

# ***CROW WING COUNTY***

## ***2011 Budget***



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**Prepared by the Offices of the County Auditor and County Administrator**

# **INDEX**

<b><u>Description</u></b>	<b><u>Page #</u></b>
County Commissioners .....	1
Budget Summary .....	2 - 15

## **2010 Budget Detail by Fund & Department**

2010 Budget Index by Fund & Department .....	16 - 17
2010 Government-Wide Budget Summary .....	18
2010 Budgets by Fund & Department .....	19 - 281

## **CROW WING COUNTY COMMISSIONERS**

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# 2011 Budget Summary

Crow Wing County's fiscal year 2011 budget reflects the County Board's desire for a fiscally responsible budget and levy with no growth in spending. The financial stability of the County's operations, as well as previously approved initiatives and regulations were also taken into consideration.

The 2011 budget is \$67,491,709 with a levy of \$35,721,696 or a (1.38%) levy decrease from 2010. The (1.38%) levy decrease is the highest percentage of levy decrease in 14 years. Additionally, this is the fourth consecutive year the County will be approving a levy increase of 3% or less.

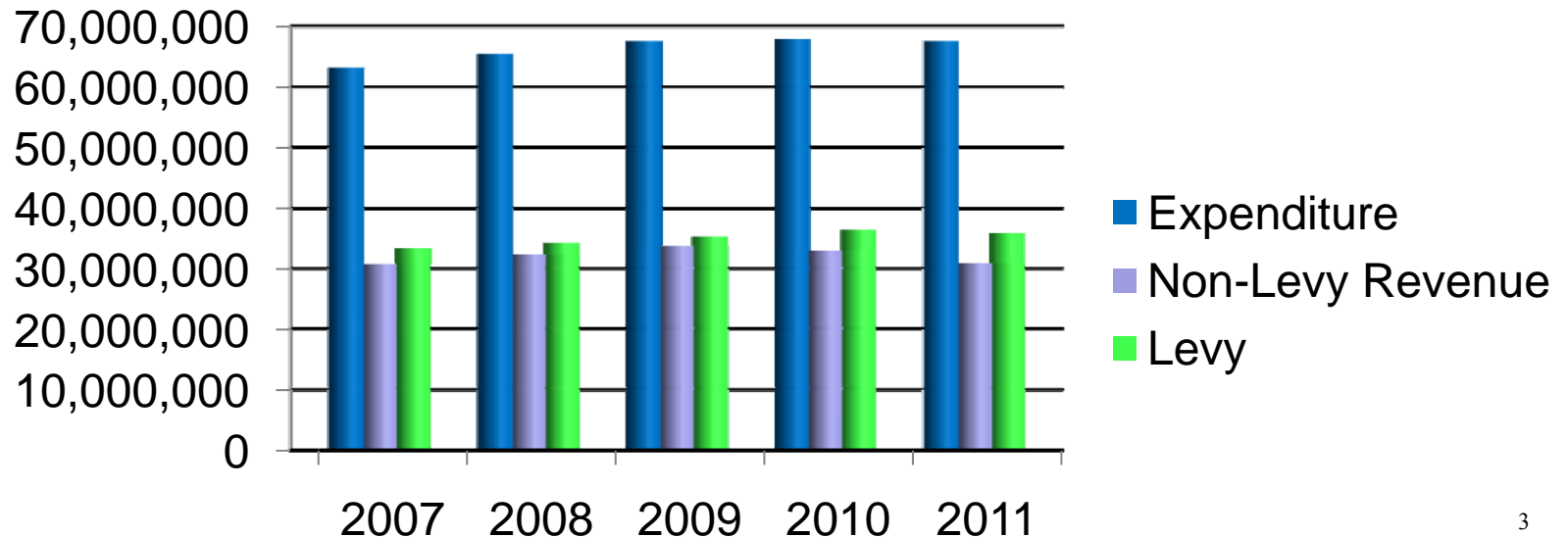


**CROW WING COUNTY**

**BRAINERD, MN 56401**

## Adopted Budget and Levy Last 5 Years

Year	Expenditure	Non-Levy Revenue	Levy	Levy % Inc / (Dec)	Transfers In/ (Out)	Fund Balance Inc/(Dec)
2007	63,108,508	30,655,970	33,169,882	5.90%		717,344
2008	65,353,562	32,164,418	34,165,859	3.00%		976,715
2009	67,511,031	33,543,495	35,183,775	2.98%	(140,000)	1,076,239
2010	67,845,449	32,890,200	36,221,696	2.95%	(165,000)	1,101,447
2011	67,491,709	30,908,739	35,721,696	(1.38%)	(55,000)	(916,274)



# 2011 Budget/Levy

	Budgeted Exp.		-----Budgeted Revenues-----					
Governmental Funds Only	Expenditures		Revenues		Property Tax Levy		Transfer in/(Out)	Fund Bal. Change
2011 Adopted Budget		% Chg vs. 2010 Adopted		% Chg vs. 2010 Adopted		% Chg vs. 2010 Adopted		
General	27,867,664	13.00%	7,943,416	3.80%	18,068,558	.01%	(710,427)	(2,566,117)
General Fund Includes: General and Reserved/Designated General.								
Highway	10,010,287	(21.31%)	6,554,656	(26.29%)	4,023,068	1.12%	(168,004)	399,433
Community Service	21,831,079	(2.24%)	14,038,712	2.61%	7,902,860	(4.01%)	(330,025)	(219,532)
Community Services Fund Includes: Human Services, Retired Senior Volunteer Program., Health, and Veteran Service								
Debt Service	5,709,764	(1.84%)	107,517	2.71%	5,727,210	(3.65%)	(69,169)	55,794
SCORE	938,745	(6.39%)	1,008,000	(1.18%)			(290,000)	(220,745)
Public Land Management	959,639	(9.73%)	872,470	(21.61%)				(87,169)
Public Land Management Fund Includes: Forfeited Tax Sale, Grants Land, and Timber Development.								
Other Governmental	174,531	(29.69%)	383,968	(9.95%)			1,512,625	1,722,062
Other Governmental Funds Includes: Building, Sanitary Management, Small Cities Development, and Environmental Trust.								
Totals	67,491,709	(.52%)	30,908,739	(6.02%)	35,721,696	(1.38%)	(55,000)	(916,274)

# 2011 Budget Summary

Government entities are service providers with a high reliance on staffing resources. The 2011 budgeted personnel costs are \$31,735,351. This accounts for 45.99% of the County's expenditures. Personnel for 2011 has been reduced by 9.5 full time equivalents. The majority of the staffing reductions were able to be handled through the voluntary early retirement incentive program.

## Salaries and Wages

In 2008 the board approved a labor strategy which included a 2% wage matrix adjustment in 2011 for all bargaining groups. Early in the budget process all bargaining groups were approached with a cost savings measure to approve a 0% wage matrix adjustment for the 2011 budget. Of the 13 groups, 5 have agreed to the cost savings measure. Step progression is still available for those eligible.

Additionally, all senior management has taken a pay freeze for the last three years.

Total 2011 salaries and wages increased \$228,033 over 2010 or 1%. The 2011 budget also reflects a rate increase of .25% in Coordinated PERA and .3 % in Police and Fire PERA. PERA increased in total by \$73,286 over 2010 or 4.18%.



**CROW WING COUNTY**

**BRAINERD, MN 56401**

# FTE ANALYSIS

	2008 Budget	2009 Budget	2010 Budget	2011 Adopted Budget	11 vs. 08 % Change
LAND SERVICES	49.5	44.3	39.6	37.2	(24.9%)
PUBLIC SAFETY	130.9	131.4	121.8	118.8	(9.2%)
OTHER GENERAL GOVERNMENT	85.1	74.0	71.5	69.2	(18.7%)
HIGHWAY	41.9	38.8	39.9	39.9	(4.8%)
COMMUNITY SERVICES	178.2	161.5	152.8	151.0	(15.3%)
TOTALS	485.6	450.0	425.6	416.1	(14.3%)



**CROW WING COUNTY**

BRAINERD, MN 56401

# Managerial/Supervisory Trends 2007/2008/2009/2010

## Administration

- -Facilities Manager
- -Facilities Supervisor

## Auditor

- -Deputy Auditor
- -Purchasing Manager

## Treasurer

- -Chief Deputy Treasurer

## Community Services

- -Fiscal Supervisor
- -Collections Supervisor
- -Nurse Manager
- -Nurse Manager

**Net Reduction of 15  
Managerial/Supervisory  
Positions**

## Land Services

- (+ Director)
- (+Environmental Services Supervisor)
- -P&Z Septic Supervisor
- -P&Z Lead Supervisor,
- -P&Z Permitting Supervisor
- -County Planner
- -Assistant County Planner
- -Assessor Office Supervisor
- -Assessor CAMA Supervisor
- -County Surveyor

## Sheriff's Office

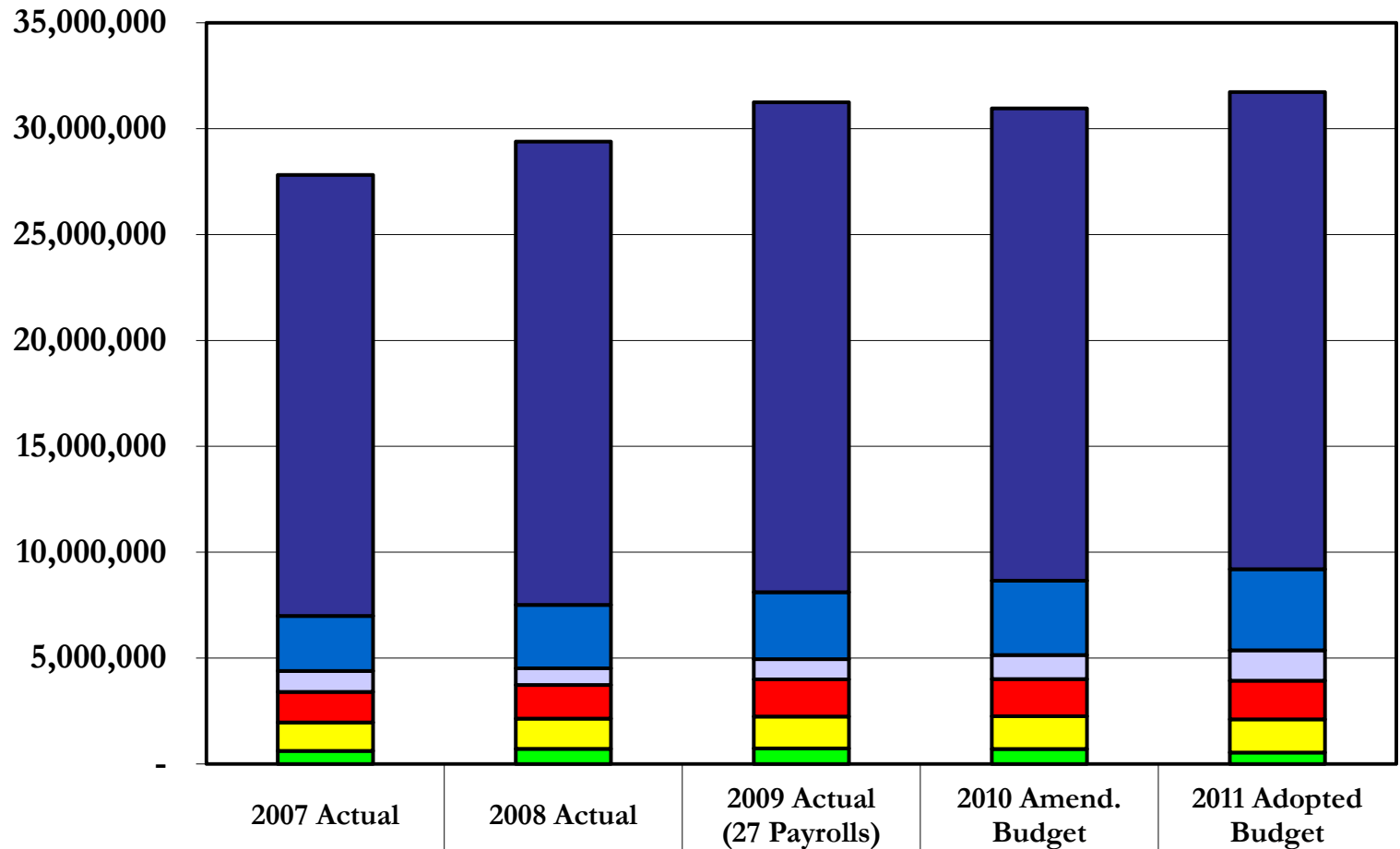
- (+Lieutenant)
- -Patrol Captain



**CROW WING COUNTY**

**BRAINERD, MN 56401**

# Personnel Costs Subcategorized



Salaries and Wages	20,832,216	21,877,554	23,140,556	22,309,661	22,537,694
Active Health/Dental Insurance	2,596,760	3,001,310	3,164,144	3,512,003	3,829,352
Retiree Health Insurance	989,164	785,308	955,885	1,131,627	1,432,029
PERA	1,444,986	1,586,289	1,749,786	1,753,239	1,826,525
FICA/Medicare	1,338,677	1,425,049	1,509,760	1,551,791	1,568,878
Other Employee Costs	621,118	718,689	734,069	705,908	540,873

# 2011 Budget Summary

## Health Care

Outside of salary, the largest personnel cost to the County is health insurance premiums. The 2011 budget reflects a combined increase in health insurance premiums of 14.8% for the Comprehensive Major Medical (CMM) and VEBA/HSA. The Senior Gold plan had an increase in premiums of 3.1%.

The 2011 preliminary budget includes pay-as-you-go retiree costs of \$1,432,029. This is a \$300,402 increase when compared to 2010. The County has seen a recent growth in retirees with the offering of a voluntary early retirement incentive program that was used to manage personnel costs.

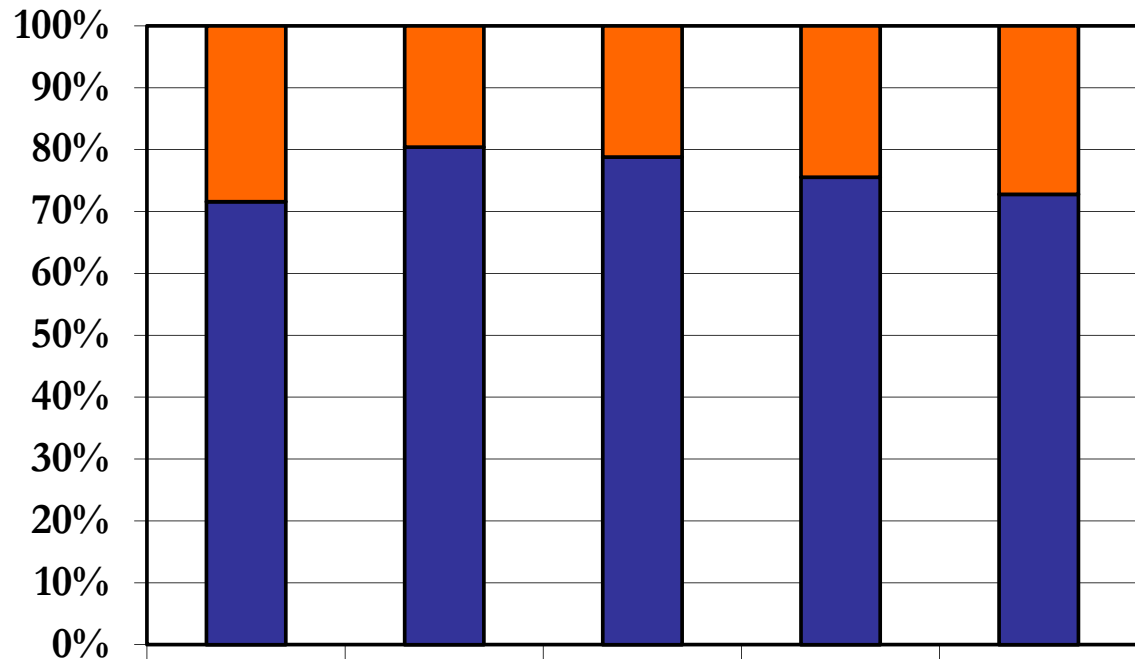
Early in 2009, Crow Wing County completed its second actuarial study of Other Post Employment Benefits (OPEB) to meet the reporting requirement under the Governmental Accounting Standards Board (GASB) 45. The OPEB liability costs out the future liability of retiree health insurance. As of January 1, 2009 the Actuarial Accrued Liability is \$32,784,518.



**CROW WING COUNTY**

**BRAINERD, MN 56401**

# Comparison of Employer Premium Costs for: Retiree Health Insurance Premiums vs. Actives Health/Dental Insurance Premiums



<span style="color: orange;">■</span> Retiree Health Insurance	28.40%	19.60%	21.20%	24.46%	27.22%
<span style="color: blue;">■</span> Active Health/Dental Insurance	71.60%	80.40%	78.80%	75.54%	72.78%

**CROW WING COUNTY**

**BRAINERD, MN 56401**



# 2011 Budget Summary

## Capital/Finance

Studies have been completed regarding what will be needed to meet the Federal Communications Commission (FCC) 2013 VHF narrowband requirements . It is estimated that a County budget of \$3,760,562 will be needed for the 800 MHZ project. It is also anticipated that the majority of the expenditures will take place in 2011 with the goal of completing the project by spring 2012.

In 2011 \$500,000 was levied for the 800 MHZ project. Additional funding will come from federal grants and County fund balance reserves. As of December 31, 2010, the County has \$2,500,000 of designated fund balance to put towards the project.



**CROW WING COUNTY**

**BRAINERD, MN 56401**

# 2011 Budget Summary

## Debt

The current debt levy for the County is 16% of the County's 2011 levy. In November 2010, the County refunded/refinanced \$1,770,000 series 2010A General Obligation (GO) Airport Improvement Bonds.

The County maintained its 'AA' long-term rating on the \$1,770,000 series 2010A GO Airport Improvement Refunding Bonds through Standard & Poor's. A 2.74% rate was obtained to refinance the bonds, based on this rating. The refinancing of this debt will save the taxpayers of the County and City of Brainerd \$198,192 over the life of the bonds.

Even with a strong bond rating and potential for favorable future financing, it is the County's preference to move to pay-as-you-go funding for future capital needs.

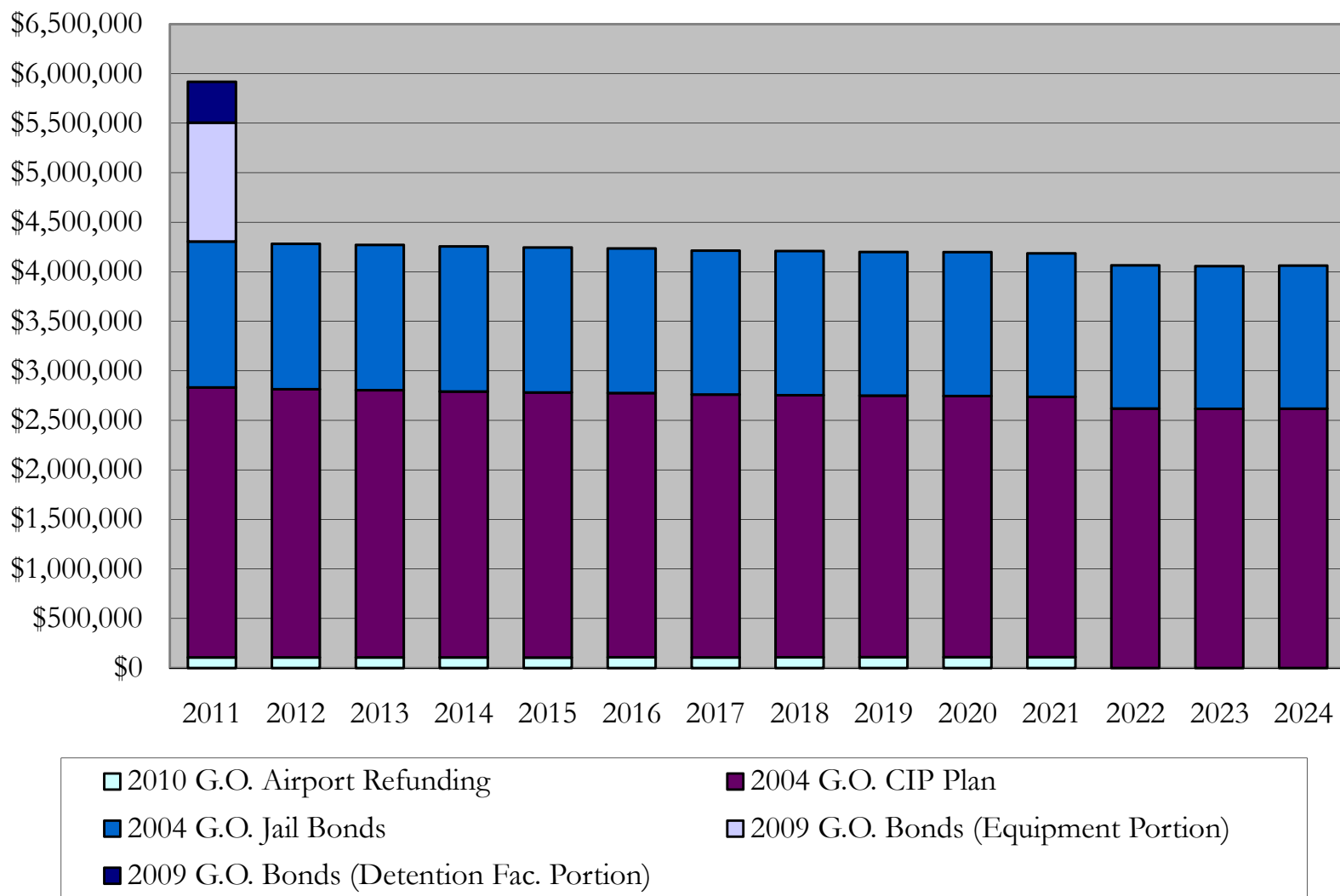


**CROW WING COUNTY**

**BRAINERD, MN 56401**

# Annual Debt Service Levy

(Excludes Crosslake Highway Facility Capital Lease)



**CROW WING COUNTY**

**BRAINERD, MN 56401**

## Tax Base and Tax Rates

- Crow Wing County's 2011 payable county tax base (Net Tax Capacity) will reduce approximately 7.3% from payable 2010. This is largely due to the decreasing value of properties within the county.
- In 2010 Crow Wing County had the third lowest County tax rates in the State at 28.029%.
- With a (1.38%) decrease in the levy, the County Tax Rate will increase 1.708% when compared with last year:

2010 Tax Rate 28.029%

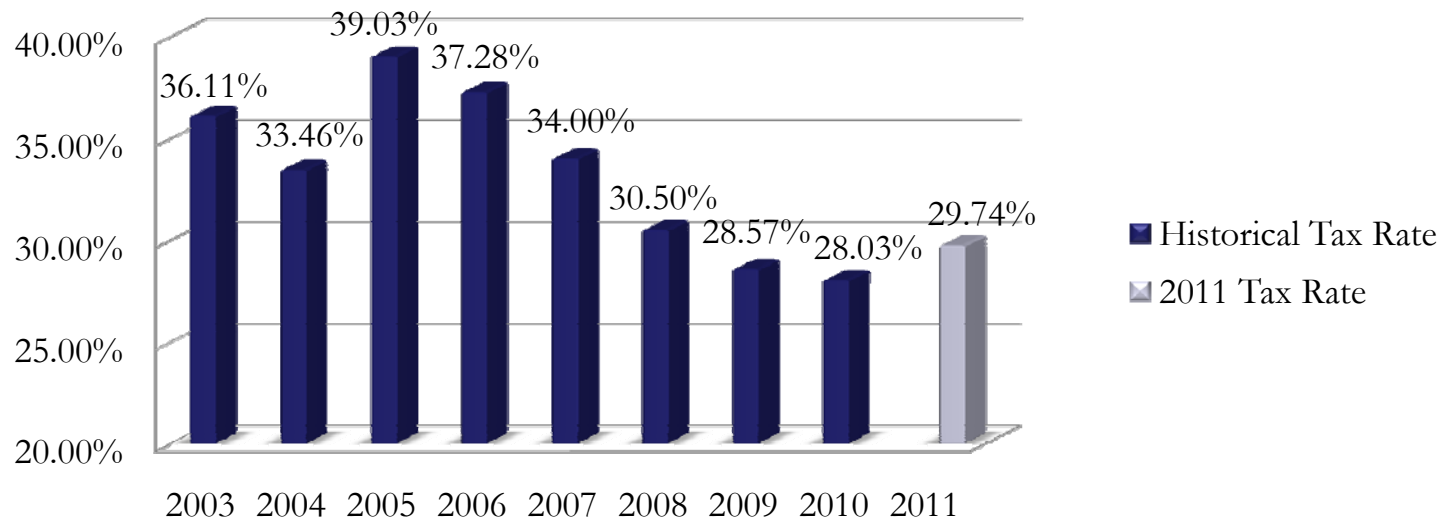
2011 Tax Rate 29.737%



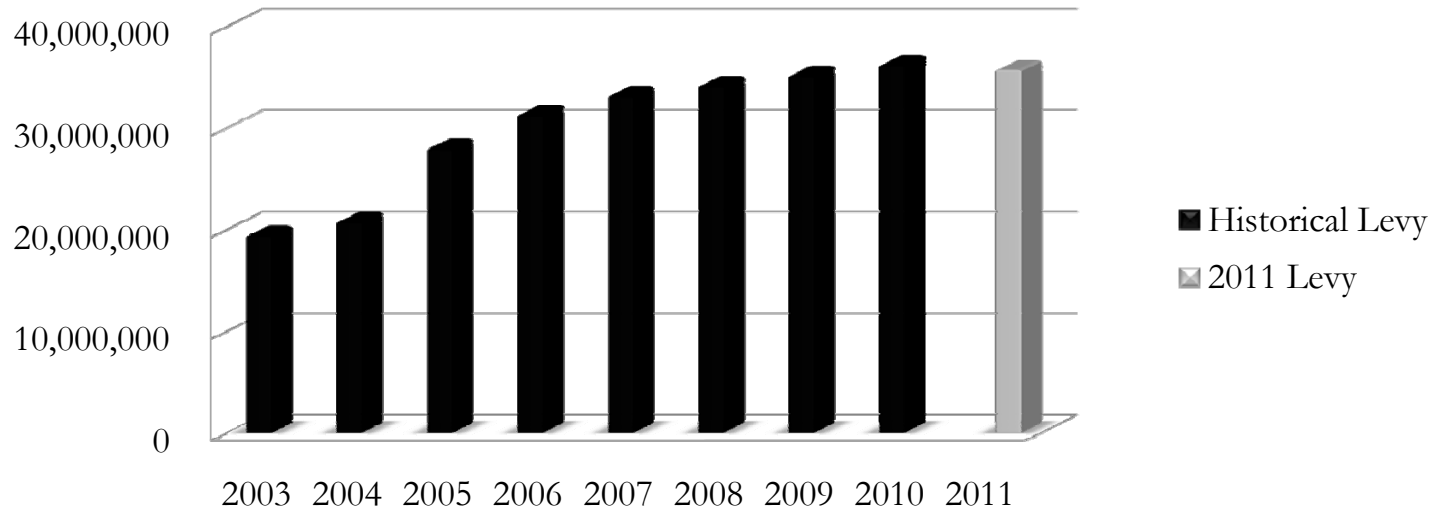
**CROW WING COUNTY**

**BRAINERD, MN 56401**

## History of County Tax Rates



## History of County Levy



**CROW WING COUNTY**

**BRAINERD, MN 56401**



2011 Budget Index  
by Fund and Department

	<u>Page #</u>		<u>Page #</u>
<b>GOVERNMENT-WIDE (Combined)</b>	18	<b><u>Public Safety</u></b>	
		County Sheriff	99 - 105
<b>GENERAL FUND (Combined)</b>	19	Sheriff Contingent	106 - 107
		Dispatch	108 - 109
<b>RESERVED &amp; DESIGNATED FUND(Combined)</b>	20	Tactical Squad	110 - 111
		Boat & Water	112 - 113
<b><u>General Government</u></b>		Dive Team	114 - 115
County Commissioners	21 - 22	K-9 Unit	116 - 117
Court Administrator	23 - 25	Rifle Range	118 - 119
Law Library - Reserved	26 - 27	Enhanced 911 - Reserved	120 - 121
County Administrator	28 - 31	Coroner	122 - 123
County Auditor - Treasurer	32 - 38	Mining Inspector	124 - 125
Elections	39 - 42	County Jail	126 - 128
Elections - Reserved	43 - 44	Juvenile Detention	129 - 130
Information Systems / GIS	45 - 52	Sentence to Serve	131 - 132
Information Systems - Reserved	53 - 54	Emergency Management	133 - 134
Central Services	55 - 56	CWC Tower	135 - 136
Central Services - Designated	57 - 58	800 MHZ - Designated	137 - 138
Human Resources / Risk Management	59 - 63		
County Attorney	64 - 71	<b><u>Culture &amp; Recreation</u></b>	
Attorney's Contingent	72 - 73	Parks Reserved	139 - 140
County Recorder	74 - 76		
Recorder's Fee (Land Based Unallocated) - Reserved	77 - 78	<b><u>Conservation of Natural Resources</u></b>	
Recorder's Technology - Reserved	79 - 80	County Extension	141 - 147
Environmental Services - Surveyor	81 - 83	Weed & Seed Inspector	148 - 149
Environmental Services	84 - 87		
Water Plan - Reserved	88 - 89	<b><u>Other</u></b>	
Property Valuation & Classification	90 - 92	Non Departmental	150 - 151
Facilities	93 - 98	Appropriations (Combined)	152 - 166

2011 Budget Index  
by Fund and Department

	<u>Page #</u>		<u>Page #</u>
<b>HIGHWAY FUND</b>	167 - 182	<b>OTHER GOVERNMENTAL FUNDS</b>	236
		Sanitary Management District	237 - 240
<b>COMMUNITY SERVICES FUNDS</b>	183 - 213	Small Cities Development Program	241 - 242
Veteran's Service	187 - 189	Building Fund	243 - 244
Human Services	190 - 203	First Assessment District Fund	245 - 248
County Health	204 - 209	Second Assessment District (Dean Lake) Fund	249 - 252
Senior Citizen's Volunteers	210 - 213	SCORE Fund	253 - 272
<b>PUBLIC LAND MANAGEMENT FUNDS</b>	214 - 224	<b>ENTERPRISE FUND</b>	
Timber Development	216 - 217	Solid Waste	273 - 276
Resource Development	218 - 219		
Forfeited Tax Sale	220 - 222	<b>COMPONENT UNIT</b>	
Environmental Trust	223 - 224	Crow Wing County Housing & Redevelopment Authority	277 - 281
<b>DEBT SERVICE FUNDS</b>	225 - 235		

**2011 CROW WING COUNTY  
BUDGET**

**GOVERNMENT - WIDE**

	<b><u>2010 BUDGET</u></b>	<b><u>2011 BUDGET</u></b>	<b><u>DOLLAR INC/(DEC)</u></b>	<b><u>% INC/(DEC)</u></b>
<b><u>REVENUES:</u></b>				
TAXES	\$ 34,960,161	\$ 34,339,170	\$ (620,991)	-1.78%
SPECIAL ASSESSMENTS	550,000	550,000	-	0.00%
LICENSES AND PERMITS	1,075,292	1,036,450	(38,842)	-3.61%
INTERGOVERNMENTAL	24,192,424	21,332,198	(2,860,226)	-11.82%
CHARGES FOR SERVICES	5,609,227	5,706,039	96,812	1.73%
FINES AND FORFEITURES	163,371	163,371	-	0.00%
INTEREST ON INVESTMENTS	794,160	899,050	104,890	13.21%
GIFTS AND CONTRIBUTIONS	187,718	159,000	(28,718)	-15.30%
MISCELLANEOUS	2,679,396	2,444,157	(235,239)	-8.78%
OTHER FINANCING SOURCES	1,245,721	1,823,625	577,904	46.39%
<b>TOTAL REVENUES</b>	<b>\$ 71,457,470</b>	<b>\$ 68,453,060</b>	<b>\$ (3,004,410)</b>	<b>-4.20%</b>
<b><u>EXPENDITURES:</u></b>				
PUBLIC AID ASSISTANCE	\$ 9,002,599	\$ 8,922,660	\$ (79,939)	-0.89%
PERSONNEL SERVICES	30,855,683	31,622,239	766,556	2.48%
SERVICES & CHARGES	16,416,894	12,188,366	(4,228,528)	-25.76%
SUPPLIES & MATERIALS	3,492,899	4,080,710	587,811	16.83%
CAPITAL OUTLAY	1,173,484	3,116,489	1,943,005	165.58%
DEBT SERVICE	5,932,879	5,826,375	(106,504)	-1.80%
OTHER EXPENDITURES	1,862,247	1,734,870	(127,377)	-6.84%
OTHER FINANCING USES	1,409,716	1,877,625	467,909	33.19%
<b>TOTAL EXPENDITURES</b>	<b>\$ 70,146,401</b>	<b>\$ 69,369,334</b>	<b>\$ (777,067)</b>	<b>-1.11%</b>
<b>NET</b>	<b>\$ 1,311,069</b>	<b>\$ (916,274)</b>	<b>\$ (2,227,343)</b>	<b>-169.89%</b>

# 2011 CROW WING COUNTY BUDGET

## GENERAL FUND

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
TAXES	\$ 17,597,434	\$ 17,038,957	\$ (558,477)	-3.17%
LICENSES AND PERMITS	434,850	432,950	(1,900)	-0.44%
INTERGOVERNMENTAL	2,038,239	1,967,232	(71,007)	-3.48%
CHARGES FOR SERVICES	2,508,350	2,441,800	(66,550)	-2.65%
FINES AND FORFEITURES	163,371	163,371	-	0.00%
INTEREST ON INVESTMENTS	700,000	800,000	100,000	14.29%
MISCELLANEOUS	1,135,818	1,052,270	(83,548)	-7.36%
OTHER FINANCING SOURCES	61,525	65,000	3,475	5.65%
<b>TOTAL REVENUES</b>	<b>\$ 24,639,587</b>	<b>\$ 23,961,580</b>	<b>\$ (678,007)</b>	<b>-2.75%</b>
<b><u>EXPENDITURES:</u></b>				
PERSONNEL SERVICES	\$ 16,316,685	\$ 16,545,140	\$ 228,455	1.40%
SERVICES & CHARGES	4,715,720	4,647,233	(68,487)	-1.45%
SUPPLIES & MATERIALS	1,276,549	1,059,974	(216,575)	-16.97%
OTHER EXPENDITURES	1,189,000	1,186,330	(2,670)	-0.22%
OTHER FINANCING USES	474,893	775,427	300,534	63.28%
<b>TOTAL EXPENDITURES</b>	<b>\$ 24,034,602</b>	<b>\$ 24,214,104</b>	<b>\$ 179,502</b>	<b>0.75%</b>
<b>NET</b>	<b>\$ 604,985</b>	<b>\$ (252,524)</b>	<b>\$ (857,509)</b>	<b>-141.74%</b>

# 2011 CROW WING COUNTY BUDGET

## RESERVES & DESIGNATIONS

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
TAXES	\$ 103,755	\$ 573,366	\$ 469,611	452.62%
INTERGOVERNMENTAL	245,466	956,028	710,562	289.47%
CHARGES FOR SERVICES	506,282	576,000	69,718	13.77%
INTEREST ON INVESTMENTS	520	10,000	9,480	1823.08%
OTHER FINANCING SOURCES	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 856,023</b>	<b>\$ 2,115,394</b>	<b>\$ 1,259,371</b>	<b>147.12%</b>
<b><u>EXPENDITURES:</u></b>				
PERSONNEL SERVICES	\$ 155,884	\$ 183,277	\$ 27,393	17.57%
SERVICES & CHARGES	318,056	395,233	77,177	24.27%
SUPPLIES & MATERIALS	99,127	1,132,417	1,033,290	1042.39%
CAPITAL OUTLAY	351,000	2,717,760	2,366,760	674.29%
OTHER EXPENDITURES	300	300	-	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 924,367</b>	<b>\$ 4,428,987</b>	<b>\$ 3,504,620</b>	<b>379.14%</b>
<b>NET</b>	<b>\$ (68,344)</b>	<b>\$ (2,313,593)</b>	<b>\$ (2,245,249)</b>	<b>3285.22%</b>

# 2011 CROW WING COUNTY BUDGET

## COUNTY COMMISSIONERS

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
<b>TOTAL REVENUES</b>	\$ -	\$ -	\$ -	-
<b><u>EXPENDITURES:</u></b>				
PERSONNEL SERVICES	\$ 208,048	\$ 204,958	\$ (3,090)	-1.49%
SERVICES & CHARGES	15,200	12,700	(2,500)	-16.45%
SUPPLIES & MATERIALS	150	1,550	1,400	933.33%
<b>TOTAL EXPENDITURES</b>	<b>\$ 223,398</b>	<b>\$ 219,208</b>	<b>\$ (4,190)</b>	<b>-1.88%</b>
<b>NET</b>	<b>\$ (223,398)</b>	<b>\$ (219,208)</b>	<b>\$ 4,190</b>	<b>-1.88%</b>

ACCOUNT NUMBER		DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-001-000-0000-6100		SALARIES & WAGES - REGULAR	145,966	140,255	140,255
01-001-000-0000-6110		PER DIEM - EMPLOYEE	15,800	22,500	15,800
01-001-000-0000-6150		HEALTH INSURANCE	22,483	25,566	30,219
01-001-000-0000-6152		DENTAL INSURANCE	2,241	2,241	2,241
01-001-000-0000-6154		LONG-TERM DISABILITY INSURANCE	491	495	245
01-001-000-0000-6156		LIFE INSURANCE	109	115	360
01-001-000-0000-6164		PERA	3,488	3,448	3,270
01-001-000-0000-6170		FICA	9,656	10,093	9,675
01-001-000-0000-6172		MEDICARE	2,258	2,360	2,263
01-001-000-0000-6176		WORKER'S COMPENSATION	758	975	630
01-001-000-0000-6210		TELEPHONE	3,833	2,700	2,700
01-001-000-0000-6332		EMPLOYEE MILEAGE	5,606	7,500	6,000
01-001-000-0000-6334		HOTEL & MEALS TRAVEL EXPENSE	919	3,000	2,000
01-001-000-0000-6338		TRAINING & REGISTRATION FEES	1,550	2,000	2,000
01-001-000-0000-6409		OFFICE SUPPLIES	156	150	150
01-001-000-0000-6480		COMP. EQ. & SOFTWARE UNDER \$5K	844	0	1,400
***	000 PROGRAM	TOTALS			
		* UNDESIGNATED			
		REVENUE	0	0	0
		EXPEND.	216,158	223,398	219,208
		NET	216,158	223,398	219,208
***	001 DEPT	TOTALS			
		* COMMISSIONERS			
		REVENUE	0	0	0
		EXPEND.	216,158	223,398	219,208
		NET	216,158	223,398	219,208

***CROW WING COUNTY  
2011 BUDGET NARRATIVE***

***DEPARTMENT NAME: Court Administration***

***DEPARTMENT DESCRIPTION:***

***GOALS AND OBJECTIVES OBTAINED IN 2010:***

Most significant goal was maintaining legal contracts with local vendors and also developing a contract with a vendor to handle conflict cases on a fee per case basis

***GOALS AND OBJECTIVES TO ACHIEVE IN 2011:***

The budget as submitted by Courts reflects a zero percent increase. Some line items within the budget show an increase, but the overall total budgets are lower than 2010 or at zero increase over 2010.

Changes were made to expenditure and revenue line items in the Law Library budget by the Law Library Board in 2010, resulting in what is anticipated to be an increase in revenue and lower expenditures resulting in revenues exceeding expenditures in 2011.

While these budgets reflect no revenue generated by the court, I want to bring to the attention of the Board that the courts generate in the neighborhood of \$125,000.00 in revenue – exclusive of law library revenue – that goes directly to other county departments to offset the expense of programs within the county department.

# 2011 CROW WING COUNTY BUDGET

## COURT ADMINISTRATION

	2010 BUDGET	2011 BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
<b><u>REVENUES:</u></b>				
<b>TOTAL REVENUES</b>	\$ -	\$ -	\$ -	-
<b><u>EXPENDITURES:</u></b>				
SERVICES & CHARGES	\$ 254,100	\$ 251,321	\$ (2,779)	-1.09%
SUPPLIES & MATERIALS	5,500	5,500	-	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 259,600</b>	<b>\$ 256,821</b>	<b>\$ (2,779)</b>	<b>-1.07%</b>
<b>NET</b>	<b>\$ (259,600)</b>	<b>\$ (256,821)</b>	<b>\$ 2,779</b>	<b>-1.07%</b>

ACCOUNT NUMBER		DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-010-000-0000-5610		PROSECUTION COSTS FINE	335CR	0	0
01-010-000-0000-6100		SALARIES & WAGES - REGULAR	4,045CR	0	0
01-010-000-0000-6150		HEALTH INSURANCE	480CR	0	0
01-010-000-0000-6152		DENTAL INSURANCE	39CR	0	0
01-010-000-0000-6154		LONG-TERM DISABILITY INSURANCE	14CR	0	0
01-010-000-0000-6156		LIFE INSURANCE	2CR	0	0
01-010-000-0000-6164		PERA	239CR	0	0
01-010-000-0000-6170		FICA	245CR	0	0
01-010-000-0000-6172		MEDICARE	57CR	0	0
01-010-000-0000-6200		POSTAGE & POSTAL BOX RENTAL	75	0	0
01-010-000-0000-6266		LEGAL FEE	281,951	170,000	170,000
01-010-000-0000-6274		MEDICAL FEE	24,218	28,800	25,500
01-010-000-0000-6299		PROF. & TECH. FEE - OTHER	8,623	12,000	11,000
***	000	PROGRAM TOTALS			
		* UNDESIGNATED			
		REVENUE	335CR	0	0
		EXPEND.	309,746	210,800	206,500
		NET	309,411	210,800	206,500
		01-010-005-0000-6299	6,920	43,300	44,821
		01-010-005-0000-6434	1,998	5,500	5,500
***	005	PROGRAM TOTALS			
		* DRUG COURT (UNDER COURT ADMIN)			
		REVENUE	0	0	0
		EXPEND.	8,918	48,800	50,321
		NET	8,918	48,800	50,321
***	010	DEPT TOTALS			
		* COURT			
		REVENUE	335CR	0	0
		EXPEND.	318,664	259,600	256,821
		NET	318,329	259,600	256,821

# 2011 CROW WING COUNTY BUDGET

## LAW LIBRARY - RESERVED

	2010 BUDGET	2011 BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
<b><u>REVENUES:</u></b>				
CHARGES FOR SERVICES	\$ 71,282	\$ 72,000	\$ 718	1.01%
<b>TOTAL REVENUES</b>	<b>\$ 71,282</b>	<b>\$ 72,000</b>	<b>\$ 718</b>	<b>1.01%</b>
<b><u>EXPENDITURES:</u></b>				
SUPPLIES & MATERIALS	\$ 70,000	\$ 65,000	\$ (5,000)	-7.14%
<b>TOTAL EXPENDITURES</b>	<b>\$ 70,000</b>	<b>\$ 65,000</b>	<b>\$ (5,000)</b>	<b>-7.14%</b>
<b>NET</b>	<b>\$ 1,282</b>	<b>\$ 7,000</b>	<b>\$ 5,718</b>	<b>446.02%</b>

ACCOUNT NUMBER DESCRIPTION				2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
02-021-000-0000-5500 LAW LIBRARY FEES MS 134A.10				59,543CR	71,282CR	72,000CR
02-021-000-0000-6455 REF. BOOKS & LIBR. MATERIALS				93,589	70,000	65,000
***	000 PROGRAM	TOTALS	* UNDESIGNATED			
			REVENUE	59,543CR	71,282CR	72,000CR
			EXPEND.	93,589	70,000	65,000
			NET	34,046	1,282CR	7,000CR
***	021 DEPT	TOTALS	* LAW LIBRARY			
			REVENUE	59,543CR	71,282CR	72,000CR
			EXPEND.	93,589	70,000	65,000
			NET	34,046	1,282CR	7,000CR

## ***CROW WING COUNTY 2011 BUDGET NARRATIVE***

***DEPARTMENT NAME: Administration***

***DEPARTMENT DESCRIPTION:***

The County Administrator is directly accountable to the County Board under the provisions of Minnesota Statute 375A.06. Under supervision by the County Board, the Administrator is charged with coordinating the various activities of the county and unifying management of its affairs. Primary responsibilities also include oversight of the Senior Management Team, budget preparation and management in concert with the County Auditor's Office, and public relations.

***GOALS AND OBJECTIVES OBTAINED IN 2010:***

Management of the organization is coordinated through a Senior Management Team, whose members represent the large departments in county government (Community Services, Highway, Land Services, and Sheriff). In addition, membership also includes those leaders within the organization who oversee strategic centralized services, including the County Administrator, County Auditor, County Attorney, Human Resources, and Information Systems.

Management of the organization has also been enhanced by the Leadership Team, comprised of all managers and supervisors working for Crow Wing County. As the first point of "management" contact for employees, this is a key group for purposes of facilitating shared learning and understanding and driving home key messages on strategic priorities, such as customer service, budget reduction strategies and so on.

This past year also saw significant budget challenges, which are continuing in this 2011 budget. Between 2008 and 2010, Crow Wing County reduced its staffing contingent by 49.8 Full-Time Equivalents (FTEs), representing a workforce reduction of over 10%. Further staffing reductions are expected in 2011. The County continues to experience declining revenues from the State of Minnesota,

most notably in the amounts of County Program Aids and Market Value Credits, but also across the vast array of other targeted grants. The County Board continues to be clear in the direction they set for 2011 for a zero percent levy increase.

*GOALS AND OBJECTIVES TO ACHIEVE IN 2011:*

- Phased implementation of a Managing for Results performance management system that tracks and measures our performance in key areas against pre-determined goals throughout 2011 and 2012. Organizational strategies are aligned to organizational goals. Organizational goals are cascaded through the departments, divisions, and individual employee goals to ensure alignment with organizational priorities. This project is designed to help inform the judgment of policy-makers to make the most informed judgment about where to spend limited resources and to focus on what needs the most attention. In order to take a balanced perspective, Crow Wing County's Managing for Results framework will be based on the Balanced Scorecard, a tool used since 1990 in the private sector, but now also growing in popularity in the public sector. The Balanced Scorecard is a framework that encourages a balanced look at organizational goals by ensuring they are aligned around four perspectives: Customer, Financial, Internal Processes, and Learning & Growth. This process will become an ongoing process, but it is expected to take approximately 2 years to institute county-wide. Future steps would be to include performance contracting with our vendors.
- Completion of performance reviews for all members of the Senior Management Team that includes, at minimum, the following:
  - Candid feedback on actual performance
  - Accountabilities for them completing performance reviews for all of their staff
  - Accountabilities for them including a training and development plan for every employee
  - Accountabilities for them related to measurable goals for the coming year with deadlines and evaluation components
- Continued review of Crow Wing County organizational structure and technology resources to find opportunities for organizational and process improvements that restructure services along lines that provide either better constituent service, save money, or preferably both.

# 2011 CROW WING COUNTY BUDGET

## COUNTY ADMINISTRATOR

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
CHARGES FOR SERVICES	5,500	5,500	-	0.00%
<b>TOTAL REVENUES</b>	<b>\$ 5,500</b>	<b>\$ 5,500</b>	<b>\$ -</b>	<b>0.00%</b>
<b><u>EXPENDITURES:</u></b>				
PERSONNEL SERVICES	\$ 228,969	\$ 231,878	\$ 2,909	1.27%
SERVICES & CHARGES	20,945	20,725	(220)	-1.05%
SUPPLIES & MATERIALS	6,800	6,740	(60)	-0.88%
<b>TOTAL EXPENDITURES</b>	<b>\$ 256,714</b>	<b>\$ 259,343</b>	<b>\$ 2,629</b>	<b>1.02%</b>
<b>NET</b>	<b>\$ (251,214)</b>	<b>\$ (253,843)</b>	<b>\$ (2,629)</b>	<b>1.05%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-035-000-0000-5597	CHARGES FOR SERVICES - OTHER	0	5,500CR	5,500CR
01-035-000-0000-5830	MISCELLANEOUS OTHER REVENUE	60CR	0	0
01-035-000-0000-6100	SALARIES & WAGES - REGULAR	215,251	183,766	186,261
01-035-000-0000-6150	HEALTH INSURANCE	13,798	16,523	16,202
01-035-000-0000-6152	DENTAL INSURANCE	1,307	1,307	1,307
01-035-000-0000-6154	LONG-TERM DISABILITY INSURANCE	484	396	286
01-035-000-0000-6156	LIFE INSURANCE	65	69	216
01-035-000-0000-6164	PERA	14,090	12,444	13,069
01-035-000-0000-6170	FICA	11,869	11,393	11,548
01-035-000-0000-6172	MEDICARE	2,996	2,663	2,701
01-035-000-0000-6176	WORKER'S COMPENSATION	475	408	288
01-035-000-0000-6178	EDUCATIONAL & CERT. EXPENSES	100	0	0
01-035-000-0000-6210	TELEPHONE	1,509	1,700	1,700
01-035-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	686	1,120	900
01-035-000-0000-6249	PUBLIC RELATIONS	4,264	11,875	11,875
01-035-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	0	650	650
01-035-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	804	1,000	1,000
01-035-000-0000-6338	TRAINING & REGISTRATION FEES	1,251	1,000	1,000
01-035-000-0000-6340	MACHINERY & EQUIPMENT RENTAL	4,519	3,600	3,600
01-035-000-0000-6409	OFFICE SUPPLIES	899	2,500	2,500
01-035-000-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	2,958	2,800	2,740
01-035-000-0000-6485	FURN. & EQ. OTHER UNDER \$5K	1,308	1,500	1,500
*** 000 PROGRAM TOTALS	* UNDESIGNATED			
	REVENUE	60CR	5,500CR	5,500CR
	EXPEND.	278,633	256,714	259,343
	NET	278,573	251,214	253,843
*** 035 DEPT TOTALS	* ADMINISTRATOR			
	REVENUE	60CR	5,500CR	5,500CR
	EXPEND.	278,633	256,714	259,343
	NET	278,573	251,214	253,843

***CROW WING COUNTY  
2011 BUDGET NARRATIVE***

***DEPARTMENT NAME: County Auditor-Treasurer***

***DEPARTMENT DESCRIPTION:***

The County Auditor-Treasurer serves as the Chief Financial Officer and Chief Elections Official for the county. Our office is responsible for all financial functions of the county including AP/AR, payroll, annual budget process, financial reports and analysis and investment of county funds. The Auditor-Treasurer's Office also acts as the fiscal agent for Central Minnesota Community Corrections and other agencies as requested.

We are responsible for calculations of property tax rates based on levy requests from local taxing authorities and extension of those rates to complete property tax calculations on over 70,000 parcels in Crow Wing County. The Auditor-Treasurer's Office collects property tax payments and also submits all required tax and levy reports to multiple state agencies. We maintain property records management including all transfers of real property in the county and are also charged with assigning parcel numbers for all properties in the county.

The County Auditor-Treasurer's Office also manages and maintains records for Lake Improvement Districts as well as special assessments for local units of government. In addition, the Auditor-Treasurer's Office is responsible for all purchasing and procurement for the county.

The Auditor-Treasurer's Office serves as the licensing center for business licenses such as liquor, tobacco, auctioneer, fireworks, gambling, transient merchant, precious metals and tattoo establishments in various areas of Crow Wing County. We also serve as the sponsoring agent for many state Grant-in-Aid snowmobile and ATV trails in the county.

The County Auditor-Treasurer's Office serves as the vital records registrar. This includes birth, death and marriage records, passport applications, notary and ministerial registrations.

The County Auditor-Treasurer's Office also is responsible for elections administration of federal, state and local elections and maintenance of the voter registration files for over 40,000 in Crow Wing County.

***GOALS AND OBJECTIVES OBTAINED IN 2010:***

We implemented an electronic timesheet program that integrated with our payroll system to allow for submission of electronic timesheets allowing us greater efficiencies in eliminating double entry processes as well as enhanced reporting capabilities. This allowed us to attrition one payroll employee following a retirement and made us more efficient in the process.

In late 2009 we integrated purchasing and procurement functions with our financial services division. During 2010, we were able to focus on reducing duplication of efforts as well as utilizing internal knowledge and expertise to enhance our AP/AR functions. Through quick action on our employee's part, we were able to secure acceptance to the Early Retiree Reinsurance Program which will allow us to recoup some costs for our retiree benefits.

In our Taxpayer Services Division, we continued to work with the Treasurer's Office to job share one FTE. This process is an on-going success in addressing the varied needs of the departments. This cross-training process will be enhanced with the combination of the two departments.

In our Elections and Licensing Division, we provided election support for those townships with a stand-alone election in March as well as a special school district election in June. We also successfully implemented and administered a number of new election changes for the Primary and General elections in 2010.

***GOALS AND OBJECTIVES TO ACHIEVE IN 2011:***

Continue to provide high level customer service to both our internal and external customers.

Provide for integration of necessary services using technological advances to streamline workflow and increase productivity in our combined Auditor-Treasurer office. This will involve cross-training of staff and review of policies and procedures to make sure that all staff are training and knowledgeable to assist our customers as best as possible.

Complete transition to our new Integrated Financial System platform and interface with other county systems.

Update and codify internal policies and procedures and make available to all staff on the intranet.

Complete review and implementation of new purchasing procedures and policies.

Review and implement options for taxpayers for multiple tax payments and additional electronic options for payment.

Increase electronic options for business licenses submittals with a goal of having a more efficient paperless system.

