090</u></b>	<b><u>\$ 148,190</u></b>	<b><u>\$ 148,190</u></b>	<b><u>\$ (2,900)</u></b>	<b><u>-1.92%</u></b>
<b>NET</b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>-</u></b>

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11:40:36

94 FUND JASONR  
SERPENT LAKE SEWER DISTRICT  
815 DEPT  
DEBT SERVICE

INTEGRATED FINANCIAL SYSTEM  
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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
94-815-000-0000-5830	MISCELLANEOUS OTHER REVENUE	148,190CR	148,190CR
94-815-000-0000-6724	INTEREST	3,190	3,190
94-815-000-0000-6734	PRINCIPAL	145,000	145,000
*** 000 PROGRAM TOTALS	* UNDESIGNATED	REVENUE EXPEND. NET	148,190CR 148,190 0
*** 815 DEPT TOTALS	* DEBT SERVICE	REVENUE EXPEND. NET	148,190CR 148,190 0
*** 94 FUND TOTALS	** SERPENT LAKE SEWER DISTRICT	REVENUE EXPEND. NET	148,190CR 148,190 0

**2009 CROW WING COUNTY  
BUDGET**

**CROW WING COUNTY SANITARY MANAGEMENT DISTRICT**

	<b>2008 BUDGET</b>	<b>2009 ORIGINAL BUDGET</b>	<b>2009 AMENDED BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>					
REVENUES	\$ -	\$ 195,000	\$ 195,000	\$ 195,000	- -
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ 195,000</b>	<b>\$ 195,000</b>	<b>\$ 195,000</b>	<b>- -</b>
<b><u>EXPENDITURES:</u></b>					
PERSONNEL SERVICES	\$ -	\$ 89,225	\$ 89,255	\$ 89,255	- -
SERVICES & CHARGES	- -	170,116	170,116	170,116	- -
SUPPLIES & MATERIALS	- -	1,000	1,000	1,000	- -
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ 260,341</b>	<b>\$ 260,371</b>	<b>\$ 260,371</b>	<b>- -</b>
<b>NET</b>	<b>\$ -</b>	<b>\$ (65,341)</b>	<b>\$ (65,371)</b>	<b>\$ (65,371)</b>	<b>- -</b>

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11:40:36

95 FUND JASONR  
CWC SANITARY MGT. DISTRICT  
397 DEPT  
SANITARY DISTRICT

INTEGRATED FINANCIAL SYSTEM  
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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
95-397-000-0000-5402	CONGRESSIONALLY MANDATED PROJ	95,000CR	95,000CR
95-397-000-0000-6249	PUBLIC RELATIONS	10,000	10,000
95-397-000-0000-6260	CONSULTING FEE	81,000	81,000
95-397-000-0000-6268	NON-EMPLOYEE PER DIEMS	3,000	3,000
95-397-000-0000-6272	NON-EMPLOYEE MILEAGE	1,000	1,000
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	95,000CR	95,000CR
	EXPEND.	95,000	95,000
	NET	0	0
*** 397 DEPT	TOTALS * SANITARY DISTRICT		
	REVENUE	95,000CR	95,000CR
	EXPEND.	95,000	95,000
	NET	0	0

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11:40:36

95 FUND  
CWC SANITARY MGT. DISTRICT  
398 DEPT  
SANITARY

JASONR

INTEGRATED FINANCIAL SYSTEM  
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ACCOUNT NUMBER	DESCRIPTION	2009 BDGT ORIGINAL	2009 BDGT AMENDED
95-398-000-0000-5299	LOCAL GRANT	100,000CR	100,000CR
95-398-000-0000-6100	SALARIES & WAGES - REGULAR	63,990	63,990
95-398-000-0000-6105	SALARIES & WAGES - OVERTIME	5,507	5,507
95-398-000-0000-6150	HEALTH INSURANCE	8,405	8,405
95-398-000-0000-6152	DENTAL INSURANCE	747	747
95-398-000-0000-6154	LONG-TERM DISABILITY INSURANCE	165	165
95-398-000-0000-6156	LIFE INSURANCE	23	23
95-398-000-0000-6164	PERA	4,690	4,690
95-398-000-0000-6170	FICA	4,309	4,309
95-398-000-0000-6172	MEDICARE	1,008	1,008
95-398-000-0000-6176	WORKER'S COMPENSATION	411	411
95-398-000-0000-6210	TELEPHONE	100	100
95-398-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	600	600
95-398-000-0000-6260	CONSULTING FEE	71,816	71,816
95-398-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	1,000	1,000
95-398-000-0000-6332	EMPLOYEE MILEAGE	600	600
95-398-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	1,000	1,000
95-398-000-0000-6409	OFFICE SUPPLIES	1,000	1,000
*** 000 PROGRAM TOTALS	* UNDESIGNATED		
	REVENUE	100,000CR	100,000CR
	EXPEND.	165,371	165,371
	NET	65,371	65,371
*** 398 DEPT	TOTALS	* SANITARY	
	REVENUE	100,000CR	100,000CR
	EXPEND.	165,371	165,371
	NET	65,371	65,371
*** 95 FUND	TOTALS	** CWC SANITARY MGT. DISTRICT	
	REVENUE	195,000CR	195,000CR
	EXPEND.	260,371	260,371
	NET	65,371	65,371
*** FINAL TOTALS	2,289 ACCOUNTS	REVENUE	75,409,352CR
		EXPEND.	74,993,452CR
		NET	75,081,825 74,996,668
			327,527CR 3,216