# 2011 CROW WING COUNTY BUDGET

## COUNTY AUDITOR - TREASURER

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
LICENSES AND PERMITS	\$ 75,850	\$ 78,950	\$ 3,100	4.09%
CHARGES FOR SERVICES	208,200	204,200	(4,000)	-1.92%
MISCELLANEOUS	2,400	6,500	4,100	170.83%
<b>TOTAL REVENUES</b>	<b>\$ 286,450</b>	<b>\$ 289,650</b>	<b>\$ 3,200</b>	<b>1.12%</b>
<b><u>EXPENDITURES:</u></b>				
PERSONNEL SERVICES	\$ 1,502,713	\$ 1,416,474	\$ (86,239)	-5.74%
SERVICES & CHARGES	98,770	95,360	(3,410)	-3.45%
SUPPLIES & MATERIALS	59,811	32,528	(27,283)	-45.62%
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,661,294</b>	<b>\$ 1,544,362</b>	<b>\$ (116,932)</b>	<b>-7.04%</b>
<b>NET</b>	<b>\$ (1,374,844)</b>	<b>\$ (1,254,712)</b>	<b>\$ 120,132</b>	<b>-8.74%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-040-000-0000-5100	BEER LICENSE	544CR	700CR	600CR
01-040-000-0000-5101	TOBACCO LICENSE	1,900CR	2,500CR	2,000CR
01-040-000-0000-5102	OFF SALE LIQUOR LICENSE	5,000CR	4,250CR	7,350CR
01-040-000-0000-5103	ON SALE LIQUOR LICENSE	55,425CR	58,000CR	58,000CR
01-040-000-0000-5149	BUSINESS LICENSE OTHER	774CR	1,400CR	1,000CR
01-040-000-0000-5150	MARRIAGE LICENSE	0	0	10,000CR
01-040-000-0000-5505	TAX SERVICES ADMIN FEE	45,023CR	35,000CR	40,000CR
01-040-000-0000-5506	PROFESSIONAL SERVICES FEE	29,871CR	20,000CR	25,000CR
01-040-000-0000-5510	BIRTH CERTIFICATE	0	0	33,000CR
01-040-000-0000-5511	DEATH CERTIFICATE	0	0	16,500CR
01-040-000-0000-5512	MARRIAGE CERTIFICATE	0	0	3,000CR
01-040-000-0000-5513	PASSPORT	0	0	50,000CR
01-040-000-0000-5514	NOTARY FEE	0	0	2,500CR
01-040-000-0000-5525	DNR ELS CHARGE	5CR	0	0
01-040-000-0000-5597	CHARGES FOR SERVICES - OTHER	3,087CR	5,000CR	4,200CR
01-040-000-0000-5599	INTERFUND - COUNTY FEES	30,000CR	30,000CR	30,000CR
01-040-000-0000-5830	MISCELLANEOUS OTHER REVENUE	11,545CR	2,000CR	6,500CR
01-040-000-0000-6100	SALARIES & WAGES - REGULAR	944,035	897,566	1,058,677
01-040-000-0000-6105	SALARIES & WAGES - OVERTIME	435	3,385	3,494
01-040-000-0000-6150	HEALTH INSURANCE	135,695	146,180	176,624
01-040-000-0000-6152	DENTAL INSURANCE	12,540	11,605	13,223
01-040-000-0000-6154	LONG-TERM DISABILITY INSURANCE	2,716	2,698	1,849
01-040-000-0000-6156	LIFE INSURANCE	385	418	1,418
01-040-000-0000-6162	HEALTH CARE SAVINGS PLAN (HCSP)	875	975	975
01-040-000-0000-6164	PERA	63,683	62,017	77,001
01-040-000-0000-6170	FICA	54,248	55,858	65,843
01-040-000-0000-6172	MEDICARE	12,687	13,065	15,401
01-040-000-0000-6174	UNEMPLOYMENT COMPENSATION	0	2,000	0
01-040-000-0000-6176	WORKER'S COMPENSATION	2,700	2,299	1,689
01-040-000-0000-6178	EDUCATIONAL & CERT. EXPENSES	0	0	280
01-040-000-0000-6200	POSTAGE & POSTAL BOX RENTAL	52	100	100
01-040-000-0000-6210	TELEPHONE	1,939	2,000	2,500
01-040-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	1,264	1,810	1,610
01-040-000-0000-6249	PUBLIC RELATIONS	0	2,000	2,000
01-040-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	83,071	78,500	81,500
01-040-000-0000-6332	EMPLOYEE MILEAGE	910	1,500	1,500
01-040-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	1,185	2,000	2,000
01-040-000-0000-6336	OTHER TRAVEL EXPENSES	10	0	0
01-040-000-0000-6338	TRAINING & REGISTRATION FEES	1,690	2,300	2,100
01-040-000-0000-6340	MACHINERY & EQUIPMENT RENTAL	4,973	2,050	2,050
01-040-000-0000-6409	OFFICE SUPPLIES	18,893	17,000	20,000
01-040-000-0000-6428	GENERAL OPERATING SUPPLIES	5,766	0	0
01-040-000-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	10,343	22,169	12,528
01-040-000-0000-6485	FURN. & EQ. OTHER UNDER \$5K	3,451	0	0
01-040-000-0000-6645	COMP. EQ. & SOFTWARE OVER \$5K	19,774	0	0

\*\*\* 000 PROGRAM TOTALS \* UNDESIGNATED

REVENUE	183,174CR	158,850CR	289,650CR
EXPEND.	1,383,320	1,329,495	1,544,362

ACCOUNT NUMBER		DESCRIPTION		2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
			NET	1,200,146	1,170,645	1,254,712
***	040 DEPT	TOTALS	* AUDITOR			
			REVENUE	183,174CR	158,850CR	289,650CR
			EXPEND.	1,383,320	1,329,495	1,544,362
			NET	1,200,146	1,170,645	1,254,712

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-042-000-0000-5150	MARRIAGE LICENSE	11,025CR	9,000CR	0
01-042-000-0000-5510	BIRTH CERTIFICATE	29,000CR	38,000CR	0
01-042-000-0000-5511	DEATH CERTIFICATE	17,072CR	16,500CR	0
01-042-000-0000-5512	MARRIAGE CERTIFICATE	2,169CR	3,000CR	0
01-042-000-0000-5513	PASSPORT	43,900CR	58,000CR	0
01-042-000-0000-5514	NOTARY FEE	2,880CR	2,500CR	0
01-042-000-0000-5597	CHARGES FOR SERVICES - OTHER	200CR	200CR	0
01-042-000-0000-5830	MISCELLANEOUS OTHER REVENUE	114CR	400CR	0
01-042-000-0000-6100	SALARIES & WAGES - REGULAR	213,610	224,189	0
01-042-000-0000-6150	HEALTH INSURANCE	32,452	43,693	0
01-042-000-0000-6152	DENTAL INSURANCE	2,985	3,362	0
01-042-000-0000-6154	LONG-TERM DISABILITY INSURANCE	557	648	0
01-042-000-0000-6156	LIFE INSURANCE	90	100	0
01-042-000-0000-6162	HEALTH CARE SAVINGS PLAN(HCSP)	100	0	0
01-042-000-0000-6164	PERA	13,310	14,687	0
01-042-000-0000-6170	FICA	12,267	13,899	0
01-042-000-0000-6172	MEDICARE	2,869	3,251	0
01-042-000-0000-6174	UNEMPLOYMENT COMPENSATION	792	0	0
01-042-000-0000-6176	WORKER'S COMPENSATION	955	538	0
01-042-000-0000-6178	EDUCATIONAL & CERT. EXPENSES	0	280	0
01-042-000-0000-6210	TELEPHONE	478	500	0
01-042-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	870	810	0
01-042-000-0000-6249	PUBLIC RELATIONS	489	400	0
01-042-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	6,407	3,000	0
01-042-000-0000-6332	EMPLOYEE MILEAGE	623	500	0
01-042-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	884	1,000	0
01-042-000-0000-6338	TRAINING & REGISTRATION FEES	381	300	0
01-042-000-0000-6409	OFFICE SUPPLIES	12,969	18,200	0
01-042-000-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	0	1,442	0
01-042-000-0000-6485	FURN. & EQ. OTHER UNDER \$5K	0	1,000	0
*** 000 PROGRAM TOTALS * UNDESIGNATED				
	REVENUE	106,360CR	127,600CR	0
	EXPEND.	303,088	331,799	0
	NET	196,728	204,199	0
*** 042 DEPT TOTALS * TREASURER				
	REVENUE	106,360CR	127,600CR	0
	EXPEND.	303,088	331,799	0
	NET	196,728	204,199	0

***CROW WING COUNTY  
2011 BUDGET NARRATIVE***

***DEPARTMENT NAME: County Auditor-Treasurer - Elections***

***DEPARTMENT DESCRIPTION:***

The County Auditor serves as the Chief Elections Official for the county. Our office is responsible for maintaining voter registration records for 40,000 registered voters as well as elections administration for all federal, state, county, city, township and school district elections.

***GOALS AND OBJECTIVES OBTAINED IN 2010:***

In March, we coordinated the election process for many of Crow Wing County's townships, and in June administered the process of a special election for ISD 186.

In July, we trained over 500 election judges county-wide to prepare them for election day procedures.

We successfully implemented many new changes for elections based on statutory changes including an earlier primary election, implementation of a centralized absentee ballot board, and multiple law enhancements.

In August and November, we administered efficient, impartial and well-run elections in all 62 precincts in Crow Wing County.

***GOALS AND OBJECTIVES TO ACHIEVE IN 2011:***

Continue working with state legislators to make our necessary law changes for our elections processes. Coordinate elections administration for townships and school districts with stand-alone elections.

Continue to increase and enhance the use of technology and elections equipment for administering elections.

The number one goal of the Elections Division is to administer fair and impartial elections for all entities.

**Note: Significant decrease is shown in the 2011 budget from the 2010 as the election cycle is a two-year cycle with the majority of the costs associated with conducting elections received and expended in the even year.**

# 2011 CROW WING COUNTY BUDGET

## ELECTIONS

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
CHARGES FOR SERVICES	\$ 7,300	\$ 30,000	\$ 22,700	310.96%
<b>TOTAL REVENUES</b>	<b>\$ 7,300</b>	<b>\$ 30,000</b>	<b>\$ 22,700</b>	<b>310.96%</b>
<b><u>EXPENDITURES:</u></b>				
PERSONNEL SERVICES	\$ 102,710	\$ 89,708	\$ (13,002)	-12.66%
SERVICES & CHARGES	82,550	24,650	(57,900)	-70.14%
SUPPLIES & MATERIALS	100,000	5,000	(95,000)	-95.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 285,260</b>	<b>\$ 119,358</b>	<b>\$ (165,902)</b>	<b>-58.16%</b>
<b>NET</b>	<b>\$ (277,960)</b>	<b>\$ (89,358)</b>	<b>\$ 188,602</b>	<b>-67.85%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-045-000-0000-5506	PROFESSIONAL SERVICES FEE	36,019CR	0	30,000CR
01-045-000-0000-5537	FILING FEE	0	800CR	0
01-045-000-0000-5539	MAIL BALLOTING FEES	0	6,500CR	0
01-045-000-0000-6100	SALARIES & WAGES - REGULAR	67,652	59,643	65,574
01-045-000-0000-6105	SALARIES & WAGES - OVERTIME	121	9,529	135
01-045-000-0000-6110	PER DIEM - EMPLOYEE	0	10,000	0
01-045-000-0000-6150	HEALTH INSURANCE	12,071	11,819	12,669
01-045-000-0000-6152	DENTAL INSURANCE	1,158	971	971
01-045-000-0000-6154	LONG-TERM DISABILITY INSURANCE	204	209	115
01-045-000-0000-6156	LIFE INSURANCE	34	29	94
01-045-000-0000-6162	HEALTH CARE SAVINGS PLAN (HCSP)	300	225	225
01-045-000-0000-6164	PERA	4,563	4,843	4,764
01-045-000-0000-6170	FICA	3,871	4,288	4,073
01-045-000-0000-6172	MEDICARE	905	1,003	953
01-045-000-0000-6176	WORKER'S COMPENSATION	84	151	135
01-045-000-0000-6200	POSTAGE & POSTAL BOX RENTAL	171	12,000	200
01-045-000-0000-6210	TELEPHONE	161	250	150
01-045-000-0000-6249	PUBLIC RELATIONS	0	12,000	1,000
01-045-000-0000-6272	NON-EMPLOYEE MILEAGE	17	5,000	0
01-045-000-0000-6299	PROF. & TECH. FEE - OTHER	17,973	40,000	20,000
01-045-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	0	9,000	0
01-045-000-0000-6332	EMPLOYEE MILEAGE	1,077	2,000	2,500
01-045-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	0	800	800
01-045-000-0000-6340	MACHINERY & EQUIPMENT RENTAL	0	1,000	0
01-045-000-0000-6342	BUILDING & FACILITY RENTAL	0	500	0
01-045-000-0000-6409	OFFICE SUPPLIES	4,788	100,000	5,000
*** 000 PROGRAM TOTALS	* UNDESIGNATED			
	REVENUE	36,019CR	7,300CR	30,000CR
	EXPEND.	115,150	285,260	119,358
	NET	79,131	277,960	89,358
*** 045 DEPT TOTALS	* ELECTIONS			
	REVENUE	36,019CR	7,300CR	30,000CR
	EXPEND.	115,150	285,260	119,358
	NET	79,131	277,960	89,358

# 2011 CROW WING COUNTY BUDGET

## ELECTIONS - RESERVED

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
INTEREST ON INVESTMENTS	\$ 300	\$ -	\$ (300)	-100.00%
<b>TOTAL REVENUES</b>	<b>\$ 300</b>	<b>\$ -</b>	<b>\$ (300)</b>	<b>-100.00%</b>
<b><u>EXPENDITURES:</u></b>				
SERVICES & CHARGES	\$ 9,000	\$ 9,000	\$ -	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ -</b>	<b>0.00%</b>
<b>NET</b>	<b>\$ (8,700)</b>	<b>\$ (9,000)</b>	<b>\$ (300)</b>	<b>3.45%</b>

ACCOUNT NUMBER		DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
02-045-000-0000-5710		INVESTMENT EARNINGS	402CR	300CR	0
02-045-000-0000-6300		MACH., EQUIP., SOFTWARE SERV	15,868	9,000	9,000
***	000	PROGRAM TOTALS	*	UNDESIGNATED	
			REVENUE	402CR	300CR
			EXPEND.	15,868	9,000
			NET	15,466	8,700
***	045	DEPT TOTALS	*	ELECTIONS	
			REVENUE	402CR	300CR
			EXPEND.	15,868	9,000
			NET	15,466	8,700

***CROW WING COUNTY  
2011 BUDGET NARRATIVE***

***DEPARTMENT NAME: Information Systems***

***DEPARTMENT DESCRIPTION:***

Provide secure data and voice services to the county.

***GOALS AND OBJECTIVES OBTAINED IN 2010:***

Migrating from Novell network operating system to Microsoft network operating system  
Reduced budget from perimeter systems reduction  
Implemented VoIP for LEC  
Implemented new video solution for Sheriff squads  
Implemented virtual server solution  
Increased network storage size  
Implemented enterprise archival system to include deduplication  
Assisted Community Services COMPASS implementation  
Rewrote local tax applications to support collaboration tax database modernization effort  
Reduced staff, reassigned duties  
Implemented collaboration software – Sharepoint  
Assisted county staff with Social Media study  
Continue rollout of MS Office 2007  
Assisted with rollout of Agenda Management, board meeting recording/delivery system

*GOALS AND OBJECTIVES TO ACHIEVE IN 2011:*

Finalize physical to virtual server migration  
Investigate MS Windows based Integrated Financial Systems installation  
Assist Recorder with new Land Records implementation  
Investigate MS Windows based permitting system  
Investigate web based interactive forms usage on county web site  
Assist with enterprise wide training initiative  
Investigate collaboration efforts with neighboring counties, cities and education technology departments  
Initiate “managing for results” measurements for technology  
Design and implement customer satisfaction survey and delivery method  
Leverage workflow capabilities of existing software  
Assist Assessor and staff with digital “in the field” data collection and delivery system  
Investigate feasibility of Intranet rewrite utilizing new collaborative software  
Leverage perimeter security solution

## ***CROW WING COUNTY 2011 BUDGET NARRATIVE***

***DEPARTMENT NAME: Geographical Information Systems (GIS)***

***DEPARTMENT DESCRIPTION:***

GIS creates, manages, maintains and updates programs and data related to GIS technology and services to county departments, other public and private entities and the public. Specific functions include:

- Install GIS programs and provide technical support to county departments that utilize GIS.
- Train county personnel in how to effectively use GIS in a variety of formats and service environments.
- Maintain data integrity of existing data base used by various departments while continually updating data.
- Create new data layers and applications as requested by county departments.
- Track and assess new GIS technologies and integrate into county operations as necessary.
- Provide maps and related GIS technology to the public and entities outside of county government, both public and private.
- Maintain and improve the public GIS website and paid subscription service.

***GOALS AND OBJECTIVES OBTAINED IN 2010:***

- Implementation of a Workflow Parcel maintenance process designed to enhance data integrity and accuracy.
- Recommended and assisted with improved, expanded and integrated GIS data applications for county departments to improve service and increase efficiency.
- Defined and identified different levels of GIS users within the county and started to develop a training program specific to each S level users needs.

- Developed GIS training videos and materials to support GIS users within county departments.
- Continue to update, enhance and add data to the public website to reduce the necessity of citizens to travel to county offices to obtain public information.
- Continue to enhance and develop custom forms and templates for Land Services Division field staff (P & Z, NRM) to use with GIS units in the field that will increase accuracy and efficiency.
- Completed integration of the City of Brainerd's parcel mapping within the countywide seamless parcel map.
- Established schedule and map template for processing crime data from the Sheriff's Office, and producing maps for the Sheriff to take to township and city meetings.
- Coordinate with Sheriff's deputies to update the mobile mapping application on squad laptops.
- Continue to update both mapping applications that are used in the Sheriff Dispatch office for both CAD, and mapping incoming 911 calls.
- Developed custom form for the Hwy. sign person to update sign inventory in the field, and a project for them to maintain the data in the office.
- Received 12 Hwy. Dept. personnel for 2 hours of training to show them the tools, and make them aware of all the functionality.
- With the County Surveyor's assistance, continue to improve and update the county's GIS mapping solution.
- Developed 40 maps which will be included in the All County Hazard Mitigation plan that the Region 5 Development Commission is developing for the county in cooperation with the Emergency Management office. The maps will be included in the final report that will be submitted for approval to the federal government.

- Continued with High/Low determinations for the Assessor's Office and verifying accuracy of the actual lakeshore for all lakes in the county.

*GOALS AND OBJECTIVES TO ACHIEVE IN 2011:*

- Complete updating DNR Lake boundaries based on MN DNR Ordinary High Water Mark (OHW) (199 of 805 lakes w/ OHWL)
- Complete updating lakeshore parcel boundaries based on MN DNR Ordinary High Water Mark (OHW) or break line data (506 PWI lakes)
- Continue to update, enhance and add data to the public website to reduce the necessity of citizens to travel to county offices to obtain public information
- Develop a training program specific to each of the defined GIS user levels within the county.
- Continue training and providing technical support to departments using GIS.
- Continue to assist in the maintenance of NRM's forest inventory and trail layers.
- Continue to enhance the customized forms for Sanitary Management District.
- Implement digital data collection methods for Natural Resource Managers.
- Transition county staff to a self service model where they can create custom maps as required.
- Input information into existing metadata style sheets for all existing and future GIS layers.

# 2011 CROW WING COUNTY BUDGET

## INFORMATION SYSTEMS

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
CHARGES FOR SERVICES	\$ 12,200	\$ 12,200	\$ -	0.00%
<b>TOTAL REVENUES</b>	<b>\$ 12,200</b>	<b>\$ 12,200</b>	<b>\$ -</b>	<b>0.00%</b>
<b><u>EXPENDITURES:</u></b>				
PERSONNEL SERVICES	\$ 633,011	\$ 654,424	\$ 21,413	3.38%
SERVICES & CHARGES	125,340	122,410	(2,930)	-2.34%
SUPPLIES & MATERIALS	24,865	8,420	(16,445)	-66.14%
<b>TOTAL EXPENDITURES</b>	<b>\$ 783,216</b>	<b>\$ 785,254</b>	<b>\$ 2,038</b>	<b>0.26%</b>
<b>NET</b>	<b>\$ (771,016)</b>	<b>\$ (773,054)</b>	<b>\$ (2,038)</b>	<b>0.26%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-061-000-0000-5506	PROFESSIONAL SERVICES FEE	1,309CR	0	0
01-061-000-0000-5599	INTERFUND - COUNTY FEES	7,200CR	7,200CR	7,200CR
01-061-000-0000-6100	SALARIES & WAGES - REGULAR	424,865	362,498	368,583
01-061-000-0000-6105	SALARIES & WAGES - OVERTIME	5,624	6,236	6,384
01-061-000-0000-6150	HEALTH INSURANCE	55,191	55,569	62,341
01-061-000-0000-6152	DENTAL INSURANCE	5,228	4,482	4,482
01-061-000-0000-6154	LONG-TERM DISABILITY INSURANCE	1,168	981	646
01-061-000-0000-6156	LIFE INSURANCE	156	138	432
01-061-000-0000-6162	HEALTH CARE SAVINGS PLAN (HCSP)	300	300	300
01-061-000-0000-6164	PERA	29,011	25,811	27,186
01-061-000-0000-6170	FICA	25,332	22,862	23,248
01-061-000-0000-6172	MEDICARE	5,925	5,347	5,437
01-061-000-0000-6176	WORKER'S COMPENSATION	1,078	913	597
01-061-000-0000-6200	POSTAGE & POSTAL BOX RENTAL	422	200	200
01-061-000-0000-6210	TELEPHONE	1,219	1,400	1,400
01-061-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	2,230	3,000	3,000
01-061-000-0000-6260	CONSULTING FEE	1,525	10,000	15,000
01-061-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	99,772	94,040	91,610
01-061-000-0000-6332	EMPLOYEE MILEAGE	1,425	2,500	2,500
01-061-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	1,548	2,500	2,500
01-061-000-0000-6336	OTHER TRAVEL EXPENSES	0	600	600
01-061-000-0000-6338	TRAINING & REGISTRATION FEES	5,369	4,000	2,000
01-061-000-0000-6405	DATA PROCESSING SUPPLIES	1,002	2,000	2,000
01-061-000-0000-6409	OFFICE SUPPLIES	341	2,000	2,000
01-061-000-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	60	16,315	3,870
*** 000 PROGRAM TOTALS	* UNDESIGNATED			
	REVENUE	8,509CR	7,200CR	7,200CR
	EXPEND.	668,791	623,692	626,316
	NET	660,282	616,492	619,116
01-061-010-0000-5505	TAX SERVICES ADMIN FEE	19,636CR	5,000CR	5,000CR
01-061-010-0000-6100	SALARIES & WAGES - REGULAR	104,170	109,301	114,972
01-061-010-0000-6150	HEALTH INSURANCE	16,388	19,502	19,792
01-061-010-0000-6152	DENTAL INSURANCE	1,456	1,366	1,457
01-061-010-0000-6154	LONG-TERM DISABILITY INSURANCE	300	336	203
01-061-010-0000-6156	LIFE INSURANCE	39	45	140
01-061-010-0000-6164	PERA	7,032	7,651	8,336
01-061-010-0000-6170	FICA	5,795	6,776	7,129
01-061-010-0000-6172	MEDICARE	1,355	1,585	1,667
01-061-010-0000-6176	WORKER'S COMPENSATION	0	1,312	1,092
01-061-010-0000-6210	TELEPHONE	77	100	100
01-061-010-0000-6299	PROF. & TECH. FEE - OTHER	1,195	1,000	1,000
01-061-010-0000-6300	MACH., EQUIP., SOFTWARE SERV	3,000	3,500	0
01-061-010-0000-6332	EMPLOYEE MILEAGE	0	400	400
01-061-010-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	486	600	600
01-061-010-0000-6338	TRAINING & REGISTRATION FEES	0	1,500	1,500
01-061-010-0000-6405	DATA PROCESSING SUPPLIES	0	250	250
01-061-010-0000-6409	OFFICE SUPPLIES	9	300	300

ACCOUNT NUMBER		DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-061-010-0000-6480		COMP. EQ. & SOFTWARE UNDER \$5K	0	4,000	0
***	010 PROGRAM TOTALS	* G.I.S.			
		REVENUE	19,636CR	5,000CR	5,000CR
		EXPEND.	141,302	159,524	158,938
		NET	121,666	154,524	153,938
***	061 DEPT TOTALS	* INFORMATION SYSTEMS			
		REVENUE	28,145CR	12,200CR	12,200CR
		EXPEND.	810,093	783,216	785,254
		NET	781,948	771,016	773,054

# 2011 CROW WING COUNTY BUDGET

## INFORMATION SYSTEMS - RESERVED

	2010 BUDGET	2011 BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
<b><u>REVENUES:</u></b>				
TOTAL REVENUES	\$ -	\$ -	\$ -	-
<b><u>EXPENDITURES:</u></b>				
CAPITAL OUTLAY	\$ 96,000	\$ -	\$ (96,000)	-100.00%
TOTAL EXPENDITURES	\$ 96,000	\$ -	\$ (96,000)	-100.00%
NET	\$ (96,000)	\$ -	\$ 96,000	-100.00%

ACCOUNT NUMBER		DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
02-061-000-0000-6260		CONSULTING FEE	12,577	0	0
02-061-000-0000-6300		MACH., EQUIP., SOFTWARE SERV	86,326	0	0
02-061-000-0000-6480		COMP. EQ. & SOFTWARE UNDER \$5K	106,031	0	0
02-061-000-0000-6645		COMP. EQ. & SOFTWARE OVER \$5K	0	96,000	0
***	000 PROGRAM	TOTALS			
		* UNDESIGNATED			
		REVENUE	0	0	0
		EXPEND.	204,934	96,000	0
		NET	204,934	96,000	0
***	061 DEPT	TOTALS			
		* INFORMATION SYSTEMS			
		REVENUE	0	0	0
		EXPEND.	204,934	96,000	0
		NET	204,934	96,000	0

# 2011 CROW WING COUNTY BUDGET

## CENTRAL SERVICES

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
<b>TOTAL REVENUES</b>	\$ -	\$ -	\$ -	-
<b><u>EXPENDITURES:</u></b>				
PERSONNEL SERVICES	\$ 561,700	\$ 677,696	\$ 115,996	20.65%
SERVICES & CHARGES	340,300	368,350	28,050	8.24%
SUPPLIES & MATERIALS	1,000	1,000	-	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 903,000</b>	<b>\$ 1,047,046</b>	<b>\$ 144,046</b>	<b>15.95%</b>
<b>NET</b>	<b>\$ (903,000)</b>	<b>\$ (1,047,046)</b>	<b>\$ (144,046)</b>	<b>15.95%</b>

ACCOUNT NUMBER		DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-062-000-0000-6110		PER DIEM - EMPLOYEE	1,650	1,700	1,700
01-062-000-0000-6160		RETIREE HEALTH INSURANCE	515,840	560,000	675,996
01-062-000-0000-6200		POSTAGE & POSTAL BOX RENTAL	76,619	115,000	115,000
01-062-000-0000-6210		TELEPHONE	12,934	13,500	13,500
01-062-000-0000-6245		MEMBERSHIP DUES & SUBSCRIP.	29,104	23,000	23,000
01-062-000-0000-6249		PUBLIC RELATIONS	49,468	50,000	50,000
01-062-000-0000-6260		CONSULTING FEE	10,988	10,000	28,000
01-062-000-0000-6264		FINANCIAL SERVICE FEE	89,532	75,000	75,000
01-062-000-0000-6266		LEGAL FEE	8,762	20,000	20,000
01-062-000-0000-6272		NON-EMPLOYEE MILEAGE	210	250	250
01-062-000-0000-6299		PROF. & TECH. FEE - OTHER	36,195	25,000	35,000
01-062-000-0000-6300		MACH., EQUIP., SOFTWARE SERV	5CR	0	0
01-062-000-0000-6340		MACHINERY & EQUIPMENT RENTAL	8,530	8,550	8,600
01-062-000-0000-6409		OFFICE SUPPLIES	226CR	1,000	1,000
***	000 PROGRAM	TOTALS	*	UNDESIGNATED	
		REVENUE	0	0	0
		EXPEND.	839,601	903,000	1,047,046
		NET	839,601	903,000	1,047,046
***	062 DEPT	TOTALS	*	CENTRAL SERVICES	
		REVENUE	0	0	0
		EXPEND.	839,601	903,000	1,047,046
		NET	839,601	903,000	1,047,046

# 2011 CROW WING COUNTY BUDGET

## CENTRAL SERVICES - DESIGNATED

	2010 BUDGET	2011 BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
<b><u>REVENUES:</u></b>				
TOTAL REVENUES	\$ -	\$ -	\$ -	-
<b><u>EXPENDITURES:</u></b>				
OTHER EXPENDITURES	\$ 300	\$ 300	\$ -	0.00%
TOTAL EXPENDITURES	\$ 300	\$ 300	\$ -	0.00%
NET	\$ (300)	\$ (300)	\$ -	0.00%

ACCOUNT NUMBER				DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
02-062-000-0000-6245				MEMBERSHIP DUES & SUBSCRIP.	289	0	0
02-062-000-0000-6800				APPROPRIATIONS	0	300	300
***	000	PROGRAM	TOTALS	* UNDESIGNATED			
				REVENUE	0	0	0
				EXPEND.	289	300	300
				NET	289	300	300
***	062	DEPT	TOTALS	* CENTRAL SERVICES			
				REVENUE	0	0	0
				EXPEND.	289	300	300
				NET	289	300	300

**CROW WING COUNTY**  
**2011 BUDGET NARRATIVE**

**DEPARTMENT NAME: *Human Resource Department***

**DEPARTMENT DESCRIPTION:**

The human resource department is accountable for the development and execution of programs and services relating to employment, employee and labor relations, compensation and benefits, training and development, risk management, policy and legal compliance. The department services nearly 450 staff members and 1700 applicants annually and is comprised of a department director and human resource specialist.

**GOALS AND OBJECTIVES OBTAINED IN 2010: *(Reflects status as of May 1, 2010)***

Personnel File: Relocation and standardization of personnel files by second quarter 2010.

- *Sheriff Office Files have been relocated leaving two departments remaining, Community Services and Highway. Assessing electronic retention of personnel files as both remaining departments require regular access to personnel files. HR Asst. previewed Benton County system and is developing internal process for electronic retention of personnel file data. Expect implementation by year end.*

Management Skills Training: Implementation of management skills training program during first quarter 2010.

- *Initial presentation has occurred. Working in collaboration with CLC to assess grant funding and structure. Anticipate fall 2010 launch.*

Performance Pay System: Development of performance pay system for 2011 implementation.

- *Performance pay objective is currently suspended pending further development of performance review process and managing for results systems.*

Labor Strategy: Development of multi-year labor strategy by quarter three 2010.

- *Quarter three project.*

Pay Equity Reporting: Complete activities necessary for pay equity compliance reporting by quarter four 2010.

- *Quarter four project*

Job Descriptions: Updating of position descriptions by year end.

- *Currently underway, activities assigned to HR Specialist*

#### *GOALS AND OBJECTIVES TO ACHIEVE IN 2011:*

##### Skills Training

- Continue development and deployment of skills training for individual contributors and management. Provide spring and fall offerings.

##### Market Study

- Complete full market study to assess range movement by early third quarter.

##### Reformulation of Pay Matrix

- Develop revised pay matrix to reflect market study information for use in labor negotiations.

##### Commence Negotiations (11 Contracts)

- Develop labor strategy and commence negotiations in fourth quarter.

##### Deployment of NeoGov

- Continue implementation and deployment of NeoGov system to improve customer service and selection processes.

# 2011 CROW WING COUNTY BUDGET

## HUMAN RESOURCES / RISK MANAGEMENT

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
<b>TOTAL REVENUES</b>	\$ -	\$ -	\$ -	-
<b><u>EXPENDITURES:</u></b>				
PERSONNEL SERVICES	\$ 171,838	\$ 173,721	\$ 1,883	1.10%
SERVICES & CHARGES	502,050	507,050	5,000	1.00%
SUPPLIES & MATERIALS	7,250	4,750	(2,500)	-34.48%
<b>TOTAL EXPENDITURES</b>	<b>\$ 681,138</b>	<b>\$ 685,521</b>	<b>\$ 4,383</b>	<b>0.64%</b>
<b>NET</b>	<b>\$ (681,138)</b>	<b>\$ (685,521)</b>	<b>\$ (4,383)</b>	<b>0.64%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-063-000-0000-5830	MISCELLANEOUS OTHER REVENUE	64CR	0	0
01-063-000-0000-6100	SALARIES & WAGES - REGULAR	110,688	131,812	133,528
01-063-000-0000-6150	HEALTH INSURANCE	11,697	18,524	18,209
01-063-000-0000-6152	DENTAL INSURANCE	1,120	1,494	1,494
01-063-000-0000-6154	LONG-TERM DISABILITY INSURANCE	247	324	235
01-063-000-0000-6156	LIFE INSURANCE	33	45	144
01-063-000-0000-6164	PERA	7,376	9,228	9,681
01-063-000-0000-6170	FICA	6,449	8,171	8,279
01-063-000-0000-6172	MEDICARE	1,508	1,911	1,937
01-063-000-0000-6176	WORKER'S COMPENSATION	349	329	214
01-063-000-0000-6210	TELEPHONE	424	1,100	1,100
01-063-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	235	300	300
01-063-000-0000-6260	CONSULTING FEE	481	0	0
01-063-000-0000-6332	EMPLOYEE MILEAGE	756	850	850
01-063-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	50	0	0
01-063-000-0000-6338	TRAINING & REGISTRATION FEES	269	300	300
01-063-000-0000-6340	MACHINERY & EQUIPMENT RENTAL	5,239	4,500	4,500
01-063-000-0000-6409	OFFICE SUPPLIES	2,542	1,500	1,500
*** 000 PROGRAM TOTALS	* UNDESIGNATED			
	REVENUE	64CR	0	0
	EXPEND.	149,463	180,388	182,271
	NET	149,399	180,388	182,271
*** 063 DEPT TOTALS	* HUMAN RESOURCES			
	REVENUE	64CR	0	0
	EXPEND.	149,463	180,388	182,271
	NET	149,399	180,388	182,271

ACCOUNT NUMBER		DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-064-000-0000-6176		WORKER'S COMPENSATION	162	0	0
01-064-000-0000-6338		TRAINING & REGISTRATION FEES	632	0	0
01-064-000-0000-6350		PROPERTY CASUALTY INSURANCE	471,313	495,000	500,000
01-064-000-0000-6409		OFFICE SUPPLIES	0	2,250	2,250
01-064-000-0000-6480		COMP. EQ. & SOFTWARE UNDER \$5K	889	3,500	1,000
***	000 PROGRAM	TOTALS			
		* UNDESIGNATED			
		REVENUE	0	0	0
		EXPEND.	472,996	500,750	503,250
		NET	472,996	500,750	503,250
***	064 DEPT	TOTALS			
		* RISK MANAGEMENT			
		REVENUE	0	0	0
		EXPEND.	472,996	500,750	503,250
		NET	472,996	500,750	503,250

# Office of the County Attorney

Donald F. Ryan, Crow Wing County Attorney  
Bruce F. Alderman, Chief Deputy County Attorney

Crow Wing County Attorney's Office  
213 Laurel Street, Suite 31  
Brainerd, MN 56401

Phone: (218)824-1025 Fax: (218)824-1026



## Assistant County Attorneys

John J. Sausen Janine L. LePage  
David Hermerding Candace Prigge  
Rockwell J. Wells Ilissa N. Ramm

**CROW WING COUNTY**

BRainerd, MINNESOTA 56401

April 23, 2010

Tim Houle  
County Administrator  
326 Laurel Street  
Brainerd, MN 56401

Dear County Administrator:

Enclosed herewith please find the Budget Request for the Crow Wing County Attorney's Office for the calendar year 2011. I also enclose at this time the County Attorney's Contingency Budget Request for the calendar year 2011.

Please be advised that we act only as fiscal agents for the Children's Trust Fund (02-098) and this fund in no way should be considered part of my budget. Therefore, I estimated no budgetary numbers for it. Also, the County Attorney Forfeiture Fund (02-093, 094,095,096) by law can not be considered as revenue and/or expenses which impact my budget. Therefore, there is no budgetary item for this as well. Historically, we have tracked the forfeiture fund internally and in December notified the County Auditor's Office how much money is to be carried over to the following calendar year. If this has changed, please advise so we can discuss.

For purposes of processing the 2011 Budget Request all necessary additions/corrections to our 2010 levy where made by the County Auditor's Office and consequentially no further adjustments will be necessary to establish a baseline for purposes of the 2011 Budget Request, except as otherwise provided herein. This of course could only be done through the 1<sup>st</sup> quarter of 2010 due to the time of submissions.

Under the income requests, you will note that I have used the county program aid sum of \$0 as and for income. If these dollars go up or down, my budget will need to be adjusted accordingly.

I draw your attention to the fact that my budget does not provide for any assessment to the Crow Wing County Self Insurance Fund. This is done pursuant to previous directive of the Crow Wing County Board that the same should not be budgeted for. The issue of whether or not to maintain a self-insurance fund for the purposes of administration of County businesses is an administrative policy question. However, as the County's legal advisor I would be remiss not to recommend that

this practice be changed. Though the County is insured through the Minnesota County Insurance Trust, there are exclusions in said insurance coverage. Should a monetary obligation arise which falls within one of the exclusions, the County currently has not budgeted to meet the same. It is my recommendation that on an annual basis an appropriate amount for self-insurance purposes should be set aside to cover these contingencies. Therefore, I recommend that the County Board reconsider its position on this issue.

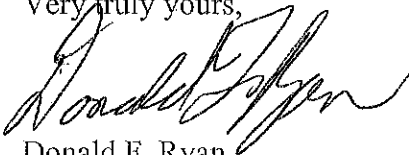
I have prepared the requested budget preparation details and narratives for the 2011 budget. I draw your attention to the content of the same as I have not regurgitated it here. I wish to point out that this submission reports a .35% decrease from our amended 2010 budget. In order to accomplish this overall levy decrease, we have had to eliminate our receptionist (Technical/Administrative Specialist) position. This results in a \$53,662 total expense reduction to the county. We will be redirecting remaining staff time to fill the requirements of the receptionist (Technical/Administrative Specialist) position. We have also further reduced our programming expenditures by \$9,000.00 as reflected in the budget narratives. You will note I have budgeted no increase in salary for myself.

This budget submission is in direct reflection of the tough economic times we are facing. It reflects our office's efforts to assist with the building of a different business model for the conducting of Crow Wing County's government operations. I believe we will be able to adjust and continue to provide high quality legal services even with these resource reductions. However, given the duties and responsibilities of a county attorney, I am unable to continue to cut my budget ad infinitum.

I request that this budget submission be approved as submitted. Should the county board wish to make any changes in my budget, I request the opportunity to sit down and discuss it. I realize that each entity has various statutory duties, obligations and responsibilities. Historically, we have always been able to work out any discrepancies concerning budgetary issues and I would hope that this would be the same in the future.

Should any questions or concerns on any specific line items on my budget, I would be more than happy to discuss them with you, or any member of the board at any time.

Very truly yours,

A handwritten signature in black ink, appearing to read "Donald F. Ryan", written over a horizontal line.

Donald F. Ryan  
Crow Wing County Attorney

DFR:lm

**CROW WING COUNTY  
2011 BUDGET NARRATIVE**

**DEPARTMENT NAME: Crow Wing County Attorney's Office**

**DEPARTMENT DESCRIPTION:**

The Crow Wing County Attorney's Office currently consists of 8 attorneys and 9 non-attorney staff members. The attorneys consist of 1 elected County Attorney, 1 Chief Deputy County Attorney, 6 Assistant County Attorneys. The non-attorney staff consists of 1 Lead Legal Assistant, 7 Legal Assistants and 1 Technical Clerk/Receptionist. Though document length restrictions prohibit a comprehensive review of everyone's duties, a general overview is provided as follows.

1) Adult Criminal: Our office is responsible for the prosecution of all serious felonies and felonies which occur within Crow Wing County. We also prosecute gross misdemeanors, misdemeanors and petty misdemeanors except for those occurring in a municipality which has exercised its statutory ability to prosecute misdemeanors occurring within its boundaries. We have 4.25 FTE attorneys and 4.5 FTE legal assistants working in this area. We also have .20 FTE legal assistants monitoring and managing the Crow Wing County criminal history suspense prevention and resolution program.

In 2009, our office opened 1,792 and closed 1,911 files in this area. This breaks down as follows:

	Opened	Closed
Serious Felonies	71	62
Felonies	494	552
Gross Misdemeanors	311	351
Misdemeanors	823	855
Petty Misdemeanors	93	91
<b>TOTAL</b>	<b>1,792</b>	<b>1,911</b>

The above numbers do not include/recognize probation violations, arraignment guilty pleas or other criminal case management for which no additional files are opened or closed.

2) Juvenile Delinquency: Our office prosecutes all juvenile delinquencies and status offense matters occurring in Crow Wing County. Generally speaking a juvenile delinquency occurs when a juvenile commits what would have been a serious felony, felony or gross misdemeanor adult offense. A status offense occurs when a juvenile commits what would have been a misdemeanor or petty misdemeanor adult offense. We have .50 FTE attorneys and .80 FTE legal assistants working in this area. In 2008, our office opened 873 and closed 860 delinquency cases. This breaks down as follows:

	Opened	Closed
Serious Felony	7	5
Felony	64	64
Gross Misdemeanors	35	33
Misdemeanors	586	565
Petty Misdemeanors	181	193
<b>TOTAL</b>	<b>873</b>	<b>860</b>

3) Child Protection: Our office is responsible for all children in need of protection or services (CHIPS) and termination of parental rights (TPR) matters occurring in Crow Wing County. These cases are very involved with issues ranging from dependency and neglect, child abuse, concurrent planning, permanency and the loss of one's child(ren). We have .75 FTE attorneys and .50 legal assistants working in this area.

In 2009 we opened 52 and closed 76 CHIPS (Child in Need of Protection or Services) cases. We also opened 15 and closed 15 TPR (Termination of Parental Rights) cases. We opened 10 and closed 0 LTFC (Long Term Foster Care) cases. We opened 8 and closed 6 TLC (Transfer of Legal Custody) cases. We opened 22 and closed 13 Truancy cases.

4) Civil: Our office represents and does the legal work for all aspects of Crow Wing County's governmental operation. These services range from macro/policy making level (advising county board, county administrator, department heads) to the micro day to day operational level (tax appeals, child support enforcement, civil commitments, contracts, ordinance drafting, land use issues, eminent domain, etc.) We have 1.75 FTE attorneys and 1.25 FTE legal assistants working in this area. We also have .25 FTE legal assistant administrating Crow Wing County civil forfeiture program/efforts.

5) Office General: In our office operation we have .50 FTE attorney, .50 FTE legal assistant and 1.0 FTE technical clerk/receptionist working in this area. The lead legal assistant, chief deputy county attorney and county attorney duties and responsibilities are incorporated into the above overview.

*GOALS AND OBJECTIVES OBTAINED IN 2010:*

Have continued to effectively and efficiently prosecute crime.

Have continued to provide Crow Wing County governmental structures with comprehensive legal services.

Have maintained Crow Wing County's criminal history suspense numbers as one of the lowest, if not the lowest, in the State of Minnesota.

Have piloted electronic conveyance of law enforcement investigative data with Crow Wing County Sheriff's Office. Will continue to work on creating system through 2010.

Developing electronic conveyance of discovery in criminal cases to defense attorneys.

Currently developing and implementing welfare fraud investigation and prosecution unit in our office.

**(Due to timing of submission we are unable to assess status of the above.)**

*GOALS AND OBJECTIVES TO ACHIEVE IN 2011:*

Continue to effectively and efficiently prosecute crime.

Continue to provide excellent and comprehensive legal services to Crow Wing County governmental structure.

Continue to maintain Crow Wing County's criminal history suspense numbers as one of the lowest, if not the lowest, in the State of Minnesota.

Developing electronic conveyance of discovery in criminal cases to defense attorneys.

Creation and implementation of county-wide standardized investigation and conveyance of information policy.

Expand electronic case disposition notification process to include victims, court administration and defense attorneys.

Fully implement electronic conveyance of law enforcement investigative data with police departments, state patrol and department of natural resources.

Fully implement Echarging systems.

# 2011 CROW WING COUNTY BUDGET

## COUNTY ATTORNEY

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
FINES AND FORFEITURES	\$ 158,371	\$ 158,371	\$ -	0.00%
<b>TOTAL REVENUES</b>	<b>\$ 158,371</b>	<b>\$ 158,371</b>	<b>\$ -</b>	<b>0.00%</b>
<b><u>EXPENDITURES:</u></b>				
PERSONNEL SERVICES	\$ 1,495,274	\$ 1,515,048	\$ 19,774	1.32%
SERVICES & CHARGES	110,940	106,940	(4,000)	-3.61%
SUPPLIES & MATERIALS	20,000	20,000	-	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,626,214</b>	<b>\$ 1,641,988</b>	<b>\$ 15,774</b>	<b>0.97%</b>
<b>NET</b>	<b>\$ (1,467,843)</b>	<b>\$ (1,483,617)</b>	<b>\$ (15,774)</b>	<b>1.07%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-090-000-0000-5610	PROSECUTION COSTS FINE	109,708CR	158,371CR	158,371CR
01-090-000-0000-6100	SALARIES & WAGES - REGULAR	1,178,914	1,176,947	1,199,367
01-090-000-0000-6150	HEALTH INSURANCE	105,833	116,526	118,845
01-090-000-0000-6152	DENTAL INSURANCE	10,456	10,084	9,711
01-090-000-0000-6154	LONG-TERM DISABILITY INSURANCE	2,682	2,719	2,051
01-090-000-0000-6156	LIFE INSURANCE	369	379	1,152
01-090-000-0000-6162	HEALTH CARE SAVINGS PLAN (HCSP)	600	450	300
01-090-000-0000-6164	PERA	79,137	82,385	86,956
01-090-000-0000-6170	FICA	70,039	72,973	74,360
01-090-000-0000-6172	MEDICARE	16,413	17,069	17,390
01-090-000-0000-6174	UNEMPLOYMENT COMPENSATION	0	9,802	0
01-090-000-0000-6176	WORKER'S COMPENSATION	2,937	2,940	1,916
01-090-000-0000-6178	EDUCATIONAL & CERT. EXPENSES	2,726	3,000	3,000
01-090-000-0000-6200	POSTAGE & POSTAL BOX RENTAL	20	0	0
01-090-000-0000-6210	TELEPHONE	1,678	2,000	2,000
01-090-000-0000-6230	PUBLICATIONS & BROCHURES	150	1,000	1,000
01-090-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	14,080	14,540	14,540
01-090-000-0000-6249	PUBLIC RELATIONS	4,345	4,000	4,000
01-090-000-0000-6260	CONSULTING FEE	17,834	21,500	17,500
01-090-000-0000-6266	LEGAL FEE	4,248	11,000	11,000
01-090-000-0000-6267	SHERIFF FEE	4,076	4,500	4,500
01-090-000-0000-6274	MEDICAL FEE	31,765	40,000	40,000
01-090-000-0000-6299	PROF. & TECH. FEE - OTHER	2,511	4,000	4,000
01-090-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	324	0	0
01-090-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	188	0	0
01-090-000-0000-6340	MACHINERY & EQUIPMENT RENTAL	8,226	8,400	8,400
01-090-000-0000-6409	OFFICE SUPPLIES	12,147	10,000	10,000
01-090-000-0000-6455	REF. BOOKS & LIBR. MATERIALS	12,561	10,000	10,000
*** 000 PROGRAM TOTALS	* UNDESIGNATED			
	REVENUE	109,708CR	158,371CR	158,371CR
	EXPEND.	1,584,259	1,626,214	1,641,988
	NET	1,474,551	1,467,843	1,483,617
*** 090 DEPT TOTALS	* ATTORNEY			
	REVENUE	109,708CR	158,371CR	158,371CR
	EXPEND.	1,584,259	1,626,214	1,641,988
	NET	1,474,551	1,467,843	1,483,617

# 2011 CROW WING COUNTY BUDGET

## ATTORNEY'S CONTINGENT

	2010 BUDGET	2011 BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
<b><u>REVENUES:</u></b>				
TOTAL REVENUES	\$ -	\$ -	\$ -	-
<b><u>EXPENDITURES:</u></b>				
SERVICES & CHARGES	\$ 7,500	\$ 7,500	\$ -	0.00%
TOTAL EXPENDITURES	\$ 7,500	\$ 7,500	\$ -	0.00%
NET	\$ (7,500)	\$ (7,500)	\$ -	0.00%

ACCOUNT NUMBER		DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-092-000-0000-6299		PROF. & TECH. FEE - OTHER	0	7,500	7,500
***	000	PROGRAM TOTALS	*	UNDESIGNATED	
			REVENUE	0	0
			EXPEND.	0	7,500
			NET	0	7,500
***	092	DEPT TOTALS	*	ATTORNEY'S CONTINGENT	
			REVENUE	0	0
			EXPEND.	0	7,500
			NET	0	7,500

***CROW WING COUNTY  
2011 BUDGET NARRATIVE***

***DEPARTMENT NAME:*** Recorder

***DEPARTMENT DESCRIPTION:***

File and maintain permanent records of all real estate transactions in Crow Wing County and pertinent related documentation.

***GOALS AND OBJECTIVES OBTAINED IN 2010:***

Later in 2010 we will begin filing “Level 2” electronic documents. We have increased our percentage of “Level 3” electronic documents and have maintained the compliance levels set out by State Statute. We have maintained customer service with limited resources. We have improved customer service by converting our 1987 through 1997 microfilm records to digital images thereby making them accessible via the internet and easily transferable via e-mail.

***GOALS AND OBJECTIVES TO ACHIEVE IN 2011:***

To achieve full functionality of a new software system, called Land-Link, where all of our current I-Series computer functions, plus some new records management and electronic recording functions will be managed and accessed through a windows-based format. In addition, we will strive to expand our client base of internet subscriber’s which is a win/win for the county and our many land and title professionals in Crow Wing County.

# 2011 CROW WING COUNTY BUDGET

## COUNTY RECORDER

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
CHARGES FOR SERVICES	\$ 426,000	\$ 433,000	\$ 7,000	1.64%
<b>TOTAL REVENUES</b>	<b>\$ 426,000</b>	<b>\$ 433,000</b>	<b>\$ 7,000</b>	<b>1.64%</b>
<b><u>EXPENDITURES:</u></b>				
PERSONNEL SERVICES	\$ 537,200	\$ 568,444	\$ 31,244	5.82%
SERVICES & CHARGES	1,160	1,160	-	0.00%
SUPPLIES & MATERIALS	4,500	4,500	-	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 542,860</b>	<b>\$ 574,104</b>	<b>\$ 31,244</b>	<b>5.76%</b>
<b>NET</b>	<b>\$ (116,860)</b>	<b>\$ (141,104)</b>	<b>\$ (24,244)</b>	<b>20.75%</b>

ACCOUNT NUMBER		DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-101-000-0000-5530		RECORDER FEE	439,851CR	426,000CR	433,000CR
01-101-000-0000-6100		SALARIES & WAGES - REGULAR	380,506	386,699	399,213
01-101-000-0000-6150		HEALTH INSURANCE	72,000	84,093	100,437
01-101-000-0000-6152		DENTAL INSURANCE	6,722	6,723	6,723
01-101-000-0000-6154		LONG-TERM DISABILITY INSURANCE	1,165	1,261	699
01-101-000-0000-6156		LIFE INSURANCE	195	207	648
01-101-000-0000-6162		HEALTH CARE SAVINGS PLAN (HCSP)	600	600	600
01-101-000-0000-6164		PERA	25,651	27,069	28,943
01-101-000-0000-6170		FICA	21,862	23,976	24,753
01-101-000-0000-6172		MEDICARE	5,113	5,607	5,789
01-101-000-0000-6176		WORKER'S COMPENSATION	963	965	639
01-101-000-0000-6210		TELEPHONE	1,105	0	0
01-101-000-0000-6245		MEMBERSHIP DUES & SUBSCRIP.	710	710	710
01-101-000-0000-6299		PROF. & TECH. FEE - OTHER	110	0	0
01-101-000-0000-6332		EMPLOYEE MILEAGE	0	250	250
01-101-000-0000-6334		HOTEL & MEALS TRAVEL EXPENSE	22	100	100
01-101-000-0000-6338		TRAINING & REGISTRATION FEES	100	100	100
01-101-000-0000-6409		OFFICE SUPPLIES	8,737	4,500	4,500
*** 000 PROGRAM TOTALS * UNDESIGNATED					
		REVENUE	439,851CR	426,000CR	433,000CR
		EXPEND.	525,561	542,860	574,104
		NET	85,710	116,860	141,104
*** 101 DEPT TOTALS * RECORDER					
		REVENUE	439,851CR	426,000CR	433,000CR
		EXPEND.	525,561	542,860	574,104
		NET	85,710	116,860	141,104

# 2011 CROW WING COUNTY BUDGET

## RECORDER'S LAND BASED UNALLOCATED - RESERVED

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
CHARGES FOR SERVICES	\$ 228,000	\$ 264,000	\$ 36,000	15.79%
<b>TOTAL REVENUES</b>	<b>\$ 228,000</b>	<b>\$ 264,000</b>	<b>\$ 36,000</b>	<b>15.79%</b>
<b><u>EXPENDITURES:</u></b>				
PERSONNEL SERVICES	\$ 55,890	\$ 73,097	\$ 17,207	30.79%
SERVICES & CHARGES	178,587	75,000	(103,587)	-58.00%
CAPITAL OUTLAY	50,000	-	(50,000)	-100.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 284,477</b>	<b>\$ 148,097</b>	<b>\$ (136,380)</b>	<b>-47.94%</b>
<b>NET</b>	<b>\$ (56,477)</b>	<b>\$ 115,903</b>	<b>\$ 172,380</b>	<b>-305.22%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
02-100-000-0000-5530	RECORDER FEE	244,431CR	228,000CR	264,000CR
02-100-000-0000-6100	SALARIES & WAGES - REGULAR	47,181	31,938	51,815
02-100-000-0000-6150	HEALTH INSURANCE	8,953	6,667	12,029
02-100-000-0000-6152	DENTAL INSURANCE	809	555	747
02-100-000-0000-6154	LONG-TERM DISABILITY INSURANCE	144	112	91
02-100-000-0000-6156	LIFE INSURANCE	22	15	72
02-100-000-0000-6162	HEALTH CARE SAVINGS PLAN (HCSP)	38	0	0
02-100-000-0000-6164	PERA	3,148	2,257	3,757
02-100-000-0000-6170	FICA	2,634	1,981	3,213
02-100-000-0000-6172	MEDICARE	616	464	751
02-100-000-0000-6174	UNEMPLOYMENT COMPENSATION	2,808	11,518	0
02-100-000-0000-6176	WORKER'S COMPENSATION	0	383	622
02-100-000-0000-6299	PROF. & TECH. FEE - OTHER	108,132	168,587	65,000
02-100-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	7,989	10,000	10,000
02-100-000-0000-6645	COMP. EQ. & SOFTWARE OVER \$5K	0	50,000	0
02-100-000-0000-6650	FURN. & EQ. OTHER OVER \$5K	62	0	0
*** 000 PROGRAM TOTALS	* UNDESIGNATED			
	REVENUE	244,431CR	228,000CR	264,000CR
	EXPEND.	182,536	284,477	148,097
	NET	61,895CR	56,477	115,903CR
*** 100 DEPT TOTALS	* RECORDER'S LAND BASED UNALLOCATED			
	REVENUE	244,431CR	228,000CR	264,000CR
	EXPEND.	182,536	284,477	148,097
	NET	61,895CR	56,477	115,903CR

# 2011 CROW WING COUNTY BUDGET

## RECORDER'S TECHNOLOGY - RESERVED

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
CHARGES FOR SERVICES	\$ 207,000	\$ 240,000	\$ 33,000	15.94%
<b>TOTAL REVENUES</b>	<b>\$ 207,000</b>	<b>\$ 240,000</b>	<b>\$ 33,000</b>	<b>15.94%</b>
<b><u>EXPENDITURES:</u></b>				
SERVICES & CHARGES	\$ 16,000	\$ 49,500	\$ 33,500	209.38%
SUPPLIES & MATERIALS	9,000	9,000	-	0.00%
CAPITAL OUTLAY	65,000	52,500	(12,500)	-19.23%
<b>TOTAL EXPENDITURES</b>	<b>\$ 90,000</b>	<b>\$ 111,000</b>	<b>\$ 21,000</b>	<b>23.33%</b>
<b>NET</b>	<b>\$ 117,000</b>	<b>\$ 129,000</b>	<b>\$ 12,000</b>	<b>10.26%</b>

ACCOUNT NUMBER			DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
02-101-000-0000-5530			RECORDER FEE	222,229CR	207,000CR	240,000CR
02-101-000-0000-6300			MACH., EQUIP., SOFTWARE SERV	69,300	16,000	49,500
02-101-000-0000-6409			OFFICE SUPPLIES	17	6,000	6,000
02-101-000-0000-6480			COMP. EQ. & SOFTWARE UNDER \$5K	14,366	3,000	3,000
02-101-000-0000-6485			FURN. & EQ. OTHER UNDER \$5K	555	0	0
02-101-000-0000-6645			COMP. EQ. & SOFTWARE OVER \$5K	28,165	65,000	52,500
*** 000 PROGRAM TOTALS * UNDESIGNATED						
				REVENUE	222,229CR	207,000CR
				EXPEND.	112,403	90,000
				NET	109,826CR	117,000CR
						129,000CR
*** 101 DEPT TOTALS * RECORDER						
				REVENUE	222,229CR	207,000CR
				EXPEND.	112,403	90,000
				NET	109,826CR	117,000CR
						129,000CR

***CROW WING COUNTY  
2011 BUDGET NARRATIVE***

***DEPARTMENT NAME:*** LAND SERVICES/ ENVIRONMENTAL SERVICES - SURVEYOR

***DEPARTMENT DESCRIPTION:***

The County Surveyors Office is a multi functional operation using the latest technologies to achieve efficiencies in the restoration of the Public Land System corners, issuing E911 Addresses, while helping other County Departments, outside agencies both private and public as well as the Taxpayers of Crow Wing County with their land related issues and concerns.

***GOALS AND OBJECTIVES OBTAINED IN 2010:***

We are continuing the Maintenance of the Public Land Survey monuments (over 200 surveyed in 2009). We should equal or exceed that number in 2010. We are working with the Highway Department to do at least one possibly two Right of Way Plats in house. Since this narrative was started in April it is hard to state Goals and objectives obtained.

***GOALS AND OBJECTIVES TO ACHIEVE IN 2011:***

Our ongoing goals are: (1) Assign E-911 Addresses and help maintain the Sheriff's Dispatch System.

(2) Review Subdivision Plats and Minor Subdivisions and maintain that information on the County Website.

(3) Help the general public and private surveyors with Land Boundary issues and understanding Boundary Descriptions.

(4) Prepare and certify Boundary and Easement Descriptions for various County Departments.

(5) Support other Departments as their land related needs dictate (Natural Resource Management, Highway, Assessor, Auditor, Solid Waste, Attorney, GIS, and Planning and Zoning.

(6) Help maintain the County wide Parcel Maps.

(7) Continue the County wide survey and restoration of **all** of the Public Land Survey Corners.

(8) Create and file corner certificates for the Public Land Survey corners as required by State Statute.

(9) Continue to work with the Highway Department to survey and describe the County Roads.

# 2011 CROW WING COUNTY BUDGET

## COUNTY SURVEYOR

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
CHARGES FOR SERVICES	\$ 35,000	\$ -	\$ (35,000)	-100.00%
<b>TOTAL REVENUES</b>	<b>\$ 35,000</b>	<b>\$ -</b>	<b>\$ (35,000)</b>	<b>-100.00%</b>
<b><u>EXPENDITURES:</u></b>				
PERSONNEL SERVICES	\$ 262,038	\$ 12,402	\$ (249,636)	-95.27%
SERVICES & CHARGES	2,100	-	(2,100)	-100.00%
SUPPLIES & MATERIALS	5,000	-	(5,000)	-100.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 269,138</b>	<b>\$ 12,402</b>	<b>\$ (256,736)</b>	<b>-95.39%</b>
<b>NET</b>	<b>\$ (234,138)</b>	<b>\$ (12,402)</b>	<b>\$ 221,736</b>	<b>-94.70%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-103-000-0000-5535	E-911 ADDRESSING FEE	8,133CR	5,000CR	0
01-103-000-0000-5536	SURVEYOR FEE	1,285CR	1,000CR	0
01-103-000-0000-5599	INTERFUND - COUNTY FEES	29,000CR	29,000CR	0
01-103-000-0000-6100	SALARIES & WAGES - REGULAR	259,227	177,113	0
01-103-000-0000-6150	HEALTH INSURANCE	35,282	28,879	0
01-103-000-0000-6152	DENTAL INSURANCE	3,236	2,272	0
01-103-000-0000-6154	LONG-TERM DISABILITY INSURANCE	721	466	0
01-103-000-0000-6156	LIFE INSURANCE	96	69	0
01-103-000-0000-6164	PERA	17,471	12,398	0
01-103-000-0000-6170	FICA	14,980	10,982	0
01-103-000-0000-6172	MEDICARE	3,503	2,568	0
01-103-000-0000-6174	UNEMPLOYMENT COMPENSATION	0	25,558	12,402
01-103-000-0000-6176	WORKER'S COMPENSATION	5,342	1,733	0
01-103-000-0000-6180	CLOTHING EMPLOYEE	375	0	0
01-103-000-0000-6200	POSTAGE & POSTAL BOX RENTAL	24	0	0
01-103-000-0000-6210	TELEPHONE	486	400	0
01-103-000-0000-6338	TRAINING & REGISTRATION FEES	130	0	0
01-103-000-0000-6340	MACHINERY & EQUIPMENT RENTAL	3,035	1,700	0
01-103-000-0000-6409	OFFICE SUPPLIES	1,716	800	0
01-103-000-0000-6417	EQUIPMENT SUPPLIES	53	500	0
01-103-000-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	636	700	0
01-103-000-0000-6485	FURN. & EQ. OTHER UNDER \$5K	92	0	0
01-103-000-0000-6560	GASOLINE, DIESEL, & OTHER FUELS	2,950	2,500	0
01-103-000-0000-6570	TIRES, TUBES, BATT,&VHCL PARTS	3,534	500	0
*** 000 PROGRAM TOTALS	* UNDESIGNATED			
	REVENUE	38,418CR	35,000CR	0
	EXPEND.	352,889	269,138	12,402
	NET	314,471	234,138	12,402
*** 103 DEPT TOTALS	* SURVEYOR			
	REVENUE	38,418CR	35,000CR	0
	EXPEND.	352,889	269,138	12,402
	NET	314,471	234,138	12,402

***CROW WING COUNTY  
2011 BUDGET NARRATIVE***

***DEPARTMENT NAME: Land Services Department – Environmental Services Division***

***DEPARTMENT DESCRIPTION:***

Administer the Crow Wing County Zoning Ordinance

***GOALS AND OBJECTIVES OBTAINED IN 2010:***

Administer the Wetland Conservation Act (WCA) countywide. Manage the Crow Wing County Water Plan. Hire a new Land Service Specialist to administer WCA and the Water Plan. Apply for grants to further proper land use development within the County. Continue to update and improve the County Zoning Ordinance. Continue to improve the field based model and improve customer service.

***GOALS AND OBJECTIVES TO ACHIEVE IN 2011:***

Implement water planning activities and administration of the Wetland Conservation Act (WCA) into the day to day operations of the Planning and Zoning Division. Develop a Future Land Use Map that includes updated zoning districts and performance standards. Revise the County Zoning Ordinance to reflect the updated zoning districts and performance standards in conjunction with the Water Plan and WCA for a comprehensive outcome based zoning program that effectively protects the natural resources. Review all riparian permits, variances and CUP for compliance with the ordinance.

# 2011 CROW WING COUNTY BUDGET

## ENVIRONMENTAL SERVICES

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
LICENSES AND PERMITS	\$ 334,000	\$ 334,000	\$ -	0.00%
INTERGOVERNMENTAL	31,723	31,723	-	0.00%
CHARGES FOR SERVICES	37,000	15,000	(22,000)	-59.46%
<b>TOTAL REVENUES</b>	<b>\$ 402,723</b>	<b>\$ 380,723</b>	<b>\$ (22,000)</b>	<b>-5.46%</b>
<b><u>EXPENDITURES:</u></b>				
PERSONNEL SERVICES	\$ 500,960	\$ 541,361	\$ 40,401	8.06%
SERVICES & CHARGES	52,300	52,300	-	0.00%
SUPPLIES & MATERIALS	16,427	17,654	1,227	7.47%
OTHER EXPENDITURES	7,000	7,000	-	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 576,687</b>	<b>\$ 618,315</b>	<b>\$ 41,628</b>	<b>7.22%</b>
<b>NET</b>	<b>\$ (173,964)</b>	<b>\$ (237,592)</b>	<b>\$ (63,628)</b>	<b>36.58%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-104-000-0000-5155	P&Z HEARING/PERMIT	88,582CR	62,000CR	62,000CR
01-104-000-0000-5156	ZONING PERMIT	245,759CR	272,000CR	272,000CR
01-104-000-0000-5299	LOCAL GRANT	5,000CR	9,931CR	9,931CR
01-104-000-0000-5309	WATER & SOIL RESOURCES	47,966	21,792CR	21,792CR
01-104-000-0000-5537	FILING FEE	7,800CR	15,000CR	15,000CR
01-104-000-0000-5599	INTERFUND - COUNTY FEES	0	22,000CR	0
01-104-000-0000-6100	SALARIES & WAGES - REGULAR	361,343	375,106	405,274
01-104-000-0000-6150	HEALTH INSURANCE	48,808	61,857	66,767
01-104-000-0000-6152	DENTAL INSURANCE	4,655	5,048	5,283
01-104-000-0000-6154	LONG-TERM DISABILITY INSURANCE	910	1,206	713
01-104-000-0000-6156	LIFE INSURANCE	162	177	582
01-104-000-0000-6162	HEALTH CARE SAVINGS PLAN (HCSP)	890	871	915
01-104-000-0000-6164	PERA	24,154	26,259	29,384
01-104-000-0000-6170	FICA	21,334	23,258	25,129
01-104-000-0000-6172	MEDICARE	4,990	5,438	5,875
01-104-000-0000-6174	UNEMPLOYMENT COMPENSATION	3,161	0	0
01-104-000-0000-6176	WORKER'S COMPENSATION	2,058	1,740	1,439
01-104-000-0000-6210	TELEPHONE	2,383	2,000	2,000
01-104-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	96	700	700
01-104-000-0000-6249	PUBLIC RELATIONS	2,211	5,000	5,000
01-104-000-0000-6260	CONSULTING FEE	5,950	7,500	7,500
01-104-000-0000-6268	NON-EMPLOYEE PER DIEMS	3,300	6,000	6,000
01-104-000-0000-6270	NON-EMPLOYEE TRAINING & REG.	0	500	500
01-104-000-0000-6272	NON-EMPLOYEE MILEAGE	1,174	1,500	1,500
01-104-000-0000-6299	PROF. & TECH. FEE - OTHER	852	1,000	1,000
01-104-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	465	500	500
01-104-000-0000-6332	EMPLOYEE MILEAGE	622	700	700
01-104-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	1,676	3,800	3,800
01-104-000-0000-6336	OTHER TRAVEL EXPENSES	0	500	500
01-104-000-0000-6338	TRAINING & REGISTRATION FEES	2,358	4,000	4,000
01-104-000-0000-6340	MACHINERY & EQUIPMENT RENTAL	14,638	15,000	15,000
01-104-000-0000-6385	RECORDER FEE - INTRAFUND	3,266	3,600	3,600
01-104-000-0000-6409	OFFICE SUPPLIES	4,970	7,500	7,500
01-104-000-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	0	1,227	2,454
01-104-000-0000-6560	GASOLINE, DIESEL, & OTHER FUELS	3,902	6,000	6,000
01-104-000-0000-6565	MOTOR OIL & LUBRICANTS	103	200	200
01-104-000-0000-6570	TIRES, TUBES, BATT,&VHCL PARTS	2,265	1,500	1,500
01-104-000-0000-6645	COMP. EQ. & SOFTWARE OVER \$5K	6	0	0
01-104-000-0000-6830	REFUNDS	9,887	7,000	7,000
*** 000 PROGRAM TOTALS * UNDESIGNATED				
	REVENUE	299,175CR	402,723CR	380,723CR
	EXPEND.	532,589	576,687	618,315
	NET	233,414	173,964	237,592
01-104-130-0000-5309	WATER & SOIL RESOURCES	*INAC*	47,966CR	0
*** 130 PROGRAM TOTALS * WATER PLAN				
	REVENUE		47,966CR	0
			0	0

ACCOUNT NUMBER		DESCRIPTION		2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
			EXPEND.			
			NET	0	0	0
				47,966CR	0	0
***	104 DEPT	TOTALS	* ENVIRONMENTAL SERVICES			
			REVENUE	347,141CR	402,723CR	380,723CR
			EXPEND.	532,589	576,687	618,315
			NET	185,448	173,964	237,592

# 2011 CROW WING COUNTY BUDGET

## WATER PLAN - RESERVED

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
TAXES	\$ 31,366	\$ 31,366	\$ -	0.00%
INTERGOVERNMENTAL	47,966	47,966	-	0.00%
<b>TOTAL REVENUES</b>	<b>\$ 79,332</b>	<b>\$ 79,332</b>	<b>\$ -</b>	<b>0.00%</b>
<b><u>EXPENDITURES:</u></b>				
PERSONNEL SERVICES	\$ 60,026	\$ 65,343	\$ 5,317	8.86%
SERVICES & CHARGES	24,000	24,000	-	0.00%
SUPPLIES & MATERIALS	1,227	-	(1,227)	-100.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 85,253</b>	<b>\$ 89,343</b>	<b>\$ 4,090</b>	<b>4.80%</b>
<b>NET</b>	<b>\$ (5,921)</b>	<b>\$ (10,011)</b>	<b>\$ (4,090)</b>	<b>69.08%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
02-104-000-0000-5001	PROPERTY TAXES - CURRENT	0	31,366CR	31,366CR
02-104-000-0000-5309	WATER & SOIL RESOURCES	0	47,966CR	47,966CR
02-104-000-0000-6100	SALARIES & WAGES - REGULAR	0	43,651	47,705
02-104-000-0000-6150	HEALTH INSURANCE	0	8,522	8,172
02-104-000-0000-6152	DENTAL INSURANCE	0	747	747
02-104-000-0000-6154	LONG-TERM DISABILITY INSURANCE	0	153	84
02-104-000-0000-6156	LIFE INSURANCE	0	23	72
02-104-000-0000-6162	HEALTH CARE SAVINGS PLAN(HCSP)	0	300	300
02-104-000-0000-6164	PERA	0	3,056	3,459
02-104-000-0000-6170	FICA	0	2,706	2,958
02-104-000-0000-6172	MEDICARE	0	633	692
02-104-000-0000-6176	WORKER'S COMPENSATION	0	235	1,154
02-104-000-0000-6299	PROF. & TECH. FEE - OTHER	0	24,000	24,000
02-104-000-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	0	1,227	0
*** 000 PROGRAM TOTALS	* UNDESIGNATED			
	REVENUE	0	79,332CR	79,332CR
	EXPEND.	0	85,253	89,343
	NET	0	5,921	10,011
*** 104 DEPT TOTALS	* ENVIRONMENTAL SERVICES			
	REVENUE	0	79,332CR	79,332CR
	EXPEND.	0	85,253	89,343
	NET	0	5,921	10,011

***CROW WING COUNTY  
2011 BUDGET NARRATIVE***

***DEPARTMENT NAME: Land Services: Property Valuation and Classification***

***DEPARTMENT DESCRIPTION:***

To provide a uniform, correct level of assessment of all property in Crow Wing County for property tax purposes. We must give customers excellent customer service to ensure they have a good understanding of the assessment process.

The County has approximately 80,000 parcels. According to requirements established by MN Statutes, we are required to appraise all new construction and review all properties at least once every five years. Crow Wing County will continue to meet this standard.

***GOALS AND OBJECTIVES OBTAINED IN 2010:***

Good customer service

The 2010 assessment was completed within the required deadlines.

All residential parcels were converted to CAMA except one district.

The establishment of new guidelines for mailing out homestead applications.

***GOALS AND OBJECTIVES TO ACHIEVE IN 2011:***

Excellent customer service

Have the ability to be paperless when assessors are in the field.

The office will combine the mailing of the assessment notices and tax statements to save on postage cost.

Complete CAMA conversion process.

Convert the three remaining base rate tables and two depreciation tables in CAMA, into one table each. This will achieve more uniformity in the assessment.

Establish a consistent quintile review to be the basis of our assessment practice.

# 2011 CROW WING COUNTY BUDGET

## PROPERTY VALUATION & CLASSIFICATION

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
CHARGES FOR SERVICES	\$ 4,200	\$ 2,200	\$ (2,000)	-47.62%
MISCELLANEOUS	9,000	6,500	(2,500)	-27.78%
<b>TOTAL REVENUES</b>	<b>\$ 13,200</b>	<b>\$ 8,700</b>	<b>\$ (4,500)</b>	<b>-34.09%</b>
<b><u>EXPENDITURES:</u></b>				
PERSONNEL SERVICES	\$ 881,040	\$ 962,641	\$ 81,601	9.26%
SERVICES & CHARGES	49,070	49,090	20	0.04%
SUPPLIES & MATERIALS	61,665	34,948	(26,717)	-43.33%
<b>TOTAL EXPENDITURES</b>	<b>\$ 991,775</b>	<b>\$ 1,046,679</b>	<b>\$ 54,904</b>	<b>5.54%</b>
<b>NET</b>	<b>\$ (978,575)</b>	<b>\$ (1,037,979)</b>	<b>\$ (59,404)</b>	<b>6.07%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-107-000-0000-5520	JOB-Z ANNUAL FEE	5,456CR	4,200CR	2,200CR
01-107-000-0000-5830	MISCELLANEOUS OTHER REVENUE	9,690CR	9,000CR	6,500CR
01-107-000-0000-6100	SALARIES & WAGES - REGULAR	894,107	668,753	728,702
01-107-000-0000-6105	SALARIES & WAGES - OVERTIME	864	4,841	8,931
01-107-000-0000-6150	HEALTH INSURANCE	97,324	92,956	91,100
01-107-000-0000-6152	DENTAL INSURANCE	8,892	7,580	6,477
01-107-000-0000-6154	LONG-TERM DISABILITY INSURANCE	2,562	2,179	1,277
01-107-000-0000-6156	LIFE INSURANCE	369	327	984
01-107-000-0000-6162	HEALTH CARE SAVINGS PLAN (HCSP)	1,200	981	975
01-107-000-0000-6164	PERA	56,910	47,433	53,478
01-107-000-0000-6170	FICA	52,403	42,011	45,735
01-107-000-0000-6172	MEDICARE	12,255	9,825	10,697
01-107-000-0000-6174	UNEMPLOYMENT COMPENSATION	0	0	10,051
01-107-000-0000-6176	WORKER'S COMPENSATION	3,907	3,254	3,334
01-107-000-0000-6178	EDUCATIONAL & CERT. EXPENSES	1,135	900	900
01-107-000-0000-6210	TELEPHONE	1,126	1,680	1,700
01-107-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	1,626	1,790	1,790
01-107-000-0000-6249	PUBLIC RELATIONS	4,149	1,400	1,400
01-107-000-0000-6299	PROF. & TECH. FEE - OTHER	0	12,100	12,100
01-107-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	2,160	1,000	1,000
01-107-000-0000-6330	MOTOR POOL VEHICLE USAGE	109	0	0
01-107-000-0000-6332	EMPLOYEE MILEAGE	21,161	20,000	20,000
01-107-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	1,644	2,500	2,000
01-107-000-0000-6338	TRAINING & REGISTRATION FEES	2,090	4,000	4,500
01-107-000-0000-6340	MACHINERY & EQUIPMENT RENTAL	4,124	4,600	4,600
01-107-000-0000-6409	OFFICE SUPPLIES	12,340	14,100	13,100
01-107-000-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	12,310	46,815	21,098
01-107-000-0000-6485	FURN. & EQ. OTHER UNDER \$5K	666	750	750
*** 000 PROGRAM TOTALS * UNDESIGNATED				
	REVENUE	15,146CR	13,200CR	8,700CR
	EXPEND.	1,195,433	991,775	1,046,679
	NET	1,180,287	978,575	1,037,979
*** 107 DEPT TOTALS * PROPERTY VALUATION & CLASSIFICATION				
	REVENUE	15,146CR	13,200CR	8,700CR
	EXPEND.	1,195,433	991,775	1,046,679
	NET	1,180,287	978,575	1,037,979

**CROW WING COUNTY**  
**2011 BUDGET NARRATIVE**

***DEPARTMENT NAME: Facilities***

***DEPARTMENT DESCRIPTION:***

Building Repair and Maintenance

***GOALS AND OBJECTIVES OBTAINED IN 2010:***

- 1) *All staff to continue to increase their knowledge of all the various systems that operate the buildings.* Throughout the year staff has had group and one on one training sessions with the Honeywell Technician's regarding the different components to the HVAC system and software. The staff also shares their knowledge of the buildings systems with one another.
- 2) *Set aside necessary building project funds to make necessary repairs and upgrades to facilities throughout the campus.* We were able to hit all our 2010 project targets plus some planned for the 2011 budget year while staying under budget.
- 3) *Respond promptly to work orders such that all work orders are resolved and closed out within no more than 90 days.* A report is pulled each month for work order over 90 days. None of which were reported were high priority and no more than 5 were reported for the year.
- 4) *Put in place an equipment replacement schedule to ensure we maintain an inventory of good, operable equipment, especially in the areas of equipment for which there is no easy replacement, e.g. snow removal equipment. Consolidate equipment, where appropriate.* In 2010 we spent the least amount of dollars on equipment repairs than we have in the last 5 years. This should prove the equipment is being well maintained. We have put together an equipment replacement plan and track it in the CIP budget. In 2010 we purchased a John Deere tractor with necessary attachments to assist with snow removal and mowing.

5) *Put in place development plans for staff as part of annual review process.* Tim has done this in the review process.

***GOALS AND OBJECTIVES TO ACHIEVE IN 2011:***

- 1) Build a strong energy management program with the goal of saving the County 5% to 10% in utility costs.
- 2) Closely monitor and quickly respond to all HVAC complaints and search for a permanent solution to the issues.
- 3) Seek out training opportunities for the Facilities Staff.

# 2011 CROW WING COUNTY BUDGET

## FACILITIES

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
MISCELLANEOUS	\$ 653,238	\$ 624,090	\$ (29,148)	-4.46%
<b>TOTAL REVENUES</b>	<b>\$ 653,238</b>	<b>\$ 624,090</b>	<b>\$ (29,148)</b>	<b>-4.46%</b>
<b><u>EXPENDITURES:</u></b>				
PERSONNEL SERVICES	\$ 304,072	\$ 319,120	\$ 15,048	4.95%
SERVICES & CHARGES	1,077,148	1,006,138	(71,010)	-6.59%
SUPPLIES & MATERIALS	481,250	434,377	(46,873)	-9.74%
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,862,470</b>	<b>\$ 1,759,635</b>	<b>\$ (102,835)</b>	<b>-5.52%</b>
<b>NET</b>	<b>\$ (1,209,232)</b>	<b>\$ (1,135,545)</b>	<b>\$ 73,687</b>	<b>-6.09%</b>

12/16/10	01 FUND	JASONR	.	INTEGRATED FINANCIAL SYSTEM	COUNTY 19	IFB21
15:52:19	GENERAL			BUDGET INFORMATION	REPORT BASIS: CASH	
	110 DEPT			1/09-12/09		
	FACILITIES					

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-110-000-0000-5810	RENTS & ROYALTIES	92,583CR	89,736CR	60,588CR
01-110-000-0000-5830	MISCELLANEOUS OTHER REVENUE	103CR	0	0
01-110-000-0000-5899	INTERFUND - RENTS & ROYALTIES	563,502CR	563,502CR	563,502CR
01-110-000-0000-5925	PROPERTY & CASUALTY INSURANCE PROCEEDS	21,556CR	0	0
01-110-000-0000-6100	SALARIES & WAGES - REGULAR	237,742	212,944	234,218
01-110-000-0000-6105	SALARIES & WAGES - OVERTIME	5,603	6,715	7,158
01-110-000-0000-6150	HEALTH INSURANCE	26,101	27,045	28,373
01-110-000-0000-6152	DENTAL INSURANCE	2,427	2,241	2,241
01-110-000-0000-6154	LONG-TERM DISABILITY INSURANCE	743	732	392
01-110-000-0000-6156	LIFE INSURANCE	125	115	360
01-110-000-0000-6162	HEALTH CARE SAVINGS PLAN (HCSP)	438	300	600
01-110-000-0000-6164	PERA	15,948	15,109	17,498
01-110-000-0000-6170	FICA	14,516	13,619	14,965
01-110-000-0000-6172	MEDICARE	3,394	3,187	3,498
01-110-000-0000-6174	UNEMPLOYMENT COMPENSATION	14,100	10,348	0
01-110-000-0000-6176	WORKER'S COMPENSATION	30,297	8,737	6,837
01-110-000-0000-6180	CLOTHING EMPLOYEE	2,195	2,000	2,000
01-110-000-0000-6415	BUILDING MAINTENANCE SUPPLIES	1,905	0	0
*** 000 PROGRAM TOTALS * UNDESIGNATED				
	REVENUE	677,744CR	653,238CR	624,090CR
	EXPEND.	355,534	303,092	318,140
	NET	322,210CR	350,146CR	305,950CR
01-110-100-0000-6178	EDUCATIONAL & CERT. EXPENSES	20	980	980
01-110-100-0000-6210	TELEPHONE	3,367	2,900	2,900
01-110-100-0000-6249	PUBLIC RELATIONS	822	200	200
01-110-100-0000-6299	PROF. & TECH. FEE - OTHER	0	200	200
01-110-100-0000-6300	MACH., EQUIP., SOFTWARE SERV	4,304	4,800	4,800
01-110-100-0000-6332	EMPLOYEE MILEAGE	0	200	200
01-110-100-0000-6338	TRAINING & REGISTRATION FEES	1,405	4,000	4,000
01-110-100-0000-6409	OFFICE SUPPLIES	939	800	800
01-110-100-0000-6485	FURN. & EQ. OTHER UNDER \$5K	0	5,000	5,000
01-110-100-0000-6560	GASOLINE, DIESEL, & OTHER FUELS	2,749	5,000	5,000
*** 100 PROGRAM TOTALS * ADMINISTRATION				
	REVENUE	0	0	0
	EXPEND.	13,606	24,080	24,080
	NET	13,606	24,080	24,080
01-110-102-0000-6250	ELECTRICITY & WATER	461,517	541,948	451,121
01-110-102-0000-6425	FUEL FOR BUILDINGS	330,090	290,000	265,827
01-110-102-0000-6560	GASOLINE, DIESEL, & OTHER FUELS	270	0	0
*** 102 PROGRAM TOTALS * UTILITIES				
	REVENUE	0	0	0
	EXPEND.	791,877	831,948	716,948
	NET	791,877	831,948	716,948
01-110-104-0000-6305	BUILDING REPAIR & MAINT. SERV	179,180	193,000	194,000

12/16/10	01 FUND	JASONR	.	INTEGRATED FINANCIAL SYSTEM	COUNTY 19	IFB21
15:52:19	GENERAL			BUDGET INFORMATION	REPORT BASIS: CASH	
	110 DEPT			1/09-12/09		
	FACILITIES					

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-110-104-0000-6415	BUILDING MAINTENANCE SUPPLIES	36,830	50,000	40,000
*** 104 PROGRAM TOTALS	* CLEANING			
	REVENUE	0	0	0
	EXPEND.	216,010	243,000	234,000
	NET	216,010	243,000	234,000
01-110-106-0000-6305	BUILDING REPAIR & MAINT. SERV	28,784	40,000	29,000
01-110-106-0000-6415	BUILDING MAINTENANCE SUPPLIES	37,377	55,000	45,000
*** 106 PROGRAM TOTALS	* BUILDING MAINTENANCE			
	REVENUE	0	0	0
	EXPEND.	66,161	95,000	74,000
	NET	66,161	95,000	74,000
01-110-108-0000-6310	GROUNDS MAINT. SERV	18,272	6,900	6,900
*** 108 PROGRAM TOTALS	* EXTERIOR & GROUNDS			
	REVENUE	0	0	0
	EXPEND.	18,272	6,900	6,900
	NET	18,272	6,900	6,900
01-110-110-0000-6305	BUILDING REPAIR & MAINT. SERV	236,755	222,000	260,000
01-110-110-0000-6415	BUILDING MAINTENANCE SUPPLIES	59,537	60,000	57,000
*** 110 PROGRAM TOTALS	* HVAC			
	REVENUE	0	0	0
	EXPEND.	296,292	282,000	317,000
	NET	296,292	282,000	317,000
01-110-112-0000-6305	BUILDING REPAIR & MAINT. SERV	32,048	30,000	26,817
01-110-112-0000-6340	MACHINERY & EQUIPMENT RENTAL	847	500	500
01-110-112-0000-6415	BUILDING MAINTENANCE SUPPLIES	44,429	10,000	10,000
*** 112 PROGRAM TOTALS	* SPECIAL PROJECT MGMT			
	REVENUE	0	0	0
	EXPEND.	77,324	40,500	37,317
	NET	77,324	40,500	37,317
01-110-114-0000-6415	BUILDING MAINTENANCE SUPPLIES	0	1,000	1,000
*** 114 PROGRAM TOTALS	* DEPARTMENTAL ASSISTANCE			
	REVENUE	0	0	0
	EXPEND.	0	1,000	1,000
	NET	0	1,000	1,000
01-110-116-0000-6299	PROF. & TECH. FEE - OTHER	207	2,500	2,500
01-110-116-0000-6415	BUILDING MAINTENANCE SUPPLIES	3,047	2,700	3,000
*** 116 PROGRAM TOTALS	* SECURITY			

ACCOUNT NUMBER		DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
		REVENUE	0	0	0
		EXPEND.	3,254	5,200	5,500
		NET	3,254	5,200	5,500
	01-110-118-0000-6255	SANITATION	13,306	18,000	12,000
	01-110-118-0000-6415	BUILDING MAINTENANCE SUPPLIES	2,906	1,250	1,250
***	118 PROGRAM	TOTALS * SANITATION			
		REVENUE	0	0	0
		EXPEND.	16,212	19,250	13,250
		NET	16,212	19,250	13,250
	01-110-120-0000-6305	BUILDING REPAIR & MAINT. SERV	6,460	10,000	11,000
	01-110-120-0000-6420	SAFETY SUPPLIES	50	500	500
***	120 PROGRAM	TOTALS * SAFETY			
		REVENUE	0	0	0
		EXPEND.	6,510	10,500	11,500
		NET	6,510	10,500	11,500
***	110 DEPT	TOTALS * FACILITIES			
		REVENUE	677,744CR	653,238CR	624,090CR
		EXPEND.	1,861,052	1,862,470	1,759,635
		NET	1,183,308	1,209,232	1,135,545

## **CROW WING COUNTY SHERIFF'S OFFICE 2011 BUDGET NARRATIVE**

### **MISSION STATEMENT:**

It is our mission to work in partnership with the communities to enhance the quality of life through efficient and professional crime prevention, intervention and enforcement.

### **OFFICE DESCRIPTION:**

The Sheriff's Office is run by the Sheriff who is an elected official responsible directly to the people of Crow Wing County. State statutes define the Sheriff's responsibilities and outline the basic expectations of the office. Constituents further define the Sheriff's role by bringing forth the needs of their communities and their desire for service. The divisions of the Sheriff's Office include Patrol, Investigations, E-911 Dispatch, Jail, Warrants, Civil Process, Records and Support, and specialized teams such as Boat and Water, Dive Team, Tactical Team, Bomb Squad and the Sheriff's Mounted Patrol.

The Crow Wing County Jail, a 286 bed state of the art facility, holds both sentenced and un-sentenced persons who have been removed from society at large for a variety of reasons. Our goal is to provide a safe and secure environment for those persons incarcerated in Crow Wing County.

The Sheriff and the Sheriff's staff work to accomplish the following:

- Serve and protect the public 24 hours a day, 7 days a week, 365 days a year.
- Provide emergency service upon request within the county.
- Provide central dispatching of emergency service units within the county.
- Provide for citizen notification of imminent danger from events such as storms, nuclear disasters, chemical spills, fire or flooding.
- Warn and direct evacuations in the event of immediate danger to the public.
- Enforce laws enacted for the protection of persons and property.
- Apprehend and confine individuals who violate the laws of our society.

- Maintain the County Jail in a humane and secure manner in accordance with State law, judicial decrees and community standards.
- Provide for the confinement, safekeeping and rehabilitation of jail inmates.
- Patrol Crow Wing County waters and enforce the law on the water.
- Investigate watercraft and water related accidents, including search and rescue.
- Enforce laws related to recreational vehicles such as snowmobiles and ATVs
- Investigate all non-natural deaths in conjunction with the Coroner.
- Assist Social Services with the investigation of child and domestic abuse cases.
- Maintain records related to criminal enforcement.
- Maintain warrant records for those persons wanted in Crow Wing County.
- Transport persons apprehended in other jurisdictions back to Crow Wing County for confinement. Arrange for the extradition of persons arrested in other states.
- Transport convicted prisoners to state institutions.
- Transport juveniles to and from secure facilities within the state.
- Transport inebriated, mentally ill and mentally incompetent and civilly committed persons to hospitals and state institutions.
- Maintain equipment and vehicles necessary to provide such services.
- Serve civil and criminal processes and handle matters such as wage levies and mortgage foreclosure sales.
- Provide courtroom security.
- Meet state and federal mandates regarding reporting of crimes and other governmental statistics.
- Meet training mandates to stay current on law changes and to maintain law enforcement licenses.

## **MAJOR ACCOMPLISHMENTS AND CHALLENGES IN 2010:**

### **Organizational Restructure:**

The administrative makeup of the Crow Wing County Sheriff's Office changed in 2010. Following the re-election of Sheriff Dahl and the retirement of Captain Neal Gaalswyk, the command structure of the office was re-organized by eliminating the patrol captain's position and the administrative sergeant's post. A newly created lieutenant's position assumed some of the responsibilities of the former captain. Other duties were re-distributed across administrative staff. This re-structuring results in sustainable saving in excess of \$110,000 per year.

**Detention:**

The revenues that were realized in 2010 for the board of prisoners were extremely beneficial to our overall organization. Unfortunately late in 2010 we were notified by the Minnesota Department of Corrections that the state would not be sending prisoners to out state locations in 2011. The loss of that revenue will have a significant impact on us in the coming year. Changes to the delivery of medical and food services as well as how we obtain our inmate clothing and other supplies are all being explored for opportunities to cut on-going expenses. Our office we will also continue to seek out ways to increase revenues.

**Facilities:**

The need for a new Law Enforcement Center has not gone away. In the meantime, we are providing for the routine care and upkeep of our facilities.

**Training:**

We have moved the majority of our on-going officer training in house. This has allowed us to keep the quantity and quality of our training at a high level while keeping costs under control. We remain committed to providing leading edge training to our officers and other employees to enable them to stay ahead of emerging trends in law enforcement and to stay sharp on the “bread and butter” skills needed to effectively deliver professional law enforcement services to the people we serve.

**Future planning:**

We have continued to plan for the transition to the 800 MHz interoperable radio system. We have been meeting regularly with other public safety providers in the county to facilitate this transition in as seamless and smooth manner as possible. We have applied for and received grants, have met with county officials to plan for local financing, have worked toward agreement with local and county officials that will provide for and 80/20 county to local government split on the cost of radios, and have reached agreement with our local police and fire departments on the number of new radios needed.

**Fiscal Challenges:**

The Crow Wing County Sheriff's Office was charged with the formidable task of reducing our 2010 and 2011 budgets by one-million dollars. We met this challenge head on and delivered the savings without appreciably affecting our delivery of our law enforcement product negatively. Through a combination of better than expected revenue for the board of prisoners and vigilant cost cutting throughout the organization, we were able to meet our budget target. A reduction of this magnitude did require a reduction of staff. We were able to accomplish that reduction through early retirements and normal attrition and did not need to resort to involuntary terminations or reductions in hours.

### **Radio Interoperability:**

Planning for the 800 MHz project continues to move forward on schedule. We have convened a local radio users group and have used that group to identify the operational and equipment requirements of the project. We have worked on the finance component of the project, and have applied for and secured significant grant monies for both infrastructure and radio purchases. We have worked with the State of Minnesota to identify a preferred location for their ARMER tower in the northwest area of the county and have worked with a local landowner to identify a tower option for the east part of the county. The County has secured the services of GeoComm, a consulting and project management firm to assist us as we move forward with the project. The State of Minnesota has approved our ARMER participation plan, putting us on track to meet project objectives and to meet our goal of having an operational 800MHz, interoperable, ARMER compliant system available for beta testing by March, 2012.

### **Employee Retention and Training:**

Employee turnover continues to be a challenge in the corrections division. Some of this is attributable to the fact that time spent in corrections is sometimes seen as the beginning step in a law enforcement career and some of it may be due to the stress of the job. Whatever the cause, we believe it is imperative that we retain and train quality employees. We will control costs in all areas to position ourselves to keep our most important asset-our people.

### **MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2011:**

The Crow Wing County Sheriff's Office is committed to operating within the parameters outlined in our 2011 budget. Doing so will require diligent attention to expenses, continual striving for increased efficiencies, and remaining alert for opportunities to enhance our non-levy revenue streams.

# 2011 CROW WING COUNTY BUDGET

## COUNTY SHERIFF

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
LICENSES AND PERMITS	\$ 25,000	\$ 20,000	\$ (5,000)	-20.00%
INTERGOVERNMENTAL	293,000	325,500	32,500	11.09%
CHARGES FOR SERVICES	393,800	361,250	(32,550)	-8.27%
FINES AND FORFEITURES	5,000	5,000	-	0.00%
MISCELLANEOUS	75,250	9,250	(66,000)	-87.71%
<b>TOTAL REVENUES</b>	<b>\$ 792,050</b>	<b>\$ 721,000</b>	<b>\$ (71,050)</b>	<b>-8.97%</b>
<b><u>EXPENDITURES:</u></b>				
PERSONNEL SERVICES	\$ 3,899,016	\$ 3,880,808	\$ (18,208)	-0.47%
SERVICES & CHARGES	361,474	346,295	(15,179)	-4.20%
SUPPLIES & MATERIALS	245,152	302,000	56,848	23.19%
CAPITAL OUTLAY	61,755	-	(61,755)	-100.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,567,397</b>	<b>\$ 4,529,103</b>	<b>\$ (38,294)</b>	<b>-0.84%</b>
<b>NET</b>	<b>\$ (3,775,347)</b>	<b>\$ (3,808,103)</b>	<b>\$ (32,756)</b>	<b>0.87%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-201-000-0000-5160	GUN PERMIT	30,690CR	25,000CR	20,000CR
01-201-000-0000-5214	POLICE AID	262,170CR	230,000CR	245,000CR
01-201-000-0000-5307	PUBLIC SAFETY	59,856CR	55,000CR	55,000CR
01-201-000-0000-5329	NATURAL RESOURCES	5,179CR	8,000CR	8,000CR
01-201-000-0000-5408	BULLETPROOF VEST PART. PROG.	0	0	17,500CR
01-201-000-0000-5540	ALARM FEE	62,530CR	57,000CR	56,950CR
01-201-000-0000-5541	CIVIL FEES	144,735CR	130,000CR	130,000CR
01-201-000-0000-5542	SHERIFF'S JUDGMENT EXECUTIONS	16,091CR	22,000CR	15,000CR
01-201-000-0000-5543	BACKGROUND CHECK FEE	4,341CR	6,500CR	1,000CR
01-201-000-0000-5544	CONTRACTED SECURITY FEES	91,182CR	98,800CR	98,800CR
01-201-000-0000-5545	RECORD MANAGEMENT SYSTEM FEES	49,480CR	55,000CR	55,000CR
01-201-000-0000-5552	STATE PRISONER REIMBURSEMENT	7,274CR	4,500CR	4,500CR
01-201-000-0000-5599	INTERFUND - COUNTY FEES	3,650CR	20,000CR	0
01-201-000-0000-5620	ALARM ORDINANCE FINE	0	5,000CR	5,000CR
01-201-000-0000-5830	MISCELLANEOUS OTHER REVENUE	18,771CR	66,000CR	6,000CR
01-201-000-0000-5850	REFUNDS & RECOVERIES	11,425CR	9,250CR	3,250CR
01-201-000-0000-5925	PROPERTY & CASUALTY INSURANCE PROCEEDS	15,999CR	0	0
01-201-000-0000-6100	SALARIES & WAGES - REGULAR	2,841,958	2,666,158	2,605,171
01-201-000-0000-6105	SALARIES & WAGES - OVERTIME	178,612	235,899	249,863
01-201-000-0000-6150	HEALTH INSURANCE	347,116	383,313	436,522
01-201-000-0000-6152	DENTAL INSURANCE	25,594	27,666	29,273
01-201-000-0000-6154	LONG-TERM DISABILITY INSURANCE	7,226	7,539	4,457
01-201-000-0000-6156	LIFE INSURANCE	1,007	1,133	3,186
01-201-000-0000-6162	HEALTH CARE SAVINGS PLAN (HCSP)	3,350	3,900	3,900
01-201-000-0000-6164	PERA	379,147	365,369	374,707
01-201-000-0000-6170	FICA	31,633	33,599	29,680
01-201-000-0000-6172	MEDICARE	39,671	38,402	37,673
01-201-000-0000-6174	UNEMPLOYMENT COMPENSATION	1,961	0	0
01-201-000-0000-6176	WORKER'S COMPENSATION	98,694	86,138	58,546
01-201-000-0000-6178	EDUCATIONAL & CERT. EXPENSES	1,260	2,100	1,530
01-201-000-0000-6180	CLOTHING EMPLOYEE	47,250	47,800	46,300
01-201-000-0000-6200	POSTAGE & POSTAL BOX RENTAL	1,961	750	2,000
01-201-000-0000-6210	TELEPHONE	40,023	35,600	29,480
01-201-000-0000-6215	PRISONER TRANSPORT	8,235	6,250	6,250
01-201-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	10,563	6,680	6,045
01-201-000-0000-6249	PUBLIC RELATIONS	0	1,000	500
01-201-000-0000-6274	MEDICAL FEE	257	500	500
01-201-000-0000-6299	PROF. & TECH. FEE - OTHER	168,562	99,044	95,100
01-201-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	150,626	169,200	163,950
01-201-000-0000-6305	BUILDING REPAIR & MAINT. SERV	2,616	1,000	1,000
01-201-000-0000-6332	EMPLOYEE MILEAGE	226	1,000	1,000
01-201-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	3,363	7,500	7,500
01-201-000-0000-6336	OTHER TRAVEL EXPENSES	14	1,000	1,000
01-201-000-0000-6338	TRAINING & REGISTRATION FEES	11,707	15,500	15,500
01-201-000-0000-6340	MACHINERY & EQUIPMENT RENTAL	4,351	11,550	11,570
01-201-000-0000-6342	BUILDING & FACILITY RENTAL	75	0	0
01-201-000-0000-6368	TOWING SERVICE	4,375	4,900	4,900
01-201-000-0000-6409	OFFICE SUPPLIES	12,042	15,000	15,000
01-201-000-0000-6460	LAW ENFORCEMENT SUPPLIES	18,895	20,200	20,400

ACCOUNT NUMBER		DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-201-000-0000-6461		BUY MONEY	15,011	15,000	15,000
01-201-000-0000-6480		COMP. EQ. & SOFTWARE UNDER \$5K	11,597	9,652	25,000
01-201-000-0000-6485		FURN. & EQ. OTHER UNDER \$5K	8,711	500	41,800
01-201-000-0000-6560		GASOLINE, DIESEL, & OTHER FUELS	119,417	184,800	184,800
01-201-000-0000-6645		COMP. EQ. & SOFTWARE OVER \$5K	35,128	61,755	0
***	000 PROGRAM	TOTALS			
		* UNDESIGNATED			
		REVENUE	783,373CR	792,050CR	721,000CR
		EXPEND.	4,632,234	4,567,397	4,529,103
		NET	3,848,861	3,775,347	3,808,103
***	201 DEPT	TOTALS			
		* SHERIFF			
		REVENUE	783,373CR	792,050CR	721,000CR
		EXPEND.	4,632,234	4,567,397	4,529,103
		NET	3,848,861	3,775,347	3,808,103

# 2011 CROW WING COUNTY BUDGET

## SHERIFF'S CONTINGENT

	2010 BUDGET	2011 BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
<b><u>REVENUES:</u></b>				
TOTAL REVENUES	\$ -	\$ -	\$ -	-
<b><u>EXPENDITURES:</u></b>				
SERVICES & CHARGES	\$ 1,500	\$ 1,500	\$ -	0.00%
TOTAL EXPENDITURES	\$ 1,500	\$ 1,500	\$ -	0.00%
NET	\$ (1,500)	\$ (1,500)	\$ -	0.00%

ACCOUNT NUMBER DESCRIPTION				2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-202-000-0000-6299 PROF. & TECH. FEE - OTHER				922	1,500	1,500
01-202-000-0000-6428 GENERAL OPERATING SUPPLIES				320	0	0
***	000 PROGRAM	TOTALS	* UNDESIGNATED			
				REVENUE	0	0
				EXPEND.	1,242	1,500
				NET	1,242	1,500
***	202 DEPT	TOTALS	* SHERIFF'S CONTINGENT			
				REVENUE	0	0
				EXPEND.	1,242	1,500
				NET	1,242	1,500

# 2011 CROW WING COUNTY BUDGET

## DISPATCH

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
<b>TOTAL REVENUES</b>	\$ -	\$ -	\$ -	-
<b><u>EXPENDITURES:</u></b>				
PERSONNEL SERVICES	\$ 862,205	\$ 916,313	\$ 54,108	6.28%
SERVICES & CHARGES	23,096	6,460	(16,636)	-72.03%
SUPPLIES & MATERIALS	23,262	2,000	(21,262)	-91.40%
<b>TOTAL EXPENDITURES</b>	<b>\$ 908,563</b>	<b>\$ 924,773</b>	<b>\$ 16,210</b>	<b>1.78%</b>
<b>NET</b>	<b>\$ (908,563)</b>	<b>\$ (924,773)</b>	<b>\$ (16,210)</b>	<b>1.78%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-205-000-0000-5830	MISCELLANEOUS OTHER REVENUE	40CR	0	0
01-205-000-0000-6100	SALARIES & WAGES - REGULAR	638,567	615,567	640,820
01-205-000-0000-6105	SALARIES & WAGES - OVERTIME	38,913	40,002	41,693
01-205-000-0000-6150	HEALTH INSURANCE	81,688	87,051	110,620
01-205-000-0000-6152	DENTAL INSURANCE	4,295	6,102	6,962
01-205-000-0000-6154	LONG-TERM DISABILITY INSURANCE	2,044	2,033	1,107
01-205-000-0000-6156	LIFE INSURANCE	297	322	936
01-205-000-0000-6162	HEALTH CARE SAVINGS PLAN (HCSP)	1,500	1,500	1,500
01-205-000-0000-6164	PERA	45,525	45,888	49,484
01-205-000-0000-6170	FICA	40,913	40,643	42,314
01-205-000-0000-6172	MEDICARE	9,568	9,507	9,900
01-205-000-0000-6174	UNEMPLOYMENT COMPENSATION	2,300	0	0
01-205-000-0000-6176	WORKER'S COMPENSATION	0	1,590	1,077
01-205-000-0000-6180	CLOTHING EMPLOYEE	11,434	12,000	9,900
01-205-000-0000-6210	TELEPHONE	5,545	5,106	1,896
01-205-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	320	400	424
01-205-000-0000-6249	PUBLIC RELATIONS	708	500	500
01-205-000-0000-6274	MEDICAL FEE	137	300	300
01-205-000-0000-6299	PROF. & TECH. FEE - OTHER	2,967	2,000	0
01-205-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	16,185	14,290	2,890
01-205-000-0000-6305	BUILDING REPAIR & MAINT. SERV	485	500	450
01-205-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	102	0	0
01-205-000-0000-6409	OFFICE SUPPLIES	1,350	2,500	2,000
01-205-000-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	0	20,762	0
01-205-000-0000-6485	FURN. & EQ. OTHER UNDER \$5K	258	0	0
*** 000 PROGRAM TOTALS	* UNDESIGNATED			
	REVENUE	40CR	0	0
	EXPEND.	905,101	908,563	924,773
	NET	905,061	908,563	924,773
*** 205 DEPT TOTALS	* DISPATCH			
	REVENUE	40CR	0	0
	EXPEND.	905,101	908,563	924,773
	NET	905,061	908,563	924,773

# 2011 CROW WING COUNTY BUDGET

## TACTICAL SQUAD

	2010 BUDGET	2011 BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
<b><u>REVENUES:</u></b>				
TOTAL REVENUES	\$ -	\$ -	\$ -	-
<b><u>EXPENDITURES:</u></b>				
SUPPLIES & MATERIALS	\$ 4,500	\$ 4,500	\$ -	0.00%
TOTAL EXPENDITURES	\$ 4,500	\$ 4,500	\$ -	0.00%
NET	\$ (4,500)	\$ (4,500)	\$ -	0.00%

ACCOUNT NUMBER				DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-208-000-0000-6460				LAW ENFORCEMENT SUPPLIES	0	4,500	4,500
01-208-000-0000-6485				FURN. & EQ. OTHER UNDER \$5K	4,183	0	0
***	000	PROGRAM	TOTALS	* UNDESIGNATED			
				REVENUE	0	0	0
				EXPEND.	4,183	4,500	4,500
				NET	4,183	4,500	4,500
***	208	DEPT	TOTALS	* TACTICAL SQUAD			
				REVENUE	0	0	0
				EXPEND.	4,183	4,500	4,500
				NET	4,183	4,500	4,500

# 2011 CROW WING COUNTY BUDGET

## BOAT & WATER

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
INTERGOVERNMENTAL	\$ 55,000	\$ 56,000	\$ 1,000	1.82%
MISCELLANEOUS	23,000	18,000	(5,000)	-21.74%
<b>TOTAL REVENUES</b>	<b>\$ 78,000</b>	<b>\$ 74,000</b>	<b>\$ (4,000)</b>	<b>-5.13%</b>
<b><u>EXPENDITURES:</u></b>				
PERSONNEL SERVICES	\$ 149,665	\$ 154,008	\$ 4,343	2.90%
SERVICES & CHARGES	21,650	21,900	250	1.15%
SUPPLIES & MATERIALS	13,500	13,500	-	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 184,815</b>	<b>\$ 189,408</b>	<b>\$ 4,593</b>	<b>2.49%</b>
<b>NET</b>	<b>\$ (106,815)</b>	<b>\$ (115,408)</b>	<b>\$ (8,593)</b>	<b>8.04%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-210-000-0000-5329	NATURAL RESOURCES	50,344CR	55,000CR	56,000CR
01-210-000-0000-5405	BOATING SAFETY FINANCIAL ASST	74,789CR	0	0
01-210-000-0000-5830	MISCELLANEOUS OTHER REVENUE	1,875CR	23,000CR	18,000CR
01-210-000-0000-6100	SALARIES & WAGES - REGULAR	120,658	105,737	108,099
01-210-000-0000-6105	SALARIES & WAGES - OVERTIME	9,355	14,084	14,463
01-210-000-0000-6150	HEALTH INSURANCE	8,964	7,501	9,022
01-210-000-0000-6152	DENTAL INSURANCE	236	465	465
01-210-000-0000-6154	LONG-TERM DISABILITY INSURANCE	180	166	87
01-210-000-0000-6156	LIFE INSURANCE	23	17	54
01-210-000-0000-6164	PERA	9,830	7,735	8,295
01-210-000-0000-6170	FICA	3,730	3,620	4,026
01-210-000-0000-6172	MEDICARE	1,881	1,736	1,777
01-210-000-0000-6174	UNEMPLOYMENT COMPENSATION	207	0	0
01-210-000-0000-6176	WORKER'S COMPENSATION	3,819	3,804	2,920
01-210-000-0000-6180	CLOTHING EMPLOYEE	3,996	4,800	4,800
01-210-000-0000-6200	POSTAGE & POSTAL BOX RENTAL	0	0	750
01-210-000-0000-6210	TELEPHONE	2,578	2,200	1,700
01-210-000-0000-6249	PUBLIC RELATIONS	395	550	550
01-210-000-0000-6274	MEDICAL FEE	250	500	500
01-210-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	18,541	17,850	17,850
01-210-000-0000-6332	EMPLOYEE MILEAGE	0	250	250
01-210-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	0	300	300
01-210-000-0000-6485	FURN. & EQ. OTHER UNDER \$5K	1,205	0	0
01-210-000-0000-6560	GASOLINE, DIESEL, & OTHER FUELS	9,198	13,500	13,500
01-210-000-0000-6640	VEHICLE & MACHINERY OVER \$5K	19,361	0	0
01-210-000-0000-6650	FURN. & EQ. OTHER OVER \$5K	27,890	0	0
*** 000 PROGRAM TOTALS * UNDESIGNATED				
	REVENUE	127,008CR	78,000CR	74,000CR
	EXPEND.	242,297	184,815	189,408
	NET	115,289	106,815	115,408
*** 210 DEPT TOTALS * BOAT & WATER SAFETY				
	REVENUE	127,008CR	78,000CR	74,000CR
	EXPEND.	242,297	184,815	189,408
	NET	115,289	106,815	115,408

# 2011 CROW WING COUNTY BUDGET

## DIVE TEAM

	2010 BUDGET	2011 BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
<b><u>REVENUES:</u></b>				
TOTAL REVENUES	\$ -	\$ -	\$ -	-
<b><u>EXPENDITURES:</u></b>				
SERVICES & CHARGES	\$ 4,150	\$ 4,150	\$ -	0.00%
TOTAL EXPENDITURES	\$ 4,150	\$ 4,150	\$ -	0.00%
NET	\$ (4,150)	\$ (4,150)	\$ -	0.00%

ACCOUNT NUMBER		DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-211-000-0000-6300		MACH., EQUIP., SOFTWARE SERV	2,873	3,150	3,150
01-211-000-0000-6338		TRAINING & REGISTRATION FEES	0	1,000	1,000
01-211-000-0000-6460		LAW ENFORCEMENT SUPPLIES	416	0	0
*** 000 PROGRAM	TOTALS	* UNDESIGNATED			
		REVENUE	0	0	0
		EXPEND.	3,289	4,150	4,150
		NET	3,289	4,150	4,150
*** 211 DEPT	TOTALS	* DIVE TEAM			
		REVENUE	0	0	0
		EXPEND.	3,289	4,150	4,150
		NET	3,289	4,150	4,150

# 2011 CROW WING COUNTY BUDGET

## K-9 UNIT

	2010 BUDGET	2011 BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
<b><u>REVENUES:</u></b>				
<b>TOTAL REVENUES</b>	\$ -	\$ -	\$ -	-
<b><u>EXPENDITURES:</u></b>				
SERVICES & CHARGES	-	2,010	2,010	-
SUPPLIES & MATERIALS	-	1,190	1,190	-
<b>TOTAL EXPENDITURES</b>	\$ -	\$ 3,200	\$ 3,200	-
<b>NET</b>	\$ -	\$ (3,200)	\$ (3,200)	-

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-212-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	0	0	50
01-212-000-0000-6299	PROF. & TECH. FEE - OTHER	0	0	620
01-212-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	0	0	840
01-212-000-0000-6338	TRAINING & REGISTRATION FEES	0	0	500
01-212-000-0000-6460	LAW ENFORCEMENT SUPPLIES	0	0	1,190
*** 000 PROGRAM TOTALS	* UNDESIGNATED			
	REVENUE	0	0	0
	EXPEND.	0	0	3,200
	NET	0	0	3,200
*** 212 DEPT TOTALS	* K-9 UNIT			
	REVENUE	0	0	0
	EXPEND.	0	0	3,200
	NET	0	0	3,200

# 2011 CROW WING COUNTY BUDGET

## RIFLE RANGE

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
CHARGES FOR SERVICES	\$ 2,450	\$ 1,750	\$ (700)	-28.57%
<b>TOTAL REVENUES</b>	<b>\$ 2,450</b>	<b>\$ 1,750</b>	<b>\$ (700)</b>	<b>-28.57%</b>
<b><u>EXPENDITURES:</u></b>				
SERVICES & CHARGES	\$ 700	\$ 700	\$ -	0.00%
SUPPLIES & MATERIALS	2,100	2,100	-	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,800</b>	<b>\$ 2,800</b>	<b>\$ -</b>	<b>0.00%</b>
<b>NET</b>	<b>\$ (350)</b>	<b>\$ (1,050)</b>	<b>\$ (700)</b>	<b>200.00%</b>

ACCOUNT NUMBER		DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-215-000-0000-5597		CHARGES FOR SERVICES - OTHER	1,500CR	2,450CR	1,750CR
01-215-000-0000-5850		REFUNDS & RECOVERIES	559CR	0	0
01-215-000-0000-6250		ELECTRICITY & WATER	232	300	300
01-215-000-0000-6305		BUILDING REPAIR & MAINT. SERV	656	400	400
01-215-000-0000-6425		FUEL FOR BUILDINGS	980	600	600
01-215-000-0000-6460		LAW ENFORCEMENT SUPPLIES	2,658	1,500	1,500
***	000 PROGRAM	TOTALS			
		* UNDESIGNATED			
		REVENUE	2,059CR	2,450CR	1,750CR
		EXPEND.	4,526	2,800	2,800
		NET	2,467	350	1,050
***	215 DEPT	TOTALS			
		* RIFLE RANGE			
		REVENUE	2,059CR	2,450CR	1,750CR
		EXPEND.	4,526	2,800	2,800
		NET	2,467	350	1,050

# 2011 CROW WING COUNTY BUDGET

## ENHANCED 911 - RESERVED

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
INTERGOVERNMENTAL	\$ 145,000	\$ 145,000	\$ -	0.00%
INTEREST ON INVESTMENTS	220	10,000	9,780	4445.45%
<b>TOTAL REVENUES</b>	<b>\$ 145,220</b>	<b>\$ 155,000</b>	<b>\$ 9,780</b>	<b>6.73%</b>
<b><u>EXPENDITURES:</u></b>				
SERVICES & CHARGES	\$ 51,469	\$ 73,548	\$ 22,079	42.90%
SUPPLIES & MATERIALS	4,000	-	(4,000)	-100.00%
CAPITAL OUTLAY	40,000	40,000	-	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 95,469</b>	<b>\$ 113,548</b>	<b>\$ 18,079</b>	<b>18.94%</b>
<b>NET</b>	<b>\$ 49,751</b>	<b>\$ 41,452</b>	<b>\$ (8,299)</b>	<b>-16.68%</b>

ACCOUNT NUMBER		DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
02-230-000-0000-5224		ENHANCED 911	144,840CR	145,000CR	145,000CR
02-230-000-0000-5710		INVESTMENT EARNINGS	6,215CR	220CR	10,000CR
02-230-000-0000-6210		TELEPHONE	1,206	2,460	8,148
02-230-000-0000-6299		PROF. & TECH. FEE - OTHER	0	0	2,300
02-230-000-0000-6300		MACH., EQUIP., SOFTWARE SERV	26,601	22,209	41,300
02-230-000-0000-6332		EMPLOYEE MILEAGE	579	4,500	500
02-230-000-0000-6334		HOTEL & MEALS TRAVEL EXPENSE	3,905	8,000	8,000
02-230-000-0000-6336		OTHER TRAVEL EXPENSES	493	1,500	1,500
02-230-000-0000-6338		TRAINING & REGISTRATION FEES	3,160	10,300	10,300
02-230-000-0000-6342		BUILDING & FACILITY RENTAL	3,256	2,500	1,500
02-230-000-0000-6480		COMP. EQ. & SOFTWARE UNDER \$5K	4,044	4,000	0
02-230-000-0000-6645		COMP. EQ. & SOFTWARE OVER \$5K	35,580	40,000	40,000
***	000 PROGRAM	TOTALS			
		* UNDESIGNATED			
		REVENUE	151,055CR	145,220CR	155,000CR
		EXPEND.	78,824	95,469	113,548
		NET	72,231CR	49,751CR	41,452CR
***	230 DEPT	TOTALS			
		* ENHANCED 911			
		REVENUE	151,055CR	145,220CR	155,000CR
		EXPEND.	78,824	95,469	113,548
		NET	72,231CR	49,751CR	41,452CR

# 2011 CROW WING COUNTY BUDGET

## CORONER

	2010 BUDGET	2011 BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
<b><u>REVENUES:</u></b>				
TOTAL REVENUES	\$ -	\$ -	\$ -	-
<b><u>EXPENDITURES:</u></b>				
SERVICES & CHARGES	\$ 175,000	\$ 175,000	\$ -	0.00%
TOTAL EXPENDITURES	\$ 175,000	\$ 175,000	\$ -	0.00%
NET	\$ (175,000)	\$ (175,000)	\$ -	0.00%

ACCOUNT NUMBER				DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-240-000-0000-6299				PROF. & TECH. FEE - OTHER	126,428	175,000	175,000
***	000	PROGRAM	TOTALS	* UNDESIGNATED			
					REVENUE	0	0
					EXPEND.	126,428	175,000
					NET	126,428	175,000
***	240	DEPT	TOTALS	* CORONER			
					REVENUE	0	0
					EXPEND.	126,428	175,000
					NET	126,428	175,000

# 2011 CROW WING COUNTY BUDGET

## MINING INSPECTOR

	2010 BUDGET	2011 BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
<b><u>REVENUES:</u></b>				
TOTAL REVENUES	\$ -	\$ -	\$ -	-
<b><u>EXPENDITURES:</u></b>				
PERSONNEL SERVICES	\$ 1,000	\$ 1,000	\$ -	0.00%
TOTAL EXPENDITURES	\$ 1,000	\$ 1,000	\$ -	0.00%
NET	\$ (1,000)	\$ (1,000)	\$ -	0.00%

ACCOUNT NUMBER		DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-242-000-0000-6100		SALARIES & WAGES - REGULAR	192	1,000	1,000
01-242-000-0000-6170		FICA	12	0	0
01-242-000-0000-6172		MEDICARE	3	0	0
01-242-000-0000-6176		WORKER'S COMPENSATION	1	0	0
01-242-000-0000-6332		EMPLOYEE MILEAGE	72	0	0
***	000 PROGRAM	TOTALS * UNDESIGNATED			
		REVENUE	0	0	0
		EXPEND.	280	1,000	1,000
		NET	280	1,000	1,000
***	242 DEPT	TOTALS * MINING INSPECTOR			
		REVENUE	0	0	0
		EXPEND.	280	1,000	1,000
		NET	280	1,000	1,000

# 2011 CROW WING COUNTY BUDGET

## COUNTY JAIL

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
CHARGES FOR SERVICES	\$ 1,320,000	\$ 1,320,000	\$ -	0.00%
MISCELLANEOUS	155,000	170,000	15,000	9.68%
<b>TOTAL REVENUES</b>	<b>\$ 1,475,000</b>	<b>\$ 1,490,000</b>	<b>\$ 15,000</b>	<b>1.02%</b>
<b><u>EXPENDITURES:</u></b>				
PERSONNEL SERVICES	\$ 3,915,527	\$ 4,119,239	\$ 203,712	5.20%
SERVICES & CHARGES	838,309	907,630	69,321	8.27%
SUPPLIES & MATERIALS	187,600	152,000	(35,600)	-18.98%
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,941,436</b>	<b>\$ 5,178,869</b>	<b>\$ 237,433</b>	<b>4.80%</b>
<b>NET</b>	<b>\$ (3,466,436)</b>	<b>\$ (3,688,869)</b>	<b>\$ (222,433)</b>	<b>6.42%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-250-000-0000-5550	BOARD OF PRISONERS	71,113CR	80,000CR	80,000CR
01-250-000-0000-5551	OUT OF COUNTY HOLDS	967,830CR	810,000CR	810,000CR
01-250-000-0000-5552	STATE PRISONER REIMBURSEMENT	263,074CR	430,000CR	430,000CR
01-250-000-0000-5830	MISCELLANEOUS OTHER REVENUE	60,210CR	80,000CR	90,000CR
01-250-000-0000-5850	REFUNDS & RECOVERIES	74,196CR	75,000CR	80,000CR
01-250-000-0000-6100	SALARIES & WAGES - REGULAR	2,628,257	2,645,930	2,740,130
01-250-000-0000-6105	SALARIES & WAGES - OVERTIME	87,347	137,097	142,680
01-250-000-0000-6150	HEALTH INSURANCE	435,856	477,865	590,731
01-250-000-0000-6152	DENTAL INSURANCE	33,921	36,334	38,577
01-250-000-0000-6154	LONG-TERM DISABILITY INSURANCE	7,694	8,826	4,761
01-250-000-0000-6156	LIFE INSURANCE	1,289	1,311	4,248
01-250-000-0000-6162	HEALTH CARE SAVINGS PLAN (HCSP)	11,738	11,100	12,000
01-250-000-0000-6164	PERA	235,034	241,458	250,478
01-250-000-0000-6170	FICA	159,001	172,538	178,726
01-250-000-0000-6172	MEDICARE	37,186	40,348	41,806
01-250-000-0000-6174	UNEMPLOYMENT COMPENSATION	15,606	0	0
01-250-000-0000-6176	WORKER'S COMPENSATION	95,913	93,970	65,152
01-250-000-0000-6178	EDUCATIONAL & CERT. EXPENSES	492	800	800
01-250-000-0000-6180	CLOTHING EMPLOYEE	49,139	47,950	49,150
01-250-000-0000-6200	POSTAGE & POSTAL BOX RENTAL	130	300	300
01-250-000-0000-6210	TELEPHONE	7,654	8,000	6,980
01-250-000-0000-6215	PRISONER TRANSPORT	694	0	0
01-250-000-0000-6225	OTHER COMMUNICATIONS	2,159	2,200	2,200
01-250-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	35	450	450
01-250-000-0000-6249	PUBLIC RELATIONS	1,606	2,500	2,500
01-250-000-0000-6274	MEDICAL FEE	335,541	156,600	156,000
01-250-000-0000-6278	INMATE MEALS	429,803	435,000	450,000
01-250-000-0000-6299	PROF. & TECH. FEE - OTHER	6,385	11,000	10,500
01-250-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	36,747	32,859	31,000
01-250-000-0000-6305	BUILDING REPAIR & MAINT. SERV	27,174	0	0
01-250-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	891	0	0
01-250-000-0000-6338	TRAINING & REGISTRATION FEES	12,661	10,000	10,000
01-250-000-0000-6340	MACHINERY & EQUIPMENT RENTAL	8,792	7,700	7,700
01-250-000-0000-6387	HEALTH - INTERFUND	88,538	171,700	230,000
01-250-000-0000-6409	OFFICE SUPPLIES	12,788	15,000	15,000
01-250-000-0000-6415	BUILDING MAINTENANCE SUPPLIES	6,679	30,000	30,000
01-250-000-0000-6420	SAFETY SUPPLIES	9,146	8,000	10,000
01-250-000-0000-6465	JAIL INMATE SUPPLIES	41,299	90,000	75,000
01-250-000-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	661	36,600	11,600
01-250-000-0000-6485	FURN. & EQ. OTHER UNDER \$5K	10,949	8,000	10,400
*** 000 PROGRAM TOTALS	* UNDESIGNATED			
	REVENUE	1,436,423CR	1,475,000CR	1,490,000CR
	EXPEND.	4,838,805	4,941,436	5,178,869
	NET	3,402,382	3,466,436	3,688,869
*** 250 DEPT TOTALS	* JAIL			
	REVENUE	1,436,423CR	1,475,000CR	1,490,000CR
	EXPEND.	4,838,805	4,941,436	5,178,869

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
	NET	3,402,382	3,466,436	3,688,869

# 2011 CROW WING COUNTY BUDGET

## JUVENILE DETENTION

	2010 BUDGET	2011 BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
<b><u>REVENUES:</u></b>				
<b>TOTAL REVENUES</b>	\$ -	\$ -	\$ -	-
<b><u>EXPENDITURES:</u></b>				
SERVICES & CHARGES	\$ 203,000	\$ 203,000	\$ -	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 203,000</b>	<b>\$ 203,000</b>	<b>\$ -</b>	<b>0.00%</b>
<b>NET</b>	<b>\$ (203,000)</b>	<b>\$ (203,000)</b>	<b>\$ -</b>	<b>0.00%</b>

ACCOUNT NUMBER		DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-252-000-0000-6276		CORRECTIONAL HOLDING FEE	357,710	203,000	203,000
***	000 PROGRAM	TOTALS * UNDESIGNATED			
			REVENUE	0	0
			EXPEND.	357,710	203,000
			NET	357,710	203,000
***	252 DEPT	TOTALS * JUVENILE DETENTION			
			REVENUE	0	0
			EXPEND.	357,710	203,000
			NET	357,710	203,000

# 2011 CROW WING COUNTY BUDGET

## SENTENCE TO SERVE

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
OTHER FINANCING SOURCES	\$ 40,000	\$ 65,000	\$ 25,000	62.50%
<b>TOTAL REVENUES</b>	<b>\$ 40,000</b>	<b>\$ 65,000</b>	<b>\$ 25,000</b>	<b>62.50%</b>
<b><u>EXPENDITURES:</u></b>				
SERVICES & CHARGES	\$ 113,984	\$ 132,734	\$ 18,750	16.45%
<b>TOTAL EXPENDITURES</b>	<b>\$ 113,984</b>	<b>\$ 132,734</b>	<b>\$ 18,750</b>	<b>16.45%</b>
<b>NET</b>	<b>\$ (73,984)</b>	<b>\$ (67,734)</b>	<b>\$ 6,250</b>	<b>-8.45%</b>

ACCOUNT NUMBER DESCRIPTION				2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-261-000-0000-5910 INTERFUND TRANSFERS				36,900CR	40,000CR	65,000CR
01-261-000-0000-6299 PROF. & TECH. FEE - OTHER				110,701	113,984	132,734
***	000 PROGRAM	TOTALS	* UNDESIGNATED			
				REVENUE	36,900CR	40,000CR
				EXPEND.	110,701	113,984
				NET	73,801	67,734
***	261 DEPT	TOTALS	* SENTENCE TO SERVE			
				REVENUE	36,900CR	40,000CR
				EXPEND.	110,701	113,984
				NET	73,801	67,734

# 2011 CROW WING COUNTY BUDGET

## EMERGENCY MANAGEMENT

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
INTERGOVERNMENTAL	\$ 38,927	\$ 46,658	\$ 7,731	19.86%
<b>TOTAL REVENUES</b>	<b>\$ 38,927</b>	<b>\$ 46,658</b>	<b>\$ 7,731</b>	<b>19.86%</b>
<b><u>EXPENDITURES:</u></b>				
PERSONNEL SERVICES	\$ 78,342	\$ 82,178	\$ 3,836	4.90%
SERVICES & CHARGES	69,359	68,815	(544)	-0.78%
SUPPLIES & MATERIALS	1,500	1,000	(500)	-33.33%
<b>TOTAL EXPENDITURES</b>	<b>\$ 149,201</b>	<b>\$ 151,993</b>	<b>\$ 2,792</b>	<b>1.87%</b>
<b>NET</b>	<b>\$ (110,274)</b>	<b>\$ (105,335)</b>	<b>\$ 4,939</b>	<b>-4.48%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-285-000-0000-5409	HOMELAND SECURITY GRANT PROG.	34,550CR	38,927CR	46,658CR
01-285-000-0000-5830	MISCELLANEOUS OTHER REVENUE	420CR	0	0
01-285-000-0000-6100	SALARIES & WAGES - REGULAR	82,344	59,415	61,273
01-285-000-0000-6150	HEALTH INSURANCE	11,697	8,522	10,073
01-285-000-0000-6152	DENTAL INSURANCE	1,120	747	747
01-285-000-0000-6154	LONG-TERM DISABILITY INSURANCE	247	168	108
01-285-000-0000-6156	LIFE INSURANCE	33	23	72
01-285-000-0000-6164	PERA	5,465	4,011	4,442
01-285-000-0000-6170	FICA	4,766	3,684	3,799
01-285-000-0000-6172	MEDICARE	1,115	862	888
01-285-000-0000-6176	WORKER'S COMPENSATION	248	410	276
01-285-000-0000-6180	CLOTHING EMPLOYEE	0	500	500
01-285-000-0000-6200	POSTAGE & POSTAL BOX RENTAL	0	150	150
01-285-000-0000-6210	TELEPHONE	9,943	7,890	8,346
01-285-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	209	160	160
01-285-000-0000-6250	ELECTRICITY & WATER	1,701	2,700	2,700
01-285-000-0000-6299	PROF. & TECH. FEE - OTHER	7,830	2,609	2,609
01-285-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	4,638	46,150	46,150
01-285-000-0000-6332	EMPLOYEE MILEAGE	1,357	2,000	1,000
01-285-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	1,125	1,000	1,000
01-285-000-0000-6338	TRAINING & REGISTRATION FEES	1,533	500	500
01-285-000-0000-6340	MACHINERY & EQUIPMENT RENTAL	72,902	6,200	6,200
01-285-000-0000-6409	OFFICE SUPPLIES	1,383	1,500	1,000
01-285-000-0000-6645	COMP. EQ. & SOFTWARE OVER \$5K	34,637	0	0
*** 000 PROGRAM TOTALS	* UNDESIGNATED			
	REVENUE	34,970CR	38,927CR	46,658CR
	EXPEND.	244,293	149,201	151,993
	NET	209,323	110,274	105,335
01-285-280-0000-5406	PRE-DISASTER COMPETITIVE PROG.	12,472CR	0	0
01-285-280-0000-6299	PROF. & TECH. FEE - OTHER	12,406	0	0
01-285-280-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	225	0	0
01-285-280-0000-6338	TRAINING & REGISTRATION FEES	239	0	0
*** 280 PROGRAM TOTALS	* ALL-HAZARD MITIGATION PLAN			
	REVENUE	12,472CR	0	0
	EXPEND.	12,870	0	0
	NET	398	0	0
*** 285 DEPT TOTALS	* EMERGENCY MANAGEMENT			
	REVENUE	47,442CR	38,927CR	46,658CR
	EXPEND.	257,163	149,201	151,993
	NET	209,721	110,274	105,335

# 2011 CROW WING COUNTY BUDGET

## CWC TOWER

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
MISCELLANEOUS	\$ 12,930	\$ 12,930	\$ -	0.00%
<b>TOTAL REVENUES</b>	<b>\$ 12,930</b>	<b>\$ 12,930</b>	<b>\$ -</b>	<b>0.00%</b>
<b><u>EXPENDITURES:</u></b>				
SERVICES & CHARGES	\$ 8,875	\$ 11,195	\$ 2,320	26.14%
SUPPLIES & MATERIALS	500	500	-	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 9,375</b>	<b>\$ 11,695</b>	<b>\$ 2,320</b>	<b>24.75%</b>
<b>NET</b>	<b>\$ 3,555</b>	<b>\$ 1,235</b>	<b>\$ (2,320)</b>	<b>-65.26%</b>

ACCOUNT NUMBER		DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-286-000-0000-5810		RENTS & ROYALTIES	3,984CR	12,930CR	12,930CR
01-286-000-0000-6250		ELECTRICITY & WATER	3,521	2,600	4,920
01-286-000-0000-6300		MACH., EQUIP., SOFTWARE SERV	1,647	2,925	2,925
01-286-000-0000-6310		GROUNDS MAINT. SERV	0	150	150
01-286-000-0000-6340		MACHINERY & EQUIPMENT RENTAL	8,040	3,200	3,200
01-286-000-0000-6415		BUILDING MAINTENANCE SUPPLIES	0	200	200
01-286-000-0000-6425		FUEL FOR BUILDINGS	0	300	300
***	000 PROGRAM	TOTALS			
		* UNDESIGNATED			
		REVENUE	3,984CR	12,930CR	12,930CR
		EXPEND.	13,208	9,375	11,695
		NET	9,224	3,555CR	1,235CR
***	286 DEPT	TOTALS			
		* CWC TOWER			
		REVENUE	3,984CR	12,930CR	12,930CR
		EXPEND.	13,208	9,375	11,695
		NET	9,224	3,555CR	1,235CR

# 2011 CROW WING COUNTY BUDGET

## 800 MHZ - DESIGNATED

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
TAXES	\$ -	\$ 500,000	\$ 500,000	-
INTERGOVERNMENTAL	-	760,562	760,562	-
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ 1,260,562</b>	<b>\$ 1,260,562</b>	<b>-</b>
<b><u>EXPENDITURES:</u></b>				
SERVICES & CHARGES	\$ -	\$ 118,285	\$ 118,285	-
SUPPLIES & MATERIALS	-	1,052,017	1,052,017	-
CAPITAL OUTLAY	-	2,590,260	2,590,260	-
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ 3,760,562</b>	<b>\$ 3,760,562</b>	<b>-</b>
<b>NET</b>	<b>\$ -</b>	<b>\$ (2,500,000)</b>	<b>\$ (2,500,000)</b>	<b>-</b>

ACCOUNT NUMBER			DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
02-289-000-0000-5001			PROPERTY TAXES - CURRENT	0	0	500,000CR
02-289-000-0000-5404			PUBLIC SAFETY INTEROPERABLE COMM GRANT	0	0	760,562CR
02-289-000-0000-5910			INTERFUND TRANSFERS	1,000,000CR	0	0
02-289-000-0000-6260			CONSULTING FEE	0	0	118,285
02-289-000-0000-6485			FURN. & EQ. OTHER UNDER \$5K	0	0	1,052,017
02-289-000-0000-6600			SITE OR GROUNDS ACQ. OVER \$5K	0	0	215,300
02-289-000-0000-6650			FURN. & EQ. OTHER OVER \$5K	33	0	2,374,960
***	000 PROGRAM	TOTALS	* UNDESIGNATED			
			REVENUE	1,000,000CR	0	1,260,562CR
			EXPEND.	33	0	3,760,562
			NET	999,967CR	0	2,500,000
***	289 DEPT	TOTALS	* 800 MHZ			
			REVENUE	1,000,000CR	0	1,260,562CR
			EXPEND.	33	0	3,760,562
			NET	999,967CR	0	2,500,000
***	02 FUND	TOTALS	** RESERVED & DESIGNATED FUNDS			
			REVENUE	1,000,000CR	0	1,260,562CR
			EXPEND.	33	0	3,760,562
			NET	999,967CR	0	2,500,000
***	FINAL TOTALS		7 ACCOUNTS			
			REVENUE	1,000,000CR	0	1,260,562CR
			EXPEND.	33	0	3,760,562
			NET	999,967CR	0	2,500,000

# 2011 CROW WING COUNTY BUDGET

## PARKS - RESERVED

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
TAXES	\$ 72,389	\$ 42,000	\$ (30,389)	-41.98%
INTERGOVERNMENTAL	52,500	2,500	(50,000)	-95.24%
<b>TOTAL REVENUES</b>	<b>\$ 124,889</b>	<b>\$ 44,500</b>	<b>\$ (80,389)</b>	<b>-64.37%</b>
<b><u>EXPENDITURES:</u></b>				
PERSONNEL SERVICES	\$ 39,968	\$ 44,837	\$ 4,869	12.18%
SERVICES & CHARGES	39,000	45,900	6,900	17.69%
SUPPLIES & MATERIALS	14,900	6,400	(8,500)	-57.05%
CAPITAL OUTLAY	100,000	35,000	(65,000)	-65.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 193,868</b>	<b>\$ 132,137</b>	<b>\$ (61,731)</b>	<b>-31.84%</b>
<b>NET</b>	<b>\$ (68,979)</b>	<b>\$ (87,637)</b>	<b>\$ (18,658)</b>	<b>27.05%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
02-520-000-0000-5010	FORFEITED PROPERTY	198,074CR	72,389CR	42,000CR
02-520-000-0000-5299	LOCAL GRANT	0	50,000CR	0
02-520-000-0000-5329	NATURAL RESOURCES	3,165CR	2,500CR	2,500CR
02-520-000-0000-6100	SALARIES & WAGES - REGULAR	23,523	24,786	29,498
02-520-000-0000-6105	SALARIES & WAGES - OVERTIME	0	4,824	4,824
02-520-000-0000-6150	HEALTH INSURANCE	4,202	5,001	4,086
02-520-000-0000-6152	DENTAL INSURANCE	373	374	374
02-520-000-0000-6154	LONG-TERM DISABILITY INSURANCE	75	87	52
02-520-000-0000-6156	LIFE INSURANCE	11	12	36
02-520-000-0000-6162	HEALTH CARE SAVINGS PLAN(HCSP)	0	150	150
02-520-000-0000-6164	PERA	1,499	2,074	2,489
02-520-000-0000-6170	FICA	1,343	1,836	2,128
02-520-000-0000-6172	MEDICARE	314	429	498
02-520-000-0000-6174	UNEMPLOYMENT COMPENSATION	574	0	0
02-520-000-0000-6176	WORKER'S COMPENSATION	2,711	395	702
02-520-000-0000-6178	EDUCATIONAL & CERT. EXPENSES	10	0	0
02-520-000-0000-6210	TELEPHONE	97	500	100
02-520-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	0	150	0
02-520-000-0000-6250	ELECTRICITY & WATER	222	250	250
02-520-000-0000-6255	SANITATION	0	250	250
02-520-000-0000-6260	CONSULTING FEE	0	24,750	33,000
02-520-000-0000-6268	NON-EMPLOYEE PER DIEMS	150	1,000	500
02-520-000-0000-6272	NON-EMPLOYEE MILEAGE	16	300	150
02-520-000-0000-6299	PROF. & TECH. FEE - OTHER	3,834	3,400	3,400
02-520-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	1,185	3,000	3,000
02-520-000-0000-6310	GROUND MAINT. SERV	1,057	3,800	3,800
02-520-000-0000-6332	EMPLOYEE MILEAGE	0	150	0
02-520-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	0	250	250
02-520-000-0000-6338	TRAINING & REGISTRATION FEES	110	200	200
02-520-000-0000-6340	MACHINERY & EQUIPMENT RENTAL	1,377	1,000	1,000
02-520-000-0000-6409	OFFICE SUPPLIES	441	500	500
02-520-000-0000-6415	BUILDING MAINTENANCE SUPPLIES	0	400	400
02-520-000-0000-6420	SAFETY SUPPLIES	100	300	300
02-520-000-0000-6485	FURN. & EQ. OTHER UNDER \$5K	0	2,500	0
02-520-000-0000-6560	GASOLINE, DIESEL, & OTHER FUELS	1,890	8,000	2,000
02-520-000-0000-6565	MOTOR OIL & LUBRICANTS	117	200	200
02-520-000-0000-6570	TIRES, TUBES, BATT,& VHCL PARTS	1,180	2,500	2,500
02-520-000-0000-6580	OTHER REPAIR & MAINT. SUPPLIES	268	500	500
02-520-000-0000-6605	SITE OR GROUNDS IMP. OVER \$5K	31,700	100,000	35,000
*** 000 PROGRAM TOTALS * UNDESIGNATED				
	REVENUE	201,239CR	124,889CR	44,500CR
	EXPEND.	78,379	193,868	132,137
	NET	122,860CR	68,979	87,637
*** 520 DEPT TOTALS * PARKS				
	REVENUE	201,239CR	124,889CR	44,500CR
	EXPEND.	78,379	193,868	132,137
	NET	122,860CR	68,979	87,637

***CROW WING COUNTY  
2011 BUDGET NARRATIVE***

***DEPARTMENT NAME: Crow Wing County Extension***

***DEPARTMENT DESCRIPTION:***

Crow Wing County Extension is “extending” the University of Minnesota out to the residents of Crow Wing County. Extension educators conduct educational programs and provide educational services in Food and Nutrition, 4-H Youth Development, Shoreland and Water Quality, and Master Gardener coordination.

***GOALS AND OBJECTIVES OBTAINED IN 2010:***

See below.

***GOALS AND OBJECTIVES TO ACHIEVE IN 2011:***

See below:

Jackie Froemming  
County Extension Educator – Water Resources Management  
County Coordinator – Master Gardener Program

**2010 Goals and Objectives**

**Educational Programs** relating to **Water Resources Management** and also relating to **Consumer Horticulture**

- So far this year I developed, coordinated, promoted, facilitated and evaluated a total of 13 presentations reaching a total audience of 286 area residents.

- At this point I have another 9 presentations scheduled for 2010.  
*Wetland and Landscape Professional Workshop* – April 2nd – sponsored by CWC Planning and Zoning department. I will co-present “A Win-Win Situation...How to Comply with Shoreland Rules, Win Customers, and Protect Water Quality. The other co-presenter will be Beth Hippert, CW SWCD.
- So far this year I researched for and wrote or contributed to a total of 5 written materials (i.e. articles).

#### **Technical Assistance relating to Water Resources Management and also relating to Consumer Horticulture**

- So far this year I already answered many requests for assistance either via phone calls, emails or in-person (topics: soil amending, soil testing, plants for rain gardens, lakeshore septic landscaping, painting rain barrels, rain garden size calculation, educational booth at Pine River Farmers Market, permeable materials).
- Assistance will be provided with the planting of trees along Laurel Street in Brainerd (April 19)
- Assistance will be provided during the Earth Day (April 22 @ CLC – how to construct a rain barrel) and Arbor Day (April 30 @ Northland Arboretum – how to identify MN trees) events.
- Assistance will be provided with this year’s State Envirothon, a youth knowledge competition in Deerwood on May 17.

#### **Master Gardener Program in Crow Wing County**

- Six new area residents are taking the necessary 49-hour training to become certified Master Gardeners.
- So far this year CWC Master Gardeners facilitated a total of 6 presentations. At this point they have another 13 presentations scheduled for 2010.
- As a continuation of the pilot project last year, Master Gardeners are working together with CWC 4-H to offer gardening projects to area youth.
- I established a new partnership with ISD 181 Brainerd Community Education with *Gardening Series 2010*, a series of low-cost educational presentations offered by Master Gardeners to area residents through the Community Education office.
- I established a new partnership between Crow Wing County Extension, CWC Master Gardeners, Brainerd Garden Club, Brainerd Main Street Program and the Northland Arboretum with *Brainerd in Bloom*, a pilot project in 2010 that will encourage the beautification of the City of Brainerd through the use of plants, will encourage environmentally-friendly gardening practices (i.e. rain gardens) and will recognize our citizen’s efforts.

#### **2011 Goals and Objectives**

**Educational Programs** relating to **Water Resources Management** and also relating to **Consumer Horticulture**

- Continue to facilitate current educational programs
- Develop and facilitate new educational programs
- Continue to research for and write up educational articles
- New in 2011! – *Minnesota Citizen Leadership Training Institute for Sustainable Waters* – a proposed project between U of MN Extension, Minnesota Waters and Minnesota Department of Natural Resources (DNR). I'll be involved with:
  - the development of the leadership and technical curricula
  - the recruitment of volunteers participating in the training
  - the evaluation of the impacts and the efficacy of the program

**Technical Assistance** relating to **Water Resources Management** and also relating to **Consumer Horticulture**

- Continue to serve as a local resource to all county residents
- Continue to serve as a local resource to CWC Planning and Zoning Department
- Continue to serve as a local resource to Extension's Shoreland Education Team (SET) and also to Extension's Water Resources Management Team (WRMT)
- Provide technical assistance to new community garden projects
- Provide technical assistance to new water-quality projects

**Master Gardener Program in Crow Wing County**

- Increase number of members by 10%
- Increase number of volunteer hours (in-kind contribution to the county) by 15%
- Continue to offer classes through Brainerd Community Education
- Continue to assist with CWC 4-H gardening projects
- Volunteer at new community garden projects throughout the county
- Volunteer at new water-quality projects throughout the county

- Encourage members to develop and facilitate new presentations in 2011 such as “Low-Budget Gardening”, “Our Beloved Mississippi!”, “Gardening with Kids”, “Fruit Trees for Zone 3”, “Best Berries for Your Backyard” and “Trees and Shrubs for Zone 3”.

Jeanne Rohr  
4-H Program Coordinator

#### GOALS AND OBJECTIVE OBTAINED IN 2010

##### 4-H Youth Development Program

- The Livestock Project Development Committee received 2 small grants to help with the Rabbit Fun Show and to initiate a Poultry Workshop.
- Crow Wing County 4-H hosted an AmeriCorps Promise Fellow who collaborated with the Youth Wellness Initiative to set up a Community Gathering where youth and adults met to talk about concerns of youth.
- The Promise Fellow set up a “Helping Hands” mentoring/ tutoring program in Pequot Lakes School for ninth grade students.
- Two new project development committees were established to work with Cloverbuds and the Performing Arts and both groups are busy with plans for their project areas.
- The partnership between the Master Gardeners and the 4-H gardening club, Great Green Gardeners, has expanded and changed location, to the fairgrounds, where several types of gardens are planted.
- 4-H members were encouraged to use recycled materials in their 4-H exhibits at the county fair by special recognition on those projects using recycled materials.

#### GOALS AND OBJECTIVES TO ACHIEVE IN 2011

- Increase the number of youth members and adult volunteers in 4-H.
- Increase 4-H programming into the Emily, Crosslake, Crosby, and Garrison areas.
- Expand programming beyond traditional 4-H projects.
- Develop mentoring/tutoring program into Forestview Middle School.

Micky Feyder  
Nutrition Education Assistant

The EFNEP program works with families with children living on limited resources. So far in this program year EFNEP has reached 118 families with a total of 181 children. Not included in this number are over 150 families that were reached with nutrition information through collaborating with the ECFE (Early Childhood Family Education) program and over 200 families who participate in the WIC (Women Infants and Children) program.

The EFNEP program will continue to serve families in 2011 teaching them how to stretch their food dollar and eat healthier as well as seeking new opportunities to partner with agencies to reach this goal.

Betty McAllister  
Nutrition Education Assistant

2010 Program year:

The target audience for the Food Stamp Nutrition Education Program is the youth who are food support eligible. Programming has been occurring in several schools so far, including 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> grades at Cuyuna Range Elementary School, 3<sup>rd</sup> grade at Garfield, 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> grades at Riverside, and 4<sup>th</sup> grade at Lowell.

The partnership developed to decrease childhood obesity last year with Brainerd Medical Center has continued and has expanded to a second school bringing the total classrooms served to eight.

2011 Program year:

We are looking at working with the Farm to School program which encourages bringing more locally grown foods to school cafeterias this fall.

The program will continue to expand the 2<sup>nd</sup> grade curriculum to Garfield, Harrison, and Lowell schools next year.

# 2011 CROW WING COUNTY BUDGET

## COUNTY EXTENSION

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
<b>TOTAL REVENUES</b>	\$ -	\$ -	\$ -	-
<b><u>EXPENDITURES:</u></b>				
PERSONNEL SERVICES	\$ 21,207	\$ 23,569	\$ 2,362	11.14%
SERVICES & CHARGES	152,400	137,400	(15,000)	-9.84%
SUPPLIES & MATERIALS	4,117	4,117	-	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 177,724</b>	<b>\$ 165,086</b>	<b>\$ (12,638)</b>	<b>-7.11%</b>
<b>NET</b>	<b>\$ (177,724)</b>	<b>\$ (165,086)</b>	<b>\$ 12,638</b>	<b>-7.11%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-601-000-0000-5597	CHARGES FOR SERVICES - OTHER	47CR	0	0
01-601-000-0000-6100	SALARIES & WAGES - REGULAR	16,359	17,938	19,963
01-601-000-0000-6110	PER DIEM - EMPLOYEE	550	600	600
01-601-000-0000-6164	PERA	1,103	1,256	1,447
01-601-000-0000-6170	FICA	1,014	1,112	1,238
01-601-000-0000-6172	MEDICARE	237	260	289
01-601-000-0000-6176	WORKER'S COMPENSATION	52	41	32
01-601-000-0000-6210	TELEPHONE	406	700	700
01-601-000-0000-6230	PUBLICATIONS & BROCHURES	974	1,000	1,000
01-601-000-0000-6249	PUBLIC RELATIONS	24	0	0
01-601-000-0000-6272	NON-EMPLOYEE MILEAGE	126	250	250
01-601-000-0000-6299	PROF. & TECH. FEE - OTHER	148,050	148,300	133,300
01-601-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	252	250	250
01-601-000-0000-6338	TRAINING & REGISTRATION FEES	20CR	0	0
01-601-000-0000-6340	MACHINERY & EQUIPMENT RENTAL	1,665	1,900	1,900
01-601-000-0000-6409	OFFICE SUPPLIES	2,606	2,675	2,675
01-601-000-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	1,958	1,442	1,442
*** 000 PROGRAM TOTALS	* UNDESIGNATED			
	REVENUE	47CR	0	0
	EXPEND.	175,356	177,724	165,086
	NET	175,309	177,724	165,086
*** 601 DEPT TOTALS	* COUNTY EXTENSION			
	REVENUE	47CR	0	0
	EXPEND.	175,356	177,724	165,086
	NET	175,309	177,724	165,086

# 2011 CROW WING COUNTY BUDGET

## WEED & SEED INSPECTOR

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
MISCELLANEOUS	\$ 3,000	\$ 3,000	\$ -	0.00%
<b>TOTAL REVENUES</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ -</b>	<b>0.00%</b>
<b><u>EXPENDITURES:</u></b>				
PERSONNEL SERVICES	\$ 150	\$ 150	\$ -	0.00%
SERVICES & CHARGES	2,750	2,750	-	0.00%
SUPPLIES & MATERIALS	100	100	-	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ -</b>	<b>0.00%</b>
<b>NET</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-603-000-0000-5830	MISCELLANEOUS OTHER REVENUE	1,936CR	3,000CR	3,000CR
01-603-000-0000-6100	SALARIES & WAGES - REGULAR	13,346	0	0
01-603-000-0000-6150	HEALTH INSURANCE	2,521	0	0
01-603-000-0000-6152	DENTAL INSURANCE	224	0	0
01-603-000-0000-6154	LONG-TERM DISABILITY INSURANCE	45	0	0
01-603-000-0000-6156	LIFE INSURANCE	7	0	0
01-603-000-0000-6164	PERA	900	0	0
01-603-000-0000-6170	FICA	758	0	0
01-603-000-0000-6172	MEDICARE	177	0	0
01-603-000-0000-6178	EDUCATIONAL & CERT. EXPENSES	0	150	150
01-603-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	75	75	75
01-603-000-0000-6249	PUBLIC RELATIONS	280	400	400
01-603-000-0000-6299	PROF. & TECH. FEE - OTHER	1,936	2,000	2,000
01-603-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	0	175	175
01-603-000-0000-6338	TRAINING & REGISTRATION FEES	0	100	100
01-603-000-0000-6420	SAFETY SUPPLIES	0	100	100
*** 000 PROGRAM TOTALS	* UNDESIGNATED			
	REVENUE	1,936CR	3,000CR	3,000CR
	EXPEND.	20,269	3,000	3,000
	NET	18,333	0	0
*** 603 DEPT TOTALS	* WEED & SEED INSPECTOR			
	REVENUE	1,936CR	3,000CR	3,000CR
	EXPEND.	20,269	3,000	3,000
	NET	18,333	0	0

# 2011 CROW WING COUNTY BUDGET

## NON - DEPARTMENTAL

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
TAXES	\$ 17,055,826	\$ 16,480,958	\$ (574,868)	-3.37%
INTERGOVERNMENTAL	1,611,891	1,499,653	(112,238)	-6.96%
CHARGES FOR SERVICES	56,700	56,700	-	0.00%
INTEREST ON INVESTMENTS	700,000	800,000	100,000	14.29%
MISCELLANEOUS	202,000	202,000	-	0.00%
<b>TOTAL REVENUES</b>	<b>\$ 19,626,417</b>	<b>\$ 19,039,311</b>	<b>\$ (587,106)</b>	<b>-2.99%</b>
<b><u>EXPENDITURES:</u></b>				
OTHER FINANCING USES	474,893	775,427	300,534	63.28%
<b>TOTAL EXPENDITURES</b>	<b>\$ 474,893</b>	<b>\$ 775,427</b>	<b>\$ 300,534</b>	<b>63.28%</b>
<b>NET</b>	<b>\$ 19,151,524</b>	<b>\$ 18,263,884</b>	<b>\$ (887,640)</b>	<b>-4.63%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-850-000-0000-5001	PROPERTY TAXES - CURRENT	15,623,593CR	16,498,437CR	15,953,958CR
01-850-000-0000-5003	PROPERTY TAXES - LIGHT & PWR	25,253CR	35,000CR	35,000CR
01-850-000-0000-5004	PROPERTY TAXES - DELINQUENT	333,043CR	0	0
01-850-000-0000-5005	PENALTIES, INTEREST, & COSTS	384,537CR	320,000CR	320,000CR
01-850-000-0000-5006	FISCAL DISPARITIES	55,601CR	50,000CR	50,000CR
01-850-000-0000-5007	MANUFACTURED HOME - CURRENT	20,366CR	0	0
01-850-000-0000-5008	MANUFACTURED HOME - DELINQUENT	1,841CR	0	0
01-850-000-0000-5009	TAX INCREMENT	24CR	0	0
01-850-000-0000-5010	FORFEITED PROPERTY	198,075CR	72,389CR	42,000CR
01-850-000-0000-5011	CURRENT SEVERED MINERALS TAX	1,804CR	0	0
01-850-000-0000-5012	DELINQUENT SEVERED MINERAL TAX	64CR	0	0
01-850-000-0000-5013	MORTGAGE REGISTRY	54,666CR	50,000CR	50,000CR
01-850-000-0000-5014	DEED TAX	24,849CR	30,000CR	30,000CR
01-850-000-0000-5209	COUNTY PROGRAM AID (CPA)	1,033,456CR	462,994CR	0
01-850-000-0000-5211	PERA RATE INCREASE	45,873CR	42,116CR	42,116CR
01-850-000-0000-5212	DISPARITY REDUCTION AID	7,112CR	6,867CR	6,867CR
01-850-000-0000-5221	SUPPLEMENTAL HOMESTEAD CREDIT	255,550CR	235,243CR	235,243CR
01-850-000-0000-5226	MARKET VALUE HOMESTEAD CREDIT	813,013CR	424,671CR	775,427CR
01-850-000-0000-5281	PAYMENTS IN LIEU OF TAXES	286,269CR	260,000CR	260,000CR
01-850-000-0000-5401	FSP A 87	186,038CR	180,000CR	180,000CR
01-850-000-0000-5599	INTERFUND - COUNTY FEES	54,000CR	56,700CR	56,700CR
01-850-000-0000-5710	INVESTMENT EARNINGS	651,408CR	700,000CR	800,000CR
01-850-000-0000-5810	RENTS & ROYALTIES	1,721CR	2,000CR	2,000CR
01-850-000-0000-5830	MISCELLANEOUS OTHER REVENUE	330,818CR	200,000CR	200,000CR
01-850-000-0000-5920	SALES OF CAPITAL ASSETS	3,861CR	0	0
01-850-000-0000-6999	INTERFUND TRANSFERS OUT	73	474,893	775,427
*** 000 PROGRAM TOTALS	* UNDESIGNATED			
	REVENUE	20,392,835CR	19,626,417CR	19,039,311CR
	EXPEND.	73	474,893	775,427
	NET	20,392,762CR	19,151,524CR	18,263,884CR
*** 850 DEPT TOTALS	* NON DEPARTMENTAL - GENERAL REV			
	REVENUE	20,392,835CR	19,626,417CR	19,039,311CR
	EXPEND.	73	474,893	775,427
	NET	20,392,762CR	19,151,524CR	18,263,884CR
*** 01 FUND TOTALS	** GENERAL			
	REVENUE	26,892,949CR	24,639,587CR	23,961,580CR
	EXPEND.	25,909,249	24,034,602	24,214,104
	NET	983,700CR	604,985CR	252,524

# 2011 CROW WING COUNTY BUDGET

## APPROPRIATIONS - COMBINED

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
TAXES	\$ 541,608	\$ 557,999	\$ 16,391	3.03%
INTERGOVERNMENTAL	7,698	7,698	-	0.00%
OTHER FINANCING SOURCES	21,525	-	(21,525)	-100.00%
<b>TOTAL REVENUES</b>	<b>\$ 570,831</b>	<b>\$ 565,697</b>	<b>\$ (5,134)</b>	<b>-0.90%</b>
<b><u>EXPENDITURES:</u></b>				
OTHER EXPENDITURES	\$ 1,182,000	\$ 1,179,330	\$ (2,670)	-0.23%
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,182,000</b>	<b>\$ 1,179,330</b>	<b>\$ (2,670)</b>	<b>-0.23%</b>
<b>NET</b>	<b>\$ (611,169)</b>	<b>\$ (613,633)</b>	<b>\$ (2,464)</b>	<b>0.40%</b>

# 2011 CROW WING COUNTY BUDGET

## COUNTY TRANSIT APPROPRIATION

	2010 BUDGET	2011 BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
<b><u>REVENUES:</u></b>				
TOTAL REVENUES	\$ -	\$ -	\$ -	-
<b><u>EXPENDITURES:</u></b>				
OTHER EXPENDITURES	\$ 29,645	\$ 29,645	\$ -	0.00%
TOTAL EXPENDITURES	\$ 29,645	\$ 29,645	\$ -	0.00%
NET	\$ (29,645)	\$ (29,645)	\$ -	0.00%

ACCOUNT NUMBER		DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-148-000-0000-6800		APPROPRIATIONS	28,535	29,645	29,645
***	000 PROGRAM	TOTALS * UNDESIGNATED			
			REVENUE	0	0
			EXPEND.	28,535	29,645
			NET	28,535	29,645
***	148 DEPT	TOTALS * COUNTY TRANSIT APPROPRIATION			
			REVENUE	0	0
			EXPEND.	28,535	29,645
			NET	28,535	29,645

# 2011 CROW WING COUNTY BUDGET

## APPROPRIATIONS GENERAL GOVERNMENT

	2010 BUDGET	2011 BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
<b><u>REVENUES:</u></b>				
TOTAL REVENUES	\$ -	\$ -	\$ -	-
<b><u>EXPENDITURES:</u></b>				
OTHER EXPENDITURES	\$ 240,543	\$ 243,007	\$ 2,464	1.02%
TOTAL EXPENDITURES	\$ 240,543	\$ 243,007	\$ 2,464	1.02%
NET	\$ (240,543)	\$ (243,007)	\$ (2,464)	1.02%

ACCOUNT NUMBER		DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-149-000-0000-6800		APPROPRIATIONS	243,568	240,543	243,007
***	000 PROGRAM	TOTALS * UNDESIGNATED			
			REVENUE	0	0
			EXPEND.	243,568	243,007
			NET	243,568	243,007
***	149 DEPT	TOTALS * APPROPRIATIONS GENERAL GOV.			
			REVENUE	0	0
			EXPEND.	243,568	243,007
			NET	243,568	243,007

# 2011 CROW WING COUNTY BUDGET

## APPROPRIATIONS PUBLIC SAFETY

	2010 BUDGET	2011 BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
<b><u>REVENUES:</u></b>				
TOTAL REVENUES	\$ -	\$ -	\$ -	-
<b><u>EXPENDITURES:</u></b>				
OTHER EXPENDITURES	\$ 2,000	\$ 2,000	\$ -	0.00%
TOTAL EXPENDITURES	\$ 2,000	\$ 2,000	\$ -	0.00%
NET	\$ (2,000)	\$ (2,000)	\$ -	0.00%

ACCOUNT NUMBER		DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-249-000-0000-6800		APPROPRIATIONS	1,500	2,000	2,000
***	000	PROGRAM TOTALS			
		* UNDESIGNATED			
		REVENUE	0	0	0
		EXPEND.	1,500	2,000	2,000
		NET	1,500	2,000	2,000
***	249	DEPT TOTALS			
		* APPROPRIATIONS PUBLIC SAFETY			
		REVENUE	0	0	0
		EXPEND.	1,500	2,000	2,000
		NET	1,500	2,000	2,000

# 2011 CROW WING COUNTY BUDGET

## CORRECTIONS

	2010 BUDGET	2011 BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
<b><u>REVENUES:</u></b>				
<b>TOTAL REVENUES</b>	\$ -	\$ -	\$ -	-
<b><u>EXPENDITURES:</u></b>				
<b>OTHER EXPENDITURES</b>	\$ 286,981	\$ 286,981	\$ -	0.00%
<b>TOTAL EXPENDITURES</b>	\$ 286,981	\$ 286,981	\$ -	0.00%
<b>NET</b>	\$ (286,981)	\$ (286,981)	\$ -	0.00%

ACCOUNT NUMBER				DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-255-000-0000-6800				APPROPRIATIONS	277,918	286,981	286,981
***	000	PROGRAM	TOTALS	* UNDESIGNATED			
					REVENUE	0	0
					EXPEND.	277,918	286,981
					NET	277,918	286,981
***	255	DEPT	TOTALS	* CORRECTIONS			
					REVENUE	0	0
					EXPEND.	277,918	286,981
					NET	277,918	286,981

# 2011 CROW WING COUNTY BUDGET

## KITCHIGAMI LIBRARY

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
TAXES	\$ 541,608	\$ 557,999	\$ 16,391	3.03%
INTERGOVERNMENTAL	7,698	7,698	-	0.00%
OTHER FINANCING SOURCES	21,525	-	(21,525)	-100.00%
<b>TOTAL REVENUES</b>	<b>\$ 570,831</b>	<b>\$ 565,697</b>	<b>\$ (5,134)</b>	<b>-0.90%</b>
<b><u>EXPENDITURES:</u></b>				
OTHER EXPENDITURES	\$ 570,831	\$ 565,697	\$ (5,134)	-0.90%
<b>TOTAL EXPENDITURES</b>	<b>\$ 570,831</b>	<b>\$ 565,697</b>	<b>\$ (5,134)</b>	<b>-0.90%</b>
<b>NET</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

ACCOUNT NUMBER		DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-510-000-0000-5001		PROPERTY TAXES - CURRENT	515,895CR	541,608CR	557,999CR
01-510-000-0000-5004		PROPERTY TAXES - DELINQUENT	10,269CR	0	0
01-510-000-0000-5007		MANUFACTURED HOME - CURRENT	629CR	0	0
01-510-000-0000-5008		MANUFACTURED HOME - DELINQUENT	50CR	0	0
01-510-000-0000-5011		CURRENT SEVERED MINERALS TAX	64CR	0	0
01-510-000-0000-5012		DELINQUENT SEVERED MINERAL TAX	2CR	0	0
01-510-000-0000-5212		DISPARITY REDUCTION AID	0	34CR	34CR
01-510-000-0000-5221		SUPPLEMENTAL HOMESTEAD CREDIT	8,280CR	7,664CR	7,664CR
01-510-000-0000-5281		PAYMENTS IN LIEU OF TAXES	271CR	0	0
01-510-000-0000-5910		INTERFUND TRANSFERS	0	21,525CR	0
01-510-000-0000-6800		APPROPRIATIONS	565,098	570,831	565,697
***	000 PROGRAM	TOTALS			
		* UNDESIGNATED			
		REVENUE	535,460CR	570,831CR	565,697CR
		EXPEND.	565,098	570,831	565,697
		NET	29,638	0	0
***	510 DEPT	TOTALS			
		* KITCHIGAMI LIBRARY			
		REVENUE	535,460CR	570,831CR	565,697CR
		EXPEND.	565,098	570,831	565,697
		NET	29,638	0	0

# 2011 CROW WING COUNTY BUDGET

## APPROPRIATIONS CULTURE RECREATION

	2010 BUDGET	2011 BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
<b><u>REVENUES:</u></b>				
TOTAL REVENUES	\$ -	\$ -	\$ -	-
<b><u>EXPENDITURES:</u></b>				
OTHER EXPENDITURES	\$ 42,000	\$ 42,000	\$ -	0.00%
TOTAL EXPENDITURES	\$ 42,000	\$ 42,000	\$ -	0.00%
NET	\$ (42,000)	\$ (42,000)	\$ -	0.00%

ACCOUNT NUMBER		DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-599-000-0000-6800		APPROPRIATIONS	39,000	42,000	42,000
***	000	PROGRAM TOTALS			
		* UNDESIGNATED			
		REVENUE	0	0	0
		EXPEND.	39,000	42,000	42,000
		NET	39,000	42,000	42,000
***	599	DEPT TOTALS			
		* APPROPRIATIONS CULTURE REC.			
		REVENUE	0	0	0
		EXPEND.	39,000	42,000	42,000
		NET	39,000	42,000	42,000

# 2011 CROW WING COUNTY BUDGET

## APPROPRIATIONS - CONSERVATION

	2010 BUDGET	2011 BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
<b><u>REVENUES:</u></b>				
TOTAL REVENUES	\$ -	\$ -	\$ -	-
<b><u>EXPENDITURES:</u></b>				
OTHER EXPENDITURES	\$ 10,000	\$ 10,000	\$ -	0.00%
TOTAL EXPENDITURES	\$ 10,000	\$ 10,000	\$ -	0.00%
NET	\$ (10,000)	\$ (10,000)	\$ -	0.00%

ACCOUNT NUMBER		DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-699-000-0000-6800		APPROPRIATIONS	119,500	10,000	10,000
***	000 PROGRAM	TOTALS * UNDESIGNATED			
		REVENUE	0	0	0
		EXPEND.	119,500	10,000	10,000
		NET	119,500	10,000	10,000
***	699 DEPT	TOTALS * APPROPRIATIONS - CONSERVATION			
		REVENUE	0	0	0
		EXPEND.	119,500	10,000	10,000
		NET	119,500	10,000	10,000

## **CROW WING COUNTY 2011 BUDGET NARRATIVE**

**DEPARTMENT NAME:** Highway

**DEPARTMENT DESCRIPTION:**

The highway department fully is staffed at 38 employees that are responsible for the construction and maintenance of 613 miles of local secondary roads and 84 bridges. This includes engineering design, construction management, signing, snowplowing, patching potholes, smoothing surfaces, mowing roadsides, cleaning culverts, etc. It also includes the administration of all aspects of the local road system.

Within the County system of roads there are two different categories. There are about 380 miles of County State Aid Highways (CSAH) which are primarily supported by the “gas tax” or what is referred to as the Minnesota Highway Users Tax Distribution Fund made up primarily of gas tax and vehicle license or registration fees. There are also about 180 miles of County Roads (CR) which are supported entirely by local property taxes. In addition to CSAHs and CRs, the highway department is responsible for the maintenance of 58 miles of Town Roads in the Unorganized Territories which are supported by the First and Second Assessment District levy. The highway department is also responsible for maintenance and management of the entire county fleet of nearly 300 vehicles and other pieces of equipment.

The highway department budget has four main revenue sources. These include local property tax (Road and Bridge Levy), state aid (primarily gas tax and vehicle registration fees), federal aid (primarily federal gas tax), and intergovernmental transfers (from other agencies and county departments). The local levy normally accounts for approximately 25% of the highway department’s annual revenue.

## **MAJOR ACCOMPLISHMENTS IN 2010:**

The 2010 construction program is believed to be the largest and most complex that has ever been delivered in the County's history. With the exception of a small rural intersection lighting project, the Highway Department delivered all of the infrastructure improvements that were identified in the 2010-2014 Highway Improvement Plan. The following construction projects, totaling \$7,998,769 were completed in 2010:

- Completion of CSAH 10 reconstruction (Carryover from 2009 – (Federal and CSAH funds)
- CSAH 4 resurfacing from CSAH 3 to CSAH 18 (CSAH funds)
- CSAH 4 reconstruction from CSAH 18 to Breezy Point (Federal and CSAH funds)
- CSAH 20 reconstruction from North Arhens Hill to CSAH 49 (Federal ARRA funds)
- CSAH 31 rehabilitation in Cuyuna (CSAH funds)
- CSAH 8 seal coating (CSAH funds)
- CSAH 24 bridge replacement (L2840) over Nokasippi River (CSAH funds/Bridge Bonding)\*
- CR 130 bridge replacement (92404) over Daggett Brook (County Levy/Bridge Bonding)\*
- CR 149 bridge replacement (L2844) over Little Nokasippi River (County Levy/Bridge Bonding)\*
- CR 143 resurfacing (County levy funds)
- CR 153 resurfacing (County levy funds)
- County-wide pavement marking project (Federal HSIP funds)
- 45 miles of roadway crack sealing by maintenance forces (CSAH and levy funds)
- Completed the County Wide Safety Improvement Plan
- Increased Department fund balance by 23% (\$800,000)

\*Moved up from the 2011 Program

## **MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2011:**

The 2011 construction program is projected to be greatly reduced from that of 2010 where construction was at the highest level in the County's history. There are no major reconstruction projects scheduled for 2011. It is anticipated that the reduced requirement to deliver such projects will allow the Highway Department to have a renewed focus on providing technical training to staff in 2011. This investment in training existing employees will provide long term budgetary benefits as the shift is made from hiring engineering consultants to completing most of the roadway design activities with the internal staff. A major component of the Department's budget reduction strategy for 2011 focused on this objective. This led to a greatly reduced consultant services budget and a slightly increased training line item.

- (With internal staff) Complete the final design and right-of –way acquisition process for the CSAH 18 realignment/new construction project in Nisswa (scheduled for 2012)
- (With internal staff) Complete box culvert design for CSAH 3 Bridge over Pelican Brook south of Crosslake
- Initiate the planning for a future safety improvement project on CSAH 11 in the vicinity of Eagle View Elementary school in Breezy Point
- CSAH 66 resurfacing from CSAH 16 to CSAH 1 (CSAH funds)
- CSAH 77 resurfacing from TH 371 to Cass County line (CSAH funds)
- CR 104 gravel to bituminous surface conversion from CSAH 22 to CSAH 23 (Levy funds)
- CSAH 48 signal and intersection revisions associated with College Drive Project (CSAH funds)
- Accomplish 60 miles of roadway crack sealing by maintenance forces (CSAH and Levy funds)
- Seek project to move up one or more projects from the 5 year Highway Improvement Plan as a result of the early delivery of three bridge projects scheduled for 2011
- Aggressively seek outside sources to fund future infrastructure improvements
- Initiate the use of improved fleet management software to improve efficiency
- Reduce the use of over-time by 10%
- Increase department fund balance by an additional 20%

## TRENDS OF MAJOR REVENUES:

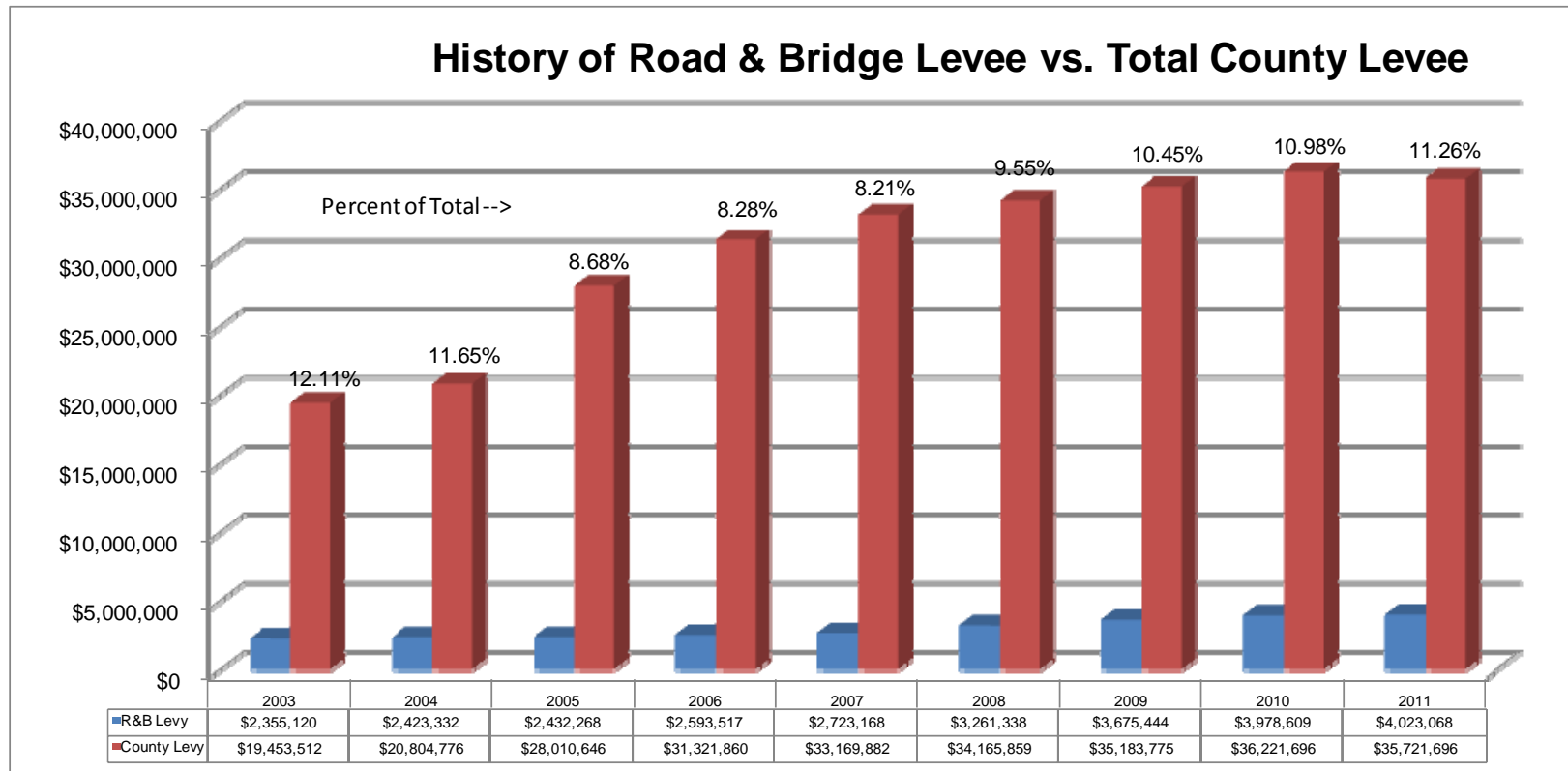


Figure 1

The 0.0% levee adopted for the 2011 county-wide budget will have a nominal effect on the Road & Bridge Levee (increase of 0.28%).

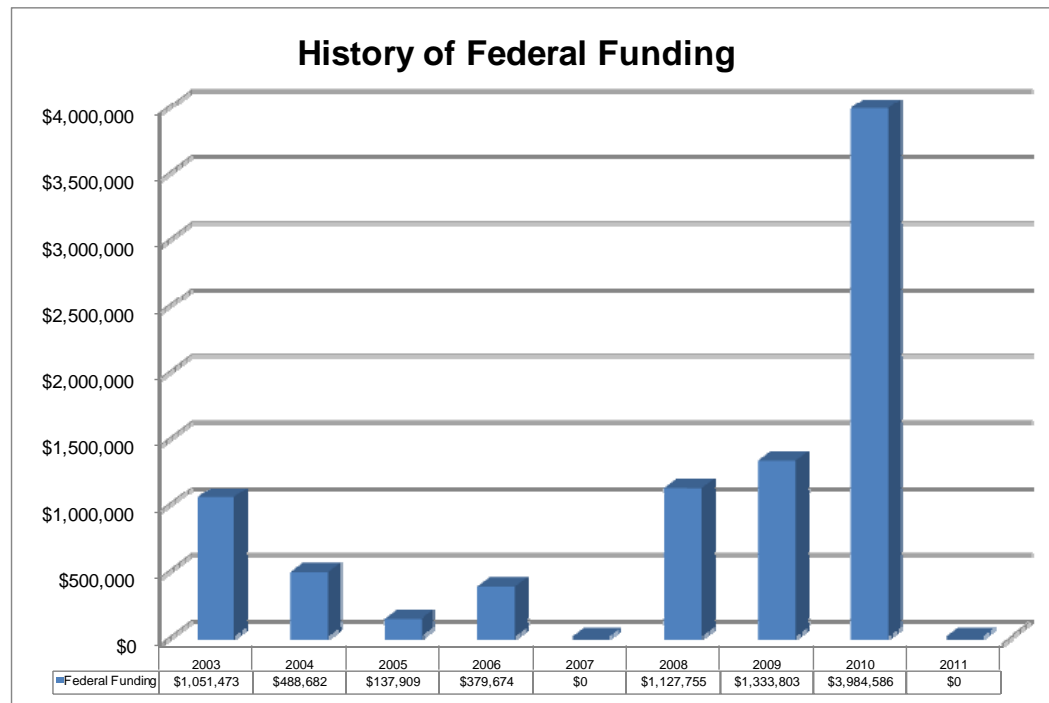


Figure 2

The assignment of federal funds for the construction of infrastructure projects normally ebbs and flows over the course of time and can often be unpredictable. These allocations can be the result of grants assigned to special safety programs sponsored by MnDOT or directly from the federal government. Every year a small allocation of federal funds are distributed by the ATP and are assigned to specific projects within Region 5 on a competitive basis. The \$376,000 allocated by the ATP for the CSAH 18 realignment project, scheduled for 2011, was shifted to 2012. This was done in order for a county project to coincide with an adjacent MnDOT project scheduled for that same year. This shift has resulted in no expected federal revenue in 2011. This strategy was employed to take advantage of potentially lower bid prices related to the economy of scale of a much larger project. In 2010 federal revenues raised sharply due to the designation of the CSAH 20 reconstruction project as an ARRA or stimulus job (\$1,914,000 of federal funds). Likewise, the reconstruction of CSAH 4 was granted a substantial amount of federal funds through the ATP and other funding programs.

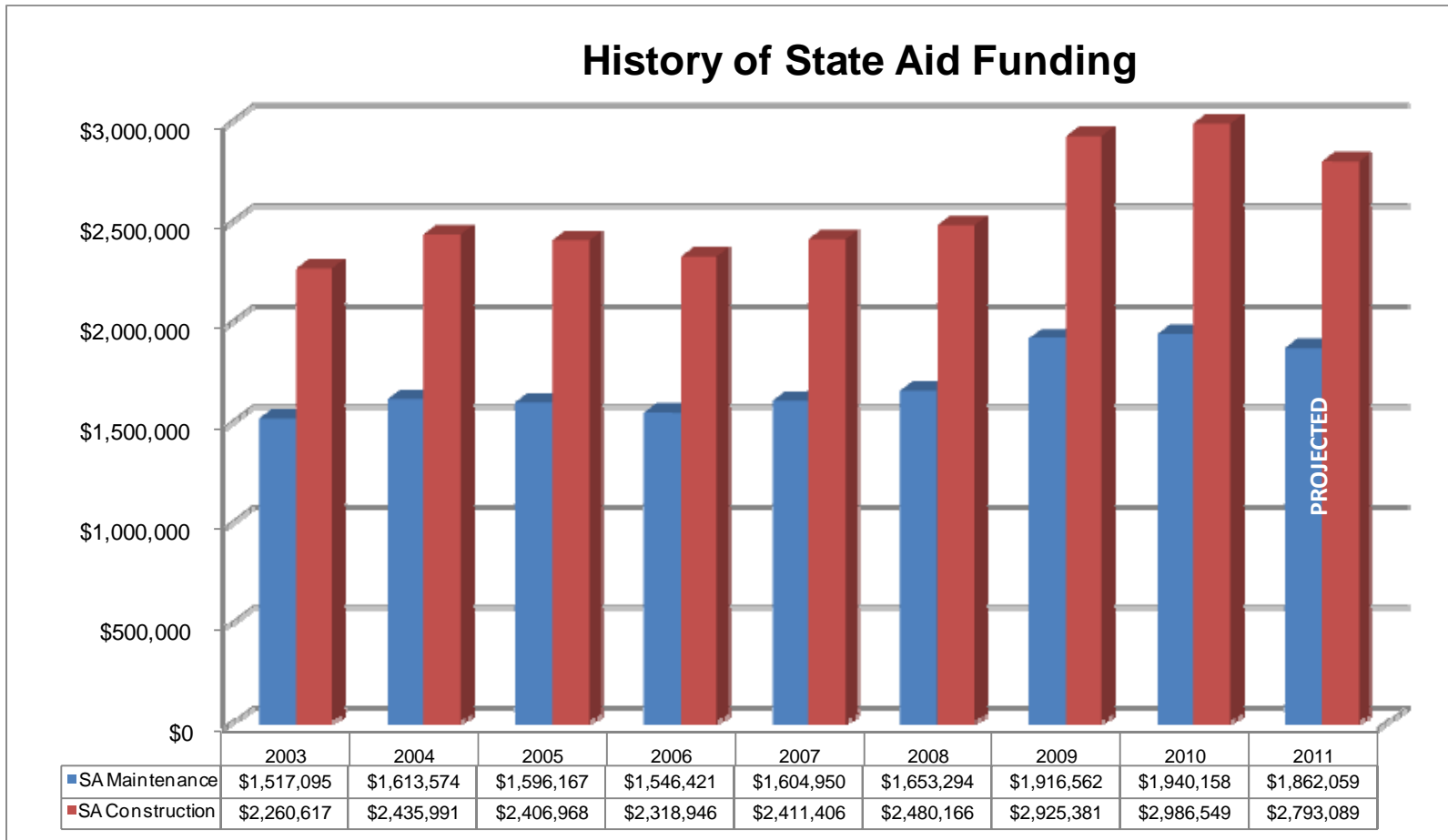


Figure 3

State Aid allotments for construction and maintenance on the CSAH system are anticipated to dip nearly 5.0% in 2011 compared to 2010. This reduction is the result of the distribution formula that takes into account the 20-year running average for construction and the CSAH system's current condition.

## TRENDS OF MAJOR EXPENDITURES:

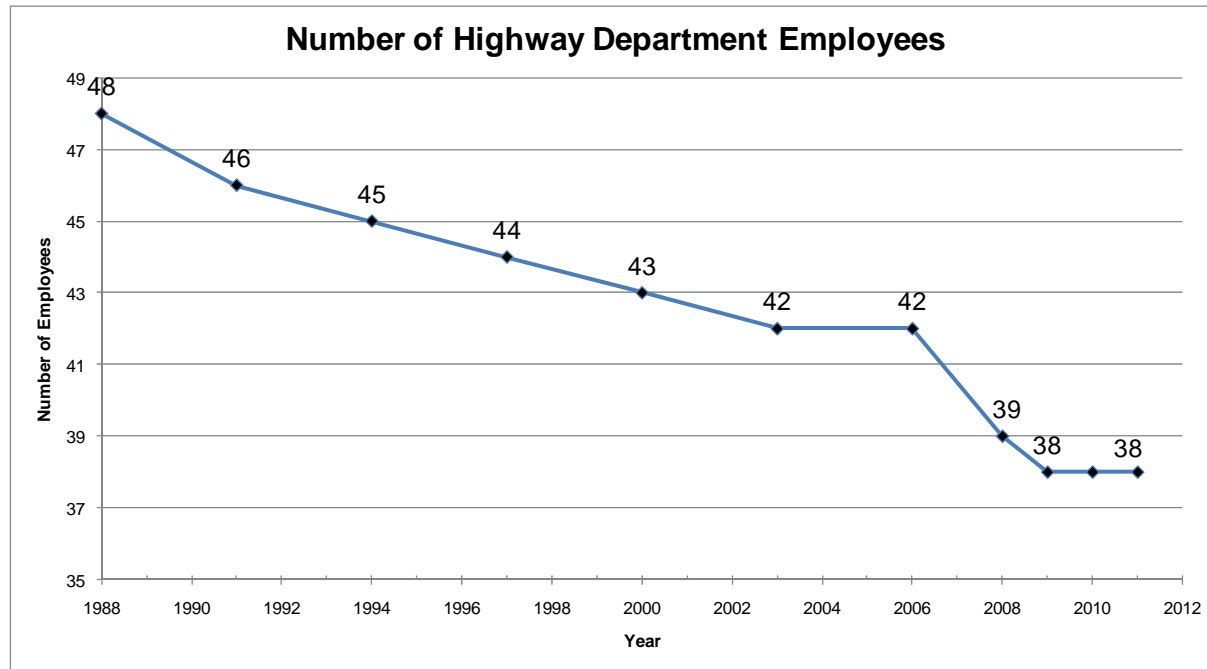


Figure 4

The department is currently at full strength with 38 FTEs. In 2010, the department effectively utilized five summer workers at a lower pay rate than what was offered in 2009. It is anticipated that in 2011 the Department will utilize less seasonal workers and maintain a similar rate of pay. The two maintenance worker FTE's that were frozen and vacant for most of 2009 have been filled. This has helped enable the maintenance department to re-start the crack sealing program that has been dormant for at least two years. In 2011 employee salary and benefit expenditures will make up 28% of the entire department budget.

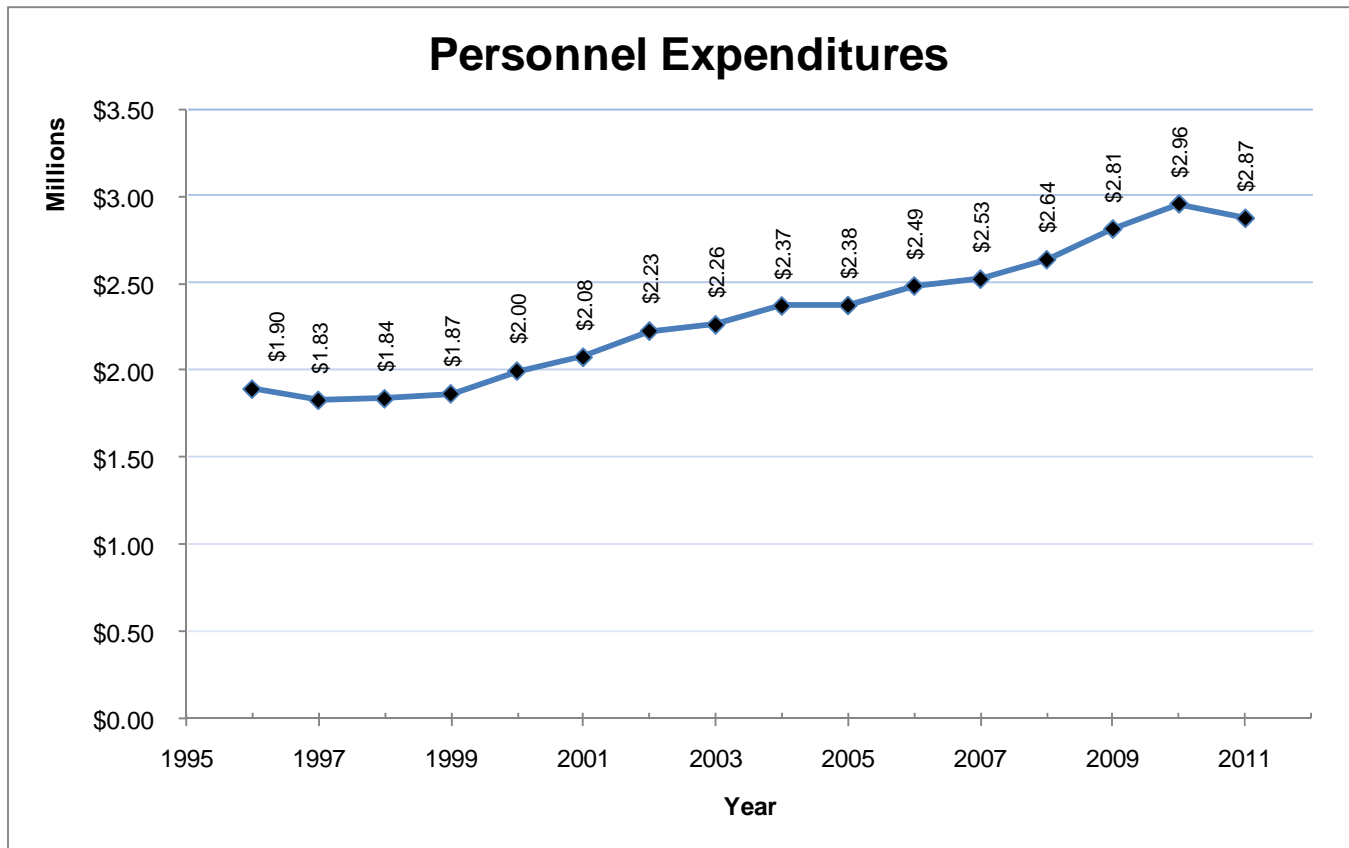


Figure 5

In 2011 personnel costs are anticipated to drop 2.8%. This decrease is attributed to the hiring of personnel at a much lower rate of pay after two early retirements and two unanticipated departures. Likewise, the County Engineer's current rate is nearly 20% lower than that of his predecessor. In 2011 employee salary and benefit expenditures will make up 28% of the overall department budget.

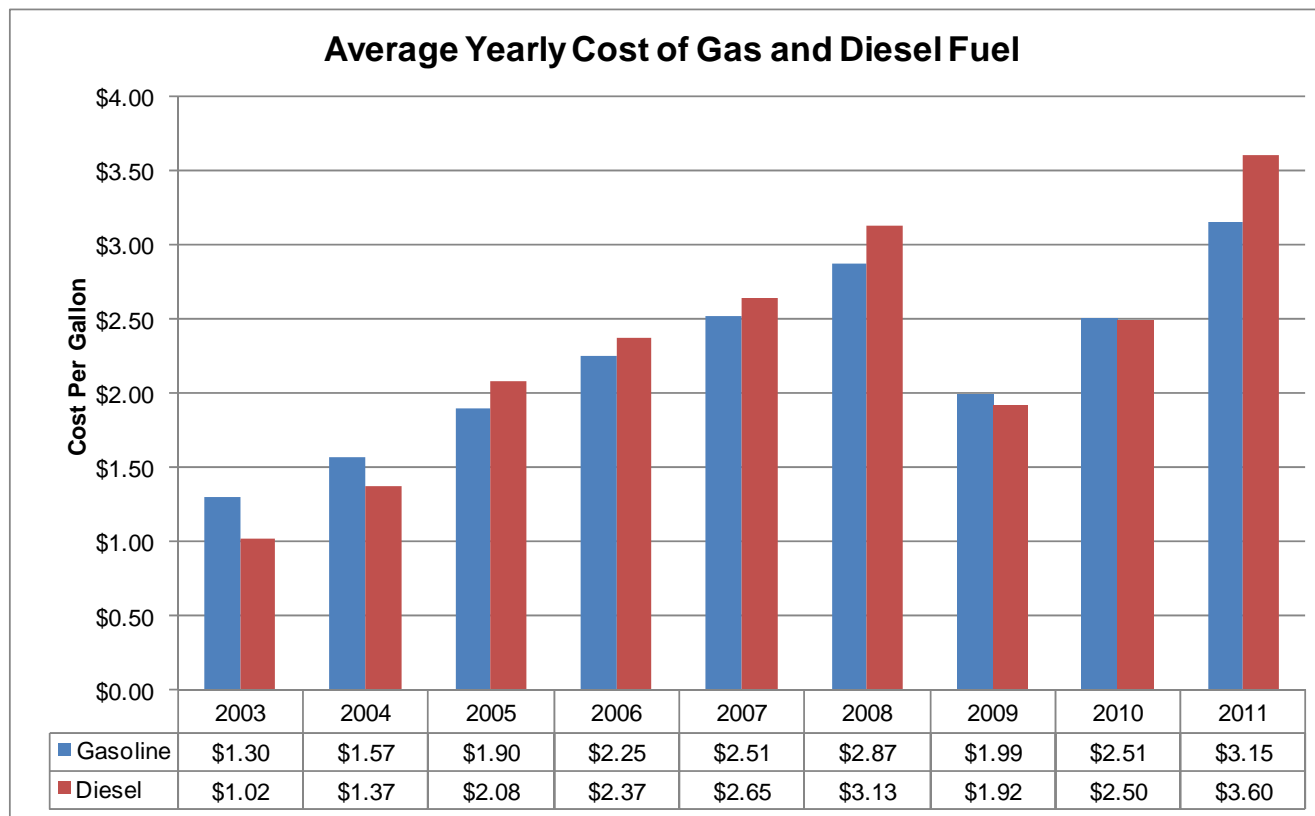


Figure 6

In 2010 the cost of bulk fuel continued its upward trend. In 2011 it is expected rise sharply. This has led to an overall increase in operating costs for the Highway as well as other departments. Higher operating expenditures incurred by contractors can also be linked to an increased cost of construction. Starting with the 2011 the County Highway Department will explore the opportunity to purchase most bulk fuel from the State contract. It is believed that this option will lead to an overall cost savings for bulk fuel compared to the traditional method of the County individually seeking quotes from regional fuel distributors.

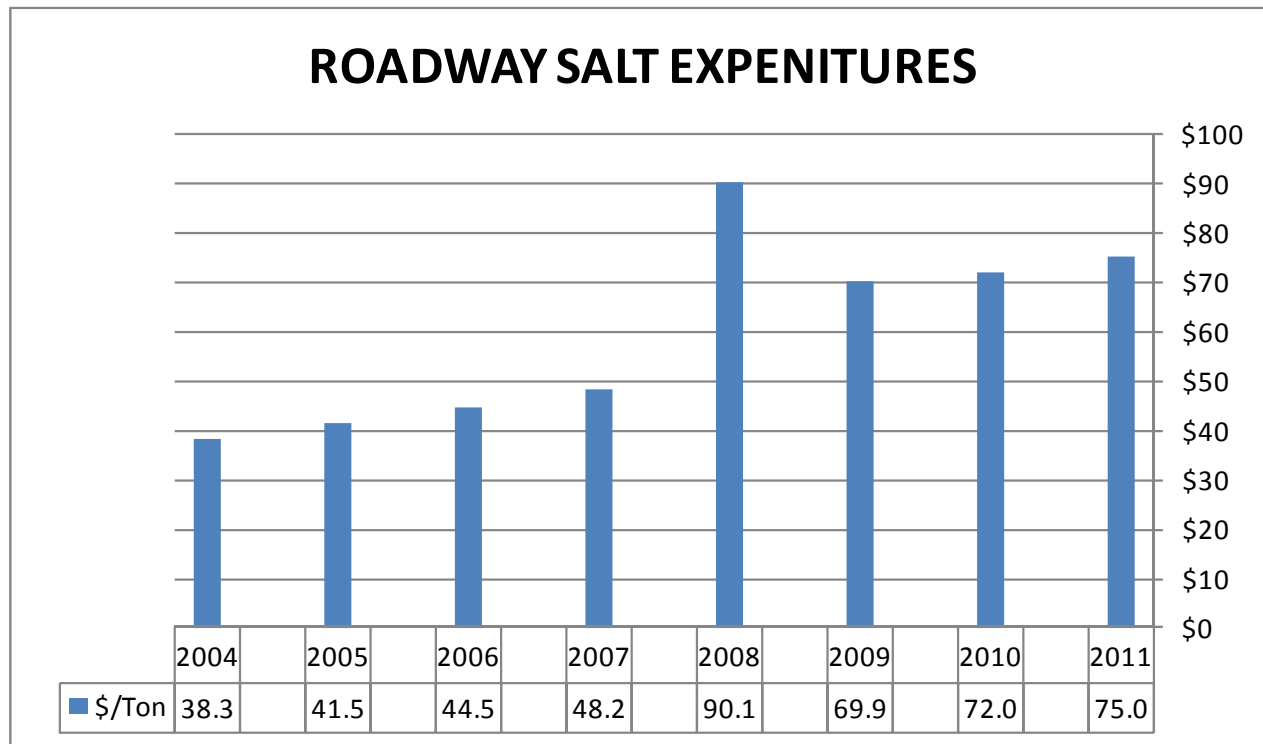


Figure 7

In 2010, the cost of roadway salt trended upward to \$72.07 per ton. The price spike seen in 2008 is believed to have been attributed to high demand nation-wide during the previous winter. The County currently purchases salt from the State contract. It is anticipated the price of salt may trend even higher in 2011 due to an already elevated demand half way through the 2010-2011 season. Starting in 2010, the Highway department began to expand the number of plow routes being treated with pure salt. The cost effectiveness of this strategy will be examined for the remainder of the current season and into 2011. The Department has already received a number of positive comments in 2010 regarding perceived increase in the level of service. It is believed that some of these comments may be attributed to the expanded deployment of straight salt.

## **2011 BUDGET HIGHLIGHTS:**

### **Revenues:**

- Road and Bridge Levy = \$4,023,068, a 0.28% increase from 2010
- First Assessment District (FAD) Levy = \$370,708, a 0.2% increase from 2010.
- Second Assessment District (SAD) Levy = \$23,698, a 21.5% increase from 2010.
- Federal revenue = \$0.00 compared to \$3,984,586 in 2010.
- Projected State Aid revenue = \$4,655,140, estimated to be 5% less than 2010.
- Overall revenue = \$10,577,724, down 26.4% or \$3,790,835 from 2010

### **Expenditures:**

- All highway construction = \$4,078,000, down from \$7,998,769 in 2010
- Right of Way Acquisition = \$193,000 (mostly for CSAH 18), down from \$301,720 in 2010
- Personnel costs = \$2,874,314, a decrease of 2.8% from 2010
- Overall operational expenses (excludes project expenses) increased by 0.9% or \$49,965 from 2010
- Consulting Fees = \$250,000, a decrease of 40% from 2010
- Fuel has been budgeted to remain flat, but is expected to actually increase in 2011 (Gas 20%, Diesel 50%)
- Roadway salt = \$262,500, a 4.0% increase from 2010
- Overall expenditures = \$10,178,291 are down 28.3% or \$4,026,434 from 2010

# 2011 CROW WING COUNTY BUDGET

## HIGHWAY

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
TAXES	\$ 3,758,120	\$ 3,799,834	\$ 41,714	1.11%
INTERGOVERNMENTAL	10,007,180	6,184,390	(3,822,790)	-38.20%
CHARGES FOR SERVICES	482,000	522,500	40,500	8.40%
MISCELLANEOUS	70,000	70,000	-	0.00%
OTHER FINANCING SOURCES	51,259	1,000	(50,259)	-98.05%
<b>TOTAL REVENUES</b>	<b>\$ 14,368,559</b>	<b>\$ 10,577,724</b>	<b>\$ (3,790,835)</b>	<b>-26.38%</b>
<b><u>EXPENDITURES:</u></b>				
PERSONNEL SERVICES	\$ 3,015,387	\$ 3,097,890	\$ 82,503	2.74%
SERVICES & CHARGES	9,024,800	4,938,601	(4,086,199)	-45.28%
SUPPLIES & MATERIALS	1,789,930	1,627,185	(162,745)	-9.09%
CAPITAL OUTLAY	155,000	220,000	65,000	41.94%
DEBT SERVICE	116,126	116,611	485	0.42%
OTHER EXPENDITURES	10,000	10,000	-	0.00%
OTHER FINANCING USES	93,482	168,004	74,522	79.72%
<b>TOTAL EXPENDITURES</b>	<b>\$ 14,204,725</b>	<b>\$ 10,178,291</b>	<b>\$ (4,026,434)</b>	<b>-28.35%</b>
<b>NET</b>	<b>\$ 163,834</b>	<b>\$ 399,433</b>	<b>\$ 235,599</b>	<b>143.80%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
10-301-301-0000-5001	PROPERTY TAXES - CURRENT	3,370,028CR	3,758,120CR	3,799,834CR
10-301-301-0000-5004	PROPERTY TAXES - DELINQUENT	61,457CR	0	0
10-301-301-0000-5007	MANUFACTURED HOME - CURRENT	4,324CR	0	0
10-301-301-0000-5008	MANUFACTURED HOME - DELINQUENT	364CR	0	0
10-301-301-0000-5011	CURRENT SEVERED MINERALS TAX	390CR	0	0
10-301-301-0000-5012	DELINQUENT SEVERED MINERAL TAX	11CR	0	0
10-301-301-0000-5201	REGULAR MAINTENANCE	1,483,099CR	1,520,114CR	1,520,114CR
10-301-301-0000-5202	REGULAR CONSTRUCTION	2,211,119CR	2,438,250CR	2,398,963CR
10-301-301-0000-5203	MUNICIPAL MAINTENANCE	433,463CR	420,044CR	420,044CR
10-301-301-0000-5204	MUNICIPAL CONSTRUCTION	265,816CR	356,250CR	471,750CR
10-301-301-0000-5205	TOWNSHIP BRIDGE / BRIDGE BOND.	3,191CR	10,000CR	555,475CR
10-301-301-0000-5206	RIGHT OF WAY	147,924CR	0	0
10-301-301-0000-5207	COUNTY TURNBACK	391,954CR	0	0
10-301-301-0000-5211	PERA RATE INCREASE	8,810CR	8,810CR	8,810CR
10-301-301-0000-5212	DISPARITY REDUCTION AID	1,489CR	1,522CR	1,522CR
10-301-301-0000-5221	SUPPLEMENTAL HOMESTEAD CREDIT	51,918CR	53,708CR	53,708CR
10-301-301-0000-5226	MARKET VALUE HOMESTEAD CREDIT	170,161CR	63,482CR	168,004CR
10-301-301-0000-5281	PAYMENTS IN LIEU OF TAXES	1,621CR	0	0
10-301-301-0000-5298	CITY & TOWNSHIP REIMB.	243,956CR	170,000CR	210,000CR
10-301-301-0000-5410	HIGHWAY PLANNING & CONST.	1,493,850CR	4,965,000CR	376,000CR
10-301-301-0000-5535	E-911 ADDRESSING FEE	0	0	5,000CR
10-301-301-0000-5560	PLANS & DEPOSITS	3,174CR	4,500CR	4,000CR
10-301-301-0000-5561	ENTRANCE PERMIT FEE	2,074CR	5,000CR	2,000CR
10-301-301-0000-5562	MAINTENANCE SERVICE FEE	219,602CR	150,000CR	200,000CR
10-301-301-0000-5563	LABOR MATERIALS SOLD	0	1,000CR	0
10-301-301-0000-5564	SPECIAL ROAD & BRIDGE	245,040CR	250,000CR	250,000CR
10-301-301-0000-5565	UNORGANIZED ADMIN. COST	41,449CR	41,500CR	41,500CR
10-301-301-0000-5597	CHARGES FOR SERVICES - OTHER	19,688CR	30,000CR	20,000CR
10-301-301-0000-5830	MISCELLANEOUS OTHER REVENUE	61,790CR	70,000CR	70,000CR
10-301-301-0000-5910	INTERFUND TRANSFERS	0	50,259CR	0
10-301-301-0000-5920	SALES OF CAPITAL ASSETS	25,938CR	1,000CR	1,000CR
10-301-301-0000-6100	SALARIES & WAGES - REGULAR	483,030	456,970	463,681
10-301-301-0000-6105	SALARIES & WAGES - OVERTIME	2,364	1,245	977
10-301-301-0000-6110	PER DIEM - EMPLOYEE	150	400	400
10-301-301-0000-6150	HEALTH INSURANCE	55,375	65,570	76,434
10-301-301-0000-6152	DENTAL INSURANCE	5,228	5,229	5,229
10-301-301-0000-6154	LONG-TERM DISABILITY INSURANCE	1,093	1,098	816
10-301-301-0000-6156	LIFE INSURANCE	156	161	504
10-301-301-0000-6160	RETIREE HEALTH INSURANCE	139,135	150,000	193,076
10-301-301-0000-6162	HEALTH CARE SAVINGS PLAN (HCSP)	413	300	300
10-301-301-0000-6164	PERA	32,180	32,075	33,688
10-301-301-0000-6170	FICA	28,971	28,410	28,808
10-301-301-0000-6172	MEDICARE	6,775	6,643	6,739
10-301-301-0000-6174	UNEMPLOYMENT COMPENSATION	924	0	0
10-301-301-0000-6176	WORKER'S COMPENSATION	9,772	2,780	1,938
10-301-301-0000-6178	EDUCATIONAL & CERT. EXPENSES	150	0	0
10-301-301-0000-6180	CLOTHING EMPLOYEE	1,000	1,000	600
10-301-301-0000-6200	POSTAGE & POSTAL BOX RENTAL	174	250	250
10-301-301-0000-6210	TELEPHONE	24,005	22,500	25,000

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
10-301-301-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	3,929	5,000	5,000
10-301-301-0000-6249	PUBLIC RELATIONS	4,649	2,000	4,000
10-301-301-0000-6300	MACH., EQUIP., SOFTWARE SERV	0	500	500
10-301-301-0000-6330	MOTOR POOL VEHICLE USAGE	40	0	0
10-301-301-0000-6332	EMPLOYEE MILEAGE	0	500	0
10-301-301-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	1,136	1,500	1,500
10-301-301-0000-6338	TRAINING & REGISTRATION FEES	2,453	5,000	5,000
10-301-301-0000-6340	MACHINERY & EQUIPMENT RENTAL	10,530	10,000	20,000
10-301-301-0000-6409	OFFICE SUPPLIES	1,430	10,000	5,000
10-301-301-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	18,101	2,460	19,050
10-301-301-0000-6580	OTHER REPAIR & MAINT. SUPPLIES	48	250	250
10-301-301-0000-6605	SITE OR GROUNDS IMP. OVER \$5K	0	90,000	0
10-301-301-0000-6999	INTERFUND TRANSFERS OUT	0	93,482	168,004
*** 301 PROGRAM TOTALS * ADMINISTRATION HIGHWAY				
	REVENUE	10,963,700	CR14,368,559	CR10,577,724
	EXPEND.	833,211	995,323	1,066,744
	NET	10,130,489	CR13,373,236	CR 9,510,980
10-301-302-0000-6100	SALARIES & WAGES - REGULAR	846,969	923,526	919,989
10-301-302-0000-6105	SALARIES & WAGES - OVERTIME	52,604	66,295	65,825
10-301-302-0000-6150	HEALTH INSURANCE	111,169	142,268	169,560
10-301-302-0000-6152	DENTAL INSURANCE	10,705	11,952	12,699
10-301-302-0000-6154	LONG-TERM DISABILITY INSURANCE	2,439	3,111	1,575
10-301-302-0000-6156	LIFE INSURANCE	378	460	1,440
10-301-302-0000-6162	HEALTH CARE SAVINGS PLAN (HCSP)	463	900	1,800
10-301-302-0000-6164	PERA	56,196	67,499	69,618
10-301-302-0000-6170	FICA	52,746	61,369	61,115
10-301-302-0000-6172	MEDICARE	12,336	14,353	14,297
10-301-302-0000-6174	UNEMPLOYMENT COMPENSATION	16,960	13,000	13,000
10-301-302-0000-6176	WORKER'S COMPENSATION	90,053	100,224	79,455
10-301-302-0000-6178	EDUCATIONAL & CERT. EXPENSES	0	500	500
10-301-302-0000-6180	CLOTHING EMPLOYEE	6,400	7,600	7,600
10-301-302-0000-6210	TELEPHONE	714	600	700
10-301-302-0000-6249	PUBLIC RELATIONS	683	500	800
10-301-302-0000-6250	ELECTRICITY & WATER	18,548	20,000	20,000
10-301-302-0000-6274	MEDICAL FEE	865	700	900
10-301-302-0000-6320	CONTRACTED HIGHWAY MAINTENANCE	10,001	20,000	20,000
10-301-302-0000-6332	EMPLOYEE MILEAGE	53	500	500
10-301-302-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	0	1,000	1,000
10-301-302-0000-6338	TRAINING & REGISTRATION FEES	2,967	4,000	5,000
10-301-302-0000-6340	MACHINERY & EQUIPMENT RENTAL	65,578	75,000	65,000
10-301-302-0000-6505	AGGREGATES & SAND	24,500	40,000	40,000
10-301-302-0000-6510	ROAD MATERIAL	136,476	175,000	140,000
10-301-302-0000-6515	TRAFFIC SIGNS	39,555	80,000	80,000
10-301-302-0000-6516	E-911 SIGNS	0	0	5,000
10-301-302-0000-6520	CULVERTS	44,285	30,000	50,000
10-301-302-0000-6525	ROAD SALT & DUST CONTROL CHEM.	280,683	430,000	300,000
10-301-302-0000-6570	TIRES, TUBES, BATT,&VHCL PARTS	224	2,000	1,000

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
10-301-302-0000-6575	MACHINERY PARTS	8,561	21,500	16,500
10-301-302-0000-6580	OTHER REPAIR & MAINT. SUPPLIES	16,511	15,000	17,000
10-301-302-0000-6810	INTERGOVERNMENTAL EXPENDITURES	0	10,000	10,000

\*\*\* 302 PROGRAM TOTALS \* MAINTENANCE

REVENUE	0	0	0
EXPEND.	1,909,622	2,338,857	2,191,873
NET	1,909,622	2,338,857	2,191,873

10-301-303-0000-6100	SALARIES & WAGES - REGULAR	353,626	378,825	384,627
10-301-303-0000-6105	SALARIES & WAGES - OVERTIME	47,971	52,326	53,114
10-301-303-0000-6150	HEALTH INSURANCE	51,675	62,612	70,621
10-301-303-0000-6152	DENTAL INSURANCE	4,979	5,229	5,229
10-301-303-0000-6154	LONG-TERM DISABILITY INSURANCE	1,085	1,176	644
10-301-303-0000-6156	LIFE INSURANCE	143	161	504
10-301-303-0000-6162	HEALTH CARE SAVINGS PLAN (HCSP)	488	600	600
10-301-303-0000-6164	PERA	25,516	28,517	30,012
10-301-303-0000-6170	FICA	23,280	26,733	27,139
10-301-303-0000-6172	MEDICARE	5,445	6,251	6,347
10-301-303-0000-6176	WORKER'S COMPENSATION	3,682	4,865	4,158
10-301-303-0000-6178	EDUCATIONAL & CERT. EXPENSES	600	4,000	4,000
10-301-303-0000-6180	CLOTHING EMPLOYEE	2,400	2,000	2,800
10-301-303-0000-6210	TELEPHONE	1,016	1,200	1,700
10-301-303-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	40	0	100
10-301-303-0000-6249	PUBLIC RELATIONS	5,471	9,000	9,000
10-301-303-0000-6260	CONSULTING FEE	455,853	420,000	250,000
10-301-303-0000-6282	CONTRACTOR FEE - CSAH	6,223,329	6,288,000	2,914,200
10-301-303-0000-6283	CONTRACTOR FEE - OTHER	348,135	1,332,000	1,164,401
10-301-303-0000-6299	PROF. & TECH. FEE - OTHER	3,805	4,500	4,500
10-301-303-0000-6300	MACH., EQUIP., SOFTWARE SERV	109	4,000	1,000
10-301-303-0000-6332	EMPLOYEE MILEAGE	8	0	0
10-301-303-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	875	3,000	3,000
10-301-303-0000-6338	TRAINING & REGISTRATION FEES	1,986	3,000	3,000
10-301-303-0000-6340	MACHINERY & EQUIPMENT RENTAL	28,370	38,000	28,000
10-301-303-0000-6344	LAND RENTAL	1,377,668	562,500	193,500
10-301-303-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	25,593	27,220	13,385
10-301-303-0000-6570	TIRES, TUBES, BATT,&VHCL PARTS	0	2,000	2,000
10-301-303-0000-6580	OTHER REPAIR & MAINT. SUPPLIES	8,578	6,000	9,000

\*\*\* 303 PROGRAM TOTALS \* CONSTRUCTION

REVENUE	0	0	0
EXPEND.	9,001,726	9,273,715	5,186,581
NET	9,001,726	9,273,715	5,186,581

10-301-304-0000-6100	SALARIES & WAGES - REGULAR	184,550	187,088	182,349
10-301-304-0000-6105	SALARIES & WAGES - OVERTIME	8,689	8,562	9,897
10-301-304-0000-6150	HEALTH INSURANCE	31,798	37,046	44,204
10-301-304-0000-6152	DENTAL INSURANCE	2,988	2,988	2,988
10-301-304-0000-6154	LONG-TERM DISABILITY INSURANCE	622	649	321

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
10-301-304-0000-6156	LIFE INSURANCE	87	92	288
10-301-304-0000-6162	HEALTH CARE SAVINGS PLAN (HCSP)	300	300	300
10-301-304-0000-6164	PERA	12,590	13,696	13,939
10-301-304-0000-6170	FICA	11,037	12,131	11,919
10-301-304-0000-6172	MEDICARE	2,581	2,837	2,788
10-301-304-0000-6176	WORKER'S COMPENSATION	9,357	9,765	5,839
10-301-304-0000-6180	CLOTHING EMPLOYEE	1,600	2,000	1,600
10-301-304-0000-6210	TELEPHONE	2,786	3,000	3,500
10-301-304-0000-6225	OTHER COMMUNICATIONS	936	0	1,000
10-301-304-0000-6249	PUBLIC RELATIONS	0	300	300
10-301-304-0000-6250	ELECTRICITY & WATER	66,372	75,000	75,000
10-301-304-0000-6255	SANITATION	2,328	3,000	3,000
10-301-304-0000-6299	PROF. & TECH. FEE - OTHER	229	1,000	500
10-301-304-0000-6300	MACH., EQUIP., SOFTWARE SERV	41,125	65,000	65,000
10-301-304-0000-6305	BUILDING REPAIR & MAINT. SERV	24,196	27,500	27,500
10-301-304-0000-6338	TRAINING & REGISTRATION FEES	301	750	750
10-301-304-0000-6352	VEHICLE LICENSE	19,175	14,500	14,500
10-301-304-0000-6409	OFFICE SUPPLIES	4,164	500	6,000
10-301-304-0000-6415	BUILDING MAINTENANCE SUPPLIES	8,784	15,000	20,000
10-301-304-0000-6425	FUEL FOR BUILDINGS	22,230	35,000	35,000
10-301-304-0000-6560	GASOLINE, DIESEL, & OTHER FUELS	398,838	560,000	495,000
10-301-304-0000-6565	MOTOR OIL & LUBRICANTS	11,381	20,000	20,000
10-301-304-0000-6570	TIRES, TUBES, BATT,&VHCL PARTS	77,495	90,000	100,000
10-301-304-0000-6575	MACHINERY PARTS	199,079	210,000	230,000
10-301-304-0000-6580	OTHER REPAIR & MAINT. SUPPLIES	18,334	18,000	23,000
10-301-304-0000-6640	VEHICLE & MACHINERY OVER \$5K	44,023	50,000	205,000
10-301-304-0000-6650	FURN. & EQ. OTHER OVER \$5K	7,400	15,000	15,000
10-301-304-0000-6724	INTEREST	57,101	55,176	53,011
10-301-304-0000-6734	PRINCIPAL	58,300	60,950	63,600
*** 304 PROGRAM TOTALS * MAINTENANCE SHOP				
	REVENUE	0	0	0
	EXPEND.	1,330,776	1,596,830	1,733,093
	NET	1,330,776	1,596,830	1,733,093
*** 301 DEPT TOTALS * HIGHWAYS				
	REVENUE	10,963,700CR	14,368,559CR	10,577,724CR
	EXPEND.	13,075,335	14,204,725	10,178,291
	NET	2,111,635	163,834CR	399,433CR
*** 10 FUND TOTALS ** HIGHWAY				
	REVENUE	10,963,700CR	14,368,559CR	10,577,724CR
	EXPEND.	13,075,335	14,204,725	10,178,291
	NET	2,111,635	163,834CR	399,433CR

## **CROW WING COUNTY**

### **2011 BUDGET NARRATIVE**

**DEPARTMENT NAME: *Community Services***

**DEPARTMENT DESCRIPTION:** *In January of 2009 Social Services, Public Health and Veteran's Services were integrated into one department and renamed Community Services, which consists of six divisions: 1) The **Public Health** Division provides services that protect and promote health, including immunizations, disaster preparedness, WIC nutrition programs, family home visiting, environmental health hazards and the newly developed jail health program. 2) The **Income Maintenance** Division determines eligibility and provides access to food support, health care, long term care and cash assistance. 3) The **Child Support** Division provides federally mandated services that include establishing parentage and establishing, enforcing and collecting both child and medical support. 4) The **Social Services** Division provides assessment, case management and referral services in the areas of mental health, chemical dependency, adult and child protection, aging, child care, developmental disabilities, adoption and other services to individuals and families. 5) The **Veterans Services** Division provides support and benefits assistance to veterans, 6) The **Administrative and Support Services** Division provides internal accounting, clerical and administrative services to support overall agency functions.*

#### **GOALS AND OBJECTIVES OBTAINED IN 2010:**

- More fully integrated services from Health and Social Services by implementing cooperative case management concept.
- Responded to the global outbreak of H1N1 by coordinating the county response, providing public information and giving almost 8000 immunizations.
- Implemented SHIP (Statewide Health Improvement Program) to promote healthy behaviors that will decrease obesity and tobacco use.
- In process of implementing a paperless document management system in the Income Maintenance Unit (IMU)

- Streamlined transportation
- Co-located accounting and administrative support services
- Have responded to substantial increase in service demand due to economic downturn while reducing staff
- Completed analysis of centralized access and started implementation of new access concept
- Worked with the jail to provide parenting classes to inmates and improve supports to children with a parent in jail
- Internalized adoption services to move children more quickly to permanency
- Enhanced billing of health plans
- 

*GOALS AND OBJECTIVES TO ACHIEVE IN 2011:*

- *Re-evaluate fee structure*

*BUDGET HIGHLIGHTS:*

*Staffing reductions:*

*Reductions from the state have had significant impact on the Community Services budget. This proposed budget eliminates 8.9 positions-2.5 social workers, 2 public health nurses, 1.4 FTE financial workers and 1 technical/administrative specialist and 1 senior information systems specialist. In addition, staffing is being reduced through the use of voluntary furloughs.*

*In addition to the staff reductions, the 2011 budget includes the following major changes:*

- *Increase in Child Welfare Targeted Case Management revenues (\$57,500)*
- *Increase in Mental Health Targeted Case Management revenues from health plans (\$40,118)*
- *Elimination of \$12,000 in funding for truancy placements.*
- *Increase in Chemical Dependency sliding fees of \$10,000*
- *Reduction in mileage costs of \$20,000*
- *Reduction in training costs of \$ 12,372*
- *Elimination of county matching funds for RSVP. The program will be asked to find a new sponsor (-\$35,018)*

- *Addition of \$25,000 to outpatient MH contract to reflect increased utilization*
- *Reduction of Family Preservation/Parent Works funding (- \$86,214)*
- *An increase of \$65,000 in underestimated Social Service Time Study revenues.*
- *Elimination of \$20,000 in payment to Sheriff's Department for investigator time (transfer to Sheriff's budget)*
- *Eliminated 9 cell phones*
- *Repayment of \$137,041 state CW-TCM advance out of reserves*
- *Continued increase in federal share (FMAP) of Medical Assistance payments*
- *Increases in child support federal and state incentives (\$109,813)*
- *Waiver case management rate reduction (-\$53,520)*
- *Loss of revenues from South Country (-\$100,000)*
- *Increased utilization of Child and Teen Checkup Outreach grant funding (\$40,716)*
- *Adult foster care fees (\$11,000)*
- *Reduction in office supplies expenses due to paperless conversion in IMU (-\$7,960)*
- *New software maintenance cost (\$17,598)*
- *Elimination of internal relocation expenses (-\$20,936)*
- *Reduction in guardianship expenses (-\$5,000)*
- *Reduce extended employment for disabled (-\$44,460)*
- *Use reserves for vehicle purchases*
- *WIC grant increase (\$15,000)*
- *TANF Family Home Visiting increased billings (\$11,525)*

# 2011 CROW WING COUNTY BUDGET

## COMMUNITY SERVICES - COMBINED

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
TAXES	\$ 7,776,617	\$ 7,458,457	\$ (318,160)	-4.09%
INTERGOVERNMENTAL	11,395,796	11,683,724	287,928	2.53%
CHARGES FOR SERVICES	1,829,495	1,894,639	65,144	3.56%
MISCELLANEOUS	1,061,401	904,752	(156,649)	-14.76%
<b>TOTAL REVENUES</b>	<b>\$ 22,063,309</b>	<b>\$ 21,941,572</b>	<b>\$ (121,737)</b>	<b>-0.55%</b>
<b><u>EXPENDITURES:</u></b>				
PUBLIC AID ASSISTANCE	\$ 9,002,599	\$ 8,922,660	\$ (79,939)	-0.89%
PERSONNEL SERVICES	10,623,614	11,088,112	464,498	4.37%
SERVICES & CHARGES	1,651,348	1,618,799	(32,549)	-1.97%
SUPPLIES & MATERIALS	260,824	201,508	(59,316)	-22.74%
CAPITAL OUTLAY	350,000	-	(350,000)	-100.00%
OTHER FINANCING USES	421,631	330,025	(91,606)	-21.73%
<b>TOTAL EXPENDITURES</b>	<b>\$ 22,310,016</b>	<b>\$ 22,161,104</b>	<b>\$ (148,912)</b>	<b>-0.67%</b>
<b>NET</b>	<b>\$ (246,707)</b>	<b>\$ (219,532)</b>	<b>\$ 27,175</b>	<b>-11.02%</b>

# 2011 CROW WING COUNTY BUDGET

## VETERAN'S SERVICE

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
TAXES	\$ 224,426	\$ 215,247	\$ (9,179)	-4.09%
INTERGOVERNMENTAL	16,950	12,858	(4,092)	-24.14%
MISCELLANEOUS	9,000	9,000	-	0.00%
<b>TOTAL REVENUES</b>	<b>\$ 250,376</b>	<b>\$ 237,105</b>	<b>\$ (13,271)</b>	<b>-5.30%</b>
<b><u>EXPENDITURES:</u></b>				
PERSONNEL SERVICES	\$ 203,495	\$ 231,000	\$ 27,505	13.52%
SERVICES & CHARGES	15,350	13,450	(1,900)	-12.38%
SUPPLIES & MATERIALS	21,400	12,120	(9,280)	-43.36%
OTHER FINANCING USES	12,202	9,526	(2,676)	-21.93%
<b>TOTAL EXPENDITURES</b>	<b>\$ 252,447</b>	<b>\$ 266,096</b>	<b>\$ 13,649</b>	<b>5.41%</b>
<b>NET</b>	<b>\$ (2,071)</b>	<b>\$ (28,991)</b>	<b>\$ (26,920)</b>	<b>1299.86%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
01-120-000-0000-5375	VETERANS AFFAIRS	*INAC* 4,200CR	0	0
01-120-000-0000-5830	MISCELLANEOUS OTHER REVENUE	*INAC* 8,085CR	0	0
01-120-000-0000-6100	SALARIES & WAGES - REGULAR	*INAC* 166,296	0	0
01-120-000-0000-6150	HEALTH INSURANCE	*INAC* 19,646	0	0
01-120-000-0000-6152	DENTAL INSURANCE	*INAC* 1,867	0	0
01-120-000-0000-6154	LONG-TERM DISABILITY INSURANCE	*INAC* 405	0	0
01-120-000-0000-6156	LIFE INSURANCE	*INAC* 54	0	0
01-120-000-0000-6164	PERA	*INAC* 9,737	0	0
01-120-000-0000-6170	FICA	*INAC* 9,884	0	0
01-120-000-0000-6172	MEDICARE	*INAC* 2,312	0	0
01-120-000-0000-6176	WORKER'S COMPENSATION	*INAC* 703	0	0
01-120-000-0000-6210	TELEPHONE	*INAC* 810	0	0
01-120-000-0000-6272	NON-EMPLOYEE MILEAGE	*INAC* 11,783	0	0
01-120-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	*INAC* 700	0	0
01-120-000-0000-6332	EMPLOYEE MILEAGE	*INAC* 152	0	0
01-120-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	*INAC* 78	0	0
01-120-000-0000-6338	TRAINING & REGISTRATION FEES	*INAC* 104	0	0
01-120-000-0000-6340	MACHINERY & EQUIPMENT RENTAL	*INAC* 2,789	0	0
01-120-000-0000-6409	OFFICE SUPPLIES	*INAC* 517	0	0
01-120-000-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	*INAC* 4,318	0	0
01-120-000-0000-6560	GASOLINE, DIESEL, & OTHER FUELS	*INAC* 7,309	0	0
01-120-000-0000-6575	MACHINERY PARTS	*INAC* 2,174	0	0
*** 000 PROGRAM TOTALS * UNDESIGNATED				
	REVENUE	12,285CR	0	0
	EXPEND.	241,638	0	0
	NET	229,353	0	0
*** 120 DEPT TOTALS * VETERAN'S SERVICE				
	REVENUE	12,285CR	0	0
	EXPEND.	241,638	0	0
	NET	229,353	0	0

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
12-120-000-0000-5001	PROPERTY TAXES - CURRENT	0	224,426CR	215,247CR
12-120-000-0000-5212	DISPARITY REDUCTION AID	0	122CR	122CR
12-120-000-0000-5221	SUPPLEMENTAL HOMESTEAD CREDIT	0	3,210CR	3,210CR
12-120-000-0000-5226	MARKET VALUE HOMESTEAD CREDIT	0	5,618CR	9,526CR
12-120-000-0000-5375	VETERANS AFFAIRS	0	8,000CR	0
12-120-000-0000-5830	MISCELLANEOUS OTHER REVENUE	0	9,000CR	9,000CR
12-120-000-0000-6100	SALARIES & WAGES - REGULAR	0	132,327	143,804
12-120-000-0000-6105	SALARIES & WAGES - OVERTIME	0	209	213
12-120-000-0000-6150	HEALTH INSURANCE	0	21,024	28,273
12-120-000-0000-6152	DENTAL INSURANCE	0	1,681	1,878
12-120-000-0000-6154	LONG-TERM DISABILITY INSURANCE	0	364	250
12-120-000-0000-6156	LIFE INSURANCE	0	58	181
12-120-000-0000-6160	RETIREE HEALTH INSURANCE	0	27,614	34,370
12-120-000-0000-6164	PERA	0	9,279	10,440
12-120-000-0000-6170	FICA	0	8,217	8,929
12-120-000-0000-6172	MEDICARE	0	1,922	2,088
12-120-000-0000-6176	WORKER'S COMPENSATION	0	800	574
12-120-000-0000-6210	TELEPHONE	0	900	900
12-120-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	0	350	350
12-120-000-0000-6272	NON-EMPLOYEE MILEAGE	0	8,000	7,000
12-120-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	0	1,000	1,000
12-120-000-0000-6332	EMPLOYEE MILEAGE	0	800	300
12-120-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	0	600	600
12-120-000-0000-6338	TRAINING & REGISTRATION FEES	0	500	400
12-120-000-0000-6340	MACHINERY & EQUIPMENT RENTAL	0	3,200	2,900
12-120-000-0000-6409	OFFICE SUPPLIES	0	200	500
12-120-000-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	0	8,000	800
12-120-000-0000-6485	FURN. & EQ. OTHER UNDER \$5K	0	500	500
12-120-000-0000-6560	GASOLINE, DIESEL, & OTHER FUELS	0	10,600	8,220
12-120-000-0000-6575	MACHINERY PARTS	0	2,100	2,100
12-120-000-0000-6999	INTERFUND TRANSFERS OUT	0	12,202	9,526
*** 000 PROGRAM TOTALS * UNDESIGNATED				
	REVENUE	0	250,376CR	237,105CR
	EXPEND.	0	252,447	266,096
	NET	0	2,071	28,991
*** 120 DEPT TOTALS * VETERAN'S SERVICE				
	REVENUE	0	250,376CR	237,105CR
	EXPEND.	0	252,447	266,096
	NET	0	2,071	28,991

# 2011 CROW WING COUNTY BUDGET

## HUMAN SERVICES

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
TAXES	\$ 7,234,268	\$ 6,938,315	\$ (295,953)	-4.09%
INTERGOVERNMENTAL	10,580,161	10,975,024	394,863	3.73%
CHARGES FOR SERVICES	917,844	1,161,303	243,459	26.53%
MISCELLANEOUS	992,883	837,883	(155,000)	-15.61%
<b>TOTAL REVENUES</b>	<b>\$ 19,725,156</b>	<b>\$ 19,912,525</b>	<b>\$ 187,369</b>	<b>0.95%</b>
<b><u>EXPENDITURES:</u></b>				
PUBLIC AID ASSISTANCE	\$ 8,997,846	\$ 8,917,907	\$ (79,939)	-0.89%
PERSONNEL SERVICES	8,910,207	9,289,067	378,860	4.25%
SERVICES & CHARGES	1,323,061	1,332,644	9,583	0.72%
SUPPLIES & MATERIALS	143,620	107,404	(36,216)	-25.22%
CAPITAL OUTLAY	350,000	-	(350,000)	-100.00%
OTHER FINANCING USES	392,187	307,008	(85,179)	-21.72%
<b>TOTAL EXPENDITURES</b>	<b>\$ 20,116,921</b>	<b>\$ 19,954,030</b>	<b>\$ (162,891)</b>	<b>-0.81%</b>
<b>NET</b>	<b>\$ (391,765)</b>	<b>\$ (41,505)</b>	<b>\$ 350,260</b>	<b>-89.41%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
12-410-600-0000-5001	PROPERTY TAXES - CURRENT	1,580,976CR	1,838,493CR	1,763,281CR
12-410-600-0000-5211	PERA RATE INCREASE	9,329CR	9,000CR	9,000CR
12-410-600-0000-5212	DISPARITY REDUCTION AID	0	755CR	755CR
12-410-600-0000-5221	SUPPLEMENTAL HOMESTEAD CREDIT	0	26,270CR	26,270CR
12-410-600-0000-5226	MARKET VALUE HOMESTEAD CREDIT	77,140CR	45,719CR	78,022CR
12-410-600-0000-5359	DHS - STATE SHARE ADMIN	666CR	2,500CR	2,500CR
12-410-600-0000-5444	FOSTER CARE TITLE IV-E	6,473CR	10,000CR	10,000CR
12-410-600-0000-5460	FEDERAL SHARE ADMINISTRATION	2,159CR	7,775CR	5,000CR
12-410-600-0000-5597	CHARGES FOR SERVICES - OTHER	627CR	0	0
12-410-600-0000-5810	RENTS & ROYALTIES	0	54,396CR	54,396CR
12-410-600-0000-5830	MISCELLANEOUS OTHER REVENUE	1	2,500CR	2,000CR
12-410-600-0000-6100	SALARIES & WAGES - REGULAR	816,426	741,866	755,913
12-410-600-0000-6105	SALARIES & WAGES - OVERTIME	720	0	0
12-410-600-0000-6150	HEALTH INSURANCE	107,511	116,408	136,626
12-410-600-0000-6152	DENTAL INSURANCE	10,533	9,393	10,032
12-410-600-0000-6154	LONG-TERM DISABILITY INSURANCE	2,345	2,210	1,330
12-410-600-0000-6156	LIFE INSURANCE	385	369	1,146
12-410-600-0000-6160	RETIREE HEALTH INSURANCE	110,034	146,140	205,964
12-410-600-0000-6164	PERA	53,998	51,894	54,805
12-410-600-0000-6170	FICA	47,681	45,969	46,870
12-410-600-0000-6172	MEDICARE	11,164	10,752	10,962
12-410-600-0000-6176	WORKER'S COMPENSATION	3,708	2,693	1,684
12-410-600-0000-6200	POSTAGE & POSTAL BOX RENTAL	26,457	30,000	28,000
12-410-600-0000-6210	TELEPHONE	4,886	6,000	6,000
12-410-600-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	2,863	1,500	1,500
12-410-600-0000-6249	PUBLIC RELATIONS	120	0	0
12-410-600-0000-6264	FINANCIAL SERVICE FEE	3,146	2,000	3,000
12-410-600-0000-6299	PROF. & TECH. FEE - OTHER	14,880	25,600	16,000
12-410-600-0000-6300	MACH., EQUIP., SOFTWARE SERV	829	1,000	36,914
12-410-600-0000-6330	MOTOR POOL VEHICLE USAGE	119	0	0
12-410-600-0000-6332	EMPLOYEE MILEAGE	1,021	1,500	1,500
12-410-600-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	740	1,000	1,000
12-410-600-0000-6336	OTHER TRAVEL EXPENSES	312	500	500
12-410-600-0000-6338	TRAINING & REGISTRATION FEES	4,647	12,000	8,316
12-410-600-0000-6340	MACHINERY & EQUIPMENT RENTAL	14,447	13,000	13,000
12-410-600-0000-6382	I/S FEE - INTERFUND	2,400	2,500	2,500
12-410-600-0000-6384	FACILITIES RENT - INTERFUND	251,600	306,000	306,000
12-410-600-0000-6388	ATTORNEY - INTERFUND	1,038	9,600	9,600
12-410-600-0000-6409	OFFICE SUPPLIES	28,731	32,000	28,000
12-410-600-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	33,144	24,364	11,702
12-410-600-0000-6485	FURN. & EQ. OTHER UNDER \$5K	8,921	11,000	11,000
12-410-600-0000-6640	VEHICLE & MACHINERY OVER \$5K	10,573	0	0
12-410-600-0000-6645	COMP. EQ. & SOFTWARE OVER \$5K	13,979	173,600	0
12-410-600-0000-6999	INTERFUND TRANSFERS OUT	0	99,648	78,022
12-410-600-4100-6100	SALARIES & WAGES - REGULAR	1,134,870	1,149,731	1,164,005
12-410-600-4100-6105	SALARIES & WAGES - OVERTIME	5,382	0	0
12-410-600-4100-6150	HEALTH INSURANCE	150,931	179,412	184,113
12-410-600-4100-6152	DENTAL INSURANCE	13,817	13,819	14,193
12-410-600-4100-6154	LONG-TERM DISABILITY INSURANCE	3,480	4,006	2,008

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
12-410-600-4100-6156	LIFE INSURANCE	496	556	1,728
12-410-600-4100-6164	PERA	76,622	80,479	82,594
12-410-600-4100-6170	FICA	65,157	71,288	72,166
12-410-600-4100-6172	MEDICARE	15,239	16,673	16,877
12-410-600-4100-6174	UNEMPLOYMENT COMPENSATION	2,953	0	0
12-410-600-4100-6176	WORKER'S COMPENSATION	2,813	2,915	1,861
12-410-600-4102-5359	DHS - STATE SHARE ADMIN	0	69,139CR	72,878CR
12-410-600-4102-6100	SALARIES & WAGES - REGULAR	15,911	42,087	44,579
12-410-600-4102-6150	HEALTH INSURANCE	2,101	9,375	10,073
12-410-600-4102-6152	DENTAL INSURANCE	187	747	747
12-410-600-4102-6154	LONG-TERM DISABILITY INSURANCE	35	15	78
12-410-600-4102-6156	LIFE INSURANCE	7	23	72
12-410-600-4102-6164	PERA	1,072	2,946	3,232
12-410-600-4102-6170	FICA	923	2,609	2,764
12-410-600-4102-6172	MEDICARE	216	610	646
12-410-600-4102-6176	WORKER'S COMPENSATION	317	227	187
12-410-600-4102-6210	TELEPHONE	22	200	200
12-410-600-4102-6332	EMPLOYEE MILEAGE	499	500	500
12-410-600-4102-6338	TRAINING & REGISTRATION FEES	213	200	200
12-410-600-4102-6388	ATTORNEY - INTERFUND	0	9,600	9,600
*** 600 PROGRAM TOTALS	* IMU ADMINISTRATION			
	REVENUE	1,677,369CR	2,066,547CR	2,024,102CR
	EXPEND.	3,082,621	3,468,524	3,400,309
	NET	1,405,252	1,401,977	1,376,207
12-410-610-0000-5359	DHS - STATE SHARE ADMIN	5,020CR	0	0
12-410-610-0000-5430	TEMPORARY ASSISTANCE FOR NEEDY	102,913CR	79,211CR	98,370CR
12-410-610-0000-5460	FEDERAL SHARE ADMINISTRATION	507CR	0	0
12-410-610-0000-5850	REFUNDS & RECOVERIES	2,300CR	6,000CR	6,000CR
*** 610 PROGRAM TOTALS	* TANF			
	REVENUE	110,740CR	85,211CR	104,370CR
	EXPEND.	0	0	0
	NET	110,740CR	85,211CR	104,370CR
12-410-620-0000-5850	REFUNDS & RECOVERIES	980CR	0	500CR
12-410-620-0000-6003	EMERGENCY ASSISTANCE	21	0	0
12-410-620-0000-6004	BURIAL	88,653	90,000	90,000
*** 620 PROGRAM TOTALS	* GENERAL ASSISTANCE			
	REVENUE	980CR	0	500CR
	EXPEND.	88,674	90,000	90,000
	NET	87,694	90,000	89,500
12-410-625-0000-5336	STATE ACCESS SERVICE	2,094CR	4,000CR	0
12-410-625-0000-5344	COST EFFECTIVE HEALTH INS.	15,741CR	10,000CR	0
12-410-625-0000-6025	INSURANCE PREMIUM	11,069	10,000	0
12-410-625-0000-6361	ACCESS SERVICES MILEAGE	1,238	2,000	0

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
12-410-625-0000-6364	ACCESS SERVICES TRANSPORT	136	1,000	0
12-410-625-0000-6365	ACCESS SERVICES LODGING	150	500	0
12-410-625-0000-6366	ACCESS SERVICES MEAL	126	500	0
*** 625 PROGRAM TOTALS	* GAMC			
	REVENUE	17,835CR	14,000CR	0
	EXPEND.	12,719	14,000	0
	NET	5,116CR	0	0
12-410-630-0000-5359	DHS - STATE SHARE ADMIN	15,170CR	14,532CR	10,000CR
12-410-630-0000-5460	FEDERAL SHARE ADMINISTRATION	372,854CR	412,796CR	371,046CR
12-410-630-0000-5850	REFUNDS & RECOVERIES	2,330CR	5,000CR	5,000CR
*** 630 PROGRAM TOTALS	* FOOD STAMPS			
	REVENUE	390,354CR	432,328CR	386,046CR
	EXPEND.	0	0	0
	NET	390,354CR	432,328CR	386,046CR
12-410-640-0000-5359	DHS - STATE SHARE ADMIN	3,214CR	0	0
12-410-640-0000-5362	DHS - STATE SHARE INCENTIVES	122,427CR	69,200CR	69,200CR
12-410-640-0000-5460	FEDERAL SHARE ADMINISTRATION	1,020,524CR	991,736CR	1,082,226CR
12-410-640-0000-5461	FEDERAL SHARE INCENTIVES	222,428CR	173,687CR	175,900CR
12-410-640-0000-5463	FEDERAL SHARE INCENT. - MEDICAL SUPPORT	0	0	38,400CR
12-410-640-0000-5597	CHARGES FOR SERVICES - OTHER	8,556CR	6,000CR	7,000CR
12-410-640-0000-5810	RENTS & ROYALTIES	0	20,400CR	20,400CR
12-410-640-0000-5830	MISCELLANEOUS OTHER REVENUE	627CR	2,000CR	1,500CR
12-410-640-0000-6100	SALARIES & WAGES - REGULAR	596,352	609,753	647,450
12-410-640-0000-6150	HEALTH INSURANCE	101,469	125,401	134,021
12-410-640-0000-6152	DENTAL INSURANCE	9,523	10,085	9,711
12-410-640-0000-6154	LONG-TERM DISABILITY INSURANCE	1,842	1,995	1,139
12-410-640-0000-6156	LIFE INSURANCE	298	322	1,080
12-410-640-0000-6164	PERA	38,620	42,682	46,941
12-410-640-0000-6170	FICA	32,252	37,807	40,142
12-410-640-0000-6172	MEDICARE	7,543	8,842	9,387
12-410-640-0000-6176	WORKER'S COMPENSATION	1,439	1,531	1,036
12-410-640-0000-6210	TELEPHONE	2,095	2,500	2,500
12-410-640-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	188	600	600
12-410-640-0000-6267	SHERIFF FEE	11,673	10,000	12,000
12-410-640-0000-6274	MEDICAL FEE	7,876	8,000	8,000
12-410-640-0000-6299	PROF. & TECH. FEE - OTHER	671	2,000	8,000
12-410-640-0000-6300	MACH., EQUIP., SOFTWARE SERV	0	1,000	1,000
12-410-640-0000-6332	EMPLOYEE MILEAGE	71	500	500
12-410-640-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	19	0	0
12-410-640-0000-6338	TRAINING & REGISTRATION FEES	1,737	4,350	3,015
12-410-640-0000-6340	MACHINERY & EQUIPMENT RENTAL	5,590	5,000	5,000
12-410-640-0000-6384	FACILITIES RENT - INTERFUND	94,350	114,750	114,750
12-410-640-0000-6386	SHERIFF FEE - INTERFUND	17,865	20,000	20,000
12-410-640-0000-6388	ATTORNEY - INTERFUND	33,480	16,750	28,800
12-410-640-0000-6409	OFFICE SUPPLIES	546	2,000	2,000

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
12-410-640-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	4,880	0	0
*** 640 PROGRAM TOTALS	* CHILD SUPPORT			
	REVENUE	1,377,776CR	1,263,023CR	1,394,626CR
	EXPEND.	970,379	1,025,868	1,097,072
	NET	407,397CR	237,155CR	297,554CR
12-410-650-0000-5336	STATE ACCESS SERVICE	63,799CR	43,776CR	64,000CR
12-410-650-0000-5342	CTY BUY IN PREMIUM	52,978CR	70,000CR	60,000CR
12-410-650-0000-5344	COST EFFECTIVE HEALTH INS.	237,320CR	172,800CR	182,832CR
12-410-650-0000-5359	DHS - STATE SHARE ADMIN	4,700CR	0	0
12-410-650-0000-5460	FEDERAL SHARE ADMINISTRATION	509,264CR	501,237CR	560,044CR
12-410-650-0000-5470	COST EFFECTIVE HEALTH INS.	285,902CR	277,200CR	293,168CR
12-410-650-0000-5472	FEDERAL ACCESS SERVICE	63,799CR	70,224CR	64,000CR
12-410-650-0000-5860	MA RECOVERIES COUNTY SHARE	83,058CR	10,000CR	10,000CR
12-410-650-0000-5861	ESTATE REC COUNTY SHARE	12,179CR	130,000CR	125,000CR
12-410-650-0000-6025	INSURANCE PREMIUM	476,928	450,000	476,000
12-410-650-0000-6026	MEDICAL PAYMENT	56,273	12,000	12,000
12-410-650-0000-6027	MEDICARE PART B PREMIUM	55,242	70,000	60,000
12-410-650-0000-6077	NH CHARGES UNDER 65	94,190	120,000	120,000
12-410-650-0000-6361	ACCESS SERVICES MILEAGE	65,176	60,000	65,000
12-410-650-0000-6362	ACCESS SERVICES VOL. MILEAGE	17,634	15,000	17,000
12-410-650-0000-6363	ACCESS SERVICES PARKING	1,648	2,000	2,000
12-410-650-0000-6364	ACCESS SERVICES TRANSPORT	6,640	12,000	7,000
12-410-650-0000-6365	ACCESS SERVICES LODGING	26,902	15,000	27,000
12-410-650-0000-6366	ACCESS SERVICES MEAL	10,570	10,000	10,000
*** 650 PROGRAM TOTALS	* MEDICAL ASSISTANCE			
	REVENUE	1,312,999CR	1,275,237CR	1,359,044CR
	EXPEND.	811,203	766,000	796,000
	NET	501,796CR	509,237CR	563,044CR
12-410-660-0000-5850	REFUNDS & RECOVERIES	679	0	0
12-410-660-0000-6028	GROUP RESIDENTIAL HOUSING - IMD	5,474	0	0
*** 660 PROGRAM TOTALS	* MSA			
	REVENUE	679	0	0
	EXPEND.	5,474	0	0
	NET	6,153	0	0
12-410-670-0000-5874	ACCESS SERVICES	24,241CR	32,000CR	0
12-410-670-0000-5875	CARE COORDINATION	26,875CR	35,000CR	0
12-410-670-0000-5910	INTERFUND TRANSFERS	1,936,745CR	0	0
12-410-670-0000-6210	TELEPHONE	1	0	0
12-410-670-0000-6362	ACCESS SERVICES VOL. MILEAGE	16,437	15,000	0
12-410-670-0000-6364	ACCESS SERVICES TRANSPORT	1,529	2,000	0
*** 670 PROGRAM TOTALS	* COUNTY BASED PURCHASING			
	REVENUE	1,987,861CR	67,000CR	0

ACCOUNT NUMBER	DESCRIPTION	EXPEND.	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
		NET	17,967	17,000	0
			1,969,894CR	50,000CR	0
12-410-690-0000-5830	MISCELLANEOUS OTHER REVENUE		235CR	0	0
12-410-690-0000-5862	CWC CHILDREN PROTECTION TEAM		4,740	0	0
12-410-690-0000-5869	MH INITIATIVE HOUSING		4,179CR	0	0
*** 690 PROGRAM	TOTALS	* OTHER			
		REVENUE	326	0	0
		EXPEND.	0	0	0
		NET	326	0	0
*** 410 DEPT	TOTALS	* INCOME MAINTENANCE			
		REVENUE	6,874,909CR	5,203,346CR	5,268,688CR
		EXPEND.	4,989,037	5,381,392	5,383,381
		NET	1,885,872CR	178,046	114,693

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
12-420-700-0000-5001	PROPERTY TAXES - CURRENT	5,550,311CR	5,395,775CR	5,175,034CR
12-420-700-0000-5211	PERA RATE INCREASE	11,402CR	11,000CR	11,000CR
12-420-700-0000-5212	DISPARITY REDUCTION AID	0	2,242CR	2,242CR
12-420-700-0000-5221	SUPPLEMENTAL HOMESTEAD CREDIT	0	77,100CR	77,100CR
12-420-700-0000-5226	MARKET VALUE HOMESTEAD CREDIT	269,087CR	134,263CR	228,986CR
12-420-700-0000-5478	SSIS OPERATIONAL	40,381CR	20,000CR	20,000CR
12-420-700-0000-5597	CHARGES FOR SERVICES - OTHER	0	0	4,000CR
12-420-700-0000-5810	RENTS & ROYALTIES	0	61,204CR	61,204CR
12-420-700-0000-5830	MISCELLANEOUS OTHER REVENUE	6,554CR	2,500CR	1,000CR
12-420-700-0000-5925	PROPERTY & CASUALTY INSURANCE PROCEEDS	441CR	0	0
12-420-700-0000-6100	SALARIES & WAGES - REGULAR	400,123	359,071	326,107
12-420-700-0000-6105	SALARIES & WAGES - OVERTIME	212	0	0
12-420-700-0000-6150	HEALTH INSURANCE	45,224	55,728	56,531
12-420-700-0000-6152	DENTAL INSURANCE	4,151	4,366	3,796
12-420-700-0000-6154	LONG-TERM DISABILITY INSURANCE	1,004	1,076	576
12-420-700-0000-6156	LIFE INSURANCE	152	169	474
12-420-700-0000-6160	RETIREE HEALTH INSURANCE	133,404	148,497	206,218
12-420-700-0000-6164	PERA	23,600	25,168	23,643
12-420-700-0000-6170	FICA	21,506	22,291	20,217
12-420-700-0000-6172	MEDICARE	5,043	5,211	4,728
12-420-700-0000-6176	WORKER'S COMPENSATION	618	1,333	725
12-420-700-0000-6200	POSTAGE & POSTAL BOX RENTAL	26,134	30,000	27,000
12-420-700-0000-6210	TELEPHONE	6,460	8,000	8,000
12-420-700-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	2,180	1,500	1,500
12-420-700-0000-6249	PUBLIC RELATIONS	395	0	0
12-420-700-0000-6264	FINANCIAL SERVICE FEE	3,548	3,000	3,000
12-420-700-0000-6299	PROF. & TECH. FEE - OTHER	9,307	30,000	30,000
12-420-700-0000-6300	MACH., EQUIP., SOFTWARE SERV	19,258	0	0
12-420-700-0000-6330	MOTOR POOL VEHICLE USAGE	123	18,000	20,000
12-420-700-0000-6332	EMPLOYEE MILEAGE	514	1,000	1,000
12-420-700-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	558	1,000	1,000
12-420-700-0000-6338	TRAINING & REGISTRATION FEES	564	1,850	1,282
12-420-700-0000-6340	MACHINERY & EQUIPMENT RENTAL	23,951	17,000	20,000
12-420-700-0000-6382	I/S FEE - INTERFUND	4,800	4,800	4,800
12-420-700-0000-6384	FACILITIES RENT - INTERFUND	283,050	344,250	344,250
12-420-700-0000-6409	OFFICE SUPPLIES	28,541	34,000	28,000
12-420-700-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	4,616	24,756	11,702
12-420-700-0000-6485	FURN. & EQ. OTHER UNDER \$5K	4,996	8,000	8,000
12-420-700-0000-6640	VEHICLE & MACHINERY OVER \$5K	11,922	0	0
12-420-700-0000-6645	COMP. EQ. & SOFTWARE OVER \$5K	20,707	176,400	0
12-420-700-0000-6999	INTERFUND TRANSFERS OUT	1,936,745	292,539	228,986
*** 700 PROGRAM TOTALS * SOCIAL SERVICES ADMINISTRATION				
	REVENUE	5,878,176CR	5,704,084CR	5,580,566CR
	EXPEND.	3,023,406	1,619,005	1,381,535
	NET	2,854,770CR	4,085,079CR	4,199,031CR
12-420-710-0000-5338	STATE SHARE GRANT WAIVER	262,729	11,520CR	11,520CR
12-420-710-0000-5340	WAIVER CASE MANAGEMENT	7,407CR	3,840CR	6,710CR

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
12-420-710-0000-5349	LCTS EARNINGS	321,130CR	0	0
12-420-710-0000-5356	DHS - RELATIVE CUSTODY	48,182CR	60,000CR	60,000CR
12-420-710-0000-5359	DHS - STATE SHARE ADMIN	11,803CR	0	0
12-420-710-0000-5368	DHS - ALTERNATIVE RESPONSE	9,725CR	22,000CR	7,829CR
12-420-710-0000-5369	DHS - CCSA BLOCK GRANT	279,715CR	249,631CR	248,132CR
12-420-710-0000-5430	TEMPORARY ASSISTANCE FOR NEEDY	30,635CR	0	37,600CR
12-420-710-0000-5444	FOSTER CARE TITLE IV-E	410,468CR	410,000CR	410,000CR
12-420-710-0000-5446	SOCIAL SERV. BLOCK GRANT TITLE XX	195,993CR	193,402CR	194,218CR
12-420-710-0000-5448	CHAFEE FOSTER CARE IND. PROG.	20,637CR	21,500CR	17,000CR
12-420-710-0000-5460	FEDERAL SHARE ADMINISTRATION	11,164CR	57,600CR	20,000CR
12-420-710-0000-5462	FEDERAL SHARE GRANT WAIVER	15,944CR	18,500CR	18,500CR
12-420-710-0000-5464	CHILD WELFARE TRAINING	1,365CR	2,000CR	2,000CR
12-420-710-0000-5468	WAIVER CASE MANAGEMENT	9,774CR	6,160CR	10,759CR
12-420-710-0000-5476	CW-TCM	595,913CR	510,700CR	510,700CR
12-420-710-0000-5486	ALTERNATIVE RESPONSE GRANT	21,746CR	0	21,168CR
12-420-710-0000-5580	C & TC OUTREACH	0	0	40,716CR
12-420-710-0000-5830	MISCELLANEOUS OTHER REVENUE	218,764CR	213,000CR	218,000CR
12-420-710-0000-5863	IV-E RECOVERIES	44,090CR	50,000CR	46,000CR
12-420-710-0000-5866	PARENT WORKS	10,000CR	0	0
12-420-710-0000-5868	FBSP SUMMER ACTIVITY GROUP	1	0	0
12-420-710-0000-6100	SALARIES & WAGES - REGULAR	1,227,532	1,176,371	1,198,699
12-420-710-0000-6105	SALARIES & WAGES - OVERTIME	4,591	0	0
12-420-710-0000-6150	HEALTH INSURANCE	139,876	148,252	151,022
12-420-710-0000-6152	DENTAL INSURANCE	12,638	11,180	10,458
12-420-710-0000-6154	LONG-TERM DISABILITY INSURANCE	3,435	3,400	2,109
12-420-710-0000-6156	LIFE INSURANCE	483	499	1,497
12-420-710-0000-6164	PERA	83,054	82,342	86,662
12-420-710-0000-6170	FICA	71,012	72,933	74,170
12-420-710-0000-6172	MEDICARE	16,608	17,061	17,345
12-420-710-0000-6176	WORKER'S COMPENSATION	9,623	8,065	5,265
12-420-710-0000-6210	TELEPHONE	2,000	3,000	2,000
12-420-710-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	35	0	0
12-420-710-0000-6299	PROF. & TECH. FEE - OTHER	8,669	5,000	6,000
12-420-710-0000-6332	EMPLOYEE MILEAGE	15,417	16,000	16,000
12-420-710-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	586	1,000	1,000
12-420-710-0000-6338	TRAINING & REGISTRATION FEES	2,320	8,000	5,544
12-420-710-0000-6360	FAMILY WORKS	3,791	2,000	3,500
12-420-710-0000-6386	SHERIFF FEE - INTERFUND	0	20,000	0
12-420-710-0000-6409	OFFICE SUPPLIES	201	0	0
12-420-710-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	14,112	0	0
12-420-710-0000-6485	FURN. & EQ. OTHER UNDER \$5K	1,745	3,000	3,000
12-420-710-1160-6055	TRANSPORTATION SERVICE	2,305	25,000	0
12-420-710-1460-6013	SELF	21,500	21,500	17,000
12-420-710-1550-6019	COUNSELING	12,491	15,000	15,000
12-420-710-1550-6039	MISCELLANEOUS	2,718	7,500	7,500
12-420-710-1560-6005	PARENT WORKS	28,926	35,000	20,000
12-420-710-1580-6014	MFIP FAMILY CONNECTIONS	33,580	37,600	37,600
12-420-710-1620-6058	IN HOME FBS CONTRACT	87,308	196,214	125,000
12-420-710-1670-6094	PARENT SUPPORT OUTREACH	17,636	20,000	20,000

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
12-420-710-1710-6085	SHELTER CARE PROGRAM	8,196	32,000	32,000
12-420-710-1970-6096	COLLABORATIVE	346,171	0	0
12-420-710-7000-6057	FOSTER HOME PLACEMENT	1,043,505	750,000	775,000
12-420-710-7001-6071	IV-E PLACEMENT	495,977	770,000	770,000
12-420-710-7002-6075	WAIVER	28,323	30,000	30,000
12-420-710-7003-6091	STATUS OFFENDER PLACEMENT	991,502	797,500	797,500
*** 710 PROGRAM TOTALS	* CHILDREN'S SERVICES			
	REVENUE	2,001,725CR	1,829,853CR	1,880,852CR
	EXPEND.	4,737,866	4,315,417	4,230,871
	NET	2,736,141	2,485,564	2,350,019
12-420-720-0000-5360	DHS - STATE SHARE GRANTS	59,726CR	119,048CR	52,572CR
12-420-720-0000-5363	DHS - BASIC SLIDING FEE	15,884CR	32,110CR	16,000CR
12-420-720-0000-5364	DHS - MFIP CHILD CARE	74,037CR	15,332CR	81,944CR
12-420-720-0000-5369	DHS - CCSA BLOCK GRANT	12,161CR	10,854CR	10,788CR
12-420-720-0000-5430	TEMPORARY ASSISTANCE FOR NEEDY	870,179CR	787,797CR	766,036CR
12-420-720-0000-5440	BLOCK GRANT - CHILD CARE & DEV.	83,424CR	62,640CR	69,809CR
12-420-720-0000-5446	SOCIAL SERV. BLOCK GRANT TITLE XX	16,188CR	15,973CR	16,134CR
12-420-720-0000-5570	DAY CARE LICENSE FEE	16,280CR	17,000CR	17,000CR
12-420-720-0000-5830	MISCELLANEOUS OTHER REVENUE	1,288CR	1,000CR	1,000CR
12-420-720-0000-6100	SALARIES & WAGES - REGULAR	167,172	166,452	172,898
12-420-720-0000-6150	HEALTH INSURANCE	32,707	38,525	34,589
12-420-720-0000-6152	DENTAL INSURANCE	2,988	2,988	2,988
12-420-720-0000-6154	LONG-TERM DISABILITY INSURANCE	556	582	304
12-420-720-0000-6156	LIFE INSURANCE	87	92	288
12-420-720-0000-6164	PERA	11,270	11,652	12,535
12-420-720-0000-6170	FICA	9,287	10,319	10,719
12-420-720-0000-6172	MEDICARE	2,172	2,413	2,508
12-420-720-0000-6176	WORKER'S COMPENSATION	2,342	988	664
12-420-720-0000-6210	TELEPHONE	104	211	211
12-420-720-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	60	0	0
12-420-720-0000-6332	EMPLOYEE MILEAGE	210	500	500
12-420-720-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	42	500	500
12-420-720-0000-6338	TRAINING & REGISTRATION FEES	663	2,000	1,386
12-420-720-0000-6409	OFFICE SUPPLIES	0	500	500
12-420-720-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	4,782	0	0
12-420-720-2140-6043	OTHER DAY CARE	957	4,000	4,000
12-420-720-2370-6046	MFIP EMPLOYMENT SERVICES	609,233	602,537	566,047
12-420-720-2580-6048	CRISIS NURSERY	59,895	52,572	52,572
12-420-720-4101-6100	SALARIES & WAGES - REGULAR	143,689	213,820	202,077
12-420-720-4101-6150	HEALTH INSURANCE	22,061	34,264	14,301
12-420-720-4101-6152	DENTAL INSURANCE	1,961	2,615	1,307
12-420-720-4101-6154	LONG-TERM DISABILITY INSURANCE	337	725	356
12-420-720-4101-6156	LIFE INSURANCE	43	120	303
12-420-720-4101-6164	PERA	9,687	14,967	14,651
12-420-720-4101-6170	FICA	7,491	13,257	12,529
12-420-720-4101-6172	MEDICARE	1,752	3,101	2,929
12-420-720-4101-6176	WORKER'S COMPENSATION	0	1,518	910

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
12-420-720-4101-6332	EMPLOYEE MILEAGE	5,566	3,000	3,000
12-420-720-4101-6334	HOTEL & MEALS TRAVEL EXPENSE	0	500	500
12-420-720-4101-6338	TRAINING & REGISTRATION FEES	105	0	0
12-420-720-4103-6100	SALARIES & WAGES - REGULAR	69,223	0	0
12-420-720-4103-6105	SALARIES & WAGES - OVERTIME	75	0	0
12-420-720-4103-6150	HEALTH INSURANCE	5,603	0	0
12-420-720-4103-6152	DENTAL INSURANCE	498	0	0
12-420-720-4103-6154	LONG-TERM DISABILITY INSURANCE	249	0	0
12-420-720-4103-6156	LIFE INSURANCE	43	0	0
12-420-720-4103-6164	PERA	4,672	0	0
12-420-720-4103-6170	FICA	4,142	0	0
12-420-720-4103-6172	MEDICARE	969	0	0
12-420-720-4104-6100	SALARIES & WAGES - REGULAR	32,816	32,426	34,108
12-420-720-4104-6150	HEALTH INSURANCE	6,233	6,501	9,022
12-420-720-4104-6152	DENTAL INSURANCE	554	486	560
12-420-720-4104-6154	LONG-TERM DISABILITY INSURANCE	0	113	60
12-420-720-4104-6156	LIFE INSURANCE	0	23	72
12-420-720-4104-6164	PERA	2,212	2,270	2,473
12-420-720-4104-6170	FICA	1,831	2,010	2,115
12-420-720-4104-6172	MEDICARE	428	470	495
12-420-720-4104-6176	WORKER'S COMPENSATION	0	207	153
12-420-720-4104-6332	EMPLOYEE MILEAGE	176	500	500
12-420-720-4104-6334	HOTEL & MEALS TRAVEL EXPENSE	19	0	0
12-420-720-4104-6338	TRAINING & REGISTRATION FEES	150	0	0
12-420-720-7007-6069	SLIDING FEE	41,631	54,000	38,000
*** 720 PROGRAM TOTALS	* CHILD CARE			
	REVENUE	1,149,167CR	1,061,754CR	1,031,283CR
	EXPEND.	1,268,743	1,283,724	1,203,630
	NET	119,576	221,970	172,347
12-420-730-0000-5359	DHS - STATE SHARE ADMIN	36,244CR	25,000CR	25,000CR
12-420-730-0000-5369	DHS - CCSA BLOCK GRANT	14,594CR	13,024CR	13,102CR
12-420-730-0000-5446	SOCIAL SERV. BLOCK GRANT TITLE XX	79,178CR	78,136CR	78,921CR
12-420-730-0000-5460	FEDERAL SHARE ADMINISTRATION	115,587CR	80,000CR	115,000CR
12-420-730-0000-5474	MA-SSTS	71,492CR	50,000CR	69,697CR
12-420-730-0000-5571	CHEMICAL DEPENDENCY ASSESSMENT	46,655CR	25,000CR	25,000CR
12-420-730-0000-5574	SLIDING FEE	0	20,000CR	20,000CR
12-420-730-0000-5597	CHARGES FOR SERVICES - OTHER	0	0	45,253CR
12-420-730-0000-5864	DETOX RECOVERIES	70,837CR	100,000CR	95,000CR
12-420-730-0000-6100	SALARIES & WAGES - REGULAR	298,691	314,707	330,250
12-420-730-0000-6150	HEALTH INSURANCE	27,657	34,264	33,410
12-420-730-0000-6152	DENTAL INSURANCE	2,490	2,614	2,614
12-420-730-0000-6154	LONG-TERM DISABILITY INSURANCE	865	919	581
12-420-730-0000-6156	LIFE INSURANCE	115	126	396
12-420-730-0000-6164	PERA	20,139	22,029	23,944
12-420-730-0000-6170	FICA	17,506	19,511	20,476
12-420-730-0000-6172	MEDICARE	4,094	4,564	4,789
12-420-730-0000-6176	WORKER'S COMPENSATION	2,182	2,170	1,487

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
12-420-730-0000-6210	TELEPHONE	378	500	500
12-420-730-0000-6332	EMPLOYEE MILEAGE	285	1,000	1,000
12-420-730-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	16	0	0
12-420-730-0000-6338	TRAINING & REGISTRATION FEES	773	2,375	1,645
12-420-730-0000-6409	OFFICE SUPPLIES	690	1,000	1,000
12-420-730-3590-6062	CCDF STATE INVOICE	291,947	300,000	300,000
12-420-730-3710-6061	DETOX	434,684	330,000	330,000
12-420-730-7008-6055	TRANSPORTATION SERVICE	0	2,000	2,000
*** 730 PROGRAM TOTALS	* CHEMICAL DEPENDENCY			
	REVENUE	434,587CR	391,160CR	486,973CR
	EXPEND.	1,102,512	1,037,779	1,054,092
	NET	667,925	646,619	567,119
12-420-740-0000-5357	DHS - RULE 78 ADLT COMM. SUPP.	205,175CR	250,403CR	241,088CR
12-420-740-0000-5367	DHS - MH INITIATIVE	2,176,579CR	1,858,871CR	1,893,299CR
12-420-740-0000-5369	DHS - CCSA BLOCK GRANT	66,281CR	59,152CR	58,797CR
12-420-740-0000-5446	SOCIAL SERV. BLOCK GRANT TITLE XX	31,128CR	30,717CR	31,026CR
12-420-740-0000-5466	MH-TCM	142,994CR	216,816CR	216,816CR
12-420-740-0000-5474	MA-SSTS	61,177CR	45,000CR	62,727CR
12-420-740-0000-5576	MH-TCM MANAGED CARE ORGANIZATION	0	0	9,274CR
12-420-740-0000-5597	CHARGES FOR SERVICES - OTHER	0	0	62,000CR
12-420-740-0000-5830	MISCELLANEOUS OTHER REVENUE	74,813CR	80,000CR	3,000CR
12-420-740-0000-5859	MH-TCM MANAGED CARE ORGANIZATIONS	2,239CR	0	0
12-420-740-0000-6100	SALARIES & WAGES - REGULAR	650,851	509,643	531,549
12-420-740-0000-6150	HEALTH INSURANCE	74,057	69,714	87,687
12-420-740-0000-6152	DENTAL INSURANCE	7,095	5,852	6,350
12-420-740-0000-6154	LONG-TERM DISABILITY INSURANCE	1,736	1,392	937
12-420-740-0000-6156	LIFE INSURANCE	231	204	612
12-420-740-0000-6164	PERA	39,451	35,673	38,539
12-420-740-0000-6170	FICA	37,995	31,595	32,957
12-420-740-0000-6172	MEDICARE	8,886	7,390	7,707
12-420-740-0000-6176	WORKER'S COMPENSATION	4,171	3,907	2,392
12-420-740-0000-6210	TELEPHONE	325	500	500
12-420-740-0000-6299	PROF. & TECH. FEE - OTHER	36	0	0
12-420-740-0000-6332	EMPLOYEE MILEAGE	8,431	9,000	9,000
12-420-740-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	140	0	0
12-420-740-0000-6338	TRAINING & REGISTRATION FEES	630	2,375	1,645
12-420-740-0000-6409	OFFICE SUPPLIES	0	1,000	500
12-420-740-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	15,067	0	0
12-420-740-4720-6006	HOLD ORDER	259,102	300,000	300,000
12-420-740-4720-6008	POOR RELIEF	133,348	131,000	131,000
12-420-740-6380-6011	EXTENDED EMPLOYMENT	29,634	124,630	72,000
12-420-740-7008-6055	TRANSPORTATION SERVICE	0	4,000	4,000
12-420-740-7009-6065	MENTAL HEALTH CENTER	68,250	50,000	75,000
12-420-740-7010-6067	RULE 78	205,175	250,403	241,088
12-420-740-7012-6097	MH INITIATIVE	1,928,164	1,858,571	1,893,299
*** 740 PROGRAM TOTALS	* ADULT MENTAL HEALTH			

ACCOUNT NUMBER	DESCRIPTION	REVENUE EXPEND. NET	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
			2,760,386CR	2,540,959CR	2,578,027CR
			3,472,775	3,396,849	3,436,762
			712,389	855,890	858,735
12-420-745-0000-5365	DHS - CHILDREN'S MN COMB		350,928CR	272,000CR	283,037CR
12-420-745-0000-5369	DHS - CCSA BLOCK GRANT		184,855CR	164,974CR	163,982CR
12-420-745-0000-5441	COMMUNITY SERVICES BLOCK GRANT		27,068CR	0	21,914CR
12-420-745-0000-5444	FOSTER CARE TITLE IV-E		2,578CR	50,000CR	50,000CR
12-420-745-0000-5446	SOCIAL SERV. BLOCK GRANT TITLE XX		53,617CR	52,910CR	53,442CR
12-420-745-0000-5450	RULE 5 (CFDA # 93.778)		54,068CR	70,000CR	70,000CR
12-420-745-0000-5466	MH-TCM		132,173CR	156,323CR	114,107CR
12-420-745-0000-5572	CMH - DAY TREATMENT		95,473CR	100,784CR	136,000CR
12-420-745-0000-5576	MH-TCM MANAGED CARE ORGANIZATION		0	66,060CR	66,060CR
12-420-745-0000-5859	MH-TCM MANAGED CARE ORGANIZATIONS		13,579CR	0	0
12-420-745-0000-5870	NORTH PINES-IN-HOME		2,440CR	0	0
12-420-745-0000-6100	SALARIES & WAGES - REGULAR		238,229	307,188	331,426
12-420-745-0000-6150	HEALTH INSURANCE		38,057	52,611	52,834
12-420-745-0000-6152	DENTAL INSURANCE		3,734	4,482	4,482
12-420-745-0000-6154	LONG-TERM DISABILITY INSURANCE		764	991	584
12-420-745-0000-6156	LIFE INSURANCE		103	138	432
12-420-745-0000-6164	PERA		16,070	21,502	24,029
12-420-745-0000-6170	FICA		13,798	19,044	20,549
12-420-745-0000-6172	MEDICARE		3,227	4,455	4,805
12-420-745-0000-6176	WORKER'S COMPENSATION		874	2,154	1,492
12-420-745-0000-6210	TELEPHONE		96	0	0
12-420-745-0000-6332	EMPLOYEE MILEAGE		403	1,000	1,000
12-420-745-0000-6334	HOTEL & MEALS TRAVEL EXPENSE		21	0	0
12-420-745-0000-6338	TRAINING & REGISTRATION FEES		0	1,100	762
12-420-745-0000-6409	OFFICE SUPPLIES		0	500	500
12-420-745-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K		8,941	0	0
12-420-745-4670-6083	CROSBY DAY TREATMENT		112,688	136,000	136,000
12-420-745-4830-6021	RESIDENTIAL TREATMENT CENTER - UNDER 18		0	50,000	50,000
12-420-745-4890-6016	CMH RESPITE GRANT		46,766	30,000	30,000
12-420-745-7000-6057	FOSTER HOME PLACEMENT		138,171	212,029	212,029
12-420-745-7001-6071	IV-E PLACEMENT		31,484	50,000	50,000
12-420-745-7003-6091	STATUS OFFENDER PLACEMENT		48,241	100,000	100,000
12-420-745-7011-6038	RESPITE		0	34,000	45,633
12-420-745-7011-6049	CMH ADOLESCENT GRANT		20,000	0	0
12-420-745-7011-6051	CMH CRISIS SERVICES		250,000	200,000	200,000
12-420-745-7011-6082	CMH FAMILY COMMUNITY SUPPORT		18,442	20,000	20,000
*** 745 PROGRAM TOTALS *	CHILDREN'S MENTAL HEALTH				
	REVENUE		916,779CR	933,051CR	958,542CR
	EXPEND.		990,109	1,247,194	1,286,557
	NET		73,330	314,143	328,015
12-420-750-0000-5338	STATE SHARE GRANT WAIVER		36,110CR	38,400CR	34,569CR
12-420-750-0000-5340	WAIVER CASE MANAGEMENT		122,559CR	93,480CR	112,521CR
12-420-750-0000-5354	DHS - SILS		0	1,000CR	1,000CR
12-420-750-0000-5366	DHS - DD FAMILY SUPP. GRANT		7,257CR	14,142CR	14,142CR

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
12-420-750-0000-5369	DHS - CCSA BLOCK GRANT	34,052CR	30,390CR	30,207CR
12-420-750-0000-5446	SOCIAL SERV. BLOCK GRANT TITLE XX	12,995CR	12,825CR	12,954CR
12-420-750-0000-5462	FEDERAL SHARE GRANT WAIVER	50,071CR	43,200CR	55,431CR
12-420-750-0000-5468	WAIVER CASE MANAGEMENT	165,557CR	168,000CR	180,427CR
12-420-750-0000-5474	MA-SSTS	48,700CR	35,000CR	48,788CR
12-420-750-0000-6100	SALARIES & WAGES - REGULAR	375,827	257,207	271,473
12-420-750-0000-6150	HEALTH INSURANCE	35,516	32,785	41,124
12-420-750-0000-6152	DENTAL INSURANCE	3,299	2,615	2,615
12-420-750-0000-6154	LONG-TERM DISABILITY INSURANCE	1,063	747	477
12-420-750-0000-6156	LIFE INSURANCE	140	104	324
12-420-750-0000-6164	PERA	24,471	18,004	19,681
12-420-750-0000-6170	FICA	22,002	15,947	16,833
12-420-750-0000-6172	MEDICARE	5,146	3,731	3,937
12-420-750-0000-6176	WORKER'S COMPENSATION	2,810	1,551	1,057
12-420-750-0000-6210	TELEPHONE	856	1,000	1,000
12-420-750-0000-6332	EMPLOYEE MILEAGE	1,410	2,000	2,000
12-420-750-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	22	0	0
12-420-750-0000-6338	TRAINING & REGISTRATION FEES	220	2,975	2,062
12-420-750-0000-6409	OFFICE SUPPLIES	0	500	500
12-420-750-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	1,342	0	0
12-420-750-5340-6073	SILS	0	1,000	1,000
12-420-750-5350-6054	FAMILY SUPPORT GRANT	14,262	14,142	14,142
12-420-750-5660-6012	DAC PLACEMENT	20,387	15,000	20,000
12-420-750-5890-6038	RESPIRE	8,806	9,000	9,000
12-420-750-6380-6011	EXTENDED EMPLOYMENT	0	0	133,000
12-420-750-7002-6075	WAIVER	82,300	100,000	90,000
*** 750 PROGRAM TOTALS	* DEVELOPMENT DISABILITIES			
	REVENUE	477,301CR	436,437CR	490,039CR
	EXPEND.	599,879	478,308	630,225
	NET	122,578	41,871	140,186
12-420-760-0000-5338	STATE SHARE GRANT WAIVER	119,205CR	96,000CR	107,548CR
12-420-760-0000-5340	WAIVER CASE MANAGEMENT	174,780CR	150,000CR	124,537CR
12-420-760-0000-5346	LTCC ASSESSMENTS STATE	4,669CR	4,608CR	4,608CR
12-420-760-0000-5348	RELOCATION SVC COOR. - ST SHARE	542CR	1,920CR	1,920CR
12-420-760-0000-5369	DHS - CCSA BLOCK GRANT	16,418CR	14,652CR	14,654CR
12-420-760-0000-5462	FEDERAL SHARE GRANT WAIVER	150,235CR	154,000CR	172,452CR
12-420-760-0000-5468	WAIVER CASE MANAGEMENT	144,101CR	240,000CR	199,693CR
12-420-760-0000-5474	MA-SSTS	48,701CR	35,000CR	48,788CR
12-420-760-0000-5480	VA/DD TCM	36,016CR	46,977CR	36,000CR
12-420-760-0000-5482	LTCC ASSESSMENTS FEDERAL	6,197CR	7,392CR	7,392CR
12-420-760-0000-5484	RELO. SVC. COORD. - FED SHARE	809CR	3,080CR	3,080CR
12-420-760-0000-5573	ADULT FOSTER CARE	14,000CR	3,000CR	14,000CR
12-420-760-0000-5578	MSHO CARE/COORDINATION	0	680,000CR	715,000CR
12-420-760-0000-5830	MISCELLANEOUS OTHER REVENUE	13,741CR	15,000CR	15,000CR
12-420-760-0000-5865	NH PRE ADMISSION SCREENING	160,731CR	172,883CR	172,883CR
12-420-760-0000-5871	MSHO CARE/COORDINATION	721,119CR	0	0
12-420-760-0000-6100	SALARIES & WAGES - REGULAR	473,400	597,325	640,633

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
12-420-760-0000-6150	HEALTH INSURANCE	52,670	75,229	93,871
12-420-760-0000-6152	DENTAL INSURANCE	4,982	6,076	6,909
12-420-760-0000-6154	LONG-TERM DISABILITY INSURANCE	1,361	1,876	1,127
12-420-760-0000-6156	LIFE INSURANCE	193	260	828
12-420-760-0000-6164	PERA	31,395	41,810	46,447
12-420-760-0000-6170	FICA	27,046	37,033	39,721
12-420-760-0000-6172	MEDICARE	6,325	8,662	9,289
12-420-760-0000-6176	WORKER'S COMPENSATION	3,054	4,164	2,883
12-420-760-0000-6200	POSTAGE & POSTAL BOX RENTAL	1,512	1,500	1,500
12-420-760-0000-6210	TELEPHONE	5,748	6,000	6,000
12-420-760-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	30	0	0
12-420-760-0000-6249	PUBLIC RELATIONS	9,113	6,000	6,000
12-420-760-0000-6299	PROF. & TECH. FEE - OTHER	18,847	7,000	7,000
12-420-760-0000-6332	EMPLOYEE MILEAGE	10,038	10,000	10,000
12-420-760-0000-6338	TRAINING & REGISTRATION FEES	1,017	2,975	2,062
12-420-760-0000-6409	OFFICE SUPPLIES	1,121	1,000	1,000
12-420-760-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	10,342	0	0
12-420-760-4105-6100	SALARIES & WAGES - REGULAR	68,342	66,337	67,637
12-420-760-4105-6154	LONG-TERM DISABILITY INSURANCE	168	168	119
12-420-760-4105-6156	LIFE INSURANCE	22	23	72
12-420-760-4105-6164	PERA	4,607	4,644	4,904
12-420-760-4105-6170	FICA	4,072	4,113	4,193
12-420-760-4105-6172	MEDICARE	952	962	981
12-420-760-4105-6176	WORKER'S COMPENSATION	0	448	304
12-420-760-4105-6332	EMPLOYEE MILEAGE	503	0	0
12-420-760-4105-6338	TRAINING & REGISTRATION FEES	110	0	0
12-420-760-6050-6076	ACG WAIVER SCREENING	11,980	25,000	16,128
12-420-760-6160-6055	TRANSPORTATION SERVICE	14,819	0	0
12-420-760-6190-6095	GUARDIANSHIP FEE	28,134	45,000	40,000
12-420-760-6230-6044	CHORE SERVICE	1,317	0	0
12-420-760-6380-6011	EXTENDED EMPLOYMENT	150,776	124,630	0
12-420-760-6450-6015	RSVP	48,760	29,018	57,369
12-420-760-7002-6075	WAIVER	286,760	250,000	280,000
*** 760 PROGRAM TOTALS	* ADULT SERVICES			
	REVENUE	1,611,264CR	1,624,512CR	1,637,555CR
	EXPEND.	1,279,516	1,357,253	1,346,977
	NET	331,748CR	267,259CR	290,578CR
*** 420 DEPT TOTALS	* SOCIAL SERVICES			
	REVENUE	15,229,385CR	14,521,810CR	14,643,837CR
	EXPEND.	16,474,806	14,735,529	14,570,649
	NET	1,245,421	213,719	73,188CR

# 2011 CROW WING COUNTY BUDGET

## COUNTY HEALTH

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
TAXES	\$ 317,923	\$ 304,895	\$ (13,028)	-4.10%
INTERGOVERNMENTAL	745,573	642,730	(102,843)	-13.79%
CHARGES FOR SERVICES	911,651	733,336	(178,315)	-19.56%
MISCELLANEOUS	500	500	-	0.00%
<b>TOTAL REVENUES</b>	<b>\$ 1,975,647</b>	<b>\$ 1,681,461</b>	<b>\$ (294,186)</b>	<b>-14.89%</b>
<b><u>EXPENDITURES:</u></b>				
PERSONNEL SERVICES	\$ 1,430,446	\$ 1,490,228	\$ 59,782	4.18%
SERVICES & CHARGES	288,260	248,028	(40,232)	-13.96%
SUPPLIES & MATERIALS	92,570	78,750	(13,820)	-14.93%
OTHER FINANCING USES	17,242	13,491	(3,751)	-21.76%
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,828,518</b>	<b>\$ 1,830,497</b>	<b>\$ 1,979</b>	<b>0.11%</b>
<b>NET</b>	<b>\$ 147,129</b>	<b>\$ (149,036)</b>	<b>\$ (296,165)</b>	<b>-201.30%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
12-480-480-0000-5001	PROPERTY TAXES - CURRENT	0	317,923CR	304,895CR
12-480-480-0000-5212	DISPARITY REDUCTION AID	0	144CR	144CR
12-480-480-0000-5221	SUPPLEMENTAL HOMESTEAD CREDIT	0	4,535CR	4,535CR
12-480-480-0000-5226	MARKET VALUE HOMESTEAD CREDIT	0	7,917CR	13,491CR
12-480-480-0000-6100	SALARIES & WAGES - REGULAR	0	1,075,598	1,110,635
12-480-480-0000-6150	HEALTH INSURANCE	0	107,809	122,678
12-480-480-0000-6152	DENTAL INSURANCE	0	9,062	9,879
12-480-480-0000-6154	LONG-TERM DISABILITY INSURANCE	0	3,238	1,911
12-480-480-0000-6156	LIFE INSURANCE	0	483	1,474
12-480-480-0000-6160	RETIREE HEALTH INSURANCE	0	46,024	57,284
12-480-480-0000-6164	PERA	0	75,291	80,522
12-480-480-0000-6170	FICA	0	66,685	68,863
12-480-480-0000-6172	MEDICARE	0	15,596	16,105
12-480-480-0000-6176	WORKER'S COMPENSATION	0	30,660	20,877
12-480-480-0000-6200	POSTAGE & POSTAL BOX RENTAL	0	50	50
12-480-480-0000-6210	TELEPHONE	0	685	6,497
12-480-480-0000-6230	PUBLICATIONS & BROCHURES	0	1,000	1,000
12-480-480-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	0	2,088	2,088
12-480-480-0000-6249	PUBLIC RELATIONS	0	250	250
12-480-480-0000-6260	CONSULTING FEE	0	500	500
12-480-480-0000-6268	NON-EMPLOYEE PER DIEMS	0	750	750
12-480-480-0000-6272	NON-EMPLOYEE MILEAGE	0	200	200
12-480-480-0000-6274	MEDICAL FEE	0	500	500
12-480-480-0000-6299	PROF. & TECH. FEE - OTHER	0	800	800
12-480-480-0000-6300	MACH., EQUIP., SOFTWARE SERV	0	3,428	3,428
12-480-480-0000-6332	EMPLOYEE MILEAGE	0	300	300
12-480-480-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	0	500	500
12-480-480-0000-6338	TRAINING & REGISTRATION FEES	0	1,050	1,050
12-480-480-0000-6340	MACHINERY & EQUIPMENT RENTAL	0	2,569	2,569
12-480-480-0000-6342	BUILDING & FACILITY RENTAL	0	300	300
12-480-480-0000-6409	OFFICE SUPPLIES	0	10,000	10,000
12-480-480-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	0	18,010	34,500
12-480-480-0000-6485	FURN. & EQ. OTHER UNDER \$5K	0	2,000	2,000
12-480-480-0000-6999	INTERFUND TRANSFERS OUT	0	17,242	13,491
12-480-480-5700-5575	SCHA PLACEMENT REVIEW	0	100,000CR	0
12-480-480-5700-6210	TELEPHONE	0	105	0
12-480-480-5700-6300	MACH., EQUIP., SOFTWARE SERV	0	428	0
12-480-480-5700-6332	EMPLOYEE MILEAGE	0	250	0
12-480-480-5700-6338	TRAINING & REGISTRATION FEES	0	250	0
12-480-480-5700-6340	MACHINERY & EQUIPMENT RENTAL	0	286	0
*** 480 PROGRAM TOTALS * ADMINISTRATION				
	REVENUE	0	430,519CR	323,065CR
	EXPEND.	0	1,493,987	1,571,001
	NET	0	1,063,468	1,247,936
12-480-481-5710-5312	LOCAL PUBLIC HEALTH GRANT	0	14,797CR	14,797CR
12-480-481-5710-6210	TELEPHONE	0	105	0
12-480-481-5710-6300	MACH., EQUIP., SOFTWARE SERV	0	428	428

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
12-480-481-5710-6340	MACHINERY & EQUIPMENT RENTAL	0	60	60
12-480-481-5711-5312	LOCAL PUBLIC HEALTH GRANT	0	50,693CR	50,693CR
12-480-481-5711-5581	MNVFC PD AT CLINIC	0	6,000CR	6,000CR
12-480-481-5711-5586	MEDICAID	0	10,000CR	10,000CR
12-480-481-5711-5588	MEDICARE	0	20,000CR	20,000CR
12-480-481-5711-5597	CHARGES FOR SERVICES - OTHER	0	25,000CR	25,000CR
12-480-481-5711-6210	TELEPHONE	0	345	0
12-480-481-5711-6299	PROF. & TECH. FEE - OTHER	0	600	600
12-480-481-5711-6300	MACH., EQUIP., SOFTWARE SERV	0	428	428
12-480-481-5711-6340	MACHINERY & EQUIPMENT RENTAL	0	1,148	1,148
12-480-481-5711-6432	REIMB. VAC. & MEDICAL SUPPLIES	0	13,700	13,700
12-480-481-5711-6434	PUBLIC HEALTH SUPPLIES	0	3,000	3,000
12-480-481-5712-5299	LOCAL GRANT	0	1,000CR	1,000CR
12-480-481-5712-6210	TELEPHONE	0	105	0
12-480-481-5712-6300	MACH., EQUIP., SOFTWARE SERV	0	428	428
12-480-481-5712-6340	MACHINERY & EQUIPMENT RENTAL	0	40	40
12-480-481-5713-5597	CHARGES FOR SERVICES - OTHER	0	2,400CR	2,400CR
12-480-481-5713-6210	TELEPHONE	0	105	0
12-480-481-5713-6300	MACH., EQUIP., SOFTWARE SERV	0	428	428
12-480-481-5713-6340	MACHINERY & EQUIPMENT RENTAL	0	43	43
*** 481 PROGRAM TOTALS * COMMUNICABLE DISEASE				
	REVENUE	0	129,890CR	129,890CR
	EXPEND.	0	20,963	20,303
	NET	0	108,927CR	109,587CR
12-480-482-5721-5599	INTERFUND - COUNTY FEES	0	16,128CR	16,128CR
12-480-482-5721-6210	TELEPHONE	0	375	0
12-480-482-5721-6300	MACH., EQUIP., SOFTWARE SERV	0	428	428
12-480-482-5721-6332	EMPLOYEE MILEAGE	0	2,500	2,000
12-480-482-5721-6334	HOTEL & MEALS TRAVEL EXPENSE	0	300	300
12-480-482-5721-6338	TRAINING & REGISTRATION FEES	0	200	200
12-480-482-5721-6340	MACHINERY & EQUIPMENT RENTAL	0	412	412
12-480-482-5723-5312	LOCAL PUBLIC HEALTH GRANT	0	50,267CR	0
12-480-482-5723-5586	MEDICAID	0	80,000CR	80,000CR
12-480-482-5723-6210	TELEPHONE	0	375	0
12-480-482-5723-6300	MACH., EQUIP., SOFTWARE SERV	0	428	428
12-480-482-5723-6332	EMPLOYEE MILEAGE	0	3,000	2,500
12-480-482-5723-6334	HOTEL & MEALS TRAVEL EXPENSE	0	300	300
12-480-482-5723-6338	TRAINING & REGISTRATION FEES	0	200	200
12-480-482-5723-6340	MACHINERY & EQUIPMENT RENTAL	0	1,079	1,079
12-480-482-5726-5599	INTERFUND - COUNTY FEES	0	50,000CR	50,000CR
12-480-482-5726-6210	TELEPHONE	0	159	0
12-480-482-5726-6300	MACH., EQUIP., SOFTWARE SERV	0	428	428
12-480-482-5726-6332	EMPLOYEE MILEAGE	0	500	500
12-480-482-5726-6340	MACHINERY & EQUIPMENT RENTAL	0	142	142
12-480-482-5727-5586	MEDICAID	0	2,000CR	2,000CR
12-480-482-5727-6210	TELEPHONE	0	393	0
12-480-482-5727-6300	MACH., EQUIP., SOFTWARE SERV	0	428	428

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
12-480-482-5727-6332	EMPLOYEE MILEAGE	0	500	500
12-480-482-5727-6340	MACHINERY & EQUIPMENT RENTAL	0	53	53
12-480-482-5728-5599	INTERFUND - COUNTY FEES	0	164,000CR	164,000CR
12-480-482-5728-6210	TELEPHONE	0	270	0
12-480-482-5728-6300	MACH., EQUIP., SOFTWARE SERV	0	1,628	1,628
12-480-482-5728-6340	MACHINERY & EQUIPMENT RENTAL	0	50	50
*** 482 PROGRAM TOTALS	* HOME HEALTH			
	REVENUE	0	362,395CR	312,128CR
	EXPEND.	0	14,148	11,576
	NET	0	348,247CR	300,552CR
12-480-483-5731-5580	C & TC OUTREACH	0	140,000CR	99,284CR
12-480-483-5731-6210	TELEPHONE	0	105	0
12-480-483-5731-6230	PUBLICATIONS & BROCHURES	0	100	1,300
12-480-483-5731-6300	MACH., EQUIP., SOFTWARE SERV	0	528	528
12-480-483-5731-6332	EMPLOYEE MILEAGE	0	300	300
12-480-483-5731-6334	HOTEL & MEALS TRAVEL EXPENSE	0	100	100
12-480-483-5731-6340	MACHINERY & EQUIPMENT RENTAL	0	2,650	2,650
12-480-483-5731-6436	EDUCATIONAL SUPPLIES	0	4,000	4,000
12-480-483-5732-5430	TEMPORARY ASSISTANCE FOR NEEDY	0	63,830CR	75,355CR
12-480-483-5732-5586	MEDICAID	0	6,000CR	6,000CR
12-480-483-5732-6210	TELEPHONE	0	1,005	0
12-480-483-5732-6230	PUBLICATIONS & BROCHURES	0	250	250
12-480-483-5732-6249	PUBLIC RELATIONS	0	300	300
12-480-483-5732-6300	MACH., EQUIP., SOFTWARE SERV	0	1,378	1,378
12-480-483-5732-6332	EMPLOYEE MILEAGE	0	1,000	1,000
12-480-483-5732-6334	HOTEL & MEALS TRAVEL EXPENSE	0	1,000	1,000
12-480-483-5732-6338	TRAINING & REGISTRATION FEES	0	1,000	1,000
12-480-483-5732-6340	MACHINERY & EQUIPMENT RENTAL	0	243	243
12-480-483-5732-6342	BUILDING & FACILITY RENTAL	0	50	50
12-480-483-5732-6434	PUBLIC HEALTH SUPPLIES	0	50	50
12-480-483-5732-6436	EDUCATIONAL SUPPLIES	0	200	200
12-480-483-5740-5312	LOCAL PUBLIC HEALTH GRANT	0	100,488CR	100,488CR
12-480-483-5740-5415	MATERNAL & CHILD HEALTH	0	65,000CR	65,000CR
12-480-483-5740-5586	MEDICAID	0	68,524CR	68,524CR
12-480-483-5740-6210	TELEPHONE	0	375	0
12-480-483-5740-6230	PUBLICATIONS & BROCHURES	0	500	500
12-480-483-5740-6300	MACH., EQUIP., SOFTWARE SERV	0	1,178	1,178
12-480-483-5740-6332	EMPLOYEE MILEAGE	0	1,500	1,500
12-480-483-5740-6334	HOTEL & MEALS TRAVEL EXPENSE	0	750	750
12-480-483-5740-6338	TRAINING & REGISTRATION FEES	0	1,500	1,500
12-480-483-5740-6340	MACHINERY & EQUIPMENT RENTAL	0	1,364	1,364
12-480-483-5740-6434	PUBLIC HEALTH SUPPLIES	0	400	400
12-480-483-5740-6436	EDUCATIONAL SUPPLIES	0	400	400
12-480-483-5741-6210	TELEPHONE	0	105	0
12-480-483-5741-6245	MEMBERSHIP DUES & SUBSCRIP.	0	100	100
12-480-483-5741-6300	MACH., EQUIP., SOFTWARE SERV	0	428	428
12-480-483-5741-6340	MACHINERY & EQUIPMENT RENTAL	0	39	39

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
12-480-483-5743-5411	WOMEN, INFANTS, & CHILDREN	0	240,000CR	255,000CR
12-480-483-5743-6210	TELEPHONE	0	415	0
12-480-483-5743-6245	MEMBERSHIP DUES & SUBSCRIP.	0	75	75
12-480-483-5743-6249	PUBLIC RELATIONS	0	100	100
12-480-483-5743-6300	MACH., EQUIP., SOFTWARE SERV	0	628	628
12-480-483-5743-6332	EMPLOYEE MILEAGE	0	150	500
12-480-483-5743-6334	HOTEL & MEALS TRAVEL EXPENSE	0	1,500	2,500
12-480-483-5743-6338	TRAINING & REGISTRATION FEES	0	1,000	2,000
12-480-483-5743-6340	MACHINERY & EQUIPMENT RENTAL	0	971	971
12-480-483-5743-6434	PUBLIC HEALTH SUPPLIES	0	6,000	6,000
*** 483 PROGRAM TOTALS	* FAMILY HEALTH			
	REVENUE	0	683,842CR	669,651CR
	EXPEND.	0	33,737	35,282
	NET	0	650,105CR	634,369CR
12-480-484-0000-5312	LOCAL PUBLIC HEALTH GRANT	0	1,099CR	1,099CR
12-480-484-0000-5830	MISCELLANEOUS OTHER REVENUE	0	500CR	500CR
12-480-484-0000-6210	TELEPHONE	0	105	0
12-480-484-0000-6300	MACH., EQUIP., SOFTWARE SERV	0	428	428
12-480-484-0000-6332	EMPLOYEE MILEAGE	0	100	100
12-480-484-0000-6340	MACHINERY & EQUIPMENT RENTAL	0	68	68
*** 484 PROGRAM TOTALS	* ENVIRONMENTAL HEALTH			
	REVENUE	0	1,599CR	1,599CR
	EXPEND.	0	701	596
	NET	0	898CR	1,003CR
12-480-485-5752-5586	MEDICAID	0	15,432CR	0
12-480-485-5752-6210	TELEPHONE	0	123	0
12-480-485-5752-6300	MACH., EQUIP., SOFTWARE SERV	0	428	0
12-480-485-5752-6332	EMPLOYEE MILEAGE	0	200	0
12-480-485-5752-6334	HOTEL & MEALS TRAVEL EXPENSE	0	200	0
12-480-485-5752-6338	TRAINING & REGISTRATION FEES	0	1,500	0
12-480-485-5752-6340	MACHINERY & EQUIPMENT RENTAL	0	296	0
12-480-485-5752-6436	EDUCATIONAL SUPPLIES	0	500	0
12-480-485-5753-5312	LOCAL PUBLIC HEALTH GRANT	0	4,000CR	4,000CR
12-480-485-5753-6210	TELEPHONE	0	105	0
12-480-485-5753-6300	MACH., EQUIP., SOFTWARE SERV	0	428	428
12-480-485-5753-6332	EMPLOYEE MILEAGE	0	240	240
12-480-485-5753-6340	MACHINERY & EQUIPMENT RENTAL	0	48	48
12-480-485-5753-6436	EDUCATIONAL SUPPLIES	0	2,500	2,500
12-480-485-5754-5590	STATEWIDE HEALTH IMPROVEMENT PROGRAM	0	206,167CR	184,000CR
12-480-485-5754-6210	TELEPHONE	0	105	0
12-480-485-5754-6230	PUBLICATIONS & BROCHURES	0	300	300
12-480-485-5754-6268	NON-EMPLOYEE PER DIEMS	0	300	300
12-480-485-5754-6270	NON-EMPLOYEE TRAINING & REG.	0	300	300
12-480-485-5754-6272	NON-EMPLOYEE MILEAGE	0	500	500
12-480-485-5754-6299	PROF. & TECH. FEE - OTHER	0	150,167	178,655

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
12-480-485-5754-6300	MACH., EQUIP., SOFTWARE SERV	0	428	428
12-480-485-5754-6332	EMPLOYEE MILEAGE	0	300	300
12-480-485-5754-6334	HOTEL & MEALS TRAVEL EXPENSE	0	1,000	1,000
12-480-485-5754-6338	TRAINING & REGISTRATION FEES	0	500	500
12-480-485-5754-6340	MACHINERY & EQUIPMENT RENTAL	0	612	612
12-480-485-5754-6436	EDUCATIONAL SUPPLIES	0	1,000	1,000
*** 485 PROGRAM TOTALS	* CHRONIC HLTH PREV. & PROMOTION			
	REVENUE	0	225,599CR	188,000CR
	EXPEND.	0	162,080	187,111
	NET	0	63,519CR	889CR
12-480-486-5760-5299	LOCAL GRANT	0	2,400CR	0
12-480-486-5760-5312	LOCAL PUBLIC HEALTH GRANT	0	0	2,400CR
12-480-486-5760-6210	TELEPHONE	0	105	0
12-480-486-5760-6300	MACH., EQUIP., SOFTWARE SERV	0	428	428
12-480-486-5760-6332	EMPLOYEE MILEAGE	0	350	350
12-480-486-5760-6334	HOTEL & MEALS TRAVEL EXPENSE	0	50	50
12-480-486-5760-6340	MACHINERY & EQUIPMENT RENTAL	0	39	39
12-480-486-5761-5312	LOCAL PUBLIC HEALTH GRANT	0	6,861CR	54,728CR
12-480-486-5761-5419	CENTER FOR DISEASE CONTROL	0	74,542CR	0
12-480-486-5761-6210	TELEPHONE	0	1,155	0
12-480-486-5761-6299	PROF. & TECH. FEE - OTHER	0	49,542	0
12-480-486-5761-6300	MACH., EQUIP., SOFTWARE SERV	0	428	428
12-480-486-5761-6332	EMPLOYEE MILEAGE	0	750	750
12-480-486-5761-6334	HOTEL & MEALS TRAVEL EXPENSE	0	500	500
12-480-486-5761-6338	TRAINING & REGISTRATION FEES	0	250	250
12-480-486-5761-6340	MACHINERY & EQUIPMENT RENTAL	0	833	833
12-480-486-5761-6434	PUBLIC HEALTH SUPPLIES	0	1,000	1,000
12-480-486-5764-5419	CENTER FOR DISEASE CONTROL	0	58,000CR	0
12-480-486-5764-6230	PUBLICATIONS & BROCHURES	0	682	0
12-480-486-5764-6299	PROF. & TECH. FEE - OTHER	0	16,770	0
12-480-486-5764-6332	EMPLOYEE MILEAGE	0	210	0
12-480-486-5764-6409	OFFICE SUPPLIES	0	300	0
12-480-486-5764-6434	PUBLIC HEALTH SUPPLIES	0	500	0
12-480-486-5764-6480	COMP. EQ. & SOFTWARE UNDER \$5K	0	25,000	0
12-480-486-5764-6485	FURN. & EQ. OTHER UNDER \$5K	0	4,010	0
*** 486 PROGRAM TOTALS	* EMERGENCY PREPAREDNESS			
	REVENUE	0	141,803CR	57,128CR
	EXPEND.	0	102,902	4,628
	NET	0	38,901CR	52,500CR
*** 480 DEPT TOTALS	* HEALTH			
	REVENUE	0	1,975,647CR	1,681,461CR
	EXPEND.	0	1,828,518	1,830,497
	NET	0	147,129CR	149,036

# 2011 CROW WING COUNTY BUDGET

## SENIOR CITIZEN'S VOLUNTEERS

	2010 BUDGET	2011 BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
<b><u>REVENUES:</u></b>				
INTERGOVERNMENTAL	\$ 53,112	\$ 53,112	\$ -	0.00%
MISCELLANEOUS	59,018	57,369	(1,649)	-2.79%
<b>TOTAL REVENUES</b>	<b>\$ 112,130</b>	<b>\$ 110,481</b>	<b>\$ (1,649)</b>	<b>-1.47%</b>
<b><u>EXPENDITURES:</u></b>				
PUBLIC AID ASSISTANCE	\$ 4,753	\$ 4,753	\$ -	0.00%
PERSONNEL SERVICES	79,466	77,817	(1,649)	-2.08%
SERVICES & CHARGES	24,677	24,677	-	0.00%
SUPPLIES & MATERIALS	3,234	3,234	-	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 112,130</b>	<b>\$ 110,481</b>	<b>\$ (1,649)</b>	<b>-1.47%</b>
<b>NET</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

ACCOUNT NUMBER DESCRIPTION				2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
13-450-000-0000-5460 FEDERAL SHARE ADMINISTRATION				43,152CR	43,152CR	43,152CR
13-450-000-0000-6100 SALARIES & WAGES - REGULAR				43,152	43,152	43,152
***	000 PROGRAM	TOTALS	* UNDESIGNATED			
				REVENUE	43,152CR	43,152CR
				EXPEND.	43,152	43,152
				NET	0	0
***	450 DEPT	TOTALS	* FEDERAL EXPENSE			
				REVENUE	43,152CR	43,152CR
				EXPEND.	43,152	43,152
				NET	0	0

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
13-451-000-0000-5360	DHS - STATE SHARE GRANTS	10,064CR	9,960CR	9,960CR
13-451-000-0000-6033	INSURANCE	2,542	3,879	3,879
13-451-000-0000-6272	NON-EMPLOYEE MILEAGE	9,586	6,081	6,081
*** 000 PROGRAM TOTALS	* UNDESIGNATED			
	REVENUE	10,064CR	9,960CR	9,960CR
	EXPEND.	12,128	9,960	9,960
	NET	2,064	0	0
*** 451 DEPT TOTALS	* STATE EXPENSE			
	REVENUE	10,064CR	9,960CR	9,960CR
	EXPEND.	12,128	9,960	9,960
	NET	2,064	0	0

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
13-452-000-0000-5211	PERA RATE INCREASE	320CR	0	0
13-452-000-0000-5830	MISCELLANEOUS OTHER REVENUE	110,084CR	59,018CR	57,369CR
13-452-000-0000-5872	IN-KIND BOOKKEEPING	4,787CR	0	0
13-452-000-0000-5873	IN-KIND OTHER	2,420CR	0	0
13-452-000-0000-6002	INTEGRATED SERVICE PROJECT	2,763	0	0
13-452-000-0000-6032	MEALS	0	210	210
13-452-000-0000-6033	INSURANCE	1,760	664	664
13-452-000-0000-6100	SALARIES & WAGES - REGULAR	49,802	15,620	15,620
13-452-000-0000-6150	HEALTH INSURANCE	14,025	10,001	8,172
13-452-000-0000-6152	DENTAL INSURANCE	1,338	747	747
13-452-000-0000-6154	LONG-TERM DISABILITY INSURANCE	262	168	103
13-452-000-0000-6156	LIFE INSURANCE	38	23	72
13-452-000-0000-6160	RETIREE HEALTH INSURANCE	2,725	1,000	1,100
13-452-000-0000-6164	PERA	5,943	4,114	4,261
13-452-000-0000-6170	FICA	5,078	3,644	3,644
13-452-000-0000-6172	MEDICARE	1,187	852	852
13-452-000-0000-6176	WORKER'S COMPENSATION	254	145	94
13-452-000-0000-6200	POSTAGE & POSTAL BOX RENTAL	224	785	785
13-452-000-0000-6210	TELEPHONE	388	750	750
13-452-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	114	275	275
13-452-000-0000-6272	NON-EMPLOYEE MILEAGE	3,281	7,470	7,470
13-452-000-0000-6299	PROF. & TECH. FEE - OTHER	824	25	25
13-452-000-0000-6332	EMPLOYEE MILEAGE	2,239	2,100	2,100
13-452-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	49	0	0
13-452-000-0000-6338	TRAINING & REGISTRATION FEES	649	1,750	1,750
13-452-000-0000-6339	RECOGNITION	3,848	5,441	5,441
13-452-000-0000-6342	BUILDING & FACILITY RENTAL	2,400	0	0
13-452-000-0000-6409	OFFICE SUPPLIES	20	2,334	2,334
13-452-000-0000-6485	FURN. & EQ. OTHER UNDER \$5K	0	900	900
*** 000 PROGRAM TOTALS	* UNDESIGNATED			
	REVENUE	117,611CR	59,018CR	57,369CR
	EXPEND.	99,211	59,018	57,369
	NET	18,400CR	0	0
*** 452 DEPT TOTALS	* COUNTY EXPENSE			
	REVENUE	117,611CR	59,018CR	57,369CR
	EXPEND.	99,211	59,018	57,369
	NET	18,400CR	0	0
*** 13 FUND TOTALS	** SENIOR CITIZEN'S VOLUNTEERS			
	REVENUE	170,827CR	112,130CR	110,481CR
	EXPEND.	154,491	112,130	110,481
	NET	16,336CR	0	0

***CROW WING COUNTY  
2011 BUDGET NARRATIVE***

***DEPARTMENT NAME:*** Land Services Department – ***Public Land Management Division***

***DEPARTMENT DESCRIPTION:***

Responsible for managing 103,000 +- acres of County administered natural resource lands employing professional natural resource management standards and techniques consistent with policies adopted by the County Board and State Law. The County has a fiduciary responsibility to the tax forfeited trust to maximize revenues from said lands to the benefit of local taxing districts while providing multiple opportunities for a diverse forest user and protecting the long-term sustainability of the forest resources. Sustainable forest management is about striking a balance between economic, social and environmental values in a manner that protects all of these values over time. Also responsible for the management of all tax forfeited properties, including those in urban areas, which require a staffing resources to prepare land sale lists and to resolve such issues as encroachments, garbage, noxious weed growth, abandoned structures and liability issues. Ongoing related task also include administering annual auction sale of tax forfeit parcels, and direct sales, purchases and land exchanges, which require multiple steps to comply with state statutes. The division also manages one park, 12 public lake accesses, three designated ATV trails, three multipurpose trails for cross country skiing, hiking, biking and horseback riding and ten designated non-motorized trails. The division administers six budget funds: Forfeited Tax Sale Fund, Grants, and Timber Development, Parks, Parks Reserve Fund, and Weed & Seed.

***GOALS AND OBJECTIVES OBTAINED IN 2010:***

1. Maintained Dual Certification to Sustainable Forestry Initiative and Forest Stewardship Council certification standards.
2. Implemented measureable goals into Performance Appraisals to align with key accountabilities
3. Expanded and enhanced weekly workload tracking report to include all facets of Natural Resource Management.
4. Transitioned one Natural Resource Manager to expanded recreation policy role.
5. Increased staff focus on safety through weekly safety briefings.
6. Implement Biomass Policy

7. Enhanced proactive communications to customers through press releases, newspaper column and quarterly newsletters.
8. Improved timber sale design to increase revenues.
9. Completed reorganization plan
10. Developed an improved certification audit documentation process

*GOALS AND OBJECTIVES TO ACHIEVE IN 2011:*

1. Maintain Dual Certification to Sustainable Forestry Initiative and Forest Stewardship Council certification standards.
2. Complete CWC Comprehensive Recreation Trails Plan.
3. Implement yearly harvest plan
4. Identify a strategy for updating the Forest Management Plan
5. Complete annual forest inventory plan.

# 2011 CROW WING COUNTY BUDGET

## TIMBER DEVELOPMENT

	2010 BUDGET	2011 BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
<b><u>REVENUES:</u></b>				
LICENSES AND PERMITS	\$ 500	\$ 500	\$ -	0.00%
CHARGES FOR SERVICES	100	100	-	0.00%
<b>TOTAL REVENUES</b>	<b>\$ 600</b>	<b>\$ 600</b>	<b>\$ -</b>	<b>0.00%</b>
<b><u>EXPENDITURES:</u></b>				
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
<b>NET</b>	<b>\$ 600</b>	<b>\$ 600</b>	<b>\$ -</b>	<b>0.00%</b>

ACCOUNT NUMBER				DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
20-672-000-0000-5191				TIMBER PERMIT	0	500CR	500CR
20-672-000-0000-5597				CHARGES FOR SERVICES - OTHER	103CR	100CR	100CR
***	000	PROGRAM	TOTALS	* UNDESIGNATED			
				REVENUE	103CR	600CR	600CR
				EXPEND.	0	0	0
				NET	103CR	600CR	600CR
***	672	DEPT	TOTALS	* TIMBER			
				REVENUE	103CR	600CR	600CR
				EXPEND.	0	0	0
				NET	103CR	600CR	600CR
***	20	FUND	TOTALS	** TIMBER DEVELOPMENT			
				REVENUE	103CR	600CR	600CR
				EXPEND.	0	0	0
				NET	103CR	600CR	600CR

# 2011 CROW WING COUNTY BUDGET

## RESOURCE DEVELOPMENT

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
INTERGOVERNMENTAL	\$ 69,170	\$ 69,170	\$ -	0.00%
<b>TOTAL REVENUES</b>	<b>\$ 69,170</b>	<b>\$ 69,170</b>	<b>\$ -</b>	<b>0.00%</b>
<b><u>EXPENDITURES:</u></b>				
SERVICES & CHARGES	\$ 101,500	\$ 100,500	\$ (1,000)	-0.99%
SUPPLIES & MATERIALS	3,000	4,000	1,000	33.33%
CAPITAL OUTLAY	7,500	7,500	-	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 112,000</b>	<b>\$ 112,000</b>	<b>\$ -</b>	<b>0.00%</b>
<b>NET</b>	<b>\$ (42,830)</b>	<b>\$ (42,830)</b>	<b>\$ -</b>	<b>0.00%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
21-674-000-0000-5281	PAYMENTS IN LIEU OF TAXES	64,403CR	57,170CR	57,170CR
21-674-000-0000-6283	CONTRACTOR FEE - OTHER	1,272	35,000	35,000
21-674-000-0000-6299	PROF. & TECH. FEE - OTHER	1,000CR	40,000	40,000
21-674-000-0000-6383	SURVEYOR FEE - INTERFUND	14,500	14,500	14,500
21-674-000-0000-6390	HIGHWAY FEE - INTERFUND	177	1,000	1,000
21-674-000-0000-6450	AGRICULTURE RELATED SUPPLIES	634	1,000	1,000
21-674-000-0000-6520	CULVERTS	0	1,000	1,000
21-674-000-0000-6650	FURN. & EQ. OTHER OVER \$5K	0	7,500	7,500
*** 000 PROGRAM TOTALS	* UNDESIGNATED			
	REVENUE	64,403CR	57,170CR	57,170CR
	EXPEND.	15,583	100,000	100,000
	NET	48,820CR	42,830	42,830
21-674-450-0000-5329	NATURAL RESOURCES	12,845CR	12,000CR	12,000CR
21-674-450-0000-6283	CONTRACTOR FEE - OTHER	12,453	9,000	9,000
21-674-450-0000-6390	HIGHWAY FEE - INTERFUND	136	2,000	1,000
21-674-450-0000-6520	CULVERTS	0	1,000	2,000
*** 450 PROGRAM TOTALS	* FOREST ACCESS ROAD			
	REVENUE	12,845CR	12,000CR	12,000CR
	EXPEND.	12,589	12,000	12,000
	NET	256CR	0	0
*** 674 DEPT TOTALS	* GRANTS ASSISTED PROGRAMS			
	REVENUE	77,248CR	69,170CR	69,170CR
	EXPEND.	28,172	112,000	112,000
	NET	49,076CR	42,830	42,830
*** 21 FUND TOTALS	** RESOURCE DEVELOPMENT			
	REVENUE	77,248CR	69,170CR	69,170CR
	EXPEND.	28,172	112,000	112,000
	NET	49,076CR	42,830	42,830

# 2011 CROW WING COUNTY BUDGET

## FORFEITED TAX SALE

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
LICENSES AND PERMITS	\$ 639,942	\$ 603,000	\$ (36,942)	-5.77%
CHARGES FOR SERVICES	3,000	3,000	-	0.00%
INTEREST ON INVESTMENTS	41,640	36,000	(5,640)	-13.54%
GIFTS AND CONTRIBUTIONS	187,718	159,000	(28,718)	-15.30%
MISCELLANEOUS	1,700	1,700	-	0.00%
<b>TOTAL REVENUES</b>	<b>\$ 874,000</b>	<b>\$ 802,700</b>	<b>\$ (71,300)</b>	<b>-8.16%</b>
<b><u>EXPENDITURES:</u></b>				
PERSONNEL SERVICES	\$ 442,806	\$ 430,663	\$ (12,143)	-2.74%
SERVICES & CHARGES	118,350	118,850	500	0.42%
SUPPLIES & MATERIALS	48,519	49,126	607	1.25%
CAPITAL OUTLAY	-	39,000	39,000	-
OTHER EXPENDITURES	361,947	210,000	(151,947)	-41.98%
<b>TOTAL EXPENDITURES</b>	<b>\$ 971,622</b>	<b>\$ 847,639</b>	<b>\$ (123,983)</b>	<b>-12.76%</b>
<b>NET</b>	<b>\$ (97,622)</b>	<b>\$ (44,939)</b>	<b>\$ 52,683</b>	<b>-53.97%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
22-670-000-0000-5190	FIREWOOD PERMIT	3,140CR	3,000CR	3,000CR
22-670-000-0000-5191	TIMBER PERMIT	716,620CR	636,942CR	600,000CR
22-670-000-0000-5211	PERA RATE INCREASE	1,176CR	0	0
22-670-000-0000-5597	CHARGES FOR SERVICES - OTHER	8,093CR	3,000CR	3,000CR
22-670-000-0000-5720	INVESTMENT EARNINGS RESTRICTED	35,085CR	41,640CR	36,000CR
22-670-000-0000-5790	SALE OF PROPERTY	30,175CR	50,186CR	50,000CR
22-670-000-0000-5791	SALE OF PROPERTY CONTRACT	167,281CR	130,795CR	104,000CR
22-670-000-0000-5792	SALE OF TIMBER	2,531CR	3,000CR	2,000CR
22-670-000-0000-5793	SALE - REPURCHASE OF L& FORF	5,444CR	3,737CR	3,000CR
22-670-000-0000-5810	RENTS & ROYALTIES	331CR	200CR	200CR
22-670-000-0000-5830	MISCELLANEOUS OTHER REVENUE	8,394CR	1,500CR	1,500CR
22-670-000-0000-6100	SALARIES & WAGES - REGULAR	327,785	310,717	303,836
22-670-000-0000-6105	SALARIES & WAGES - OVERTIME	1,674	2,360	2,479
22-670-000-0000-6110	PER DIEM - EMPLOYEE	1,000	2,000	0
22-670-000-0000-6150	HEALTH INSURANCE	45,140	53,132	47,964
22-670-000-0000-6152	DENTAL INSURANCE	4,295	4,411	4,147
22-670-000-0000-6154	LONG-TERM DISABILITY INSURANCE	818	945	536
22-670-000-0000-6156	LIFE INSURANCE	129	136	400
22-670-000-0000-6160	RETIREE HEALTH INSURANCE	21,205	17,028	20,013
22-670-000-0000-6162	HEALTH CARE SAVINGS PLAN (HCSP)	363	481	675
22-670-000-0000-6164	PERA	20,641	21,916	22,209
22-670-000-0000-6170	FICA	19,375	19,411	18,993
22-670-000-0000-6172	MEDICARE	4,531	4,541	4,442
22-670-000-0000-6176	WORKER'S COMPENSATION	7,304	4,728	3,969
22-670-000-0000-6178	EDUCATIONAL & CERT. EXPENSES	245	1,000	1,000
22-670-000-0000-6210	TELEPHONE	1,722	2,500	2,500
22-670-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	4,046	4,100	4,600
22-670-000-0000-6249	PUBLIC RELATIONS	7,784	7,000	7,000
22-670-000-0000-6255	SANITATION	1,283	2,000	2,000
22-670-000-0000-6272	NON-EMPLOYEE MILEAGE	454	600	600
22-670-000-0000-6283	CONTRACTOR FEE - OTHER	69,216	57,000	57,000
22-670-000-0000-6299	PROF. & TECH. FEE - OTHER	1,235	3,000	3,000
22-670-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	496	2,000	2,000
22-670-000-0000-6305	BUILDING REPAIR & MAINT. SERV	1,903	100	100
22-670-000-0000-6310	GROUNDS MAINT. SERV	748	0	0
22-670-000-0000-6330	MOTOR POOL VEHICLE USAGE	33	200	200
22-670-000-0000-6332	EMPLOYEE MILEAGE	1,051	750	750
22-670-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	262	500	500
22-670-000-0000-6338	TRAINING & REGISTRATION FEES	420	2,500	2,500
22-670-000-0000-6340	MACHINERY & EQUIPMENT RENTAL	3,642	3,600	3,600
22-670-000-0000-6380	AUDITOR FEE - INTERFUND	15,000	15,000	15,000
22-670-000-0000-6383	SURVEYOR FEE - INTERFUND	14,500	14,500	14,500
22-670-000-0000-6390	HIGHWAY FEE - INTERFUND	3,105	3,000	3,000
22-670-000-0000-6409	OFFICE SUPPLIES	1,928	3,000	3,000
22-670-000-0000-6450	AGRICULTURE RELATED SUPPLIES	28,397	23,000	23,000
22-670-000-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	0	3,719	4,326
22-670-000-0000-6520	CULVERTS	243	500	500
22-670-000-0000-6560	GASOLINE, DIESEL, & OTHER FUELS	2,976	13,000	13,000
22-670-000-0000-6565	MOTOR OIL & LUBRICANTS	81	200	200

ACCOUNT NUMBER		DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
22-670-000-0000-6570		TIRES, TUBES, BATT,&VHCL PARTS	108	4,000	4,000
22-670-000-0000-6575		MACHINERY PARTS	828	1,000	1,000
22-670-000-0000-6580		OTHER REPAIR & MAINT. SUPPLIES	184	100	100
22-670-000-0000-6605		SITE OR GROUNDS IMP. OVER \$5K	289	0	0
22-670-000-0000-6640		VEHICLE & MACHINERY OVER \$5K	0	0	39,000
22-670-000-0000-6890		TAX SETTLED- OTHER TAXING DIST	990,372	361,947	210,000
***	000 PROGRAM	TOTALS			
		* UNDESIGNATED			
		REVENUE	978,270CR	874,000CR	802,700CR
		EXPEND.	1,606,811	971,622	847,639
		NET	628,541	97,622	44,939
***	670 DEPT	TOTALS			
		* PUBLIC LAND MANAGEMENT			
		REVENUE	978,270CR	874,000CR	802,700CR
		EXPEND.	1,606,811	971,622	847,639
		NET	628,541	97,622	44,939
***	22 FUND	TOTALS			
		** FORFEITED TAX SALE			
		REVENUE	978,270CR	874,000CR	802,700CR
		EXPEND.	1,606,811	971,622	847,639
		NET	628,541	97,622	44,939

# 2011 CROW WING COUNTY BUDGET

## ENVIRONMENTAL TRUST

	2010 BUDGET	2011 BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
<b><u>REVENUES:</u></b>				
INTEREST ON INVESTMENTS	\$ 52,000	\$ 52,000	\$ -	0.00%
<b>TOTAL REVENUES</b>	<b>\$ 52,000</b>	<b>\$ 52,000</b>	<b>\$ -</b>	<b>0.00%</b>
<b><u>EXPENDITURES:</u></b>				
CAPITAL OUTLAY	\$ 57,229	\$ 57,229	\$ -	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 57,229</b>	<b>\$ 57,229</b>	<b>\$ -</b>	<b>0.00%</b>
<b>NET</b>	<b>\$ (5,229)</b>	<b>\$ (5,229)</b>	<b>\$ -</b>	<b>0.00%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
45-850-000-0000-5710	INVESTMENT EARNINGS	84,349CR	52,000CR	52,000CR
45-850-000-0000-6600	SITE OR GROUNDS ACQ. OVER \$5K	57,229	57,229	57,229
*** 000 PROGRAM TOTALS	* UNDESIGNATED			
	REVENUE	84,349CR	52,000CR	52,000CR
	EXPEND.	57,229	57,229	57,229
	NET	27,120CR	5,229	5,229
*** 850 DEPT TOTALS	* NON DEPARTMENTAL - GENERAL REV			
	REVENUE	84,349CR	52,000CR	52,000CR
	EXPEND.	57,229	57,229	57,229
	NET	27,120CR	5,229	5,229
*** 45 FUND TOTALS	** ENVIRONMENTAL TRUST			
	REVENUE	84,349CR	52,000CR	52,000CR
	EXPEND.	57,229	57,229	57,229
	NET	27,120CR	5,229	5,229

# 2011 CROW WING COUNTY BUDGET

## DEBT SERVICE - COMBINED

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
TAXES	\$ 5,615,651	\$ 5,405,556	\$ (210,095)	-3.74%
INTERGOVERNMENTAL	222,195	321,654	99,459	44.76%
MISCELLANEOUS	104,683	107,517	2,834	2.71%
OTHER FINANCING SOURCES	206,552	170,000	(36,552)	-17.70%
<b>TOTAL REVENUES</b>	<b>\$ 6,149,081</b>	<b>\$ 6,004,727</b>	<b>\$ (144,354)</b>	<b>-2.35%</b>
<b><u>EXPENDITURES:</u></b>				
DEBT SERVICE	\$ 5,816,753	\$ 5,709,764	\$ (106,989)	-1.84%
OTHER FINANCING USES	139,710	239,169	99,459	71.19%
<b>TOTAL EXPENDITURES</b>	<b>\$ 5,956,463</b>	<b>\$ 5,948,933</b>	<b>\$ (7,530)</b>	<b>-0.13%</b>
<b>NET</b>	<b>\$ 192,618</b>	<b>\$ 55,794</b>	<b>\$ (136,824)</b>	<b>-71.03%</b>

# 2011 CROW WING COUNTY BUDGET

## DEBT SERVICE - CAPITAL NOTES

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
TAXES	\$ 1,135,237	\$ 823,371	\$ (311,866)	-27.47%
INTERGOVERNMENTAL	44,895	53,236	8,341	18.58%
OTHER FINANCING SOURCES	41,750	170,000	128,250	307.19%
<b>TOTAL REVENUES</b>	<b>\$ 1,221,882</b>	<b>\$ 1,046,607</b>	<b>\$ (175,275)</b>	<b>-14.34%</b>
<b><u>EXPENDITURES:</u></b>				
DEBT SERVICE	\$ 1,207,949	\$ 1,133,900	\$ (74,049)	-6.13%
OTHER FINANCING USES	28,266	36,607	8,341	29.51%
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,236,215</b>	<b>\$ 1,170,507</b>	<b>\$ (65,708)</b>	<b>-5.32%</b>
<b>NET</b>	<b>\$ (14,333)</b>	<b>\$ (123,900)</b>	<b>\$ (109,567)</b>	<b>764.44%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
31-815-000-0000-5001	PROPERTY TAXES - CURRENT	1,122,470CR	1,135,237CR	823,371CR
31-815-000-0000-5004	PROPERTY TAXES - DELINQUENT	23,619CR	0	0
31-815-000-0000-5007	MANUFACTURED HOME - CURRENT	1,460CR	0	0
31-815-000-0000-5008	MANUFACTURED HOME - DELINQUENT	124CR	0	0
31-815-000-0000-5011	CURRENT SEVERED MINERALS TAX	129CR	0	0
31-815-000-0000-5012	DELINQUENT SEVERED MINERAL TAX	5CR	0	0
31-815-000-0000-5212	DISPARITY REDUCTION AID	495CR	459CR	459CR
31-815-000-0000-5221	SUPPLEMENTAL HOMESTEAD CREDIT	18,335CR	16,170CR	16,170CR
31-815-000-0000-5226	MARKET VALUE HOMESTEAD CREDIT	56,536CR	28,266CR	36,607CR
31-815-000-0000-5281	PAYMENTS IN LIEU OF TAXES	543CR	0	0
31-815-000-0000-5910	INTERFUND TRANSFERS	0	41,750CR	170,000CR
31-815-000-0000-6724	INTEREST	68,313	77,449	0
31-815-000-0000-6734	PRINCIPAL	1,085,000	1,130,000	1,133,400
31-815-000-0000-6744	SERVICES & CHARGES	431	500	500
31-815-000-0000-6999	INTERFUND TRANSFERS OUT	0	28,266	36,607
*** 000 PROGRAM TOTALS	* UNDESIGNATED			
	REVENUE	1,223,716CR	1,221,882CR	1,046,607CR
	EXPEND.	1,153,744	1,236,215	1,170,507
	NET	69,972CR	14,333	123,900
*** 815 DEPT TOTALS	* DEBT SERVICE			
	REVENUE	1,223,716CR	1,221,882CR	1,046,607CR
	EXPEND.	1,153,744	1,236,215	1,170,507
	NET	69,972CR	14,333	123,900
*** 31 FUND TOTALS	** DEBT SERVICE-CAPITAL NOTES			
	REVENUE	1,223,716CR	1,221,882CR	1,046,607CR
	EXPEND.	1,153,744	1,236,215	1,170,507
	NET	69,972CR	14,333	123,900

# 2011 CROW WING COUNTY BUDGET

## DEBT SERVICE - COUNTY JAIL BONDS 2004B

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
TAXES	\$ 1,399,997	\$ 1,453,258	\$ 53,261	3.80%
INTERGOVERNMENTAL	55,376	84,784	29,408	53.11%
OTHER FINANCING SOURCES	51,489	-	(51,489)	-100.00%
<b>TOTAL REVENUES</b>	<b>\$ 1,506,862</b>	<b>\$ 1,538,042</b>	<b>\$ 31,180</b>	<b>2.07%</b>
<b><u>EXPENDITURES:</u></b>				
DEBT SERVICE	\$ 1,399,394	\$ 1,398,007	\$ (1,387)	-0.10%
OTHER FINANCING USES	34,821	64,229	29,408	84.45%
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,434,215</b>	<b>\$ 1,462,236</b>	<b>\$ 28,021</b>	<b>1.95%</b>
<b>NET</b>	<b>\$ 72,647</b>	<b>\$ 75,806</b>	<b>\$ 3,159</b>	<b>4.35%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
32-815-000-0000-5001	PROPERTY TAXES - CURRENT	1,345,855CR	1,399,997CR	1,453,258CR
32-815-000-0000-5004	PROPERTY TAXES - DELINQUENT	28,676CR	0	0
32-815-000-0000-5007	MANUFACTURED HOME - CURRENT	1,752CR	0	0
32-815-000-0000-5008	MANUFACTURED HOME - DELINQUENT	127CR	0	0
32-815-000-0000-5011	CURRENT SEVERED MINERALS TAX	155CR	0	0
32-815-000-0000-5012	DELINQUENT SEVERED MINERAL TAX	6CR	0	0
32-815-000-0000-5212	DISPARITY REDUCTION AID	593CR	601CR	601CR
32-815-000-0000-5221	SUPPLEMENTAL HOMESTEAD CREDIT	22,070CR	19,954CR	19,954CR
32-815-000-0000-5226	MARKET VALUE HOMESTEAD CREDIT	67,790CR	34,821CR	64,229CR
32-815-000-0000-5281	PAYMENTS IN LIEU OF TAXES	652CR	0	0
32-815-000-0000-5910	INTERFUND TRANSFERS	0	51,489CR	0
32-815-000-0000-6724	INTEREST	707,781	683,894	657,507
32-815-000-0000-6734	PRINCIPAL	700,000	715,000	740,000
32-815-000-0000-6744	SERVICES & CHARGES	431	500	500
32-815-000-0000-6999	INTERFUND TRANSFERS OUT	0	34,821	64,229
*** 000 PROGRAM TOTALS	* UNDESIGNATED			
	REVENUE	1,467,676CR	1,506,862CR	1,538,042CR
	EXPEND.	1,408,212	1,434,215	1,462,236
	NET	59,464CR	72,647CR	75,806CR
*** 815 DEPT TOTALS	* DEBT SERVICE			
	REVENUE	1,467,676CR	1,506,862CR	1,538,042CR
	EXPEND.	1,408,212	1,434,215	1,462,236
	NET	59,464CR	72,647CR	75,806CR
*** 32 FUND TOTALS	** DEBT SVC.-CTY JAIL BONDS			
	REVENUE	1,467,676CR	1,506,862CR	1,538,042CR
	EXPEND.	1,408,212	1,434,215	1,462,236
	NET	59,464CR	72,647CR	75,806CR

# 2011 CROW WING COUNTY BUDGET

## DEBT SERVICE - CAPITAL IMPROVEMENT PLAN BONDS 2004A

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
TAXES	\$ 2,594,198	\$ 2,686,615	\$ 92,417	3.56%
INTERGOVERNMENTAL	102,630	156,839	54,209	52.82%
OTHER FINANCING SOURCES	95,409	-	(95,409)	-100.00%
<b>TOTAL REVENUES</b>	<b>\$ 2,792,237</b>	<b>\$ 2,843,454</b>	<b>\$ 51,217</b>	<b>1.83%</b>
<b><u>EXPENDITURES:</u></b>				
DEBT SERVICE	\$ 2,605,012	\$ 2,585,612	\$ (19,400)	-0.74%
OTHER FINANCING USES	64,534	118,743	54,209	84.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,669,546</b>	<b>\$ 2,704,355</b>	<b>\$ 34,809</b>	<b>1.30%</b>
<b>NET</b>	<b>\$ 122,691</b>	<b>\$ 139,099</b>	<b>\$ 16,408</b>	<b>13.37%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
33-815-000-0000-5001	PROPERTY TAXES - CURRENT	2,512,408CR	2,594,198CR	2,686,615CR
33-815-000-0000-5004	PROPERTY TAXES - DELINQUENT	53,918CR	0	0
33-815-000-0000-5007	MANUFACTURED HOME - CURRENT	3,272CR	0	0
33-815-000-0000-5008	MANUFACTURED HOME - DELINQUENT	239CR	0	0
33-815-000-0000-5011	CURRENT SEVERED MINERALS TAX	289CR	0	0
33-815-000-0000-5012	DELINQUENT SEVERED MINERAL TAX	11CR	0	0
33-815-000-0000-5212	DISPARITY REDUCTION AID	1,106CR	1,133CR	1,133CR
33-815-000-0000-5221	SUPPLEMENTAL HOMESTEAD CREDIT	41,282CR	36,963CR	36,963CR
33-815-000-0000-5226	MARKET VALUE HOMESTEAD CREDIT	126,470CR	64,534CR	118,743CR
33-815-000-0000-5281	PAYMENTS IN LIEU OF TAXES	1,217CR	0	0
33-815-000-0000-5910	INTERFUND TRANSFERS	0	95,409CR	0
33-815-000-0000-6724	INTEREST	1,362,338	1,304,512	1,245,112
33-815-000-0000-6734	PRINCIPAL	1,270,000	1,300,000	1,340,000
33-815-000-0000-6744	SERVICES & CHARGES	431	500	500
33-815-000-0000-6999	INTERFUND TRANSFERS OUT	0	64,534	118,743
*** 000 PROGRAM TOTALS	* UNDESIGNATED			
	REVENUE	2,740,212CR	2,792,237CR	2,843,454CR
	EXPEND.	2,632,769	2,669,546	2,704,355
	NET	107,443CR	122,691CR	139,099CR
*** 815 DEPT TOTALS	* DEBT SERVICE			
	REVENUE	2,740,212CR	2,792,237CR	2,843,454CR
	EXPEND.	2,632,769	2,669,546	2,704,355
	NET	107,443CR	122,691CR	139,099CR
*** 33 FUND TOTALS	** DEBT SVC.-CAP. IMP. PLAN BONDS			
	REVENUE	2,740,212CR	2,792,237CR	2,843,454CR
	EXPEND.	2,632,769	2,669,546	2,704,355
	NET	107,443CR	122,691CR	139,099CR

# 2011 CROW WING COUNTY BUDGET

## DETENTION LEASE REVENUE BONDS

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
TAXES	\$ 387,080	\$ 336,330	\$ (50,750)	-13.11%
INTERGOVERNMENTAL	15,291	20,574	5,283	34.55%
OTHER FINANCING SOURCES	14,235	-	(14,235)	-100.00%
<b>TOTAL REVENUES</b>	<b>\$ 416,606</b>	<b>\$ 356,904</b>	<b>\$ (59,702)</b>	<b>-14.33%</b>
<b><u>EXPENDITURES:</u></b>				
DEBT SERVICE	\$ 404,503	\$ 386,950	\$ (17,553)	-4.34%
OTHER FINANCING USES	9,621	14,904	5,283	54.91%
<b>TOTAL EXPENDITURES</b>	<b>\$ 414,124</b>	<b>\$ 401,854</b>	<b>\$ (12,270)</b>	<b>-2.96%</b>
<b>NET</b>	<b>\$ 2,482</b>	<b>\$ (44,950)</b>	<b>\$ (47,432)</b>	<b>-1911.04%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
34-815-000-0000-5001	PROPERTY TAXES - CURRENT	426,932CR	387,080CR	336,330CR
34-815-000-0000-5004	PROPERTY TAXES - DELINQUENT	8,868CR	0	0
34-815-000-0000-5007	MANUFACTURED HOME - CURRENT	552CR	0	0
34-815-000-0000-5008	MANUFACTURED HOME - DELINQUENT	51CR	0	0
34-815-000-0000-5011	CURRENT SEVERED MINERALS TAX	49CR	0	0
34-815-000-0000-5012	DELINQUENT SEVERED MINERAL TAX	2CR	0	0
34-815-000-0000-5212	DISPARITY REDUCTION AID	188CR	158CR	158CR
34-815-000-0000-5221	SUPPLEMENTAL HOMESTEAD CREDIT	6,818CR	5,512CR	5,512CR
34-815-000-0000-5226	MARKET VALUE HOMESTEAD CREDIT	21,528CR	9,621CR	14,904CR
34-815-000-0000-5281	PAYMENTS IN LIEU OF TAXES	206CR	0	0
34-815-000-0000-5910	INTERFUND TRANSFERS	1,142,730CR	14,235CR	0
34-815-000-0000-6724	INTEREST	41,900	24,003	11,450
34-815-000-0000-6734	PRINCIPAL	2,045,000	380,000	375,000
34-815-000-0000-6744	SERVICES & CHARGES	375	500	500
34-815-000-0000-6999	INTERFUND TRANSFERS OUT	0	9,621	14,904
*** 000 PROGRAM TOTALS	* UNDESIGNATED			
	REVENUE	1,607,924CR	416,606CR	356,904CR
	EXPEND.	2,087,275	414,124	401,854
	NET	479,351	2,482CR	44,950
*** 815 DEPT TOTALS	* DEBT SERVICE			
	REVENUE	1,607,924CR	416,606CR	356,904CR
	EXPEND.	2,087,275	414,124	401,854
	NET	479,351	2,482CR	44,950
*** 34 FUND TOTALS	** DETENTION LEASE REV BONDS			
	REVENUE	1,607,924CR	416,606CR	356,904CR
	EXPEND.	2,087,275	414,124	401,854
	NET	479,351	2,482CR	44,950

# 2011 CROW WING COUNTY BUDGET

## AIRPORT BONDS

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
TAXES	\$ 99,139	\$ 105,982	\$ 6,843	6.90%
INTERGOVERNMENTAL	4,003	6,221	2,218	55.41%
MISCELLANEOUS	104,683	107,517	2,834	2.71%
OTHER FINANCING SOURCES	3,669	-	(3,669)	-100.00%
<b>TOTAL REVENUES</b>	<b>\$ 211,494</b>	<b>\$ 219,720</b>	<b>\$ 8,226</b>	<b>3.89%</b>
<b><u>EXPENDITURES:</u></b>				
DEBT SERVICE	\$ 199,895	\$ 205,295	\$ 5,400	2.70%
OTHER FINANCING USES	2,468	4,686	2,218	89.87%
<b>TOTAL EXPENDITURES</b>	<b>\$ 202,363</b>	<b>\$ 209,981</b>	<b>\$ 7,618</b>	<b>3.76%</b>
<b>NET</b>	<b>\$ 9,131</b>	<b>\$ 9,739</b>	<b>\$ 608</b>	<b>6.66%</b>

				2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
ACCOUNT NUMBER	DESCRIPTION					
35-815-000-0000-5001	PROPERTY TAXES - CURRENT			97,933CR	99,139CR	105,982CR
35-815-000-0000-5004	PROPERTY TAXES - DELINQUENT			2,070CR	0	0
35-815-000-0000-5007	MANUFACTURED HOME - CURRENT			119CR	0	0
35-815-000-0000-5008	MANUFACTURED HOME - DELINQUENT			10CR	0	0
35-815-000-0000-5011	CURRENT SEVERED MINERALS TAX			12CR	0	0
35-815-000-0000-5212	DISPARITY REDUCTION AID			43CR	17CR	17CR
35-815-000-0000-5221	SUPPLEMENTAL HOMESTEAD CREDIT			1,721CR	1,518CR	1,518CR
35-815-000-0000-5226	MARKET VALUE HOMESTEAD CREDIT			4,860CR	2,468CR	4,686CR
35-815-000-0000-5281	PAYMENTS IN LIEU OF TAXES			51CR	0	0
35-815-000-0000-5830	MISCELLANEOUS OTHER REVENUE			100,994CR	104,683CR	107,517CR
35-815-000-0000-5910	INTERFUND TRANSFERS			0	3,669CR	0
35-815-000-0000-6724	INTEREST			88,995	84,395	79,795
35-815-000-0000-6734	PRINCIPAL			115,000	115,000	125,000
35-815-000-0000-6744	SERVICES & CHARGES			431	500	500
35-815-000-0000-6999	INTERFUND TRANSFERS OUT			0	2,468	4,686
*** 000 PROGRAM	TOTALS	* UNDESIGNATED				
		REVENUE		207,813CR	211,494CR	219,720CR
		EXPEND.		204,426	202,363	209,981
		NET		3,387CR	9,131CR	9,739CR
*** 815 DEPT	TOTALS	* DEBT SERVICE				
		REVENUE		207,813CR	211,494CR	219,720CR
		EXPEND.		204,426	202,363	209,981
		NET		3,387CR	9,131CR	9,739CR
*** 35 FUND	TOTALS	** AIRPORT BONDS				
		REVENUE		207,813CR	211,494CR	219,720CR
		EXPEND.		204,426	202,363	209,981
		NET		3,387CR	9,131CR	9,739CR

# 2011 CROW WING COUNTY BUDGET

## OTHER FUNDS

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
TAXES	\$ 108,584	\$ 63,000	\$ (45,584)	-41.98%
SPECIAL ASSESSMENTS	550,000	550,000	-	0.00%
LICENSES AND PERMITS	640,442	603,500	(36,942)	-5.77%
INTERGOVERNMENTAL	283,548	219,170	(64,378)	-22.70%
CHARGES FOR SERVICES	283,100	271,100	(12,000)	-4.24%
INTEREST ON INVESTMENTS	93,640	89,050	(4,590)	-4.90%
GIFTS AND CONTRIBUTIONS	187,718	159,000	(28,718)	-15.30%
MISCELLANEOUS	307,494	309,618	2,124	0.69%
OTHER FINANCING SOURCES	926,385	1,587,625	661,240	71.38%
<b>TOTAL REVENUES</b>	<b>\$ 3,380,911</b>	<b>\$ 3,852,063</b>	<b>\$ 471,152</b>	<b>13.94%</b>
<b><u>EXPENDITURES:</u></b>				
PERSONNEL SERVICES	\$ 744,113	\$ 707,820	\$ (36,293)	-4.88%
SERVICES & CHARGES	706,970	588,500	(118,470)	-16.76%
SUPPLIES & MATERIALS	66,469	59,626	(6,843)	-10.30%
CAPITAL OUTLAY	255,729	178,729	(77,000)	-30.11%
OTHER EXPENDITURES	662,947	538,240	(124,707)	-18.81%
OTHER FINANCING USES	280,000	365,000	85,000	30.36%
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,716,228</b>	<b>\$ 2,437,915</b>	<b>\$ (278,313)</b>	<b>-10.25%</b>
<b>NET</b>	<b>\$ 664,683</b>	<b>\$ 1,414,148</b>	<b>\$ 749,465</b>	<b>112.76%</b>

# 2011 CROW WING COUNTY BUDGET

## CROW WING COUNTY SANITARY MANAGEMENT DISTRICT

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
INTERGOVERNMENTAL	\$ 64,378	\$ -	\$ (64,378)	-100.00%
<b>TOTAL REVENUES</b>	<b>\$ 64,378</b>	<b>\$ -</b>	<b>\$ (64,378)</b>	<b>-100.00%</b>
<b><u>EXPENDITURES:</u></b>				
PERSONNEL SERVICES	\$ 63,129	\$ 9,802	\$ (53,327)	-84.47%
SERVICES & CHARGES	32,100	-	(32,100)	-100.00%
SUPPLIES & MATERIALS	400	-	(400)	-100.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 95,629</b>	<b>\$ 9,802</b>	<b>\$ (85,827)</b>	<b>-89.75%</b>
<b>NET</b>	<b>\$ (31,251)</b>	<b>\$ (9,802)</b>	<b>\$ 21,449</b>	<b>-68.63%</b>

ACCOUNT NUMBER		DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
19-397-000-0000-5318		ENVIRONMENTAL ASSISTANCE / MPCA	147,369CR	0	0
19-397-000-0000-5402		CONGRESSIONALLY MANDATED PROJ	28,579CR	50,000CR	0
19-397-000-0000-6260		CONSULTING FEE	42,714	7,500	0
*** 000 PROGRAM	TOTALS	* UNDESIGNATED			
		REVENUE	175,948CR	50,000CR	0
		EXPEND.	42,714	7,500	0
		NET	133,234CR	42,500CR	0
*** 397 DEPT	TOTALS	* SANITARY DISTRICT			
		REVENUE	175,948CR	50,000CR	0
		EXPEND.	42,714	7,500	0
		NET	133,234CR	42,500CR	0

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
19-398-000-0000-5299	LOCAL GRANT	5,000CR	14,378CR	0
19-398-000-0000-5910	INTERFUND TRANSFERS	55,284CR	0	0
19-398-000-0000-6100	SALARIES & WAGES - REGULAR	62,618	0	0
19-398-000-0000-6150	HEALTH INSURANCE	8,404	0	0
19-398-000-0000-6152	DENTAL INSURANCE	747	0	0
19-398-000-0000-6154	LONG-TERM DISABILITY INSURANCE	168	0	0
19-398-000-0000-6156	LIFE INSURANCE	22	0	0
19-398-000-0000-6164	PERA	4,221	0	0
19-398-000-0000-6170	FICA	3,651	0	0
19-398-000-0000-6172	MEDICARE	854	0	0
19-398-000-0000-6174	UNEMPLOYMENT COMPENSATION	0	14,378	0
19-398-000-0000-6176	WORKER'S COMPENSATION	322	0	0
19-398-000-0000-6210	TELEPHONE	230	0	0
19-398-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	340	0	0
19-398-000-0000-6249	PUBLIC RELATIONS	1,601	0	0
19-398-000-0000-6260	CONSULTING FEE	6,176	0	0
19-398-000-0000-6332	EMPLOYEE MILEAGE	129	0	0
19-398-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	355	0	0
19-398-000-0000-6338	TRAINING & REGISTRATION FEES	890	0	0
19-398-000-0000-6409	OFFICE SUPPLIES	848	0	0
*** 000 PROGRAM TOTALS	* UNDESIGNATED			
	REVENUE	60,284CR	14,378CR	0
	EXPEND.	91,576	14,378	0
	NET	31,292	0	0
*** 398 DEPT TOTALS	* SANITARY			
	REVENUE	60,284CR	14,378CR	0
	EXPEND.	91,576	14,378	0
	NET	31,292	0	0

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
19-399-000-0000-5318	ENVIRONMENTAL ASSISTANCE / MPCA	20,920CR	0	0
19-399-000-0000-6100	SALARIES & WAGES - REGULAR	35,122	33,977	0
19-399-000-0000-6150	HEALTH INSURANCE	7,494	8,522	0
19-399-000-0000-6152	DENTAL INSURANCE	747	747	0
19-399-000-0000-6154	LONG-TERM DISABILITY INSURANCE	109	119	0
19-399-000-0000-6156	LIFE INSURANCE	22	23	0
19-399-000-0000-6162	HEALTH CARE SAVINGS PLAN(HCSP)	300	300	0
19-399-000-0000-6164	PERA	2,368	2,378	0
19-399-000-0000-6170	FICA	2,053	2,107	0
19-399-000-0000-6172	MEDICARE	480	493	0
19-399-000-0000-6174	UNEMPLOYMENT COMPENSATION	0	0	9,802
19-399-000-0000-6176	WORKER'S COMPENSATION	0	85	0
19-399-000-0000-6178	EDUCATIONAL & CERT. EXPENSES	1,487	0	0
19-399-000-0000-6210	TELEPHONE	34	200	0
19-399-000-0000-6299	PROF. & TECH. FEE - OTHER	0	22,000	0
19-399-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	0	2,400	0
19-399-000-0000-6338	TRAINING & REGISTRATION FEES	803	0	0
19-399-000-0000-6409	OFFICE SUPPLIES	0	400	0
19-399-000-0000-6428	GENERAL OPERATING SUPPLIES	715	0	0
19-399-000-0000-6480	COMP. EQ. & SOFTWARE UNDER \$5K	2,907	0	0
*** 000 PROGRAM TOTALS	* UNDESIGNATED			
	REVENUE	20,920CR	0	0
	EXPEND.	54,641	73,751	9,802
	NET	33,721	73,751	9,802
*** 399 DEPT TOTALS	* SANITARY INSPECTIONS			
	REVENUE	20,920CR	0	0
	EXPEND.	54,641	73,751	9,802
	NET	33,721	73,751	9,802
*** 19 FUND TOTALS	** CWC SANITARY MGT. DISTRICT			
	REVENUE	257,152CR	64,378CR	0
	EXPEND.	188,931	95,629	9,802
	NET	68,221CR	31,251	9,802

# 2011 CROW WING COUNTY BUDGET

## SMALL CITIES DEVELOPMENT PROGRAM

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
INTEREST ON INVESTMENTS	\$ -	\$ 1,050	\$ 1,050	-
MISCELLANEOUS	-	2,124	2,124	-
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ 3,174</b>	<b>\$ 3,174</b>	<b>-</b>
<b><u>EXPENDITURES:</u></b>				
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
<b>NET</b>	<b>\$ -</b>	<b>\$ 3,174</b>	<b>\$ 3,174</b>	<b>-</b>

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
23-750-000-0000-5498	CDBG - SMALL CITIES	124,838CR	0	0
23-750-000-0000-5710	INVESTMENT EARNINGS	347CR	0	1,050CR
23-750-000-0000-5830	MISCELLANEOUS OTHER REVENUE	621CR	0	2,124CR
23-750-000-0000-6299	PROF. & TECH. FEE - OTHER	54,012	0	0
23-750-000-0000-6630	BUILDING - IMP. OVER \$5K	65,028	0	0
*** 000 PROGRAM TOTALS	* UNDESIGNATED			
	REVENUE	125,806CR	0	3,174CR
	EXPEND.	119,040	0	0
	NET	6,766CR	0	3,174CR
*** 750 DEPT TOTALS	* REDEVELOPMENT			
	REVENUE	125,806CR	0	3,174CR
	EXPEND.	119,040	0	0
	NET	6,766CR	0	3,174CR
*** 23 FUND TOTALS	** SMALL CITIES DEVELOPMENT PROGRAM (SCDP)			
	REVENUE	125,806CR	0	3,174CR
	EXPEND.	119,040	0	0
	NET	6,766CR	0	3,174CR

# 2011 CROW WING COUNTY BUDGET

## BUILDING

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
TAXES	\$ 108,584	\$ 63,000	\$ (45,584)	-41.98%
MISCELLANEOUS	265,794	265,794	-	0.00%
OTHER FINANCING SOURCES	851,385	1,512,625	661,240	77.67%
<b>TOTAL REVENUES</b>	<b>\$ 1,225,763</b>	<b>\$ 1,841,419</b>	<b>\$ 615,656</b>	<b>50.23%</b>
<b><u>EXPENDITURES:</u></b>				
SERVICES & CHARGES	\$ 75,000	\$ 32,500	\$ (42,500)	-56.67%
CAPITAL OUTLAY	116,000	75,000	(41,000)	-35.34%
<b>TOTAL EXPENDITURES</b>	<b>\$ 191,000</b>	<b>\$ 107,500</b>	<b>\$ (83,500)</b>	<b>-43.72%</b>
<b>NET</b>	<b>\$ 1,034,763</b>	<b>\$ 1,733,919</b>	<b>\$ 699,156</b>	<b>67.57%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
25-110-000-0000-5004	PROPERTY TAXES - DELINQUENT	157CR	0	0
25-110-000-0000-5008	MANUFACTURED HOME - DELINQUENT	7CR	0	0
25-110-000-0000-5010	FORFEITED PROPERTY	297,112CR	108,584CR	63,000CR
25-110-000-0000-5810	RENTS & ROYALTIES	66,501CR	64,296CR	64,296CR
25-110-000-0000-5899	INTERFUND - RENTS & ROYALTIES	201,498CR	201,498CR	201,498CR
25-110-000-0000-5910	INTERFUND TRANSFERS	0	851,385CR	1,512,625CR
25-110-000-0000-6305	BUILDING REPAIR & MAINT. SERV	400	50,000	7,500
25-110-000-0000-6340	MACHINERY & EQUIPMENT RENTAL	25,000	25,000	25,000
25-110-000-0000-6485	FURN. & EQ. OTHER UNDER \$5K	11,108	0	0
25-110-000-0000-6605	SITE OR GROUNDS IMP. OVER \$5K	32,138	34,000	25,000
25-110-000-0000-6630	BUILDING - IMP. OVER \$5K	90,547	37,000	50,000
25-110-000-0000-6650	FURN. & EQ. OTHER OVER \$5K	60,400	45,000	0
25-110-000-0000-6999	INTERFUND TRANSFERS OUT	1,000,000	0	0
*** 000 PROGRAM TOTALS	* UNDESIGNATED			
	REVENUE	565,275CR	1,225,763CR	1,841,419CR
	EXPEND.	1,219,593	191,000	107,500
	NET	654,318	1,034,763CR	1,733,919CR
*** 110 DEPT TOTALS	* FACILITIES			
	REVENUE	565,275CR	1,225,763CR	1,841,419CR
	EXPEND.	1,219,593	191,000	107,500
	NET	654,318	1,034,763CR	1,733,919CR
*** 25 FUND TOTALS	** BUILDING			
	REVENUE	565,275CR	1,225,763CR	1,841,419CR
	EXPEND.	1,219,593	191,000	107,500
	NET	654,318	1,034,763CR	1,733,919CR

# 2011 CROW WING COUNTY BUDGET

## FIRST ASSESSMENT DISTRICT

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
TAXES	\$ 658,000	\$ 651,008	\$ (6,992)	-1.06%
INTERGOVERNMENTAL	29,000	70,055	41,055	141.57%
<b>TOTAL REVENUES</b>	<b>\$ 687,000</b>	<b>\$ 721,063</b>	<b>\$ 34,063</b>	<b>4.96%</b>
<b><u>EXPENDITURES:</u></b>				
SERVICES & CHARGES	239,575	239,575	-	0.00%
OTHER EXPENDITURES	375,000	375,000	-	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 614,575</b>	<b>\$ 614,575</b>	<b>\$ -</b>	<b>0.00%</b>
<b>NET</b>	<b>\$ 72,425</b>	<b>\$ 106,488</b>	<b>\$ 34,063</b>	<b>47.03%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
27-130-000-0000-5001	PROPERTY TAXES - CURRENT	90,989CR	100,000CR	97,298CR
27-130-000-0000-5004	PROPERTY TAXES - DELINQUENT	2,607CR	0	0
27-130-000-0000-5005	PENALTIES, INTEREST, & COSTS	1,637CR	0	0
27-130-000-0000-5007	MANUFACTURED HOME - CURRENT	203CR	0	0
27-130-000-0000-5008	MANUFACTURED HOME - DELINQUENT	45CR	0	0
27-130-000-0000-5011	CURRENT SEVERED MINERALS TAX	1CR	0	0
27-130-000-0000-5226	MARKET VALUE HOMESTEAD CREDIT	5,187CR	0	6,165CR
27-130-000-0000-6380	AUDITOR FEE - INTERFUND	13,500	14,175	14,175
27-130-000-0000-6381	ADMINISTRATION FEE - INTERFUND	48,000	50,400	50,400
*** 000 PROGRAM TOTALS	* UNDESIGNATED			
	REVENUE	100,669CR	100,000CR	103,463CR
	EXPEND.	61,500	64,575	64,575
	NET	39,169CR	35,425CR	38,888CR
*** 130 DEPT TOTALS	* UNORGANIZED REVENUE			
	REVENUE	100,669CR	100,000CR	103,463CR
	EXPEND.	61,500	64,575	64,575
	NET	39,169CR	35,425CR	38,888CR

ACCOUNT NUMBER DESCRIPTION			2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
27-290-000-0000-5001	PROPERTY TAXES - CURRENT		168,320CR	185,000CR	180,002CR
27-290-000-0000-5004	PROPERTY TAXES - DELINQUENT		4,759CR	0	0
27-290-000-0000-5007	MANUFACTURED HOME - CURRENT		375CR	0	0
27-290-000-0000-5008	MANUFACTURED HOME - DELINQUENT		67CR	0	0
27-290-000-0000-5011	CURRENT SEVERED MINERALS TAX		2CR	0	0
27-290-000-0000-5226	MARKET VALUE HOMESTEAD CREDIT		9,603CR	0	11,404CR
27-290-000-0000-6299	PROF. & TECH. FEE - OTHER		161,888	175,000	175,000
*** 000 PROGRAM TOTALS * UNDESIGNATED					
	REVENUE		183,126CR	185,000CR	191,406CR
	EXPEND.		161,888	175,000	175,000
	NET		21,238CR	10,000CR	16,406CR
*** 290 DEPT TOTALS * UNORGANIZED FIRE					
	REVENUE		183,126CR	185,000CR	191,406CR
	EXPEND.		161,888	175,000	175,000
	NET		21,238CR	10,000CR	16,406CR

ACCOUNT NUMBER		DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
27-350-000-0000-5001		PROPERTY TAXES - CURRENT	313,425CR	370,000CR	370,708CR
27-350-000-0000-5004		PROPERTY TAXES - DELINQUENT	7,608CR	3,000CR	3,000CR
27-350-000-0000-5007		MANUFACTURED HOME - CURRENT	693CR	0	0
27-350-000-0000-5008		MANUFACTURED HOME - DELINQUENT	114CR	0	0
27-350-000-0000-5011		CURRENT SEVERED MINERALS TAX	4CR	0	0
27-350-000-0000-5051		SPECIAL ASSESSMENTS	9,708CR	0	0
27-350-000-0000-5210		STATE GAS TAX	29,011CR	29,000CR	29,000CR
27-350-000-0000-5226		MARKET VALUE HOMESTEAD CREDIT	17,890CR	0	23,486CR
27-350-000-0000-6890		TAX SETTLED- OTHER TAXING DIST	255,143	375,000	375,000
***	000 PROGRAM	TOTALS			
		* UNDESIGNATED			
		REVENUE	378,453CR	402,000CR	426,194CR
		EXPEND.	255,143	375,000	375,000
		NET	123,310CR	27,000CR	51,194CR
***	350 DEPT	TOTALS			
		* UNORGANIZED ROADS			
		REVENUE	378,453CR	402,000CR	426,194CR
		EXPEND.	255,143	375,000	375,000
		NET	123,310CR	27,000CR	51,194CR
***	27 FUND	TOTALS			
		** FIRST ASSESSMENT DISTRICT			
		REVENUE	662,248CR	687,000CR	721,063CR
		EXPEND.	478,531	614,575	614,575
		NET	183,717CR	72,425CR	106,488CR

# 2011 CROW WING COUNTY BUDGET

## SECOND ASSESSMENT DISTRICT

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
TAXES	\$ 28,621	\$ 33,331	\$ 4,710	16.46%
INTERGOVERNMENTAL	3,500	9,448	5,948	169.94%
<b>TOTAL REVENUES</b>	<b>\$ 32,121</b>	<b>\$ 42,779</b>	<b>\$ 10,658</b>	<b>33.18%</b>
<b><u>EXPENDITURES:</u></b>				
SERVICES & CHARGES	\$ 10,496	\$ 11,189	\$ 693	6.60%
OTHER EXPENDITURES	23,000	31,000	8,000	34.78%
<b>TOTAL EXPENDITURES</b>	<b>\$ 33,496</b>	<b>\$ 42,189</b>	<b>\$ 8,693</b>	<b>25.95%</b>
<b>NET</b>	<b>\$ (1,375)</b>	<b>\$ 590</b>	<b>\$ 1,965</b>	<b>-142.91%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
28-130-000-0000-5001	PROPERTY TAXES - CURRENT	4,020CR	6,000CR	6,718CR
28-130-000-0000-5004	PROPERTY TAXES - DELINQUENT	114CR	0	0
28-130-000-0000-5005	PENALTIES, INTEREST, & COSTS	66CR	0	0
28-130-000-0000-5006	FISCAL DISPARITIES	34CR	0	0
28-130-000-0000-5010	FORFEITED PROPERTY	91CR	500CR	500CR
28-130-000-0000-5011	CURRENT SEVERED MINERALS TAX	9CR	0	0
28-130-000-0000-5221	SUPPLEMENTAL HOMESTEAD CREDIT	580CR	0	580CR
28-130-000-0000-5226	MARKET VALUE HOMESTEAD CREDIT	579CR	0	597CR
28-130-000-0000-6380	AUDITOR FEE - INTERFUND	1,500	1,575	1,575
28-130-000-0000-6381	ADMINISTRATION FEE - INTERFUND	6,718	6,300	6,700
*** 000 PROGRAM TOTALS	* UNDESIGNATED			
	REVENUE	5,493CR	6,500CR	8,395CR
	EXPEND.	8,218	7,875	8,275
	NET	2,725	1,375	120CR
*** 130 DEPT TOTALS	* UNORGANIZED REVENUE			
	REVENUE	5,493CR	6,500CR	8,395CR
	EXPEND.	8,218	7,875	8,275
	NET	2,725	1,375	120CR

ACCOUNT NUMBER		DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
28-290-000-0000-5001		PROPERTY TAXES - CURRENT	2,060CR	2,621CR	2,415CR
28-290-000-0000-5004		PROPERTY TAXES - DELINQUENT	110CR	0	0
28-290-000-0000-5006		FISCAL DISPARITIES	18CR	0	0
28-290-000-0000-5011		CURRENT SEVERED MINERALS TAX	5CR	0	0
28-290-000-0000-5221		SUPPLEMENTAL HOMESTEAD CREDIT	321CR	0	320CR
28-290-000-0000-5226		MARKET VALUE HOMESTEAD CREDIT	294CR	0	224CR
28-290-000-0000-6299		PROF. & TECH. FEE - OTHER	2,789	2,621	2,914
***	000 PROGRAM	TOTALS * UNDESIGNATED			
		REVENUE	2,808CR	2,621CR	2,959CR
		EXPEND.	2,789	2,621	2,914
		NET	19CR	0	45CR
***	290 DEPT	TOTALS * UNORGANIZED FIRE			
		REVENUE	2,808CR	2,621CR	2,959CR
		EXPEND.	2,789	2,621	2,914
		NET	19CR	0	45CR

ACCOUNT NUMBER DESCRIPTION				2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
28-350-000-0000-5001	PROPERTY TAXES - CURRENT			14,299CR	19,500CR	23,698CR
28-350-000-0000-5004	PROPERTY TAXES - DELINQUENT			580CR	0	0
28-350-000-0000-5006	FISCAL DISPARITIES			122CR	0	0
28-350-000-0000-5011	CURRENT SEVERED MINERALS TAX			34CR	0	0
28-350-000-0000-5210	STATE GAS TAX			3,619CR	3,500CR	3,500CR
28-350-000-0000-5221	SUPPLEMENTAL HOMESTEAD CREDIT			2,116CR	0	2,115CR
28-350-000-0000-5226	MARKET VALUE HOMESTEAD CREDIT			2,054CR	0	2,112CR
28-350-000-0000-6890	TAX SETTLED- OTHER TAXING DIST			31,347	23,000	31,000
*** 000 PROGRAM TOTALS	* UNDESIGNATED					
	REVENUE			22,824CR	23,000CR	31,425CR
	EXPEND.			31,347	23,000	31,000
	NET			8,523	0	425CR
*** 350 DEPT TOTALS	* UNORGANIZED ROADS					
	REVENUE			22,824CR	23,000CR	31,425CR
	EXPEND.			31,347	23,000	31,000
	NET			8,523	0	425CR
*** 28 FUND TOTALS	** SECOND ASSESSMENT DISTRICT					
	REVENUE			31,125CR	32,121CR	42,779CR
	EXPEND.			42,354	33,496	42,189
	NET			11,229	1,375	590CR

***CROW WING COUNTY  
2011 BUDGET NARRATIVE***

***DEPARTMENT NAME: Waste Management***

***DEPARTMENT DESCRIPTION:***

Responsible for coordinating or monitoring planning and design efforts for systems or facilities in relationship with the County's integrated solid waste management program as outlined in the County's Solid Waste Management Plan or as directed by the County Board. Provides technical assistance to cities, townships, organizations, private business and County government in the implementation of the County's integrated solid waste management program which encompasses a broad range of elements; waste reduction, waste education, recycling, yard waste facility, County sanitary landfill, County construction & demolition landfill, closed county landfill, used tires, used electronics, used mattresses, appliances, used oil and lead acid battery program, household hazardous waste and product exchange facility, solid waste ordinance, and unauthorized solid waste disposal.

***GOALS AND OBJECTIVES OBTAINED IN 2010:***

**SCORE:**

1. Continued to expand existing recycling programs. Saw a 630 ton or a 15.5% increase in the residential program in 2009. Working with the program managers to assist them on getting their recycler provider under a contract.
2. Continue to work with area businesses to expand their recycling efforts. Worked with Central Converting and Kenwood Enterprises – both are newly established local businesses that take in plastic waste to be recycled.
3. Potential bio-mass markets – market for the brush that comes into the landfill. We had a vendor in 2009 who utilized much of our brush material on a trial basis. They ground up 221.6 tons of woody biomass at our site and transported it to Benson, Minnesota. Through this trial, learned what to address if we follow up as a contracted service.

4. Chose not to sign contract with Dept of Ag regarding waste pesticides. Statute is very clear that the Department of Agriculture is required pay for the collection and disposal of waste residential pesticides in all counties on an annual basis. If the County signs the current Dept of Ag contract, the County takes on fiscal obligations concerning the inventorying and packing of this material. Why should the County do this at our expense when the Dept of Ag is already task by statute to do this?

**Landfill:**

1. Work on finding a buyer for our landfill gas – had a business showing an interest. Had a meeting and provided information they needed to further investigate this potential.
2. Since our active gas system was installed voluntarily, the County qualifies for “carbon credits.” An agreement was signed in 2009 with TerraPass for our carbon credits. This revenue source will pay for all the capital and ongoing O&M expenses relating to the installation and operations of the active gas system within a 10-year period. With our existing decreasing amount of waste entering into our landfill, this will be an important funding source for Fund 50.
3. Relooking at issue of allowing solid waste from Cass County. Garbage is the fuel source for the gas, may be to the economic benefit of the County to accept waste from another county under conditions to be established by the County Board.
4. Rescheduled the proposed hydrogeology study from 2010 to 2009 – this was accomplished. The area surrounding the landfill has been approved for a G3 extraction use permit. To reduce the cost of excavating for Cell 5, removal of material for aggregate will assist in this effort.

*GOALS AND OBJECTIVES TO ACHIEVE IN 2011:*

**SCORE:**

The annual Recycling Report outlines the accomplishments within the SCORE related programs. From this Report a short listing:

1. Continue the increase participation in the existing problem material management programs. One method is to continue the County outreach program that consists of the coupon program, assisting in the many area cleanup programs, and education program.
2. An electronics bill passed and implementation starting July 1<sup>st</sup> of 2007 statewide. By incorporating into the existing County electronics program into this initiative, was able to reduce the County expenditure due to disposal and transportation of the used electronics by \$32,000 for the last six month of 2007. In 2008, the County had no expenditure for the disposal and transportation of used electronics. This was supposed to be an ongoing saving to the County electronics program for 2009, and was till March of 2009. After this date, the electronic industry meet its State goals as outlined in State statute, and the County was forced to go back to paying for transportation and disposal. Currently are paying \$0.15 per pound for disposal costs – an additional \$50,000 cost to the SCORE program. Manufactures have run out of their surplus credits, and are back to needing tonnage to meet their 2011 goal set by the State. Be working to see if we can get someone to pickup our electronics at no cost.
3. The County is still meeting the recycling goals and management of problem/banned materials within the County, but for the last two years we have seen a decrease in the overall amount being recycled. In 2008 saw the closing of two area business that historically accounted for 50 percent of our recycling efforts. Increase our efforts in the following three areas: 1) Residential, 2) Major Events (eg., County Fair), and 3) More businesses participating. Continue to investigate and develop programs to increase commercial and residential recycling efforts within the County.
4. Continue to work with the Department of Ag concerning modifying their contract for the collection and disposal of waste pesticides. When Ag picks up the disposal cost, it has a \$1,000 per years saving to our County.
5. Potential bio-mass markets. Once a long term demand is established, develop a contract for utilizing the brush that comes into the landfill.

### **Landfill:**

1. Continue to look for a buyer for our landfill gas. Due to local downturn in the economy it has made this more difficult.
2. Due to lower volume of waste entering our landfill, have seen four straight years of decreasing revenues generated through tipping fees. Plus, garbage is the fuel source for the gas, may be to our economic benefit for the County to accept waste from Cass County. Look at issue of allowing solid waste from Cass County under conditions to be established by the County Board.
  - Our sanitary waste tonnage peaked in 2005 at 51,855 tons. In 2009 our tonnage was 39,401 or an overall **DECREASE** of 24% over the last four years. This has had a negative impact to funding for both the SCORE Fund (18) and the Solid Waste Fund (50):
    - In 2005 GMLCF raised \$346,210 versus \$262,966 in 2009 or a decrease of \$83,244 or 24%. In 2006 saw a decrease of \$30,309 or 8.8%, in 2007 it was a decrease of \$42,417 or 12.3%, in 2008 it was a decrease of \$59,769 or 17.3%. The total decrease in revenue from 2006 – 2009 is \$215,739 into Fund 18 - SCORE.
    - Landfill operations (tip fee – \$38.33; GMLCF of 6.67 subtracted out). In 2005, this brought in \$2,348,188, while in 2009, this brought in \$1,710,661 or a decrease of \$637,527 or 27.1%. In 2006 saw a decrease of \$225,302 or 9.6%, in 2007 it was a decrease of \$334,310 or 14.2%, in 2008 it was a decrease of \$454,950 or 19.4%. The total decrease in revenue from 2006 – 2009 is \$1,652,089 into Fund 50 – Solid Waste.
4. A hydrogeology study was accomplished in 2009. The area surrounding the landfill has been approved for a G3 extraction use permit; unfortunately the study found that this material has a very limited value. Working with County Highway Department to see how both departments can maximize the benefits of utilizing this material – salt sand for Highway Department and drainage material for future landfill construction. To assist in this, will have a contract to strip off the top soil and overburden in 2011 for the Cell 5 site to open up the site for extraction efforts.
5. Continue to work with MPCA on closing out the old landfill (SW-111) – we are into our 16<sup>th</sup> year of a 20-year post closure period. Two issues, first reducing our annual operating cost for this site – end environmental monitoring; second, clarify the amount required for contingency action. These actions could release funds (\$250,000) from the Financial Assurance for this landfill into the Financial Assurance for our new landfill (SW-376) or into the SCORE fund (18).

6. Work the following issues with the MPCA/LOG/SWAA to minimize the impact to our integrated solid waste system: new storm water permit with new storm water plan for site, new ADC policy with MPCA, EPAs “Tailoring Rule”, Greenhouse gas issues, EAW issue, FASIT – MPCA rules for siting and FA, PFC testing, new composting rules, and other issues as they arise. One thing is clear; it will be an increasing challenging task to operate a landfill under increasing burdensome regulations in a weak economy.
7. 5-year permit for the new landfill will need to be accomplished next year. If EAW issue is resolved with MPCA, see if a site EAW can be accomplished (do it once versus for every new cell) at the same time.

Memorandum

April 23, 2010

To: Mark Liedl., Land Services Director

From: Douglas Morris, Waste Management Director

Re: 2011 Solid Waste Budget

The County updated its 10-year Comprehensive Solid Waste Management Plan (Plan) on September 2003. The Plan is required to be revised every 10-years (next update is 2013). To keep the Board current, I provide an annual update to this Plan through the annual Recycling Report. The Plan fulfills a State requirement, and documents the policies, programs, and goals that will guide the continuation, development, and implementation of an integrated solid waste program within the County through its Waste Management Department. Included in this Plan, is the County's description of the solid waste abatement programs commonly referred to as SCORE.

The enclosed budget projections were developed to carry out this Plan, and to enable revenues to be relatively consistent from year to year while expenses fluctuate significantly. The 10-year budget projections incorporated into the Plan is updated annually during the annual budgetary process to reflect any changes (see attachment); budgeting for the Solid Waste Department on a single-year basis is not practical.

### **Background**

The overall Waste Management Department is divided between two primary Funds:

1. **Fund - 18;** SCORE (non-Landfill) programs; and,
2. **Fund - 50;** Solid Waste programs (operation of the County owned landfills - Sanitary & Demolition).

**SCORE** program is administered as a dedicated fund. Cost related to this program is funded through the existing \$15 Solid Waste Assessment, state grants, funds raised by the Greater Minnesota Landfill Cleanup Fee (GMLCF is obtained through the tipping fee), and interest from the FA funds. The overall status of SCORE programs is outlined in an annual Recycling Report generated by my office, a copy of this is provided annually to each Commissioner.

**Solid Waste** program is administered as an Enterprise fund. It is funded entirely through revenues generated through the tipping fees. The

overall status of each landfill is outlined in an annual report accomplished for the MPCA each February, a copy of the report is provided to each Commissioner.

The Waste Management Department annually updates spreadsheets that show the 10-year budget projections of expenses and revenues for all its Funds. Historical information from 1992 through 2009 for both programs was utilized. Included in the 10-year projected expenses is the schedule of future solid waste/SCORE projects and initiatives. Obviously, these projections need to be revised annually and could change substantially with regulatory changes or waste generation rates. These items were used to develop the 2011 budget. The budget is broken down into;

1. SCORE Fund (18);
2. Solid Waste Fund (Fund 50);
3. Financial Assurance Fund for the Demolition Landfill (Fund 55-391);
4. Financial Assurance Fund for the Old Landfill (Fund 56-391); and
5. Financial Assurance Fund for the New Landfill (Fund 57-391);

The most significant assumptions in the development of the 10-year budget projections are:

1. The County can continue to expand at the landfill site by providing a fifth cell. Note our MPCA permit is for five (5) years and they only allow up to a ten (10) year projection versus an ultimate capacity. With long-term operation at the site, the site has capacity for many additional years of operation (2022 forecasted closure of Cell 4). Additional cells can be added to the west of the existing cells - for a total of 160 acres. A significant factor to the life of each cell is the continuation of our leachate recirculation. This has added up to 30% additional air capacity.
2. The Solid Waste Assessment will continue at its present level and be dedicated to SCORE related activities (i.e., HHW, recycling, special waste management, illegal dumping, enforcement, etc.)
3. Future construction will be done without issuing further debt.
4. SCORE and HHW grant will continue from the State to the County.
5. MPCA will approve the annual Financial Assurance updates to be submitted in August 2010. Note due to low interest rates, will need to deposit additional funds (\$250,000) into the Fund 57 – New Landfill.
6. Our RTE (Recirculation to Energy) Program will be initiated in the near future.
7. Start to receive Carbon Credit funding in 2010, all funds generated remain within Fund 50.

Each Fund is described in the following paragraphs.

**1. SCORE (Non-MMSW) Fund 18**

Additional information is outlined in the Auditors 2011 Budget Preparation Detail Forms. The budgeted amount is based on historical and projected cost.

The State mandated a recycling goal of 35% to be met by December 1996, and as outlined in the 2009 Crow Wing County Recycling Report, this goal was achieved. The attachment provides a summary of projected revenues and expenditures for 2011 through 2021. Any annual cost for years beyond 2011 is escalated at an assumed inflation factor of 4%. All revenues generated were assumed to be flat. If these assumptions are correct, the **existing fund balance is totally used up by 2021 or within a few years afterwards.**

2009 was the fourth year the County experienced a municipal solid **waste (MSW) generation decrease.** The 2009 tonnage was 39,401, or an overall **DECREASE** of 24% over the last four years.

Part of the landfill \$45 per ton tipping fee is the \$6.67 for Greater Minnesota Landfill Cleanup Fee (GMLCF). By statute (§115A.919), this cannot be spent on landfill operations; the statute outlines where these funds can be utilized. The funds raised by this fee pay in full the entire cost to establish and maintain the financial assurance trust funds for all three of our landfills (old landfill, demolition landfill and the new landfill). Once this fiscal obligation has been fulfilled, any funds remaining are utilized for waste abatement as outlined by statute. The associated decreased revenue from GMLCF has been:

<u>Year</u>	<u>Amount of GMLCF</u>	<u>Decrease</u>
2005	\$346,210	
2006	\$315,901	\$ 30,309
2007	\$303,793	\$ 42,417
2008	\$286,441	\$ 59,769
2009	\$262,966	<u>\$ 83,244</u>
	Total	\$215,739

New items in 2011 budget that has increased the amount from the 2010 budget:

- Transfer of funds from GMLCF (Fund 18) into the FA Fund for the new landfill (\$250,000)
- Fix the remaining drainage ditch on the cover of the old landfill (one of the four blew out spring of 2009 – fixed it in 2009; two

- are scheduled to be fixed in 2010).
- Survey, on a 5-year cycle and the last one was done in 2006.

## SUMMATION

### I am recommending:

1. Maintaining the base rate of the Solid Waste Assessment at \$15, and that it remains as presently structured,
2. the tipping fees for tires, electronics, mattresses, and appliances is maintained at their current rate,
3. continue the \$5 coupon rebate program, and
4. approval of outline budget, including Capital Expenses.

## 2. Solid Waste (Two landfills) Fund 50

Additional information is outlined in the 2011 Budget Preparation Detail Form. The budgeted amount is based on historical and projected cost.

2009 was the fourth year the County experienced a municipal solid waste (MSW) generation decrease. The 2009 tonnage was 39,401, or an overall **DECREASE** of 24% over the last four years. Landfill operations (tip fee – \$38.33; GMLCF of 6.67 subtracted out). The associated decreased revenue has been:

<u>Year</u>	<u>Amount of Tip Fee</u>	<u>Decrease</u>
2005	\$2,348,188	
2006	\$2,122,886	\$ 225,302
2007	\$2,013,878	\$ 334,310
2008	\$1,893,238	\$ 454,950
2009	\$1,710,661	<u>\$ 637,527</u>
Total		\$1,652,089

The current permitting document allows utilization of Cell 4. Cell 4 is estimated to reach capacity in 2022 based on a utilization rate

outlined in the 2009 Annual report and the design capacity for Cells 1 - 4. This is based on the continuation of leachate recirculation, which has added 30% additional capacity. There is sufficient space on the site to provide landfill capacity well into the future.

Starting this winter, begin preparation of our 5-year permit reissuance for the new landfill - due in 2011. In conjunction with this effort I will also like to accomplish an EAW for the entire site. Rational is to accomplish one major EAW for the site versus doing one for every Cell – long term cost saving. This was allowed till this spring of 2009 when MPCA has made a “policy” decision that an EAW is only good for 10-years. Since this is a significant cost to the County and other counties who also have landfills, the LOG (Landfill Operators Group) is meeting with the MPCA to see if they can modify this new policy. If so, and we can do a site EAW – plan on starting it this winter.

In the budget is a project to clear and grub the Cell 5 site. This project will also include work to strip off the black dirt and remove the top 3 – 5 feet of material to be stockpiled for landfill use. This project will open up this area so it can be used as an aggregate pit (already zoned for G3 extraction use permit). After this site is opened up, work with the Highway Dept and maybe the airport to screen material to be used for either salt sand or for us drainage material. Also obtain Board approval to give away any fill dirt for free (our testing has shown the material at this site has a very limited value). The rational is, the more material that is removed from this site, the cheaper it will be to excavate Cell 5 to the proper elevation.

Budget also identifies funding for a gas project.

Any annual cost for the years beyond 2011 is escalated at an assumed inflation rate of 4%. I assumed a flat rate of MSW coming in – flat revenue rate. If these assumptions are correct the **existing fund balance will almost be totally used up by 2022 when we construct Cell 5.** It is critical that carbon credit funding remain within this fund, if not either tip fees will have to be increased or future construction will be accomplished by using General Revenue bonding.

## **SUMMATION**

**I am recommending:**

- 1. The Tipping fee remains as presently structured;**
- 2. All funding received from Carbon Credits stays within this Fund;**
- 3. Board allows the Waste Management Director to open dialog with Cass County to bring back to both Boards an Agreement that allows their waste into our landfill. This action will ensure fiscal stability to both Fund 50 and Fund**

**18 within the Waste Management Department;**

- 4. continue the \$5 coupon rebate program; and**
- 5. approval of outlined budget, including Capital Expenses.**

**3. Financial Assurance (FA) for Demolition Landfill (Fund 55-391)**

MPCA rule does not yet require us to set aside funds to provide for post closure care for this type of landfill. The County will still require funds to provide these services in the future. To address this requirement, a long term care trust fund was established. The funds the new landfill generated through GMLCF are being used as the funding source. The cost estimates for this requirement will be accomplished and adjusted in August of each year. The balance of the Financial Assurance Fund for this landfill was \$382,664 in December 2009.

**SUMMATION**

- a. The 2011 budget is based no financial assurance payment; and.**
- b. this Fund will continue accruing interest.**

**4. Financial Assurance (FA) for Old Landfill (Fund 56-391)**

MPCA rules require us to set aside funds to provide for a 20 year post closure care (we are 16 years into the 20 year post closure period), and contingency actions for the old landfill (closure has already been accomplished). This Total Obligation is estimated to be \$101,673 for the period 2010 - 2013. To meet this requirement, a dedicated long term care trust fund was established according to the rules. The funds the new landfill generated through GMLCF are being used as the funding source. The balance of the Financial Assurance Fund for the Old Landfill was \$382,664 by the end of December 2009. As in past years, the cost for post-closure and contingency action activities throughout the year is financed through operating funds. Any additional funds are requested through the MPCA to be released back into the other FA fund.

For the past five years I have been trying to resolve with the MPCA when the County can actually close out this Fund - we are into our 16<sup>th</sup>

year of a 20 year post closure period. Trying to end the environmental monitoring and clarify the amount necessary for contingency action; these two items will greatly reduce the amount required within this Fund. If successful, plan to transfer these funds into Fund 57 (New Landfill – FA).

#### **SUMMATION**

- a. **The 2011 budget is based on no financial assurance payments – actually if approved by MPCA plan to withdraw funds; and,**
- b. **this Fund continuing to accruing interest.**

#### **5. Financial Assurance (FA) for New Landfill (Fund 57-391)**

MPCA rules require us to set aside funds to provide for closure of the maximum open area of the landfill (generally the last cell - currently this is Cell 2, 3 & 4), post closure care, and contingency actions. This obligation is estimated to be \$6,994,752. To meet this requirement, a dedicated long term care trust fund was established according to the rules. The funds the new landfill generated through GMLCF were used as the funding source.

The balance of the Financial Assurance Fund for the New Landfill was \$3,706,292 on December 2009. The cost estimates from which the payments are determined is required to be adjusted in August of each year. Since our balance is below the obligation amount, made as annual deposit (\$150,000) into this fund starting in 2010; \$250,000 for 2011 - 2013. This is the result of low interest rates and discount rate that MPCA provide the County to use in determining the obligation amount. If these both go back up to what they were previously in 2007, this Fund would go back to being fully funded.

#### **SUMMATION**

- a. **The 2011 budget is based on a financial assurance payment (\$250,000); and.**
- b. **this Fund will continue accruing interest.**

**6. Financial Assurance (FA) – General**

Each Financial Assurance Fund is generating interest. Initially, interest was a critical factor in ensuring these Funds would be fully funded. Starting in 2006, the interest generated is being replaced by funds raised by GMLCF. The interest generated has become an important funding source for the County's waste abatement programs. Have seen a significant decrease in the amount of interest being generated by these three Funds in the last three years;

<b><u>Year</u></b>	<b><u>Amount of Interest</u></b>	<b><u>Decrease</u></b>
2007	\$205,378	
2008	\$170,172	\$ 35,206
2009	\$ 76,226	\$129,152
2010	\$ 65,000 (Est.)	<u>\$140,378</u>
	Total	\$251,81

# 2011 CROW WING COUNTY BUDGET

## SCORE

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
SPECIAL ASSESSMENTS	\$ 550,000	\$ 550,000	\$ -	0.00%
INTERGOVERNMENTAL	150,000	150,000	-	0.00%
CHARGES FOR SERVICES	280,000	268,000	(12,000)	-4.29%
MISCELLANEOUS	40,000	40,000	-	0.00%
OTHER FINANCING SOURCES	75,000	75,000	-	0.00%
<b>TOTAL REVENUES</b>	<b>\$ 1,095,000</b>	<b>\$ 1,083,000</b>	<b>\$ (12,000)</b>	<b>-1.10%</b>
<b><u>EXPENDITURES:</u></b>				
PERSONNEL SERVICES	\$ 238,178	\$ 267,355	\$ 29,177	12.25%
SERVICES & CHARGES	380,020	336,650	(43,370)	-11.41%
SUPPLIES & MATERIALS	14,550	6,500	(8,050)	-55.33%
CAPITAL OUTLAY	75,000	-	(75,000)	-100.00%
OTHER EXPENDITURES	301,000	328,240	27,240	9.05%
OTHER FINANCING USES	280,000	365,000	85,000	30.36%
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,288,748</b>	<b>\$ 1,303,745</b>	<b>\$ 14,997</b>	<b>1.16%</b>
<b>NET</b>	<b>\$ (193,748)</b>	<b>\$ (220,745)</b>	<b>\$ (26,997)</b>	<b>13.93%</b>

ACCOUNT NUMBER DESCRIPTION				2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
18-392-000-0000-6230	PUBLICATIONS & BROCHURES			0	10	0
18-392-000-0000-6250	ELECTRICITY & WATER			294	200	300
18-392-000-0000-6260	CONSULTING FEE			31,714	5,000	5,000
18-392-000-0000-6292	SURVEYOR FEE			0	0	2,500
18-392-000-0000-6294	WELL TESTING			10,142	3,500	12,000
18-392-000-0000-6299	PROF. & TECH. FEE - OTHER			10,382	42,500	17,500
18-392-000-0000-6300	MACH., EQUIP., SOFTWARE SERV			250	0	0
*** 000 PROGRAM TOTALS * UNDESIGNATED						
			REVENUE	0	0	0
			EXPEND.	52,782	51,210	37,300
			NET	52,782	51,210	37,300
*** 392 DEPT TOTALS * LANDFILL SW111						
			REVENUE	0	0	0
			EXPEND.	52,782	51,210	37,300
			NET	52,782	51,210	37,300

ACCOUNT NUMBER		DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
18-394-000-0000-6299		PROF. & TECH. FEE - OTHER	0	500	0
***	000	PROGRAM TOTALS	*	UNDESIGNATED	
			REVENUE	0	0
			EXPEND.	0	500
			NET	0	500
***	394	DEPT TOTALS	*	OLD BRAINERD DUMP	
			REVENUE	0	0
			EXPEND.	0	500
			NET	0	500

ACCOUNT NUMBER		DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
18-396-000-0000-6299		PROF. & TECH. FEE - OTHER	525	600	600
***	000 PROGRAM	TOTALS * UNDESIGNATED			
			REVENUE	0	0
			EXPEND.	525	600
			NET	525	600
***	396 DEPT	TOTALS * LANDFILL SW-440 (DEM.)-POST CLOSURE CARE			
			REVENUE	0	0
			EXPEND.	525	600
			NET	525	600

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
18-660-000-0000-5051	SPECIAL ASSESSMENTS	559,077CR	550,000CR	550,000CR
18-660-000-0000-5318	ENVIRONMENTAL ASSISTANCE / MPCA	151,386CR	150,000CR	150,000CR
18-660-000-0000-5595	LANDFILL CHARGE	264,042CR	270,000CR	260,000CR
18-660-000-0000-5596	HHW STIPEND	9,792CR	10,000CR	8,000CR
18-660-000-0000-5830	MISCELLANEOUS OTHER REVENUE	44,872CR	40,000CR	40,000CR
18-660-000-0000-5910	INTERFUND TRANSFERS	29,163CR	75,000CR	75,000CR
18-660-000-0000-6100	SALARIES & WAGES - REGULAR	156,754	166,441	186,911
18-660-000-0000-6105	SALARIES & WAGES - OVERTIME	8,646	10,980	11,553
18-660-000-0000-6110	PER DIEM - EMPLOYEE	0	500	0
18-660-000-0000-6150	HEALTH INSURANCE	21,033	25,639	31,427
18-660-000-0000-6152	DENTAL INSURANCE	1,942	2,020	2,249
18-660-000-0000-6154	LONG-TERM DISABILITY INSURANCE	407	462	295
18-660-000-0000-6156	LIFE INSURANCE	56	63	216
18-660-000-0000-6160	RETIREE HEALTH INSURANCE	4,615	6,500	5,729
18-660-000-0000-6162	HEALTH CARE SAVINGS PLAN(HCSP)	60	91	135
18-660-000-0000-6164	PERA	10,152	11,036	12,831
18-660-000-0000-6170	FICA	9,618	11,000	12,305
18-660-000-0000-6172	MEDICARE	2,249	2,574	2,877
18-660-000-0000-6174	UNEMPLOYMENT COMPENSATION	717	0	0
18-660-000-0000-6176	WORKER'S COMPENSATION	1,315	872	827
18-660-000-0000-6210	TELEPHONE	396	450	450
18-660-000-0000-6230	PUBLICATIONS & BROCHURES	0	10	0
18-660-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	250	300	300
18-660-000-0000-6250	ELECTRICITY & WATER	382	300	400
18-660-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	9,799	15,000	15,000
18-660-000-0000-6305	BUILDING REPAIR & MAINT. SERV	1,556	3,000	3,000
18-660-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	183	1,000	1,000
18-660-000-0000-6338	TRAINING & REGISTRATION FEES	32	1,000	1,000
18-660-000-0000-6409	OFFICE SUPPLIES	326	2,000	500
18-660-000-0000-6425	FUEL FOR BUILDINGS	1,688	2,000	2,000
18-660-000-0000-6428	GENERAL OPERATING SUPPLIES	122	500	250
18-660-000-0000-6999	INTERFUND TRANSFERS OUT	121,348	280,000	365,000

\*\*\* 000 PROGRAM TOTALS \* UNDESIGNATED

REVENUE	1,058,332CR	1,095,000CR	1,083,000CR
EXPEND.	353,646	543,738	656,255
NET	704,686CR	551,262CR	426,745CR

18-660-402-0000-6200	POSTAGE & POSTAL BOX RENTAL	7,313	7,000	7,500
18-660-402-0000-6230	PUBLICATIONS & BROCHURES	683	2,500	2,000
18-660-402-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	520	550	550
18-660-402-0000-6249	PUBLIC RELATIONS	5,405	2,500	5,500
18-660-402-0000-6260	CONSULTING FEE	0	5,000	5,000
18-660-402-0000-6283	CONTRACTOR FEE - OTHER	12,477	17,600	17,600
18-660-402-0000-6299	PROF. & TECH. FEE - OTHER	2,138	2,500	2,500
18-660-402-0000-6340	MACHINERY & EQUIPMENT RENTAL	0	350	350
18-660-402-0000-6409	OFFICE SUPPLIES	0	50	0
18-660-402-0000-6428	GENERAL OPERATING SUPPLIES	1,124	0	0
18-660-402-0000-6620	BUILDING ACQ./ CONST. OVER \$5K	26,681	75,000	0

12/16/10	18 FUND	JASONR	.	INTEGRATED FINANCIAL SYSTEM	COUNTY 19	IFB21
15:52:19	SCORE			BUDGET INFORMATION	REPORT BASIS: CASH	
	660 DEPT			1/09-12/09		
	SCORE					

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
18-660-402-0000-6800	APPROPRIATIONS	299,588	301,000	328,240
*** 402 PROGRAM TOTALS	* RECYCLING			
	REVENUE	0	0	0
	EXPEND.	355,929	414,050	369,240
	NET	355,929	414,050	369,240
18-660-403-0000-6210	TELEPHONE	564	1,500	750
18-660-403-0000-6230	PUBLICATIONS & BROCHURES	1,562	350	1,500
18-660-403-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	0	300	300
18-660-403-0000-6249	PUBLIC RELATIONS	11,242	15,000	15,000
18-660-403-0000-6250	ELECTRICITY & WATER	295	300	300
18-660-403-0000-6255	SANITATION	587	750	700
18-660-403-0000-6274	MEDICAL FEE	0	50	0
18-660-403-0000-6283	CONTRACTOR FEE - OTHER	0	3,000	1,000
18-660-403-0000-6290	HAZ. WASTE TRANS.-DISP. FEE	11,901	20,000	15,000
18-660-403-0000-6300	MACH., EQUIP., SOFTWARE SERV	1,071	2,000	1,500
18-660-403-0000-6305	BUILDING REPAIR & MAINT. SERV	8,671	3,000	3,000
18-660-403-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	662	1,500	1,500
18-660-403-0000-6338	TRAINING & REGISTRATION FEES	32	700	700
18-660-403-0000-6409	OFFICE SUPPLIES	0	1,000	250
18-660-403-0000-6415	BUILDING MAINTENANCE SUPPLIES	1,246	7,000	1,500
18-660-403-0000-6425	FUEL FOR BUILDINGS	2,025	2,000	2,000
18-660-403-0000-6428	GENERAL OPERATING SUPPLIES	3,477	0	0
*** 403 PROGRAM TOTALS	* HOUSEHOLD HAZARDOUS WASTE			
	REVENUE	0	0	0
	EXPEND.	43,335	58,450	45,000
	NET	43,335	58,450	45,000
18-660-404-0000-6230	PUBLICATIONS & BROCHURES	352	200	350
18-660-404-0000-6249	PUBLIC RELATIONS	0	5,000	5,000
18-660-404-0000-6283	CONTRACTOR FEE - OTHER	81,525	100,000	100,000
18-660-404-0000-6299	PROF. & TECH. FEE - OTHER	34,669	40,000	40,000
18-660-404-0000-6305	BUILDING REPAIR & MAINT. SERV	110	0	0
18-660-404-0000-6428	GENERAL OPERATING SUPPLIES	2,686	0	0
*** 404 PROGRAM TOTALS	* SPECIAL WASTE TIRES APPLIANCE			
	REVENUE	0	0	0
	EXPEND.	119,342	145,200	145,350
	NET	119,342	145,200	145,350
18-660-405-0000-6230	PUBLICATIONS & BROCHURES	0	150	150
18-660-405-0000-6249	PUBLIC RELATIONS	0	700	700
18-660-405-0000-6299	PROF. & TECH. FEE - OTHER	267	72,850	49,150
18-660-405-0000-6332	EMPLOYEE MILEAGE	0	100	0
18-660-405-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	0	500	0
18-660-405-0000-6338	TRAINING & REGISTRATION FEES	0	700	0
*** 405 PROGRAM TOTALS	* COMPLAINTS CLEAN UP			

ACCOUNT NUMBER DESCRIPTION				2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
				REVENUE	0	0
				EXPEND.	267	75,000
				NET	267	75,000
***	660 DEPT	TOTALS	* SCORE			
				REVENUE	1,058,332CR	1,095,000CR
				EXPEND.	872,519	1,236,438
				NET	185,813CR	141,438
***	18 FUND	TOTALS	** SCORE			
				REVENUE	1,058,332CR	1,095,000CR
				EXPEND.	925,826	1,288,748
				NET	132,506CR	193,748

# 2011 CROW WING COUNTY BUDGET

## SOLID WASTE

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
LICENSES AND PERMITS	\$ 1,800	\$ 1,800	\$ -	0.00%
CHARGES FOR SERVICES	1,406,000	1,306,000	(100,000)	-7.11%
<b>TOTAL REVENUES</b>	<b>\$ 1,407,800</b>	<b>\$ 1,307,800</b>	<b>\$ (100,000)</b>	<b>-7.10%</b>
<b><u>EXPENDITURES:</u></b>				
PERSONNEL SERVICES	\$ 108,546	\$ 113,112	\$ 4,566	4.21%
SERVICES & CHARGES	506,700	718,200	211,500	41.74%
SUPPLIES & MATERIALS	81,800	103,800	22,000	26.89%
CAPITAL OUTLAY	1,580,000	580,000	(1,000,000)	-63.29%
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,277,046</b>	<b>\$ 1,515,112</b>	<b>\$ (761,934)</b>	<b>-33.46%</b>
<b>NET</b>	<b>\$ (869,246)</b>	<b>\$ (207,312)</b>	<b>\$ 661,934</b>	<b>-76.15%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
50-390-000-0000-5149	BUSINESS LICENSE OTHER	1,825CR	1,800CR	1,800CR
50-390-000-0000-5211	PERA RATE INCREASE	595CR	0	0
50-390-000-0000-5595	LANDFILL CHARGE	1,375,355CR	1,400,000CR	1,300,000CR
50-390-000-0000-5597	CHARGES FOR SERVICES - OTHER	14,188CR	6,000CR	6,000CR
50-390-000-0000-6100	SALARIES & WAGES - REGULAR	78,802	78,435	80,005
50-390-000-0000-6110	PER DIEM - EMPLOYEE	0	2,000	2,000
50-390-000-0000-6150	HEALTH INSURANCE	9,823	10,653	11,719
50-390-000-0000-6152	DENTAL INSURANCE	934	934	934
50-390-000-0000-6154	LONG-TERM DISABILITY INSURANCE	195	239	141
50-390-000-0000-6156	LIFE INSURANCE	27	29	90
50-390-000-0000-6160	RETIREE HEALTH INSURANCE	4,615	4,200	5,729
50-390-000-0000-6164	PERA	5,353	5,490	5,801
50-390-000-0000-6170	FICA	4,715	4,863	4,960
50-390-000-0000-6172	MEDICARE	1,103	1,138	1,161
50-390-000-0000-6176	WORKER'S COMPENSATION	507	365	372
50-390-000-0000-6178	EDUCATIONAL & CERT. EXPENSES	0	200	200
50-390-000-0000-6210	TELEPHONE	583	800	600
50-390-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	171	300	200
50-390-000-0000-6299	PROF. & TECH. FEE - OTHER	0	800	800
50-390-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	4,251	300	5,000
50-390-000-0000-6305	BUILDING REPAIR & MAINT. SERV	2,962	5,000	5,000
50-390-000-0000-6340	MACHINERY & EQUIPMENT RENTAL	2,288	2,500	2,500
50-390-000-0000-6409	OFFICE SUPPLIES	939	2,500	1,000
50-390-000-0000-6428	GENERAL OPERATING SUPPLIES	258	500	300
*** 000 PROGRAM TOTALS	* UNDESIGNATED			
	REVENUE	1,391,963CR	1,407,800CR	1,307,800CR
	EXPEND.	117,526	121,246	128,512
	NET	1,274,437CR	1,286,554CR	1,179,288CR
*** 390 DEPT TOTALS	* ADMINISTRATION			
	REVENUE	1,391,963CR	1,407,800CR	1,307,800CR
	EXPEND.	117,526	121,246	128,512
	NET	1,274,437CR	1,286,554CR	1,179,288CR

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
50-393-000-0000-6200	POSTAGE & POSTAL BOX RENTAL	3,297	6,500	4,000
50-393-000-0000-6230	PUBLICATIONS & BROCHURES	1,522	200	1,500
50-393-000-0000-6245	MEMBERSHIP DUES & SUBSCRIP.	1,024	1,800	1,500
50-393-000-0000-6249	PUBLIC RELATIONS	9,393	10,000	10,000
50-393-000-0000-6250	ELECTRICITY & WATER	43,290	40,000	45,000
50-393-000-0000-6260	CONSULTING FEE	452,250	230,000	430,000
50-393-000-0000-6283	CONTRACTOR FEE - OTHER	32,700	30,000	35,000
50-393-000-0000-6292	SURVEYOR FEE	5,325	30,000	15,000
50-393-000-0000-6294	WELL TESTING	84,030	90,000	90,000
50-393-000-0000-6299	PROF. & TECH. FEE - OTHER	5,231	2,000	5,500
50-393-000-0000-6300	MACH., EQUIP., SOFTWARE SERV	37,565	30,000	40,000
50-393-000-0000-6305	BUILDING REPAIR & MAINT. SERV	6,659	7,000	7,000
50-393-000-0000-6409	OFFICE SUPPLIES	1,783	0	2,000
50-393-000-0000-6415	BUILDING MAINTENANCE SUPPLIES	2,528	800	2,500
50-393-000-0000-6425	FUEL FOR BUILDINGS	7,789	8,000	8,000
50-393-000-0000-6428	GENERAL OPERATING SUPPLIES	89,866	70,000	90,000
50-393-000-0000-6605	SITE OR GROUNDS IMP. OVER \$5K	104,388	80,000	580,000
50-393-000-0000-6620	BUILDING ACQ./ CONST. OVER \$5K	316,931	1,500,000	0
50-393-000-0000-6650	FURN. & EQ. OTHER OVER \$5K	5,326	0	0
*** 000 PROGRAM TOTALS	* UNDESIGNATED			
	REVENUE	0	0	0
	EXPEND.	1,210,897	2,136,300	1,367,000
	NET	1,210,897	2,136,300	1,367,000
*** 393 DEPT TOTALS	* LANDFILL SW376			
	REVENUE	0	0	0
	EXPEND.	1,210,897	2,136,300	1,367,000
	NET	1,210,897	2,136,300	1,367,000

ACCOUNT NUMBER		DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
50-395-000-0000-6200		POSTAGE & POSTAL BOX RENTAL	364	500	500
50-395-000-0000-6230		PUBLICATIONS & BROCHURES	116	500	500
50-395-000-0000-6249		PUBLIC RELATIONS	541	2,000	600
50-395-000-0000-6260		CONSULTING FEE	6,280	5,000	5,000
50-395-000-0000-6292		SURVEYOR FEE	1,420	6,500	6,500
50-395-000-0000-6294		WELL TESTING	6,517	5,000	6,500
***	000 PROGRAM	TOTALS	*	UNDESIGNATED	
		REVENUE	0	0	0
		EXPEND.	15,238	19,500	19,600
		NET	15,238	19,500	19,600
***	395 DEPT	TOTALS	*	DEMOLITION	
		REVENUE	0	0	0
		EXPEND.	15,238	19,500	19,600
		NET	15,238	19,500	19,600
***	50 FUND	TOTALS	**	SOLID WASTE MANAGEMENT	
		REVENUE	1,391,963CR	1,407,800CR	1,307,800CR
		EXPEND.	1,343,661	2,277,046	1,515,112
		NET	48,302CR	869,246	207,312

# 2011 CROW WING COUNTY BUDGET

## CROW WING COUNTY HRA

	<b>2010 BUDGET</b>	<b>2011 BUDGET</b>	<b>DOLLAR INC/(DEC)</b>	<b>% INC/(DEC)</b>
<b><u>REVENUES:</u></b>				
TAXES	\$ 64,000	\$ 60,500	\$ (3,500)	-5.47%
INTEREST ON INVESTMENTS	19,000	9,500	(9,500)	-50.00%
MISCELLANEOUS	9,000	-	(9,000)	-100.00%
<b>TOTAL REVENUES</b>	<b>\$ 92,000</b>	<b>\$ 70,000</b>	<b>\$ (22,000)</b>	<b>-23.91%</b>
<b><u>EXPENDITURES:</u></b>				
PERSONNEL SERVICES	\$ 2,000	\$ 3,000	\$ 1,000	50.00%
SERVICES & CHARGES	19,500	16,250	(3,250)	-16.67%
DEBT SERVICE	6,750	2,500	(4,250)	-62.96%
OTHER EXPENDITURES	49,000	41,000	(8,000)	-16.33%
<b>TOTAL EXPENDITURES</b>	<b>\$ 77,250</b>	<b>\$ 62,750</b>	<b>\$ (14,500)</b>	<b>-18.77%</b>
<b>NET</b>	<b>\$ 14,750</b>	<b>\$ 7,250</b>	<b>\$ (7,500)</b>	<b>-50.85%</b>

ACCOUNT NUMBER	DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
90-700-000-0000-5001	PROPERTY TAXES - CURRENT	51,061CR	56,500CR	56,500CR
90-700-000-0000-5004	PROPERTY TAXES - DELINQUENT	1,072CR	0	0
90-700-000-0000-5006	FISCAL DISPARITIES	58CR	0	0
90-700-000-0000-5007	MANUFACTURED HOME - CURRENT	62CR	0	0
90-700-000-0000-5008	MANUFACTURED HOME - DELINQUENT	5CR	0	0
90-700-000-0000-5011	CURRENT SEVERED MINERALS TAX	6CR	0	0
90-700-000-0000-5221	SUPPLEMENTAL HOMESTEAD CREDIT	863CR	0	0
90-700-000-0000-5226	MARKET VALUE HOMESTEAD CREDIT	2,319CR	0	0
90-700-000-0000-5710	INVESTMENT EARNINGS	2,847CR	5,000CR	3,500CR
90-700-000-0000-5830	MISCELLANEOUS OTHER REVENUE	500CR	9,000CR	0
90-700-000-0000-6110	PER DIEM - EMPLOYEE	1,850	2,000	3,000
90-700-000-0000-6249	PUBLIC RELATIONS	106	0	0
90-700-000-0000-6260	CONSULTING FEE	0	2,000	0
90-700-000-0000-6264	FINANCIAL SERVICE FEE	1,800	2,000	2,000
90-700-000-0000-6272	NON-EMPLOYEE MILEAGE	511	500	500
90-700-000-0000-6299	PROF. & TECH. FEE - OTHER	12,493	15,000	13,500
90-700-000-0000-6334	HOTEL & MEALS TRAVEL EXPENSE	9	0	0
90-700-000-0000-6800	APPROPRIATIONS	20,798	49,000	41,000
90-700-000-0000-6999	INTERFUND TRANSFERS OUT	12,000	0	0
*** 000 PROGRAM TOTALS	* UNDESIGNATED			
	REVENUE	58,793CR	70,500CR	60,000CR
	EXPEND.	49,567	70,500	60,000
	NET	9,226CR	0	0
*** 700 DEPT TOTALS	* HRA			
	REVENUE	58,793CR	70,500CR	60,000CR
	EXPEND.	49,567	70,500	60,000
	NET	9,226CR	0	0
*** 90 FUND TOTALS	** CROW WING HRA			
	REVENUE	58,793CR	70,500CR	60,000CR
	EXPEND.	49,567	70,500	60,000
	NET	9,226CR	0	0

ACCOUNT NUMBER		DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
91-710-000-0000-5710		INVESTMENT EARNINGS	8,897CR	14,000CR	6,000CR
***	000 PROGRAM	TOTALS	*	UNDESIGNATED	
			REVENUE	8,897CR	14,000CR
			EXPEND.	0	0
			NET	8,897CR	14,000CR
***	710 DEPT	TOTALS	*	HRA TIF REVOLVING	
			REVENUE	8,897CR	14,000CR
			EXPEND.	0	0
			NET	8,897CR	14,000CR

ACCOUNT NUMBER				DESCRIPTION	2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
91-720-000-0000-5710				INVESTMENT EARNINGS	5,221CR	0	0
91-720-000-0000-5910				INTERFUND TRANSFERS	12,000CR	0	0
91-720-000-0000-6266				LEGAL FEE	280	0	250
***	000	PROGRAM	TOTALS	* UNDESIGNATED			
				REVENUE	17,221CR	0	0
				EXPEND.	280	0	250
				NET	16,941CR	0	250
***	720	DEPT	TOTALS	* HRA NON-TIF REVOLVING			
				REVENUE	17,221CR	0	0
				EXPEND.	280	0	250
				NET	16,941CR	0	250
***	91	FUND	TOTALS	** HRA REVOLVING			
				REVENUE	26,118CR	14,000CR	6,000CR
				EXPEND.	280	0	250
				NET	25,838CR	14,000CR	5,750CR

ACCOUNT NUMBER DESCRIPTION				2009 ACTUAL	2010 BDGT AMOUNT	2011 BDGT AMOUNT
92-700-000-0000-5001	PROPERTY TAXES - CURRENT			5,205CR	7,500CR	4,000CR
92-700-000-0000-5710	INVESTMENT EARNINGS			2CR	0	0
92-700-000-0000-6724	INTEREST			0	5,000	0
92-700-000-0000-6734	PRINCIPAL			4,863	1,750	2,500
*** 000 PROGRAM TOTALS	* UNDESIGNATED					
	REVENUE			5,207CR	7,500CR	4,000CR
	EXPEND.			4,863	6,750	2,500
	NET			344CR	750CR	1,500CR
*** 700 DEPT TOTALS	* HRA					
	REVENUE			5,207CR	7,500CR	4,000CR
	EXPEND.			4,863	6,750	2,500
	NET			344CR	750CR	1,500CR
*** 92 FUND TOTALS	** HRA FELIX TIF DISTRICT					
	REVENUE			5,207CR	7,500CR	4,000CR
	EXPEND.			4,863	6,750	2,500
	NET			344CR	750CR	1,500CR